

# BUILDING PERMIT APPLICATION



## PROJECT INFORMATION:

Job Name:		Application Date:
Job Address:		Permit Number:
Project Description:		
Owner:	Address:	Phone:
Contractor:	Address:	Phone:
Contact:	Email:	Phone:

## PROJECT VALUATION:

Total Value of Work (Including Labor & Materials):	
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## NEW SQUARE FOOTAGE:

Finished:	
Unfinished:	
Garage:	
Deck:	
Other: (Commercial, accessory apartment, etc.)	
Square Footage of Impermeable Surface Area: patios, driveways, roofs, etc.)	

## BED/BATH COUNT:

# of new bedrooms:	
# of new bathrooms:	
Are you adding an accessory apartment?	Yes      No
Multi-family Residential: # of beds & baths PER UNIT. (Ex: Ten 2 bed / 2 bath units.)	

## WATER METER SIZE:

Residential SFR:	3/4"
	1"
Commercial, Mixed-Use, or Multi-Family:	1.5"
	2"
	3"

## BUILDING USE:

Residential:  
Commercial:  
Mixed-Use:

## BUILDING CODE:

2018 IRC  
2018 IBC

## OUTSIDE AGENCY APPROVALS:

<p><b>Summit Fire &amp; EMS Authority</b> permit info found <a href="#">here</a> or call (970) 262-5100</p> <ul style="list-style-type: none"> <li>Sprinklers required &gt; 6,000 SF or homes located in ENGC Filings 1-5.</li> <li>Commercial projects (tenant finish, remodels, etc.)</li> <li>Fire Hazard Mitigation: commercial, multi-family &amp; residential new construction, additions, decks, etc.</li> </ul>
<p><b>Summit County Environmental Health</b> review required for food establishment building permits. (970) 668-9161</p>
<p><b>HOA approval:</b> Applicant must provide HOA approval if the project is in a neighborhood governed by a HOA, or application will be denied.</p>

## OFFICE USE ONLY:

Plan Review Fee:	
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**NOTICE:** Separate permits are required for fire mitigation, electrical, plumbing, heating, fireplaces, ventilating, air conditioning and hot-tubs. **This permit becomes null and void if construction authorized is not commenced with 180 days or if construction is suspended or abandoned for a period of 180 days at any time after work is commenced.**

*I hereby certify that I have read and examined this application and know the same to be true and correct. I agree to comply with all Town ordinances and State laws regarding building construction and to build according to the approved plans. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or local law regulating construction or the performance of construction.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



## BUILDING DEPARTMENT PLAN SUBMITTAL CHECKLIST

PLANS WILL ONLY BE ACCEPTED WHEN **ALL** OF THE FOLLOWING INFORMATION IS PROVIDED. NOT ALL OF THESE ARE REQUIRED, IT IS DEPENDANT UPON THE TYPE OF PROJECT.

### **BUILDING DEPARTMENT:**

- Completed permit application.
- If the project is located in an area governed by a Home Owner's Association (HOA), written final approval must be received by the Town before we will accept plans.
- Fire Department sign-off for residences located in Three Peaks (ENCG); homes over 6,000 square feet and all commercial projects.
- Current warranty deed, if applicable.
- Soils report specific to the site/lot.
- The plan review fee and excise tax are due and payable at the time of submittal.

### **One set of completed drawings must be submitted which include:**

- Site plan with topographical information
- Foundation plans
- Framing plans
- Elevations with U.S.G.S. ties including top of ridge elevation to be used in building height calculation.
- Structural drawings (foundation and framing plans) must be wet stamped by an architect or engineer licensed in Colorado which include:
  - All design loads
  - Code versions used"Title block" with total areas (i.e. livable area, unfinished, garage, etc.)
- 2018 IECC Paperwork (commercial projects)
- Details of water & sewer service line system shown on site plan & mechanical plans - as described in the "Town of Silverthorne Water & Sewer Information for Building Permit Applications and Inspections."
- Erosion / Drainage Control Plan / BMP's (Best Management Practices)
- Grading Plan (showing existing & proposed USGS countours)

### **PLANNING - ENGINEERING - PUBLIC WORKS DEPARTMENTS:**

- Landscape plan (According to Town Code Section 4-6-14). Include revegetation information on site plan.
- Designated snow storage area(s).
- Tree Conservation Plan (See Town Code Article VIII, Environmental Guidelines).
- Outside lighting plan (See Town Code Section 4-6-16).
- Exterior lighting location on architectural elevations and manufacturer.