

Open Records Fee Schedule

Audio Recordings Provided on CD or FlashDrive Emailed	\$10.00 Free
Digital Reports and Information Printed Provided on CD or Flash Drive Emailed	\$0.25 per one-sided page \$10.00 Free
Computer reports requiring special programming services	\$75 per hour (after the first hour)
Document certification	\$1.25 per document
Photos Printed Emailed	\$5.00 Free
Faxes (Local or long distance)	\$0.50 per page (must include a cover page)
Maps and Plans — Black and White 8.5 x 11 inches 11 x 17 inches 24 x 36 inches Provided on CD or Flash Drive Emailed	\$1.00 \$1.00 \$5.00 \$10.00 Free
Maps and Plans — Color 8.5 x 11 inches 11 x 17 inches 24 x 36 inches 36 x 48 inches Emailed	\$5.00 \$10.00 \$25.00 \$30.00 Free
Photocopies — Black and White, up to 11x17 inches	\$0.25 per one-sided page
Research and Retrieval Fees	\$30 per hour for requests requiring more than one hour of staff time
Transcripts — pursuant to court order only	\$3.50 per page, or current contractor rate for transcription service