

**SILVERTHORNE TOWN COUNCIL MEETING
AGENDA FOR OCTOBER 26, 2016- 6:00 PM**



- I. CALL TO ORDER/ROLL CALL/APPROVAL OF AGENDA
- II. PLEDGE OF ALLEGIANCE
- III. STAFF COMMENTS 1
- IV. COUNCIL COMMENTS
- V. CITIZENS' COMMENTS*
- VI. CONSENT CALENDAR
 - A. Town Council Meeting Minutes, October 12, 2016 7
- VII. LIQUOR BOARD
 - A. The Bakers Brewery – Renewal of Brew Pub Liquor License..... 13
 - B. Fiesta Jalisco Numero Uno, LLC dba Fiesta Jalisco – Renewal of Hotel & Restaurant Liquor License 15
 - C. Silverthorne Discount Liquor LLC dba Plain Jane Liquors – Renewal of Liquor Store Liquor License 17
- VIII. MARIJUANA BOARD
 - A. TZ Financial LLC dba High Country Healing – Modification of Licensed Premise – Retail Store 19
- IX. ACTION ITEMS
 - A. Ordinance 2016-07; an Ordinance Amending Sections 2-8-3 and 2-8-18 of the Silverthorne Town Code to Implement a New State Law Regarding Liquor Licensed Drugstores – 1st Reading 25
 - B. Ordinance 2016-10; an Ordinance Approving the 2017 Budget – 1st Reading 29
- X. DISCUSSION ITEMS
- XI. EXECUTIVE SESSION

Executive Session pursuant to Charter Section 4.13(C) and CRS 24-6-402(4)(a)(b) and (e) to discuss the purchase, acquisition, lease, transfer or sale of property interests, to receive legal advice on specific legal questions, and to develop a strategy and instruct negotiators regarding the potential development of Smith Ranch residential and commercial properties.
- XII. INFORMATIONAL
 - A. Silverthorne Arts Board Meeting Minutes, September 9, 2016 53
 - B. August 2016 Sales Tax Review 55
- XIII. ADJOURNMENT

* Citizens making comments during Citizen's Comments or Public Hearings should state their name and address for the record, be topic specific, and limit comments to 3-5 minutes. Council may add citizen Comment items as an Action Item by motion; however, the general policy is to refer citizen comments for review and recommendation. Public presentations must be pre-arranged a week in advance with the Town Manager and limited to 10 minutes.

**COUNCIL WORK SESSION:
TOPIC:**

**OCTOBER 25, 2016 – 5:30 P.M.
SCHA MASTER LEASE PROGRAM/
CAMPING AND PANHANDLING
ORDINANCE DISCUSSION**

**SILVERTHORNE TOWN COUNCIL WORK SESSION
PUBLIC ISSUES SCHEDULE
2016**

*The Council Work Sessions are held every 2nd and 4th Tuesday of each month and begin at 6:00 p.m. with open discussions. The following issues will be addressed from 6:15 p.m. until completed. Additional items to be discussed will be scheduled as time permits.
"OPEN" indicates a topic has not yet been selected.*

NOVEMBER 8	2016/2017 TOWN COUNCIL GOALS – STATUS REPORT
DECEMBER 13	WORKFORCE HOUSING DISCUSSION
JANUARY 10	JOINT MEETING WITH PLANNING COMMISSION
JANUARY 24	SUMMIT HISTORIC SOCIETY/JOINT MEETING WITH SPORT COMMITTEE
FEBRUARY 7	JOINT MEETING WITH EDAC

**FUTURE WORK SESSION DISCUSSION ITEMS:
SHORT-TERM RESIDENTIAL PROPERTY RENTALS**

October 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
		Planning Commission				
9	10	11	12	13	14	15
		Work Session	Council Meeting		Payroll	
16	17	18	19	20	21	22
			Court			
		Planning Commission		SPORT Meeting		
23	24	25	26	27	28	29
		Work Session	Council Meeting		Payroll	
30	31					

November 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	1 EDAC Meeting	2	3	4	5
6	7	8 Planning Commission	9	10	11	12
13	14	15 Work Session	16 Council Meeting	17	18 Payroll	19
20	21	22	23 Court	24 SPORT Meeting	25 Rec Center Closed	26
27	28	29	30 No School	TOS Holiday—Thanksgiving		

January 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
Rec Center Hours: 10:00 am—6:00 pm	TOS Holiday	Planning Commission			Summit Music and Arts New Year Concert - Pavilion Payroll	
8	9	10	11	12	13	14
		Work Session	Council Meeting			
15	16	17	18	19	20	21
		Planning Commission	Court	SPORT Meeting	Country Western Dance—Pavilion Payroll	
22	23	24	25	26	27	28
		Work Session	Council Meeting			Brewers Rock for Rescue Beer Fest— Pavilion
29	30	31				
		Planning Commission				

Town of Silverthorne
Council Agenda Memorandum

TO: Mayor and Town Council
THRU: Ryan Hyland, Town Manager *RH*
FROM: Susan Schulman, Executive Assistant to the Town Manager *SS*
DATE: October 21, 2016 for Meeting of October 26, 2016
SUBJECT: Staff Comments

Attached please find the Staff Comments and Updates for the October 26, 2016 Town Council Agenda and Meeting. This includes:

1. Administrative Services Update
2. Public Safety Update
3. Community Development Update
4. Recreation and Culture Update

ACTION REQUIRED

No action is required; these items have been submitted for informational purposes.

Administrative Services – October 20, 2016

Administration – Ribbon cutting for the new Fritangas Restaurant is scheduled for October 27. The Town website project is close to completion, with a roll out date in December 2016.

Finance – Budget process update: the 5A Housing Fund budget and LDTC programming were updated in the October 11th work session and have been incorporated into the budget documents. The 2017/2018 budget ordinance is included in the packet for first reading at the October 26 meeting. Upcoming ordinances are Rates and Fees, URA budget, and additional Appropriations to the 2016 budget.

Other Items: Business License renewal notices will be sent out at the end of October/beginning of November with an insert regarding “Good Neighbor” items in the Town Code (noise, trash, parking, and other nuisances) to begin alleviating problems with short term rentals.

The time clock system was used by the Administration Department to process payroll and the Community Development Department will be trained and set up for the next pay period. A few Recreation staff are being set up to begin testing in that less homogeneous payroll group.

Another round of cross training on the water/sewer billing process took place last week and inserts were included to promote the Sign Code meeting.

The Healthy Steps program was revamped to make participation more intuitive with monthly goals of 16 hours (4 hours/week) of activity needed to receive the incentive and be entered into a drawing.

Human Resources – Recruitment continues for the open JSA Operator position. The Town Mechanic position was been re-posted locally, via the internet and at trade schools; and one application was received through the Town’s participation in the Summit Connect Expo & Job Fair. Several Public Safety positions remain open and will continue to be advertised. Interviews for the HR Manager position took place on October 10th. We had numerous qualified candidates and hope to make an announcement regarding our hiring decision soon. The PW Director position is posted and applications will be accepted until October 21st.

The Town participated in the Summit Connect Expo & Job Fair at the Pavilion on October 19th and received a few applications for a variety of open positions.

The annual Flu Shot Clinic took place on October 12th in the Recreation Multi-purpose Room. Over 60 participants were immunized.

Annual part-time employee merit reviews are due to HR by October 20th. Merit increases will be processed in time for the pay date of November 11th.

HR staff are completing the full-time employee total compensation statements and preparing for benefits Open Enrollment that is scheduled for November 10th.

IMA (the Town's benefits broker) met with Town Administration to review rates and claims. There will be no increases in rates in 2017.

Public Safety – October 21, 2016

Forging Ben Franklin; An Arby's Misfire & Moose, Moose's, or is it Meese? – One of our founding fathers would be beside himself if he knew that a couple of hundred years later people are forging his likeness. In the modern era, he would have copyrighted his image, had an agent to protect his image, and employ a fleet of lawyers to sue anyone who inappropriately used his image. However, Ben Franklin is not around anymore, and some folks have been forging and using the one-hundred-dollar bill.....and his likeness. Several stores in the Factory Store complex were victims. We have suspect information and sooner or later the long arm of law will corral these miscreants and bring them to justice. We will do our best to make Ben proud.....

A gentleman was stopped by one of Silverthorne's finest after he was observed speeding near Office Max, running a stop sign, and almost colliding with another vehicle. The excuse offered for driving like a NASCAR driver was that he was mad at Arby's because his order was wrong and he was going back to get it fixed. We were almost certain that there was no rush since Arby's wasn't going anywhere. Fortunately for this driver, a "hot call" was aired and the Officer hastily left the scene after issuing a warning, and "yes" it was full moon.

A family of Moose has been on the constant move in a round our fair Town and we are doing our best to keep them off the roads. However, the Moose, or is it Meese, have been known to be rather stubborn and non-cooperative. Your Police Officers are well equipped and trained to deal with non-cooperative subjects, however, when dealing with a Moose, Moose's or Meese, sometimes the better part of valor is to retreat. Cops don't like the word retreat, so we prefer to call it a tactical withdrawal, or to tactically disengage. The end result is the same, the Moose gets to go were the Moose wants to go.

Community Outreach – Our first ever Coffee with a Cop was a success, and we plan on conducting a few more of these events in the next several months. The Pumpkin Festival was also a huge success and we exercised a considerable amount of discretion when it came to parking-we believe this was the correct approach.

One of Silverthorne's finest also received two commendations from citizens while conducting traffic enforcement, fine work by Officer Ponedel.

As you know Rachel Dunaway assisted in saving a life and was recognized by the Town Council for her efforts. Nice work Rachel!

Staffing – We made a job offer to a Mr. Michael Henley and he accepted. We are working with Mr. Henley to try and find him some housing which as we all know can be a challenge. Still down a couple of positions.

Community Development Department – October 20, 2016

Blue River Trail – The design has been modified and the next step would be to acquire the necessary easements, meet with FEMA concerning the flood plain, and Army Corps of Engineers concerning wetlands. Staff is working on several options for acquiring the necessary easements.

Summit Sky Ranch (aka South Maryland Creek Ranch) – Installation of horizontal infrastructure continues. Single family homes, the Aspen House, and the lift station are also under construction. Staff has been discussing timing of the completion of the Filing 1 public improvements.

Lake Dillon Theatre Company (LDTC) – The Silverthorne Performing Arts Center (SPAC) is currently under construction.

Transportation Plan Update – Staff is working on the update to the Town Transportation Plan. Staff will be interviewing consultants that have an excellent working relationship with CDOT Region 3. The traffic consultant and Staff will be discussing the impacts to Highway 9 in the Town Core with representatives from CDOT.

Lake Dillon Fire District (LDFD) – We currently have a signed MOU with the Fire District to explore the possibility.

Rainbow Park Entry Redesign – The Planning Commission and the Town Council have approved the plans for the design for the Rainbow Park Entrance.

Sign Code Update – Lina Lesmes has been hosting a Sign Code Update Committee to explore the various aspects of this important update. A Public Meeting was held on October 13, and a second meeting has been scheduled for November 16 at the Pavilion to solicit resident and business community input.

Summit School District Master Facilities Planning – Mark Leidal has attended the first two meetings of the North End Advisory Committee for the School District Facilities Master Planning that will be ongoing over the next nine months.

Economic Development Council of Colorado (EDCC) Conference – Mark Leidal and Ryan Hyland attended the EDCC in Vail on October 18.

Current Applications – The following is a list of applications which have been submitted to the Community Development Department and are currently being processed (ex parte rules apply):

- Silver Trout – Final Site Plan
- South Maryland Creek Ranch Filing 2 – Final Plat
- South Maryland Creek Ranch Tract S – Final Site Plan
- Michaud Variance – Lot Coverage Variance - Willowbrook

Recreation and Culture Department – October 20, 2016

As the temperatures drop outside, participation at the Recreation Center rises. The October Fitness Schedule has a few additions this month, adult volleyball leagues are beginning, drop-in adult sports (basketball, volleyball and pickleball) have increased participation and the after-school time slot (4:15-6:00 pm) is

bustling every day. The Recreation Center clearly continues to be the center of healthy activity in our community and we prove it with participation numbers averaging well over 600 people per day.

And, as we all know, right after fall is the holiday season. The annual Holiday Bazaar is full, with 35 vendors registered for the event with a growing waitlist. This event showcases local artists and crafters who sell their wares to shoppers who are looking for unique gifts or something special for themselves. Mark your calendars so you don't miss this artful community event on Saturday, December 3rd from 9 a.m.-3 p.m. at the Pavilion.

On Thursday, October 27th the Pavilion will host Spinphony, an electric string quartet that pairs classical music with pop and rock favorites. This event is a partnership with Summit Music and Arts. The show features 4 classically trained musicians with support of electronic drums, choreography, a pre-show art display, and encouragement for the audience to come dressed in costumes. The concert is sure to offer something to every one of any age. Tickets are \$25 in advance and \$30 at the door and can be purchased on the Summit Music and Arts website. A cash bar will be available.

Rainbow Park was bustling on Sunday, October 9th at the annual Silverthorne Pumpkin Fest event. Approximately 2,000 people came to celebrate the changing seasons and visit with neighbors and friends while participating in a multitude of free activities and picking the perfect pumpkin to take home. We are thankful for strong sponsor support from Kaiser Permanente, the Outlets at Silverthorne, Renewal by Anderson, and Red Buffalo Coffee and Tea.

Donated a 5-punch Recreation Center pass to. The value of the pass is \$60.

Upcoming Pavilion Events

Oct 20	Country Western Dance
Oct 21	Wedding
Oct 22	Wedding
Oct 24	Mindfulness Matters
Oct 25	Yoga
Oct 26	County Commissioner Meeting
Oct 27	Spinphony
Oct 28	LAPS
Oct 29	Wedding
Oct 31	Mindfulness Matters
Nov 1	Yoga
Nov 2	City Market
Nov 3	Wedding
Nov 4	Quinceañera
Nov 5	Wedding
Nov 6	Wedding
Nov 7	Mindfulness Matters
Nov 8	Elections
Nov 11	Quinceañera
Nov 12	Heart of the West Fest

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Town of Silverthorne
Council Agenda Memorandum

TO: Town Council
THRU: Ryan Hyland, Town Manager *RH*
FROM: Michele Miller, MMC, Town Clerk *mm*
DATE: October 20, 2016
SUBJECT: Town Council Meeting Minutes from October 12, 2016

SUMMARY: Staff asks the Town Council to approve the Regular Town Council Meeting Minutes from October 12, 2016.

STAFF RECOMMENDATION: Staff recommends approval of the Minutes from the meetings.

PROPOSED MOTION: Included in the Consent Calendar motion.

ATTACHMENTS:
Meeting Minutes.

MANAGERS COMMENTS:

**SILVERTHORNE TOWN COUNCIL
Meeting Minutes
Wednesday, October 12, 2016**

CALL TO ORDER/ROLL CALL/APPROVAL OF AGENDA:

Those members present and answering Roll Call were Mayor Bruce Butler, Council Members Derrick Fowler, Peggy Long, Russ Camp, Bob Kieber, JoAnne Nadalin and Tanya Shattuck. Staff members present were, Town Manager Ryan Hyland, Chief of Police John Minor, Recreation Director Joanne Cook, Finance Director Laura Kennedy, Assistant Town Manager Mark Leidal, Utilities Manager Zach Margolis, Police Officer Rachel Dunaway, Sergeant David Siderfin, Senior Planner Lina Lesmes, Town Attorney Matt Mire and Town Clerk Michele Miller.

The Pledge of Allegiance was recited by those present.

STAFF COMMENTS:

Cook reported to Council on the success of the Kaiser Permanente Pumpkin Fest.

COUNCIL COMMENTS:

Butler thanked staff for all their efforts with the successful Pumpkin Fest. He commented on the Patrick Mahaney Heroes Park dedication, in Frisco, over the weekend.

Citizen's Commendation

Mayor Butler read the citizen's commendation awarded to Rachel Dunaway, Rob Buirgy and Bill Ferris

On Saturday July 16, 2016, at approximately 7:20pm, the Silverthorne Police Department received a call in reference to an accident that required a medical response. A Mr. Carl Pytlinski was riding his bicycle on the sidewalk near the intersection of Highway #9 and Willowbrook Road and suddenly fell over. Mr. Bill Ferris, Mr. Rob Buirgy, and Ms. Rachel Dunaway who was off-duty stopped and observed that Mr. Pytlinski had no pulse and was not breathing. Mr. Ferris, Mr. Buirgy, and Ms. Dunaway rendered aid, performed CPR, and ultimately revived Mr. Pytlinski.

The Town of Silverthorne commends you, and awards you this Citizens Commendation with our sincere thanks and gratitude.

Mr. Pytlinsky thanked everyone involved for their efforts and support.

CITIZEN COMMENTS:

None.

CONSENT CALENDAR:

SHATTUCK MOVED TO APPROVE THE CONSENT CALENDAR INCLUDING THE MINUTES FROM SEPTEMBER 28, 2016 AND RESOLUTION 2016-28; A RESOLUTION AWARDING THE SILVERTHORNE/DILLON JSA BLUE RIVER 2016 WWTP PRETREATMENT IMPROVEMENTS PROJECT TO WATER TECHNOLOGY GROUP. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.

LIQUOR BOARD:

A. 7-Eleven Store 23963A – Renewal of 3.2% Liquor License

SHATTUCK MOVED TO APPROVE 7-ELEVEN STORE #23963A – RENEWAL OF 3.2% BEER OFF PREMISE BEER LIQUOR LICENSE. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.

PUBLIC HEARINGS:

A. Minor Subdivision and Final Site Plan, Blue River Flats – 1056, 1088 and 1130 Blue River Parkway, Lots 23R and 25, Silverthorne Subdivision #1, and an Unplatted Tract described in Warranty Deed – Record No. 633874.

Lina Lesmes, Senior Planner, presented the applicant's request for a Minor Subdivision, Final Site Plan and SIA to combine three existing parcels, modify easements and to construct 46 condominium units in five, three-story buildings, at 1056, 1088 and 1131 Blue River Parkway. She reviewed her staff report and requested approval with Planning Commission's five recommended conditions of approval.

Council questions.

Nadalín asked about the sidewalk, its connection to the trail and future bridge.

Kieber asked how many buildings would need fill added below them and how building height is calculated.

Lesmes stated the building height has been calculated from the existing grade and all buildings will have fill under them.

Applicant.

Paul Brady, Architect, reviewed the changes made to the project to address Council's previous concerns at Preliminary Site Plan review and the material board. He requested approval.

Nadalín asked about the price range for the units.

Kieber asked about the project timing.

Ken Marsh, applicant, stated they have received a commitment from the bank for their financing. They will start building as soon as possible. They will apply for a demolition permit soon and they are hoping to start foundations in January, 2017. He addressed Planning Commission's concern regarding the power pole. The applicant has reached a compromise with staff regarding the undergrounding of electric utilities with a real estate transfer assessment (RETA). There will be an exception of the RETA tax made on each unit's first sale. The RETA paid to the Town collected will assist with the cost of undergrounding and installation of a bridge across the river.

Public hearing opened, no comment received, public hearing closed.

Council comments.

Kieber stated he previously expressed concerns about the amount of fill needed but now feels it is minimal. Considering the location and current use of the property he supports the application. He feels it is a nice development.

Long stated the development will be an improvement to that area. This is a good project and she hopes locals will be able to purchase units there.

Fowler stated this is a great development for Silverthorne and indicative of the growth spurt we are experiencing.

Nadalín congratulated the applicant and staff for finding a solution on the powerline.

Shattuck agrees with previous comments.

Butler appreciates the applicant working with staff on a solution to the power line. He likes the roof lines. This is a quality project and an improvement for the area.

KIEBER MOVED TO APPROVE RESOLUTION 2016-29, A RESOLUTION APPROVING A MINOR SUBDIVISION, A FINAL SITE PLAN AND A SUBDIVISION IMPROVEMENTS AGREEMENT FOR BLUE RIVER FLATS. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.

DISCUSSION ITEMS:

None.

LONG MOVED TO GO INTO EXECUTIVE SESSION AT 6:50 P.M. PURSUANT TO CHARTER SECTION 4.13(c) AND C.R.S. SECTION 24-6-402(4)(b)(e) TO RECEIVE LEGAL ADVICE ON SPECIFIC LEGAL QUESTIONS AND TO DEVELOP A STRATEGY AND INSTRUCT NEGOTIATORS REGARDING THE TOWN CORE CATALYST SITE. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.

SHE FURTHER MOVED TO ADJOURN THE COUNCIL MEETING AT THE CONCLUSION OF THE EXECUTIVE SESSION. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.

EXECUTIVE SESSION:

Executive Session pursuant to Charter Section 4.13(C) and C.R.S. Section 24-6-402(4)(b)(e) to receive legal advice on specific legal questions and to develop a strategy and instruct negotiators regarding the Town Core Catalyst Site.

INFORMATIONAL:

- A. Planning Commission Meeting Minutes, October 4, 2016
- B. SPORT Meeting Minutes, September 15, 2016

EXECUTIVE SESSION CONCLUDED AND MEETING AND ADJOURNED AT 7:18 P.M.

BRUCE BUTLER, MAYOR

ATTEST

MICHELE MILLER, TOWN CLERK

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the videotape of the meeting, maintained in the office of the Town Clerk.

Town of Silverthorne
Council Agenda Memorandum

TO: Mayor and Town Council
THRU Ryan Hyland, Town Manager *RH*
FROM: Michele Miller, MMC, Town Clerk *mm*
DATE: October 17, 2016 for meeting of October 26, 2016
SUBJECT: Liquor license renewal for Local Authority Consideration

SUMMARY:

The Liquor Board is asked to approve the liquor license renewal for Bakers Brewery, Fiesta Jalisco and Plain Jane Liquors,

BACKGROUND:

A. The Bakers Brewery – Renewal of Brew Pub Liquor License

The applicant has submitted a liquor license renewal application for Bakers Brewery. The background investigation completed by the Police Department is attached. Bakers turned in three (3) valid alcohol training certification cards for their staff. The Police Department has talked with management and has set a deadline for all current and new employees to complete an alcohol training program by December 15, 2016. The Police Department recommends renewal of the liquor license with that exception.

B. Fiesta Jalisco Numero Uno, LLC dba Fiesta Jalisco – Renewal of Hotel & Restaurant Liquor License.

The applicant has submitted a liquor license renewal application for Fiesta Jalisco. The background investigation completed by the Police Department is attached. The Police Department has verified that the employees who sell and serve liquor have successfully completed alcohol training program and are certified until 2017. The Police Department recommends renewal of the liquor license.

C. Silverthorne Discount Liquors LLC dba Plain Jane Liquors – Renewal of Liquor Store Liquor License.

The applicant has submitted a liquor license renewal application for Plain Jane Liquors. The background investigation completed by the Police Department is attached. The Police Department has verified that the employees who sell liquor have successfully completed alcohol training program, fulfilling the alcohol education requirements of the Town Code. The Police Department recommends renewal of the liquor license.

DISCUSSION:

Financial Implications: Each individual liquor license applicant is required to submit both local licensing fees and state licensing fees as set forth by the Colorado Liquor Enforcement Division. These fees are submitted with the application materials.

Town of Silverthorne
Council Agenda Memorandum

STAFF RECOMMENDATION:

Staff recommends approving the renewal applications. Please contact the Town Clerk's office with any questions or if you want to view more detail from the liquor application.

PROPOSED MOTION:

I MOVE TO APPROVE

- The Bakers Brewery – Renewal of Brew Pub Liquor License.

- Fiesta Jalisco Numero Uno, LLC dba Fiesta Jalisco – Renewal of Hotel & Restaurant Liquor License.

- Silverthorne Discount Liquors LLC dba Plain Jane Liquors – Renewal of Liquor Store Liquor License.

ATTACHMENTS:

Liquor license renewal application and Police Department memo.

MANAGERS COMMENTS:



601 Center Circle • P.O. Box 1167 • Silverthorne, CO 80498
(970) 262-7320 • Fax (970) 262-7315

DATE: October 19, 2016
TO: Michele Miller
FROM: Officer Anne Baldwin
SUBJECT: Background check for Brew Pub License application, The Bakers' Brewery, LLC.

Baker's Brewery has not had any alcohol-related incidents on their property this past year.

This establishment has several new employees who do not have TIPS, ServSafe or Colorado Liquor Education certification records. These individuals are allowed 60 days upon hire to become liquor trained per TOS 2-8-18 *Education Requirements*, and they fall within this grace period.

These liquor-serving staff members at Bakers' Brewery are scheduled to attend TIPS training in early November, 2016. I have granted this business until December 15, 2016 to provide me with their employees' certification records.

A copy of the managers' certification cards is attached. (*clerk's office*)

We do not have any objections to the approval of this liquor license application *with the exception that all* liquor-selling Bakers' Brewery staff must successfully complete the mandated training no later than December 15, 2016.

Reviewed by

Chief of Police
John Minor

10.20.2016

Date

**RETAIL LIQUOR OR 3.2 BEER
 LICENSE RENEWAL APPLICATION**

THE BAKERS BREWERY
 PO BOX 2110
 SILVERTHORNE CO 80498

Fees Due	
Renewal Fee	\$750.00
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	750⁰⁰

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name THE BAKERS BREWERY LLC		DBA THE BAKERS BREWERY		
Liquor License # 4703816	License Type Brew Pub (city)	Sales Tax License # 29782450	Expiration Date 11/06/2016	Due Date 09/22/2016
Operating Manager CORY FORSTER	Date of Birth 5/4/70	Home Address 327 N. Chipmunk Circle,		
Manager Phone Number 970 468 0170	Email Address thebakersbrewery@gmail.com			
Street Address 531 SILVERTHORNE LANE SILVERTHORNE CO 80498				Phone Number 9703896551
Mailing Address PO BOX 2110 SILVERTHORNE CO 80498				

- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease Apr. 6, 2020
- Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Stephanie Sadler	CORY FORSTER	Title managing member	managing member
Signature Sadler	C Forster	Date 9/30/16	9/30/16

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. **THEREFORE THIS APPLICATION IS APPROVED.**

Local Licensing Authority For		Date
Signature 14	Title	Attest



601 Center Circle • P.O. Box 1167 • Silverthorne, CO 80498
(970) 262-7320 • Fax (970) 262-7315

DATE: October 10, 2016
TO: Michele Miller
FROM: Officer Anne Baldwin
SUBJECT: Background check for Liquor License or 3.2% Fermented Malt Beverage License Application, Fiesta Jalisco Numero Uno, LLC.

Since their last application, Fiesta Jalisco Numero Uno, LLC has not had any alcohol-related incidents.

All liquor-serving employees of Fiesta Jalisco attended a TIPS training which Officer Baldwin taught on October 22, 2014. They are all certified until 2017.

Based on the background information of the Silverthorne Police Department, we don't have any objections to this liquor license application.

Reviewed by



John Miner
Chief of Police

10-11-2016
Date

**RETAIL LIQUOR OR 3.2 BEER
 LICENSE RENEWAL APPLICATION**

FIESTA JALISCO
 PO BOX 10000 PMB 297
 SILVERTHORNE CO 80498-1000

Fees Due	
Renewal Fee	\$500.00
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name FIESTA JALISCO NUMERO UNO LLC		DBA FIESTA JALISCO		
Liquor License # 15366600000	License Type Hotel & Restaurant (city)	Sales Tax License # 15366600000	Expiration Date 11/13/2016	Due Date 09/29/2016
Operating Manager JOSE A RODRIGUEZ	Date of Birth 04-18-1991	Home Address 426 BIGHORN CIRCLE SILVERTHORNE CO. 80498		
Manager Phone Number 970 485-3497	Email Address pulguita.8009@hotmail.com			
Street Address 269 SUMMIT PL SILVERTHORNE CO 80498-8455				Phone Number 9704689552
Mailing Address PO BOX 10000 PMB 297 SILVERTHORNE CO 80498-1000				

- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease **03-31-2021**
- Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
- ~~Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO~~

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business JOSE A RODRIGUEZ	Title MANAGER
Signature <i>Jose Rodriguez</i>	Date

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For	Date
Signature 16	Title Attest



601 Center Circle • P.O. Box 1167 • Silverthorne, CO 80498
(970) 262-7320 • Fax (970) 262-7315

DATE: October 12, 2016
TO: Michele Miller
FROM: Officer Anne Baldwin
SUBJECT: Background check for Liquor License or 3.2% Fermented Malt Beverage License Application, Silverthorne Discount Liquors, LLC/Plain Jane Liquors

Plain Jane Liquors has not had any alcohol-related incidents on or around their property this past year.

The business has five employees and four have valid TIPS certifications. This employee was recently hired and has until December 12th, 2016 to complete TIPS or ServSafe training per TOS 2-8-18, *Education Requirements*.

Based on the background information of the Silverthorne Police Department, we recommend this liquor licensee be granted a renewal for this year.

Reviewed by



Chief of Police
John Minor

10-12-2016
Date

**RETAIL LIQUOR OR 3.2 BEER
 LICENSE RENEWAL APPLICATION**

PLAIN JANE LIQUORS
 PO BOX 1143
 SILVERTHORNE CO 80498

Fees Due	
Renewal Fee	\$227.50
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

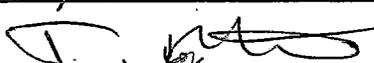
PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

Licensee Name SILVERTHORNE DISCOUNT LIQUORS LLC		DBA PLAIN JANE LIQUORS		
Liquor License # 42768640000	License Type Liquor Store (city)	Sales Tax License # 42768640000	Expiration Date 12/17/2016	Due Date 11/02/2016
Operating Manager Tony Notaro	Date of Birth 1/8/55	Home Address 479 W. Coyote Dr, Silverthorne, Co 80498		
Manager Phone Number 970-389-4045	Email Address mailto:rescue-computer.com			
Street Address 191 BLUE RIVER PARKWAY SILVERTHORNE CO 80498				Phone Number 9703894045
Mailing Address PO BOX 1143 SILVERTHORNE CO 80498				

- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease 10/2020
- Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Tony Notaro	Title Manager
Signature 	Date 10/10/16

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. **THEREFORE THIS APPLICATION IS APPROVED.**

Local Licensing Authority For	Date
Signature 18	Title
	Attest

Town of Silverthorne
Council Agenda Memorandum

TO: Mayor and Town Council
THRU: Ryan Hyland, Town Manager *RH*
FROM: Michele Miller, MMC, Town Clerk *MM*
DATE: October 17, 2016 for meeting of October 26, 2016
SUBJECT: Marijuana Board – Modification of Premise/Report of Changes

SUMMARY: The Marijuana Board is being asked to consider a modification of premise for High Country Healing (Retail Store).

BACKGROUND:

TZ Financial LLC dba High Country Healing – Modification of Licensed Premise – Retail Store

The applicant is requesting a modification of premise. The medical marijuana store has received its certificate of occupancy and moved into a unit below the Retail Store. The applicant has made application for a Modification of Premise with the Marijuana Enforcement Division to enlarge the retail store; it is being reviewed concurrently with the local approval. The owner wants to utilize the old medical marijuana suite (364 square feet) for retail sales. There will be no change to the floor plan.

The State of Colorado Marijuana Enforcement Division is waiting on local approval to grant the Modification of Premise.

The licensee is not allowed to make any physical change, alteration or modification of the licensed premise, which substantially alters the license premise from the plans submitted at the time of obtaining the original license without prior written consent of the local and state licensing authorities.

PREVIOUS COUNCIL ACTION:

DISCUSSION:

Financial Implications: High Country Healing paid a local fee of \$150.00 to change the premise.

STAFF RECOMMENDATION:

Staff recommends approval of the application for modification of Premise for High Country Healing. Please contact the Town Clerk's office with any questions or if you want to view more detail from the liquor application.

Town of Silverthorne
Council Agenda Memorandum

PROPOSED MOTION:

I MOVE TO APPROVE THE MODIFICATION OF PREMISES FOR TZ FINANCIAL, LLC DBA HIGH COUNTRY HEALING. RETAIL STORE LOCATED AT 191 BLUE RIVER PARKWAY.

ATTACHMENTS: Marijuana Enforcement Division Report of Changes form and diagram.

MANAGERS COMMENTS:

DR 8545 (03/03/16)
COLORADO DEPARTMENT OF REVENUE
 Marijuana Enforcement Division
 455 Sherman Street, Suite 390
 Denver, CO 80203

Marijuana Enforcement Division Report of Changes

Current License Number (All Answers Must Be Printed Legibly or Typewritten) 4028			
1. Name of Business requesting changes or Person requesting duplicate badge T2 Financial LLC			
2. Trade Name HIGH country Healing			
3. Business address or personal address if requesting a duplicate badge 191 Blue River Parkway		City Silverthorne	State ZIP CO 80498
4. Primary Contact Person for Business Nicholas Brown		Primary Contact Phone Number	
Title President			
Primary Contact Address PO Box 95		City Breckenridge	State ZIP CO 80424
Primary Contact Email n.brown@t2financial.com			
Select the Appropriate Section Below and Proceed to The Instructions on Page 2. (Please refer to fee schedule on the website— www.colorado.gov/revenue/med)			
Section A—Duplicate License		Section B	
<input type="checkbox"/> Duplicate Business License	\$	<input type="checkbox"/> Change Corp. or Trade Name Permit (ea)	\$
<input type="checkbox"/> Duplicate Badge	\$	<input type="checkbox"/> Change Location Permit – Medical	\$
		<input type="checkbox"/> Change Location Permit – Retail	\$
		<input checked="" type="checkbox"/> Change, Alter or Modify Premises	
	\$	x	Total Fee \$
Oath of Applicant (For Duplicate License or Badge Only)			
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.			
Signature		Date	
The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.		Total Amount Due	\$.00

Instruction Sheet

For All Sections, Complete Questions 1-3 Located on Page 1
(Please refer to fee schedule on the website—www.colorado.gov/revenue/med)

Section A

For a Duplicate Badge or Business License be sure to include the license number in the upper portion of page 1 and sign at bottom of page 1. Separate applications are required for each license.

Section B

Check the appropriate box in section C and proceed below.

- 1) **Change Trade Name:** go to page 3 and complete question 1 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 2) **To Modify Premise:** go to page 4 and complete question 3. Submit the necessary information and proceed to Oath of Applicant signature. Submit any existing lease that is revised due to the modification.
- 3) **To Change Location:** go to page 3 and complete question 2. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.

3. Modification of Premises

(Note: Licensees may not modify their licensed premises until approved by state and local authorities.)

A. Describe Change proposal

Adding Suite 200A to existing BMS #402R-00095, which is directly across the hallway at 191 Blue River Parkway, Silverthorne, CO 80498

B. If the modification is temporary, when will the proposed change: N/A

Start (MM/DD/YY)

End (MM/DD/YY)

C. Will the proposed change result in the licensed premises now being located within 1000 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?

(If yes, explain in detail, describe any exemptions that apply and provide a copy of the exemption or local ordinance)

Yes No

D. Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises include security equipment locations.

E. Attach any existing lease that is revised due to the modification.

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature of Owner/Principal

Title

Date

PRESIDENT

10/6/16

Report and Approval of Local Licensing Authority (City / County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Article 43.3 or 43.4, C.R.S., as amended. Therefore, this application is approved.

Local Licensing Authority (City or County)

Date Filed With Local Authority

10-6-16

Signature of Local Licensing Representative

Title

Date

Report of State Licensing Authority

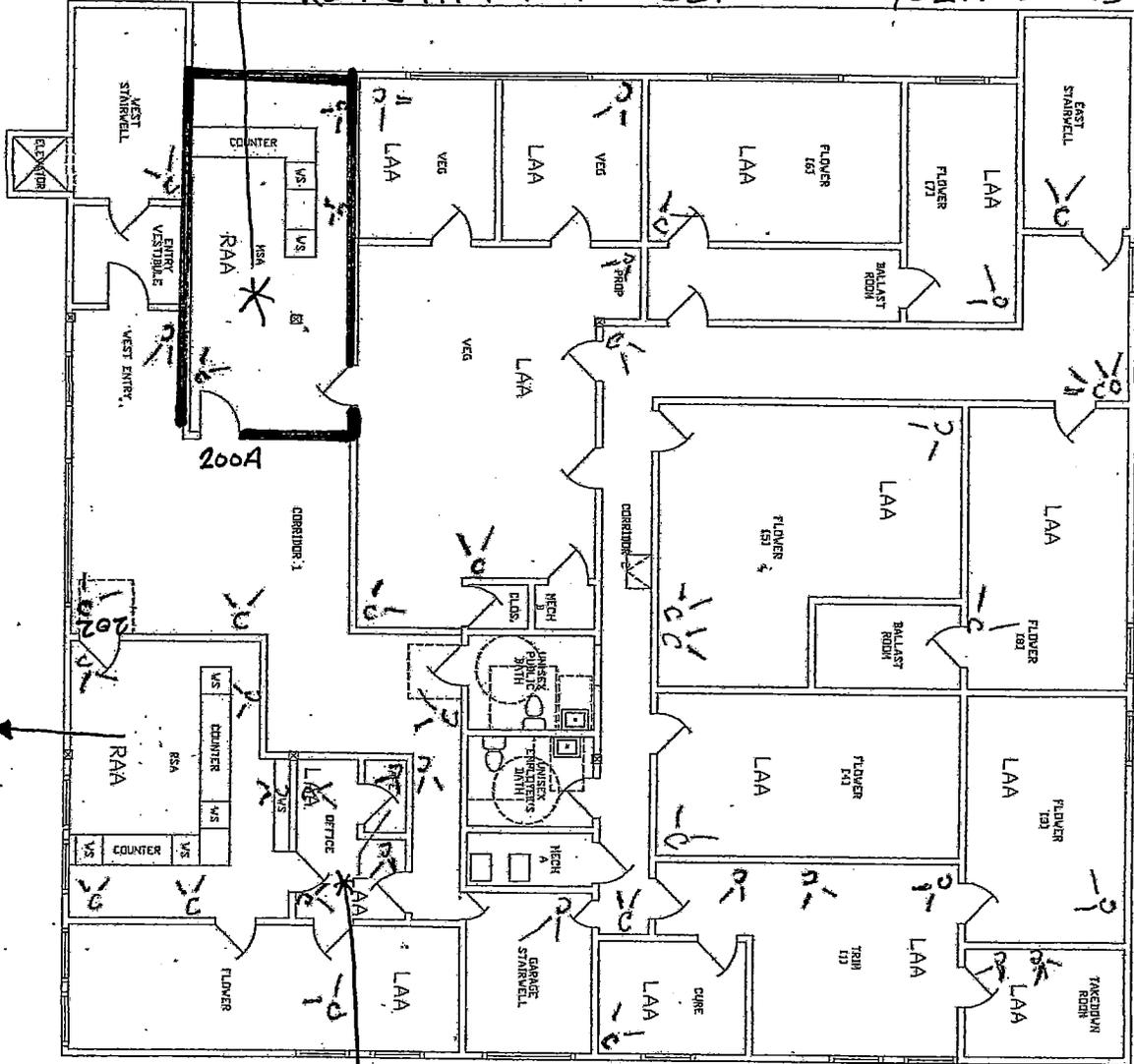
The foregoing has been examined and complies with the filing requirements of Title 12, Article 43.3 or 43.4, C.R.S., as amended.

Signature

Title

Date

* Former Medical Marijuana Store location
 ADDING THIS SUITE, 200A, TO THE EXISTING
 TZ FINANCIAL, LLC (HIGH COUNTRY HEALING)
 RECREATIONAL LICENSE #402R-00095



CURRENT/EXISTING TZ FINANCIAL, LLC (HIGH COUNTRY HEALING)
 RECREATIONAL LICENSE IN SUITE 202
 (#402R-00095)

DVR'S & MONITORS
 (SECURITY)

TOTAL FLOOR AREA IS APPROXIMATELY 5400 SF. APPROXIMATELY 1000 SF ARE STAIRS, ELEVATOR & MECHANICAL ROOMS.

LEGEND

- LAA - LIFTED ACCESS AREA
- RAA - RESTRICTED ACCESS AREA
- FLWR - MEDICAL SALES AREA
- PROP - PROPAGATION
- RAA - RESTRICTED ACCESS AREA
- RAA - RECREATIONAL SALES AREA
- IS - JUDIC STATION

A1.0

Item No.	Description	Quantity	Unit
1	GENERAL CONTRACTOR		
2	MECHANICAL CONTRACTOR		
3	ELECTRICAL CONTRACTOR		
4	PLUMBING CONTRACTOR		
5	PAINT CONTRACTOR		
6	GLASS CONTRACTOR		
7	IRONWORK CONTRACTOR		
8	CONCRETE CONTRACTOR		
9	LANDSCAPE CONTRACTOR		
10	OTHER CONTRACTOR		

HIGH COUNTRY HEALING
PEAKS PLAZA
 191 BLUE RIVER PKWY
 SILVERTHORNE, CO 80498

RADER
 ENGINEERING • COMFORT SYSTEMS
 40000 HIGHWAY 6, SUITE E1
 P.O. BOX 2610 AVON, CO. 81620
 (970) 845-1510 FAX: (970) 845-1522

ANY CHANGES AND/OR DEVIATIONS FROM THESE PLANS WITHOUT WRITTEN APPROVAL BY THE ENGINEER RELEASE THE ENGINEER FROM ANY FUTURE LIABILITY OR RESPONSIBILITY TO THIS BUILDING.
 HIGH COUNTRY HEALING, INC. EXPRESSLY RELEASES THE COPYRIGHT LAW AND OTHER PROPERTY RIGHTS TO THESE PLANS. THIS DRAWING MAY NOT BE REPRODUCED OR PRECATIONS THEREOF USED WITHOUT WRITTEN PERMISSION FROM THE ENGINEER.
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Town of Silverthorne
Council Agenda Memorandum

TO: Mayor and Town Council
THRU: Ryan Hyland, Town Manager 
FROM: Michele Miller, MMC, Town Clerk 
DATE: October 20, 2016 for meeting of October 26, 2016
SUBJECT: Ordinance 2016-07 – Liquor Code updates

SUMMARY:

This ordinance is a “clean up” ordinance to update State Statutes referenced in our Town Code and changes the legislature made this session relating to grocery stores and their transition to selling full-strength alcoholic beverages.

Each grocery store chain will be allowed to have a total of twenty (20) liquor stores licenses over the course of the next twenty (20) years (compared to 1 today). However, the grocery store chain must first purchase all current liquor stores within a 1500-foot radius of a grocery store that wants to have a liquor license before the grocery store is able to receive a license. If there are no retail liquor licenses within the 1500-foot radius, the grocery store must still purchase (2) retail liquor licenses within the local jurisdiction before being allowed to have a liquor license.

There were several other changes made to the Liquor Code this year, such as the new Entertainment and Lodging Facility License, but this is just a new type of license that may be applied for and granted by the Local Liquor Authority, no Town Code modification is necessary for those types of changes.

BACKGROUND:

The Legislature adopted SB 16-197 referred to as the Colorado Liquor Compromise.

PREVIOUS COUNCIL ACTION:

None.

STAFF RECOMMENDATION:

Adopt Ordinance 2016-07 to update the Silverthorne Town Code.

PROPOSED MOTION:

I MOVE TO APPROVE ORDINANCE 2016-07 AMENDING SECTIONS 2-8-3 AND 2-8-18 OF THE SILVERTHORNE TOWN CODE TO IMPLEMENT A NEW STATE LAW REGARDING LIQUOR LICENSED DRUGSTORES.

ATTACHMENTS:

Ordinance.2016-07

MANAGER’S COMMENTS:

**TOWN OF SILVERTHORNE, COLORADO
ORDINANCE NO. 2016-07**

**AN ORDINANCE AMENDING SECTIONS 2-8-3 AND 2-8-18 OF THE
SILVERTHORNE TOWN CODE TO IMPLEMENT NEW STATE LAW
REGARDING LIQUOR-LICENSED DRUGSTORES**

WHEREAS, the Colorado Legislature recently amended the Colorado Liquor Code, C.R.S. § 12-47-101, *et seq.*, implementing a process by which drugstores may acquire additional liquor-licensed drugstore licenses; and

WHEREAS, the Town Council desires to amend the Silverthorne Town Code to comply with the recent revisions to the Colorado Liquor Code.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF SILVERTHORNE, COLORADO ORDAINS:

Section 1. Section 2-8-3 of the Silverthorne Town Code is hereby amended as follows:

Sec. 2-8-3. Filing of Application; Fees.

(a) All applications for liquor and fermented malt beverage licenses, including new, renewal, change of location or ownership licenses, a *transfer of ownership, change of location, and license merger and conversion pursuant to Section 12-47-408(1)(b), C.R.S.*, modification of premises and special event permits shall be filed with the Town Clerk. All applications shall be made under oath, on forms provided by the Town.

(b) The following shall be filed:

* * *

(11) A license fee payable to the Town. Town license fees shall be as set out in Sections ~~12-46-117(5)~~ 12-46-107 and ~~12-47-439(1)~~ 12-47-505, C.R.S.

(12) A license fee payable to the State Department of Revenue. The amount shall be as provided by the ~~State Licensing Sections 12-46-109~~ 12-46-104 and ~~12-47-123~~ 12-47-501, C.R.S.

(13) *For a transfer of ownership, change of location and license merger and conversion pursuant to Section 12-47-408(1)(b), C.R.S., evidence showing that at least twenty percent (20%) of the licensee's gross annual income derived from total sales during the prior twelve (12) months at the drugstore premises is from the sale of food items, as defined by the State Licensing Authority by rule.*

Section 2. Section 2-8-18(b)(4) of the Silverthorne Town Code is hereby amended as follows:

Sec. 2-8-18. Education Requirements for Licensees.

* * *

(b) Education requirements.

* * *

(4) At the time an applicant files an application for issuance, renewal or transfer of a liquor or fermented malt beverages license, or to change the location or corporate structure of the licensed premises or entity, *or for a transfer of ownership, change of location and license merger and conversion pursuant to Section 12-47-408(1)(b), C.R.S.*, the applicant shall submit to the Town Clerk information to prove that the requisite percentage of servers, managers and/or owners/operators required to be certified under this Section have certificates in full force and effect as a condition of approval of the application. Required information shall include the names of all servers, the date of hire of all servers, the date each server attended training and the date of expiration of each server's certification. All licensees shall maintain a file of certificates on all managers and owners/operators employed by said licensee and shall exhibit said copies of certificates when requested to do so by the Town Clerk, the Police Chief, police employees or other appropriate officials of the Town.

Section 3. Safety Clause. The adoption of this ordinance will promote the health, safety, and general welfare of the Silverthorne community.

Section 4. Severability. If any provision of this ordinance or portion thereof is held by a court of competent jurisdiction to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect any other provision which can be given effect without the invalid portion.

Section 5. Effective Date. This ordinance shall be effective upon adoption at second reading, pursuant to Sections 4.5 and 4.7 of the Silverthorne Home Rule Charter.

READ AND PASSED ON FIRST READING THIS 26th DAY OF OCTOBER, 2016.

ADOPTED ON SECOND AND FINAL READING THIS ____ DAY OF _____,
2016.

TOWN OF SILVERTHORNE, COLORADO

Bruce Butler, Mayor

ATTEST:

Michele Miller, Town Clerk

Approved on the first reading: _____, 2016

Published by title only: _____, 2016

Approved on the second reading: _____, 2016

Published by title only: _____, 2016 (with amendments, if
amended on second reading): _____, 2016

Town of Silverthorne
Council Agenda Memorandum

To: Mayor and Town Council
From: Laura Kennedy, Finance Director *LK*
Thru: Ryan Hyland, Town Manager *RH*
Date: October 20, 2016 for meeting of October 26, 2016
Re: Ordinance No. 2016-10- An Ordinance Approving the 2017 Budget – 1st Reading

SUMMARY:

The 2017 Budget Ordinance recognizes revenues, appropriates expenditures/expenses, approves transfers and adopts the Town's budget for the calendar year 2017. The proposed budget includes the following revenue items as required by state law:

- Lottery Funds - \$42,000
- Highway User Funds - \$225,802

Preliminary copies of the budget are available at Town Hall.

PREVIOUS COUNCIL ACTION:

The Council reviewed Department policies and service levels in the Council Retreat in July 2016 as well as throughout the 2017 – 2018 budget process. Additionally, the General, Capital Improvement, Lodging Tax, Development Excise Tax, 5A Housing, Conservation Trust, Water/Sewer, Internal Service, Joint Sewer Authority and the South Maryland Creek Ranch General Improvement District Funds budgets have been presented to Council and the public at work sessions.

BACKGROUND:

The Budget Ordinance contains the Town's projected revenues and expenditures for each of the eleven funds: General, Capital Improvement Projects, Lodging Tax, Development Excise Tax, 5A Housing, Conservation Trust, Water, Sewer, Insurance Claims, Joint Sewer Authority and South Maryland Creek Ranch GID Funds. Revenues are projected conservatively and approved service levels and workload indicators determine expenditures. The beginning and projected ending fund balances are also represented in the ordinance.

The Town uses a biennial (2-year) budget process and document. Although the Town legally appropriates its budget on an annual basis, a two-year budget process with five or ten year financial projections is developed and presented to Council.

CURRENT ISSUES:

The Town's financial challenge is to balance the services provided to our citizens with the financial resources available. The Town is heavily dependent on sales tax revenue with sales tax revenues accounting for 70% of total revenues for the General and Sales Tax CIP Funds. Sales tax revenues for 2017 are budgeted to increase by 2% over the 2016 projection.

Town of Silverthorne
Council Agenda Memorandum

The Town realizes that sales tax revenues can be volatile and is conservative when making projections. The average increase year over year for the past three years has been 7.6%. In 2016, the Town saw a Dunkin Donuts and a new Italian restaurant (Sauce on the Blue) open and begin contributing to sales tax revenues. Additionally, 2016 is the first full year that the new Hampton Inn contributed to sales tax and lodging tax revenues. The Outlets at Silverthorne had a few existing stores close, but also saw new shops open. The Outlets make up about 23% of the Town's annual sales revenues. We do hope for additional and/or expanded businesses in Town, but the budget does not include new businesses unless near completion of construction. Using this conservative revenue methodology allows the Town to live within its means. Adjustments due to unforeseen increases or decreases to revenues are made in the form of budget amendments.

All operation fund budgets are balanced (see ordinance & attachment B). At the end of 2017, the General Fund reflects a budgeted increase in fund balance (before transfers) of \$135,513. In addition, the 2017 budget for the General Fund reflects a \$2.47 million available fund balance after transfers and reserves. The Town Council approved a 4 month reserve target for 4 years at this time last year (during the 2016 budget process) due to the \$1.5 million transfer from the General to the Capital Improvement Fund for the construction of the Performing Arts Center. In addition, a \$700K transfer to the Capital Fund is planned in 2017 as a contribution to the Cottonwood Public Works building. However, the attached fund summaries reflect a 6 month reserve as the fund balance is sufficient to support that level.

Overall, when considering all Town funds, the attached budget ordinance reflects a budgeted decrease of fund balances in the amount of \$4.1M. The decrease is primarily due to large, one-time capital projects (the Performing Arts Center and Cottonwood Shop) that are in line with the Town's strategic plans.

Despite the above reduction in fund balances, the Town has ample reserves in all funds. In the Town's General Fund, the reserve target is \$6.2 million (6 months operating expenses), which leaves \$407K in available fund balance by year-end 2017. The Sales Tax Capital Fund has a reserve target of \$1.27M (\$701k for debt, \$500K for emergency capital replacement and \$68K for developer required projects). After considering these reserves, there remains an available fund balance of \$245K. The enterprise funds (water & sewer) have available fund balances of \$1.3M and \$2.2M respectively even after deducting 6 months in operating reserves. However, the Water and Sewer Funds are subject to State/ Federal mandates and infrastructure replacements that can be costly.

In 2017 the Town will complete the construction of the Performing Arts Center and will begin the construction of the Cottonwood Shop which will house various Public Works/Utility administrative personnel and operations. The General Fund, Development Excise Fund, Water Fund, and Sewer Fund will all contribute to the planned construction of this facility without the need to take on additional debt. The construction is expected to take two years, with \$6 million budgeted for the project (\$3M in 2017, \$3M in 2018).

In conclusion, the Town is currently in good financial condition for 2017 and beyond. While the national, state and local economy continues to expand, we plan to encourage

Town of Silverthorne
Council Agenda Memorandum

growth in our local business environment, diversify our revenue base and continue to judiciously manage our financial position for 2017 and many years to come.

The following are highlights of the 2017 Budget:

General Fund

Revenues and Transfers In (\$12,532,240):

- 2.8% (\$344K) increase in total revenues compared to projected 2016.
- General Fund sales tax revenues increased by 2% from projected 2016 sales tax revenues. Sales tax related issues are mentioned above.
- \$119K decrease in building related revenues is due to our conservative projections of permits being issued in 2017 compared to 2016. The budget is estimating 20 residential building permits in 2017 and no commercial permits.
- The Charges for Services category is budgeted to see \$200K more in revenue in 2017 compared to 2016. This is primarily due to Real Estate Transfer Assessment payments we anticipate with the completion of homes in River's Edge and South Maryland Creek Ranch. This increase in revenue is partially offset by the elimination of the rent revenue from the USFS building lease (\$110k annually). Proceeds from building sale are in the Capital Fund revenue budget.
- Interest rates continue to stagnate so we have conservatively used a 1.5% rate of return for investment income revenues in 2017.
- The revenue budgeted from SMCR was increased to match the expenses (see below).
- Benefit change recommendation to make Rec. Center passes free for full-time employees and Council members (decrease in pass revenue of \$7,500).
- 2017 Pavilion revenues are budgeted at \$18k (or 3%) higher than 2016 projected revenues, and Recreation Center revenues are budgeted flat to 2016 projected.

Expenditures and Transfers Out (\$13,096,727)

The 2017 budget includes a \$700K transfer to the Capital Improvement Project Fund for the construction of the Cottonwood Shop. 2017 budgeted Operational Expenditures increased \$870K or 7.5% from budgeted 2016 expenditures. Details regarding this increase are below.

Personnel (\$8,211,613):

- \$292K (3.7%) increase from 2016 budget. Keep in mind budgeted wages & benefits are estimated as if each position is employed for a full year. In addition, crossover and leave payouts are budgeted in 2017 for PW Director and Admin. In 2016, numerous departments had open positions which resulted in the 2016 projected personnel expenses to be 10% less than budgeted. Therefore, **a direct comparison of 2016 projected with the 2017 budget should be done carefully. With this knowledge, the reviewer should expect a gap between the 2016 projected amounts and the 2017 budget.**

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- The 2017 Budget includes an average of 3% merit based salary increase at a cost of approximately \$143K. This is based on a merit range of 0-5% which is awarded based on employee performance and effective on the employee's anniversary date.
- As part of the 2017 Budget process, the Town conducted a salary market survey which compares the Town's salary ranges to other comparable organization and related positions. This survey is conducted every two years so to make sure the Town has competitive salaries. The survey showed that the Town needed to increase salary ranges to stay competitive in the municipal marketplace. Adjustments to salary ranges do not impact current compensation.
- No additions to staff were included in the budget. However, we are looking forward to receiving the recommendations of KRW regarding the Police Departments' strategic plan.
- There is no increase in health insurance premiums in the 2017 budget. The Town and the employees share health premium costs on a percent basis (80%/20%). Currently, the Town has approximately a five month surplus in the health insurance liability account. Changes required by the Affordable Health Care laws have been incorporated and will have minimal financial effect on the insurance plan for 2017.

Other Expenditures, excluding transfers (\$4,185,114)

- Supplies & Services expenditures increased by 12.8% (\$426K) from the 2016 budget. This increase is primarily due to the addition of Town Arts Programs and programming support for the Lake Dillon Theater Company (\$395k).
- Increases for services and supplies were budgeted at 2% per year unless prior year trends or other information indicated a different increase amount.
- Other changes:
 - A Community Survey at a cost of \$30K
 - Increase in the Parks program to outsource Christmas lighting - \$15K
 - The 2017 budget assumes that the Adopt an Angel program will transition to an outside agency rather than be administered by the TOS PD.
 - A new employee recognition program was added with a budget of \$4k
 - Policy update: Milestone policy amounts last updated in 2006 \$5k
 - Silverthorne's 50th anniversary \$12k
 - Community Care Clinic contribution \$20k
 - Increase detox contribution from \$20k to \$30k (\$10k increase to budget)
 - Consultant: Transportation Engineer with CDOT Region 3 experience; project based RFP \$30k

Capital Improvement Fund

Revenues and Transfers In (\$10,170,566)

- ◆ Transfers into the fund \$3.8M for Arctic Placer Park improvements, and Cottonwood Shop construction
- ◆ The Lake Dillon Theater Company has committed to contributing \$840K to the Performing Arts Center construction in 2017 and \$1.86M in 2018.

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- ◆ SMCR has committed to contributing \$500k towards the Cottonwood Shop
- ◆ The sale of the USFS building is budgeted in 2017 for \$1.8 million
- ◆ As compared to projected 2016, sales tax revenues have been budgeted to increase by 2%

Expenditures (\$11,251,215)

- Major capital projects for the 2017 budget include:
 - Performing Arts Center completion \$4.8M
 - Cottonwood Shop construction \$3M in 2017, \$3M in 2018
- Public Works Asset Management Plan items of note-
 - Street Maintenance projects - \$750K
 - Nike bridge restoration - \$300K
 - Parks: Arctic Placer improvements- \$250K
 - Fleet \$592K: one plow truck, two Admin vehicles, two PW vehicles and three of the Public Safety vehicles are scheduled for replacement
- Debt payments: \$629K for Performing Arts Center financing, \$128K for equipment financing.

Special Revenue Funds

Lodging Tax CIP Fund (Revenues - \$262,863, Expenditures - \$90,000)

- Lodging tax revenues are budgeted to increase by \$3,351 or 1.5% over 2016 projected. However, 2016 projected revenues into this fund are up 18% over 2016 budget thanks to the Hampton Inn.
- Trail signage, amenities and SPORT Projects - \$40K.
- General Town marketing - \$50K

Development Excise Tax Fund (Revenues - \$250,000, Expenditures and Transfers- \$760,000)

- \$250K in development excise tax revenues – 20 new residential units.
- Expense total is primarily a transfer to the CIP Fund to help fund the construction of the Cottonwood Shop (\$750K).

5A Housing Fund (Revenues - \$464,567, Expenditures - \$501,000): Town Council continues to plan for workforce housing on the Smith Ranch property and other locations. Still unknown at this time is the outcome of the 5A ballot issue which would add revenues to this fund. The projected fund balance is \$1.1M for year-end 2016. At the Council Retreat, Council expressed an interest in assisting Town of Silverthorne employees with securing housing. It was determined that the existing offerings were not user friendly, and a number of new programs were proposed and accepted. With these additional programs, the fund balance at year-end 2018 would be \$1.0M.

- Revenue budgeted for 2017: \$314K in sales tax revenues and \$150K in impact fees – 20 new residential units.
- Expenditures:
 - Summit Housing Authority fees - \$45K

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- \$300K to purchase a transitional housing unit should an appropriate opportunity arise
- \$90K for an Employee Down Payment Assistance Loan Program
- \$30K for a business grant program
- \$25K for a transitional housing rental
- \$9k for an Employee Rental Down Payment Assistance Loan program

Conservation Trust Fund (Revenues - \$42,020, Expenditures - \$120,000)

- State Lottery contribution - \$42K.
- Transfer to Capital Improvement Fund for Arctic Placer Park improvements project - \$120K

Enterprise Funds – Utility Funds

Revenues (Water – \$1,520,388 Sewer -\$1,720,075)

- Water operating revenues are increasing by 2% (\$21K) over 2016 projected.
- Sewer operating revenues are increasing by 3% (\$40K) from 2016 projected.
- Anticipate adding 25 new EQRs to the systems in 2017.
- Recommending a 5% increase to the flat rate portion of the quarterly water rates. \$40.85/EQR/QTR to \$42.08/EQR/QTR. No rate increases to the consumption tier rates.
- Recommending a 2% increase to the flat portion of the quarterly sewer rates. From \$93.95/EQR/QTR to \$97.75/EQR/QTR.
- Recommending tap rates increase by \$200 per tap for water (\$7,600/tap) and sewer (\$6,200/tap) taps.

Expenses (Water - \$2,129,684 Sewer - \$2,989,301)

Water Fund:

- 14% (\$148K) increase in water operation expenses. The increase is primarily due to increased compliance requirements and repairs/replacement of broken waterlines.
- Wage & benefit changes are the same as those noted above in the General Fund. Budgeted \$12K more in wages/benefit expenses compared to 2016.
- Asset management projects - \$178K. – Continue line and valve replacement, replace 1996 water tank truck.
- Transfer of \$750K to the Capital Improvement Fund for Cottonwood Shop construction.

Sewer Fund:

- The majority of operation expenses (73%) in the Sewer Fund are the per EQR charges we pay to the Joint Sewer Authority (JSA) who treat the Town's waste water. The sewer fund pays the JSA a quarterly operating and capital fee based on EQRs in use and reserved within the treatment plant. With added EQRS onto the system and a 2% rate increase, the sewer fund will see payments to JSA increase by 6.3% (\$61K) in 2017.

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- Transfer of \$1.5M to the Capital Improvement Fund for Cottonwood Shop construction.

Internal Service Fund –Insurance Claims Fund

An Internal Service fund is used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

The Insurance Claims Fund revenue contributions are expenses to the General and Water Funds.

Revenues (Medical Premiums - \$714K)

- No change from 2016 budget

Expenses (Medical and Short Term Disability Insurance Claims)

- Medical claims under \$65,000 per claimant, short-term disability claims Affordable Care Act fees, and wellness program expenses - \$693K

Joint Sewer Authority (JSA) Fund

Revenues (\$2,408,081)

- No operating revenues increase from projected 2016 revenues.

Expenses (\$2,604,813)

- Operating expenses also flat to 2016 projected.
- Wage & benefit changes are the same as those noted above in the General Fund.
- Asset management projects - \$860K primarily for digester project as required. Phase 2 of this project is budgeted in 2018 at \$1.5M.

South Maryland Creek Ranch General Improvement District Fund

The District was formed in late 2005 through the annexation agreement. The District is meant to recover the cost of town services required for this newly annexed area. The development is expected to have infrastructure completed in late 2016 or early 2017. The cost for services in the District in 2017 is estimated to be \$33k and will be reimbursed to the Town.

The Town encourages citizens, other agencies and employees to review the proposed budget.

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RECOMMENDATION:

The recommendation is for Town Council approval of Ordinance No. 2016-10.

ALTERNATIVES:

The Town Council could choose to adjust items on the presented budget.

The Home Rule Charter requires that the fiscal budget be adopted no later than December 15, 2016.

PROPOSED MOTION:

"I move to approve Ordinance No. 2016-10 on first reading; an ordinance recognizing revenues, appropriating expenditures, approving transfers and adopting the Town of Silverthorne, Joint Sewer Authority and the South Maryland Creek Ranch General Improvement District budgets for the year beginning on the first day of January, 2017 and ending on the last day of December, 2017".

ATTACHMENTS:

1. Exhibit A – Ordinance #2016-10
2. Exhibit B – Long Range Plans for all funds

**TOWN OF SILVERTHORNE, COLORADO
ORDINANCE NO. 2016-10**

AN ORDINANCE RECOGNIZING REVENUES, APPROPRIATING EXPENDITURES, APPROVING TRANSFERS AND ADOPTING THE TOWN OF SILVERTHORNE, JOINT SEWER AUTHORITY AND THE SOUTH MARYLAND CREEK RANCH GENERAL IMPROVEMENT DISTRICT BUDGETS FOR THE YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2017 AND ENDING ON THE LAST DAY OF DECEMBER, 2017.

WHEREAS, the Town Manager, designated by the Home Rule Charter (Section 6.1.b.4) to prepare the budget, has prepared and submitted to the Mayor and Town Council a proposed annual budget for the Town of Silverthorne, Colorado, for the fiscal year beginning January 1, 2017 and ending December 31, 2017 and

WHEREAS, the annual Budget is prepared in accordance with the Home Rule Charter, Article VIII (Town Finances) and Section II (Budget Policies) of the Town of Silverthorne Financial Policies previously approved by the Council; and

WHEREAS, in accordance with the Home Rule Charter (Sections 4.5 - Procedure for passage of Ordinances and 14.13 - Publication of ordinances, notices and other documents) and the Town's Financial Policies (Section II.B.5 - Citizen participation), notice of the proposed budget was published in a newspaper of general circulation in Summit County prior to the public hearing scheduled in November, and;

WHEREAS, in accordance with the Home Rule Charter (Section 4.5.c - Public hearing requirements) and the Town's Financial Policies (Section II.B.6 Public Hearing) a public hearing will be held at the regularly scheduled Town Council meeting on November 9, 2016, and;

WHEREAS, the adopted budget is to be available for review in the office of the Finance Director located in Town Hall, and;

WHEREAS, Town Council work sessions were held to discuss the proposed budget and citizens were invited and encouraged to attend and participate in these discussions regarding the proposed budget, and;

WHEREAS, in accordance with the Home Rule Charter (Section 8.2), the budget was submitted to the Town Council at least forty-five days prior to the date provided by law for approval by the member of the Town Council, and;

WHEREAS, in accordance with the Home Rule Charter (Section 8.4), the Town Council shall adopt on final reading an ordinance adopting the budget and appropriating monies for the purposes therein, and;

WHEREAS, the adopted budget as submitted and summarized below recognizes revenues, appropriates expenditures (expenses in the water, sewer, and joint sewer authority enterprise funds) and approves transfers for the calendar year 2017:

NOW, THEREFORE, THE COUNCIL OF THE TOWN OF SILVERTHORNE, COLORADO ORDAINS:

Section 1:

The budget for the Town of Silverthorne, Colorado for the fiscal year 2017 as submitted, amended and summarized by fund as described below is hereby adopted, which adoption shall constitute appropriations of the amounts specified therein as expenditures from the Funds indicated or expenses from Enterprise Funds; and that the estimated Beginning Balances, Revenues and Other Sources is hereby declared to be a reasonable projection of the amount of Revenue available for appropriation and to provide an adequate Fund Balance at the close of the fiscal year beginning January 1, 2017 and ending December 31, 2017 more particularly described as follows:

Fund / Department	Beginning Balance	Revenue	Transfers In	Expenditures	Transfers Out	Ending Balance
GENERAL FUND						
Administrative Serv.	-	8,941,990	580,399	2,694,098	700,000	-
Public Safety	-	132,500	-	2,017,248	-	-
Public Works	-	323,828	-	3,075,317	-	-
Community Dev.	-	357,250	-	935,552	-	-
Rec & Culture	-	2,196,273	-	3,674,512	-	-
Reserve Funds	5,462,833	-	-	-	-	6,198,364
Available Funds	1,706,526	-	-	-	-	406,509
Total General Fund	7,169,359	11,951,841	580,399	12,396,727	700,000	6,604,872
SALES TAX CAPITAL IMPROVEMENT FUND						
Administrative Service	-	5,030,566	-	45,000	-	-
Public Safety	-	-	-	-	-	-
Public Works	-	500,000	3,800,000	4,641,600	-	-
Community Dev.	-	-	-	-	-	-
Rec. & Culture	-	840,000	-	4,779,725	-	-
Asset Management	-	-	-	1,028,041	-	-
Debt Payments	-	-	-	756,849	-	-
Reserve Funds	1,325,304	-	-	-	-	1,269,064
Available Funds	1,269,817	-	-	-	-	245,408
Total CIP Fund	2,595,121	6,370,566	3,800,000	11,251,215	-	1,514,472

Fund / Department	Beginning Balance	Revenue	Transfers In	Expenditures	Transfers Out	Ending Balance
LODGING TAX FUND						
Lodging Tax	-	262,863	-	-	-	-
POST (Parks, Trails, Open Space)	-	-	-	40,000	-	-
Marketing	-	-	-	50,000	-	-
Reserves – P,T & OS	292,304	-	-	-	-	479,240
Reserves – Blue River	281,494	-	-	-	-	281,494
Reserves - Marketing	29,966	-	-	-	-	15,533
Total Lodging Fund	603,763	262,863	-	90,000	-	776,266
DEVELOPMENT EXCISE TAX FUND						
Excise Tax	-	250,000	-	-	-	-
Other	-	2,100	-	10,000	-	-
Fund Balance	2,121,693	-	-	-	750,000	1,613,793
Total Dev. Excise Fund	2,121,693	252,100	0	10,000	750,000	1,613,793
HOUSING 5A FUND						
Housing Sales Tax	-	314,067	-	-	-	-
Impact Fees	-	150,000	-	-	-	-
Other	-	500	-	-	-	-
Housing Programs and Admin.	-	-	-	501,000	-	-
Fund Balance	1,079,639	-	-	-	-	1,043,206
Total Housing 5A Fund	1,079,639	464,567	-	501,000	-	1,043,206
CONSERVATION TRUST FUND						
Conservation Trust/POST Projects	-	42,020	-	120,000	-	-
Fund Balance	78,627	-	-	-	-	647
Total Conservation Trust Fund	78,627	42,020	-	120,000	-	647
WATER FUND						
Operations	-	1,093,038	-	976,915	225,019	-
Capital Improvement	-	427,350	-	177,750	750,000	-
Operating Reserve	526,776	-	-	-	-	600,967
Available Fund Balance	1,981,704	-	-	-	-	1,298,217
Total Water Fund	2,508,480	1,520,388	-	1,154,665	975,019	1,899,184

Fund / Department	Beginning Balance	Revenue	Transfers In	Expenditures	Transfers Out	Ending Balance
SEWER FUND						
Operations	-	1,370,075	-	1,279,793	172,008	-
Capital Improvement	-	350,000	-	37,500	1,500,000	-
Operating Reserve	678,920	-	-	-	-	725,901
Available Fund Balance	3,487,204	-	-	-	-	2,170,997
Total Sewer Fund	4,166,124	1,720,075	-	1,317,293	1,672,008	2,896,898
INTERNAL SERVICE FUND						
Insurance Claims	278,107	715,200	-	692,872	-	300,435
Total Internal Service Funds	278,107	715,200	-	692,872	0	300,435
JOINT SEWER AUTHORITY FUND						
Entities - Operations	-	1,666,181	-	1,594,034	150,779	-
Entities - AMP	-	741,900	-	860,000	-	-
Entities - Capital	-	-	-	-	-	-
Operating Reserve	862,186	-	-	-	-	872,407
Available Fund Balance	4,701,805	-	-	-	-	4,494,853
Total JSA Fund	5,563,991	2,408,081	-	2,454,034	150,779	5,367,259
SOUTH MARYLAND CREEK RANCH GID						
Operations	-	32,593	-	-	32,593	-
Total SMCRC General Imp. Dist.	-	32,593	-	0	32,593	-
TOTAL ALL FUNDS	26,164,904	25,740,294	4,380,399	29,987,806	4,280,399	22,017,032

Section 2:

The Town Council hereby authorizes and directs the Town Manager to enter into such contracts and execute such documents on behalf of the Town as may be necessary and customary to expend the funds hereby appropriated for all operations and capital projects within the budget as hereby adopted all in accordance with the requirements of the Home Rule Charter and the Town's Financial Policies.

Section 3:

The budget hereby approved and adopted shall be signed by the Mayor and Town Clerk and made a part of the public records of the Town of Silverthorne, Colorado.

INTRODUCED, READ, APPROVED ON FIRST READING THE 26TH DAY OF OCTOBER, 2016.

**TOWN OF SILVERTHORNE, COLORADO
TOWN COUNCIL
BY:**

Bruce Butler, Mayor

ATTEST:

By: _____
Michele Miller, Town Clerk

Approved on first reading _____, 2016
Published by title only on first reading _____, 2016
Approved on second reading _____, 2016
Published by title only on second reading _____, 2016

General Fund Long Range Plan

REVENUES	2014 Act	2015 Act	2016 Bud	2016 Proj	2017 Bud	2018 Bud	2019 Bud	2020 Bud	2021 Bud
Taxes	7,383,645	7,971,892	8,064,969	8,333,914	8,579,890	8,746,489	8,921,420	9,099,848	9,281,843
Licenses & Permits	312,900	550,634	571,533	650,515	473,928	476,031	485,552	495,263	505,166
Charges for Services	2,061,907	2,476,089	2,269,438	2,467,099	2,687,273	2,568,733	2,620,109	2,672,510	2,725,959
Fines	110,000	110,966	125,000	78,840	100,000	110,000	112,200	115,000	115,000
Interest	8,000	13,821	93,378	13,566	12,000	12,000	12,240	12,484	12,734
Miscellaneous	155,412	153,528	102,300	123,185	98,750	99,750	102,345	103,780	105,854
REVENUES	10,031,864	11,276,930	11,226,618	11,657,139	11,951,841	12,013,003	12,253,866	12,498,885	12,746,556
OTHER SOURCES									
Proceeds from Real Estate	1,363,278								
BRWF (USA) Admin Fees	143,003	145,556	145,923	147,180	150,779	156,700	159,834	163,031	166,291
Overhead Transfers	353,476	395,718	384,273	384,273	429,620	447,830	456,786	465,923	475,240
TOTAL REVENUES	11,891,621	11,818,203	11,756,814	12,188,592	12,532,240	12,617,533	12,870,486	13,127,839	13,388,087
EXPENDITURES									
Administrative Services	1,937,188	2,178,946	2,482,306	2,493,539	2,694,098	2,657,429	2,710,579	2,764,790	2,820,086
Public Safety	1,827,705	1,718,693	1,980,078	1,868,546	2,017,248	2,084,125	2,125,809	2,168,323	2,211,687
Public Works	2,389,481	2,259,452	2,769,223	2,544,920	3,075,317	3,131,240	3,193,866	3,257,738	3,322,891
Community Develop.	821,819	766,949	944,642	848,578	935,552	954,629	973,719	993,198	1,013,055
Recreation & Culture	2,771,284	2,973,466	3,210,570	3,030,083	3,279,012	3,384,128	3,451,815	3,520,847	3,591,265
Recreation & Culture-Arts		-	140,000	140,000	395,500	376,225	393,750	391,424	399,252
EXPENDITURES	9,727,477	9,889,506	11,526,819	10,925,666	12,396,727	12,587,776	12,839,538	13,096,320	13,358,236
CHG IN FUND BAL BEFORE TRANSFERS	2,164,144	1,928,697	229,995	1,262,926	135,513	29,757	30,948	31,519	29,851
OTHER USES/TRANSFERS	751,114	360,000	1,500,000	1,500,000	700,000	-	-	-	-
TOTAL EXPENDITURES	10,478,591	10,249,506	13,026,819	12,425,666	13,096,727	12,587,776	12,839,538	13,096,320	13,358,236
CHG IN FUND BALANCE INCL TRSFERS	1,413,030	1,568,697	(1,270,005)	(237,074)	(564,487)	29,757	30,948	31,519	29,851
PRIOR UNRESTRICTED FUND BALANCE	4,424,706	5,837,736	7,406,433	7,406,433	7,169,359	6,604,872	6,634,629	6,665,577	6,697,096
CURRENT UNRESTRICTED FUND BALANCE	5,837,736	7,406,433	6,136,428	7,169,359	6,604,872	6,634,629	6,665,577	6,697,096	6,726,947
RESERVE TARGET	4,863,739	4,944,753	5,763,410	5,462,833	6,198,364	6,293,888	6,419,769	6,548,160	6,679,118
	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)
AVAILABLE FUND BALANCE	973,998	2,461,680	373,019	1,706,526	406,509	340,741	245,808	148,936	47,829

Sales Tax Capital Improvement Fund

	Actual 2014	Actual 2015	Budget 2016	Projected 2016	Budget 2017	Budget 2018	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026
Revenues														
Sales Tax	2,770,975	3,008,841	2,986,544	3,101,423	3,194,466	3,258,355	3,323,522	3,389,893	3,457,792	3,526,948	3,597,487	3,669,437	3,742,826	3,817,682
Interest	2,322	2,428	12,190	2,600	2,100	2,100	2,142	2,185	2,228	2,273	2,318	2,365	2,412	2,460
Sale of Assets	204,652	86,416	89,000	95,000	1,834,000	15,000	15,300	15,806	15,918	16,236	16,561	16,892	17,230	17,575
Financing Proceeds	-	-	4,917,416	4,917,416	-	-	-	-	-	-	-	-	-	-
Contributions	-	-	980,000	-	-	-	-	-	-	-	-	-	-	-
LDTIC	-	-	-	-	840,000	1,860,000	-	-	-	-	-	-	-	-
SMICR	-	360,000	-	-	500,000	-	-	-	-	-	-	-	-	-
Water (Cottonwood)	-	-	-	-	750,000	675,000	-	-	-	-	-	-	-	-
Sewer (Cottonwood)	-	-	-	-	1,500,000	675,000	-	-	-	-	-	-	-	-
General (PAC, Cottonwood)	-	-	1,500,000	1,500,000	700,000	-	-	-	-	-	-	-	-	-
Dev. Excise ('16, BRT, '17 and '18 Ctrnwd)	-	-	300,000	-	750,000	750,000	-	-	-	-	-	-	-	-
Lodging Tax Fund (BRT segment 7)	-	-	-	-	-	662,000	-	-	-	-	-	-	-	-
Conservation Trust (Arctic Place)	-	-	-	-	100,000	-	-	-	-	-	-	-	-	-
TOTAL REVENUE:	2,977,949	3,457,685	10,795,150	9,616,438	10,170,566	7,897,455	3,340,964	3,407,784	3,475,988	3,545,457	3,616,366	3,688,694	3,762,468	3,837,717
Expenditures														
Administrative Services:														
Land Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Technology	77,500	32,351	-	102,650	30,000	-	-	-	40,000	-	-	45,000	-	-
Sales Tax Auditing	10,000	15,629	10,000	15,000	15,000	15,750	16,065	16,386	16,714	17,048	17,389	17,737	18,092	18,454
Comprehensive Plan	85,168	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Safety														
Communication Center Capital	44,134	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Works:														
Street/Drainage Improvements	570,000	765,508	880,000	930,000	750,000	810,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000
Sidewalk/Neighborhood Improvement	60,000	2,023	250,000	250,000	300,000	-	-	-	-	-	-	-	-	-
Nike Bridge	-	-	300,000	-	300,000	200,000	2,000,000	-	-	-	-	-	-	-
BRT Segment 6	-	-	300,000	-	-	462,000	-	-	-	-	-	-	-	-
BRT Segment 7	-	-	300,000	-	-	-	-	-	-	-	-	-	-	-
Parks/Building Projects	179,196	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer to Lodging Tax Fund	195,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Performing Arts Center	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Design, Engineering, & Town Exp														
Building Construction	887,807	321,497	329,300	372,611	-	-	-	-	-	-	-	-	-	-
Outdoor Plaza	-	89,576	6,880,000	3,850,275	4,528,725	-	-	-	-	-	-	-	-	-
CDOT	-	-	-	200,000	250,000	3,000,000	-	-	-	-	-	-	-	-
Construction-Cottonwood Shop	-	-	300,000	300,000	-	-	-	-	-	-	-	-	-	-
Construction-Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Recreation & Culture:														
Recreation Center Building	887,807	1,188,266	503,130	503,130	-	-	-	-	-	-	-	-	-	-
Pavilion Building	-	51,463	232,900	120,000	-	-	-	-	-	-	-	-	-	-
Asset Management Plan														
Energy Audit/Projects	-	8,245	-	-	-	-	-	-	-	-	-	-	-	-
Public Works	35,000	23,765	20,000	18,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Technology	562,986	98,030	132,000	132,000	112,000	51,500	248,500	81,000	101,000	56,500	97,500	129,000	79,000	59,500
Buildings	-	71,188	40,000	127,000	420,102	332,652	827,400	631,491	306,250	712,750	450,000	1,330,800	993,150	1,257,100

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Parks	8,480	438,069	213,250	38,677	380,000	1,008,450	490,000	198,300	192,800	167,500	211,100	55,300	55,608
Equipment	46,147	47,892	64,861	50,861	95,939	102,180	88,900	75,840	93,220	80,899	99,951	48,153	60,000
Fleet	135,136	844,276	337,728	300,000	591,600	385,000	1,331,397	908,000	697,940	27,000	543,656	822,000	330,000
Debt:													
Equipment Leases		19,795	83,570	83,000	127,565	127,565	127,585	107,807	44,015	-	-	-	-
Lease/Leaseback (PAC financing)		-	50,000	60,000	629,264	573,024	561,896	555,480	548,680	541,496	521,168	518,025	509,304
TOTAL EXPENDITURES	2,895,964	4,027,543	10,626,739	7,703,204	11,251,215	7,088,141	6,508,743	3,394,304	2,860,619	2,435,823	3,996,756	2,803,951	3,109,964
INCREASE / (DEC) FUND BAL.	81,985	(569,858)	166,411	1,913,235	(1,080,649)	809,314	(3,167,779)	13,480	615,319	1,109,634	(308,062)	958,517	727,753
PRIOR FUND BALANCE	1,169,759	1,251,744	681,866	681,866	2,595,121	1,514,472	2,323,786	(843,993)	(830,513)	894,440	1,804,934	1,496,872	1,804,934
CURRENT FUND BALANCE	1,251,744	681,866	850,297	2,595,121	1,514,472	2,323,786	(843,993)	(830,513)	(215,194)	894,440	1,496,872	2,455,389	2,532,687
LESS RESERVE TARGET:													
Wetlands/Streets Obligations	68,455	68,455	68,455	68,455	68,455	68,455	68,455	68,455	68,455	68,455	68,455	68,455	68,455
Debt Payment Restrictcd	-	-	143,000	756,849	700,609	689,481	663,287	592,695	541,496	528,928	-	-	-
Asset Management Plan	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
AVAILABLE FUND BALANCE	683,289	113,431	138,842	1,269,817	245,408	1,065,860	(2,075,735)	(1,991,663)	(1,325,145)	(202,943)	928,417	1,886,934	1,964,232

*Recreation and Culture improvements budgeted in Buildings now that we have a Facilities Manager.

Lodging Tax Special Revenue Fund Long Range Plan

	Actual		Budget	Projected	Budget		Budget		Budget	
	2014	2015	2016	2016	2017	2018	2019	2020	2021	
Revenues										
Lodging Tax-SPORT	145,000	159,562	189,550	223,387	226,738	230,139	234,742	239,437	244,225	
Lodging Tax-Marketing		28,158	33,450	35,000	35,525	36,058	36,779	37,515	38,265	
Grants/Fund Raising	200,000	-	-	-	-	-	-	-	-	
Interest	598	603	6,738	1,100	600	600	612	624	637	
Transfer from Other Funds	450,000	-	-	-	-	-	-	-	-	
TOTAL REVENUE:	795,598	188,323	229,738	259,487	262,863	266,797	272,133	277,576	283,127	
Expenditures										
Parks, Trails & Open Space										
Trails/River:										
Design, Engineering & Legal	425,000	33,488	-	6,000	-	-	-	-	-	
Trails - Construction/Amenities	27,271	19,924	30,000	-	30,000	30,000	30,600	31,212	31,836	
Easements	62,036	-	-	3,100	-	-	-	-	-	
Parks:										
Park Master Plan	72,000	5,486	10,000	3,092	10,000	10,000	10,200	10,404	10,612	
Misc.	30,000	39,392	-	-	-	-	-	-	-	
Total Parks Trails & Open Sp.	616,307	98,290	40,000	12,192	40,000	40,000	40,800	41,616	42,448	
Marketing:	25,000	24,920	49,000	50,000	50,000	50,000	51,000	52,020	53,060	
Transfer to Capital Improvement Fund	-	-	-	-	-	662,000	-	-	-	
Transfer to Conservation Trust Fund	-	-	-	-	-	-	-	-	-	
TOTAL EXPENDITURES	641,307	123,211	89,000	62,192	90,000	752,000	91,800	93,636	95,508	
INCREASE / (DEC) FUND BAL	154,291	65,112	140,738	197,295	172,863	(485,203)	180,333	183,940	187,619	
PRIOR FUND BALANCE	186,705	326,933	336,923	336,923	603,403	776,266	291,063	471,396	655,336	
CURRENT FUND BALANCE	19,275	80,746	232,519	292,304	479,240	7,577	201,721	399,748	601,735	
Blue River Fund Raising	280,112	280,474	284,516	281,134	281,494	281,854	282,221	282,595	282,977	
Marketing	41,609	44,889	29,811	29,966	15,533	1,633	(12,545)	(27,007)	(41,757)	
CURRENT FUND BALANCE	340,996	406,108	546,846	603,403	776,266	291,063	471,396	655,336	842,955	

Development Excise Tax Special Revenue Fund

Long Range Plan

Revenues	Actual 2014	Actual 2015	Budget 2016	Projected 2016	Budget 2017	Budget 2018	Budget 2019	Budget 2020	Budget 2021
Development Excise Tax	231,332	350,438	270,000	600,000	250,000	250,000	255,000	260,100	265,302
SMCR Grant	-	-	-	-	-	-	-	-	-
Interest	2,927	2,910	24,331	5,100	2,100	2,100	2,142	2,185	2,228
Transfer from Housing 5A	205,000	21,000	-	-	-	-	-	-	-
TOTAL REVENUE:	439,259	374,348	294,331	605,100	252,100	252,100	257,142	262,285	267,530
Expenditures	2014	2015	2016	2016 Proj	2017	2018	2019	2020	2021
Public Works									
Public Works Building	1,760	0	37,500	19,263	10,000	10,000	10,200	10,404	10,612
Traffic Master Plan	0	28,219	5,418	5,500	0	0	0	0	0
Additional Trackless Tractor	0	0	35,000	0	0	0	0	0	0
Other									
Transfers to Other Funds	255,000	0	300,000	0	750,000	750,000	0	0	0
TOTAL EXPENDITURES	256,760	28,219	377,918	24,763	760,000	760,000	10,200	10,404	10,612
2014	2015	2016	2016 Proj	2017	2018	2019	2020	2021	
INCREASE / (DEC) FUND BAL.	182,499	346,128	(83,587)	580,337	(507,900)	(507,900)	246,942	251,881	256,918
PRIOR FUND BALANCE	1,012,729	1,195,228	1,541,356	1,541,356	2,121,693	1,613,793	1,105,893	1,352,835	1,604,716
CURRENT FUND BALANCE	1,195,228	1,541,356	1,457,769	2,121,693	1,613,793	1,105,893	1,352,835	1,604,716	1,861,634

Housing 5A Fund Long Range Plan

	Actual 2013	Actual 2014	Actual 2015	Budget 2016	Projected 2016	Budget 2017	Budget 2018	2019	2020	2021
Revenues										
Impact Fees	130,757	216,459	232,560	172,500	300,000	150,000	150,000	153,000	156,060	159,181
Housing Sales Tax	257,693	272,148	294,155	298,000	302,980	314,067	318,778	325,154	331,657	338,290
Interest	208	172	479	3,642	1,600	500	500	510	520	530
TOTAL REVENUE:	388,658	488,778	527,193	474,142	604,580	464,567	489,278	478,664	488,237	498,001
Expenditures										
General										
Summit Housing Authority	43,764	43,446	31,570	47,893	48,000	45,000	45,000	45,900	46,818	47,754
Housing Assessment/Consulting	17,725	635	1,005	1,500	1,000	1,000	1,000	1,020	1,040	1,061
Purchase Transitional Housing Unit	0	0	0	0	0	300,000	300,000	0	0	0
Employee Down Pmt Assistance Program	0	0	0	0	0	90,000	90,000	91,800	93,636	95,509
Employee Rental Assistance Program	0	0	0	0	0	10,000	10,000	10,200	10,404	10,612
Business Grant Program	0	0	0	0	0	30,000	30,000	30,600	31,212	31,836
Employee Transitional Housing Lease/Sublease	0	0	0	0	0	25,000	25,000	25,500	26,010	26,530
SHA Down Payment Assistance Contribution	0	0	0	40,000	0	0	0	0	0	0
Projects										
Advancement to Excise/Sewer Fund	325,000	410,000	42,000	5,000	5,000	0	0	0	0	0
TOTAL EXPENDITURES	386,489	454,081	74,575	94,393	54,000	501,000	501,000	205,020	209,120	213,302
INCREASE / (DEC) FUND BAL.	2,169	34,697	452,618	379,749	550,580	(36,433)	(31,722)	273,644	279,117	284,699
PRIOR FUND BALANCE	39,575	41,744	76,441	529,059	529,059	1,079,639	1,043,206	1,011,484	1,285,128	1,564,245
CURRENT FUND BALANCE	41,744	76,441	529,059	908,808	1,079,639	1,043,206	1,011,484	1,285,128	1,564,245	1,848,944

Conservation Trust Fund Long Range Plan

Revenues	Actual	Actual	Actual	Budget	Projected	Budget	Budget	2019	2020	2021
	2013	2014	2015	2016	2016	2017	2018	2019	2020	2021
Lottery Funds	42,166	38,016	38,583	41,624	40,000	42,000	40,000	40,800	41,637	42,448
Transfer in from Lodging	39,103	-	-	-	-	-	-	-	-	-
Tax Fund	84	2	24	25	20	20	20	20	21	21
Interest										
TOTAL REVENUE:	81,353	38,018	38,607	41,649	40,020	42,020	40,020	40,820	41,637	42,469
Expenditures	2013	2014	2015	2016 Bud.	2016 Proj.	2017	2018	2019	2020	2021
<u>Parks, Trails & Open Space</u>										
POST Projects	81,353	38,018	-	81,935	-	120,000	-	-	-	-
TOTAL EXPENDITURES	81,353	38,018	-	81,935	-	120,000	-	-	-	-
INCREASE / (DEC) FUND BAL.	-	-	38,607	(40,286)	40,020	(77,980)	40,020	40,820	41,637	42,469
PRIOR FUND BALANCE	-	-	-	38,607	38,607	78,627	647	40,667	81,487	123,124
CURRENT FUND BALANCE	-	-	38,607	(1,679)	78,627	647	40,667	81,487	123,124	165,593

Water Fund Long Range Plan

	Actual		Budget		Projected		Budget		Budget		Budget		Budget				
	2013	2014	2015	2016	2016	2016	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
REVENUES																	
Operating Revenues	927,918	964,579	1,049,739	1,032,912	1,072,281		1,093,038	1,168,907	1,192,285	1,216,131	1,240,453	1,265,262	1,290,567	1,316,378	1,342,707	1,369,561	
CIP Revenues	657,474	480,928	478,456	407,000	900,000		427,350	448,718	457,692	466,846	476,183	485,707	495,421	505,329	515,436	525,745	
TOTAL REVENUES	1,585,392	1,445,508	1,528,195	1,439,912	1,972,281		1,520,388	1,617,625	1,649,977	1,682,977	1,716,636	1,750,969	1,785,988	1,821,707	1,858,143	1,895,306	
EXPENSES																	
Operating Expenses	889,068	930,376	998,283	1,087,950	1,053,552		1,201,954	1,228,306	1,252,873	1,277,931	1,303,487	1,359,806	1,387,003	1,414,737	1,443,033	1,471,895	
CIP Expenses	347,074	1,347,577	227,111	187,500	125,870		927,750	837,500	165,750	169,065	172,446	175,895	179,413	183,001	186,661	190,394	
TOTAL EXPENSES	1,236,142	2,277,954	1,225,394	1,275,450	1,179,422		2,129,704	2,065,806	1,418,623	1,446,996	1,475,933	1,535,701	1,566,416	1,597,738	1,629,694	1,662,289	
INC / (DEC) FUND BAL.	349,250	(832,446)	302,801	164,462	792,859		(609,296)	(448,181)	231,354	235,981	240,703	215,268	219,572	223,969	228,449	233,017	
PRIOR FUND BALANCE	1,896,016	2,245,266	1,412,820	1,715,621	1,715,621		2,508,480	1,899,184	1,451,003	1,682,357	1,918,338	2,159,041	2,374,309	2,593,881	2,817,850	3,046,299	
CURRENT FUND BAL.	2,245,266	1,412,820	1,715,621	1,880,083	2,508,480		1,899,184	1,451,003	1,682,357	1,918,338	2,159,041	2,374,309	2,593,881	2,817,850	3,046,299	3,279,316	
OPERATING RESERVE TARGET	444,534	465,188	499,142	543,975	526,776		600,967	614,153	626,437	638,966	651,744	679,903	693,502	707,369	721,517	735,948	
	(6 mos.)		(6 mos.)														
AVAILABLE FUND BAL.	1,800,732	947,632	1,216,479	1,336,108	1,981,704		1,298,217	836,850	1,055,920	1,279,372	1,507,297	1,694,406	1,900,379	2,110,481	2,324,762	2,543,368	

Sewer Fund Long Range Plan

	Actual	Actual	Actual	Budget	Projected	Budget	Budget								
	2013	2014	2015	2016	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
REVENUES															
Operating Revenues	1,333,996	1,437,331	1,297,758	1,352,866	1,330,319	1,370,075	1,438,084	1,466,846	1,486,183	1,526,107	1,466,846	1,587,761	1,619,516	1,651,906	1,684,945
CIP Revenues	1,244,161	362,286	388,122	330,000	750,000	350,000	300,000	306,000	312,120	318,362	306,000	331,224	337,849	344,606	351,498
TOTAL REVENUES	2,578,157	1,799,616	1,685,880	1,682,866	2,080,319	1,720,075	1,738,084	1,772,846	1,808,303	1,844,469	1,772,846	1,918,985	1,957,365	1,996,512	2,036,443
EXPENSES															
Operating Expenses	1,869,336	1,272,548	1,359,969	1,347,698	1,357,840	1,451,801	1,508,040	1,538,200	1,588,965	1,600,344	1,538,200	1,664,998	1,698,297	1,732,264	1,766,908
CIP Expenses & Transfers	1,120,331	12,074	57,844	295,000	263,477	1,537,500	750,000	76,500	78,030	79,591	76,500	82,806	84,462	86,151	87,874
TOTAL EXPENSES	2,989,667	1,284,622	1,417,813	1,642,698	1,621,317	2,989,301	2,258,040	1,614,700	1,646,995	1,679,935	1,614,700	1,747,804	1,782,759	1,818,415	1,854,782
INCREASE / (DEC) FUND	(411,510)	514,995	268,067	40,168	459,002	(1,269,226)	(519,956)	158,146	161,308	164,534	158,146	171,181	174,606	178,097	181,661
PRIOR FUND BALANCE	3,335,570	2,924,060	3,439,055	3,707,122	3,707,122	4,166,124	2,898,898	2,376,942	2,535,088	2,696,396	2,860,930	3,019,076	3,190,257	3,364,863	3,542,960
CURRENT FUND BAL.	2,924,060	3,439,055	3,707,122	3,747,290	4,166,124	2,896,898	2,376,942	2,535,088	2,696,396	2,860,930	3,019,076	3,190,257	3,364,863	3,542,960	3,724,621
<i>Operating Res. Target</i>	<i>934,668</i>	<i>636,274</i>	<i>679,985</i>	<i>673,849</i>	<i>678,920</i>	<i>725,901</i>	<i>754,020</i>	<i>769,100</i>	<i>784,483</i>	<i>800,172</i>	<i>769,100</i>	<i>832,499</i>	<i>849,149</i>	<i>866,132</i>	<i>883,454</i>
	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)					
AVAILABLE FUND BAL.	1,999,392	2,802,780	3,027,137	3,073,441	3,487,204	2,170,997	1,622,922	1,765,988	1,911,913	2,060,758	2,249,976	2,357,758	2,515,714	2,676,828	2,841,167

**Blue River Wastewater Treatment Plant
Joint Sewer Authority (JSA)
Long Range Plan**

	Actual 2013	Actual 2014	Actual 2015	Budget 2016	Projected 2016	Budget 2017	Budget 2018	2019	2020	2021	2022	2023	2024	2025	2026
REVENUES															
Entities - Operations	1,623,319	1,653,022	1,664,386	1,680,771	1,665,600	1,666,181	1,731,450	1,766,080	1,801,401	1,766,080	1,874,177	1,911,861	1,949,894	1,988,891	2,028,670
Entities - AMP	666,183	767,296	700,272	782,305	727,500	741,900	757,200	772,344	787,790	772,344	819,618	836,011	852,730	869,786	887,180
Other Contributions	-	333,333	922,240	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	2,289,502	2,753,652	3,286,898	2,463,076	2,393,100	2,408,081	2,488,650	2,538,424	2,589,191	2,538,424	2,693,795	2,747,872	2,802,624	2,858,677	2,915,850
EXPENDITURES															
Entities - Operations	1,321,951	1,422,006	1,677,103	2,013,390	1,724,372	1,744,813	1,785,442	1,821,151	1,867,574	1,821,151	1,975,917	2,015,437	2,055,742	2,086,858	2,138,796
Entities - AMP	769,008	680,720	1,316,675	584,000	277,000	860,000	1,760,000	365,200	372,504	365,200	387,554	395,304	403,210	411,274	419,501
Entities - Capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	2,090,959	2,102,725	2,993,778	2,597,390	2,001,372	2,604,813	3,545,442	2,186,351	2,230,078	2,186,351	2,363,471	2,410,741	2,458,952	2,508,132	2,558,297
INC. (DEC.) FUND BAL.	198,543	650,926	293,120	(134,314)	391,728	(196,732)	(1,058,792)	352,073	359,113	352,073	330,324	336,931	343,672	350,545	357,553
PRIOR FUND BAL.	4,029,673	4,228,216	4,879,143	5,172,263	5,172,263	5,563,991	5,367,259	4,310,467	4,662,540	5,021,653	5,373,726	5,704,050	6,040,981	6,384,653	6,735,198
CURRENT FUND BAL.	4,228,216	4,879,143	5,172,263	5,037,949	5,563,991	5,367,259	4,310,467	4,662,540	5,021,653	5,373,726	5,704,050	6,040,981	6,384,653	6,735,198	7,092,751
OPER. RES.TARGET	660,976	711,003	838,551	1,006,695	862,186	872,407	882,721	910,576	928,787	910,576	987,959	1,007,719	1,027,871	1,048,429	1,069,398
	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)	(6 mo.)				
AVAILABLE FUND BAL.	3,567,241	4,168,140	4,333,712	4,031,254	4,701,805	4,494,853	3,417,746	3,751,965	4,092,866	4,463,151	4,716,092	5,033,263	5,358,782	5,686,769	6,023,353

Health & Short-Term Disability Claims Internal Service Fund Long Range Plan

	Actual		Actual		Budget		Projected		Budget		Budget		
	2013	2014	2015	2016	2016	2016	2016	2016	2017	2018	2019	2020	2021
Revenues													
Medical Claims Premiums	677,074	685,442	714,398	714,000	714,000	681,108		714,000	714,000	714,000	728,280	742,846	757,703
Dental Claims Premiums	60,308	-	-	-	-	-	-	-	-	-	-	-	-
Short-term Disability Claims Premiums	18,613	17,937	20,795	-	-	-	-	-	-	-	-	-	-
Miscellaneous	1,973	1,413	1,136	1,200	1,200	1,198		1,200	1,200	1,200	1,224	1,248	1,273
TOTAL REVENUE:	757,968	704,792	736,329	715,200	715,200	682,306		715,200	715,200	715,200	729,504	744,094	758,976
Expenses													
Medical Claims	715,829	612,283	563,224	708,750	708,750	700,000		659,372	692,340	692,340	706,187	720,311	734,717
Dental Claims	59,327	1,129	-	-	-	-	-	-	-	-	-	-	-
Short-Term Disability Claims	16,759	15,770	16,967	-	-	-	-	-	-	-	-	-	-
Affordable HealthCare Act Fees	-	12,379	8,362	14,874	14,874	10,000		10,000	10,000	10,000	10,200	10,404	10,612
Wellness Program	22,654	19,915	14,877	23,500	23,500	21,894		23,500	23,500	23,500	23,970	24,449	24,938
TOTAL EXPENSES	814,569	661,476	603,430	747,124	747,124	731,894		692,872	725,840	725,840	740,357	755,164	770,267
INCREASE / (DEC) FUND BAL.	(56,601)	43,316	132,899	(31,924)	(31,924)	(49,588)		22,328	(10,640)	(10,640)	(10,853)	(11,070)	(11,291)
PRIOR FUND BALANCE	208,081	151,480	194,796	327,695	327,695	327,695		278,107	300,435	300,435	289,795	278,942	267,872
CURRENT FUND BALANCE	151,480	194,796	327,695	295,771	295,771	278,107		300,435	289,795	289,795	278,942	267,872	256,581

Silverthorne Arts Board Meeting

Friday, September 9, 2016

11:45 a.m. - 1:00 p.m.

Silverthorne Town Hall

I. PROCEDURES

1. Call to Order/Roll Call: Ann-Marie Sandquist opened the meeting at 11:48am
 - a. Approval of Agenda/Roll Call: Derrick Fowler, JoAnne Nadalin
Staff: Joanne Cook, Liz Hodson, Paul Kulik, Mark Leidal, Blair McGary
 - b. Absent:
 - c. Guests: Jess Roberts, Rob DeVerna
2. Approval of Minutes: Approved as is, Ann-Marie Sandquist
3. Public Comments/Guest Speakers
 - a. Jess Roberts, Parks Manager – Holiday Lighting
Jess came to discuss preparations for this year's holiday lighting around Town. She stated that this is a time intensive project. She has contracted with a company from Commerce City, RMH Enterprises, to put up lighting in 3 locations; both I-70 off-ramps and the 6 trees on either side of the Rainbow Drive/Blue River Parkway bridge. We are looking for that "wow factor," but want to also keep it classy and elegant. After discussion the Board agreed to continue with the orb/sphere lighting not the pole lighting this year, decorate a few locations well, and also discussed including a lighted structure for the off ramps. Board agreed upon a moose figure but is waiting for completed design to decide. Then, next year if budget allows, we "go big" and include more Town buildings. The bid for this year's lighting is \$21,000 and installation should take just a couple of weeks.

II. DISCUSSION ITEMS

1. Reports of Officers and Ad Hoc Work Groups
 - b. Poetry/Storytelling Event (Blair)
We are moving forward but are over the \$5000 budget. The Board will recommend a \$7500 budget for 2017. The Board felt it important to invite Kerry Gibson to hear her ideas and to allow the Board to address parameters. The "West Fest" will happen this year, however the budget will dictate what happens next year.
 - c. Sunset at the Summit (Blair)
Rob gave the Board a handout of actual costs for the Sunset at the Summit Concert series. Rob felt that we were probably over staffed and overspent for this initial concert series, and that we would be able to bring in fewer internal staff at a lower rate next time. JoAnne N felt continuing with internal staff is best as guests "can talk to employees" as opposed to outside hires. Derrick asked if we could purchase fencing,

dance floor and stage to decrease some of the costs? Joanne C said that we need, as a Town, to decide we continue with concerts, and if so, how many. Ann-Marie asked about sponsorship. Blair said that sponsorships were sold by joint effort with LDTC. Mark said that the concerts were “well received and well done.”

d. Art Wall (Paul, Derrick)

Joanne C handed out art wall cost sheet. Mark asked how do we let people know that the art wall is there? Blair has posted flyers and posters.

e. Theatre Mural (All)

Joanne C has a Call For Art draft done, please take a look at it and send me your comments. Questions: How to proceed re: 501c3 and how does the Board want to proceed. We need to come up with a mission statement for the 501c3. How is the Board going to be involved? JoAnne N suggested an agreement between the Town and the non-profit on expectations and how much input the Town will have. Mark said the call for art is a great start, but is it a primary focus now? He suggested to get the SPAC up and running first, then proceed with the Call.

f. SPAC Grand Opening (Blair, JoAnne N., LDTC, BAPR)

Will proceed when budget has been established and approved.

g. Theatre Lobby Programming and Displays (Joanne C., Ann-Marie)

Joanne C and Josh met to discuss how to pick what goes in the lobby. The thought is to assemble one Call per year, come up with a Mission Statement, form a committee then the LDTC and Art Board will decide on the display. The first year should be from “local/regional” artists. Joanne C will draft a Mission to review at the next meeting. The hope is to have a committee assembled before the holidays. JoAnne N asked if we plan to have a display for the Grand Opening?

h. Farmer’s Markets and Café Concerts (Blair, JoAnne N.)

There are 3 markets left this summer and Montezuma Road plays at the next Café Concert on the 22nd of Sept.

III. OLD BUSINESS

a. Town Budget Update – (Joanne C)

Joanne passed out a copy of budget recommendations that total \$119,500.

IV. NEW BUSINESS

No new business

V. ADJOURNMENT

JoAnne N made a motion to adjourn at 1:10pm, Ann-Marie second. Adjourned

Town of Silverthorne
Council Agenda Memorandum

TO: Mayor and Town Council
THRU: Laura Kennedy, Finance and Administrative Services Director *sk*
FROM: Kathy Marshall, Revenue Administrator *KMM*
DATE: October 20th for meeting of October 26th, 2016
SUBJECT: August 2016 Sales Tax Review

SUMMARY:

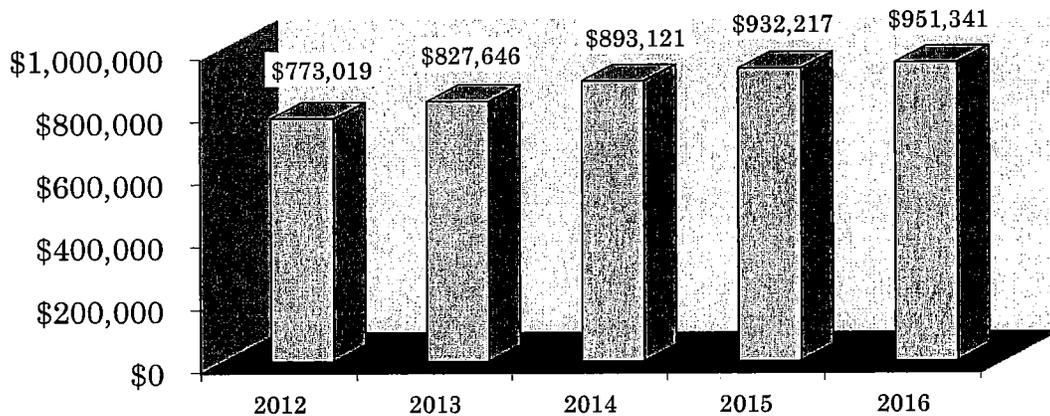
The following reports summarize August sales taxes collected in September. The State remitted the Town's 2% county taxes from August sales on October 11th, 2016.

MANAGER'S COMMENTS:

**SILVERTHORNE SALES TAX BY MONTH
FOR AUGUST 2016 SALES**

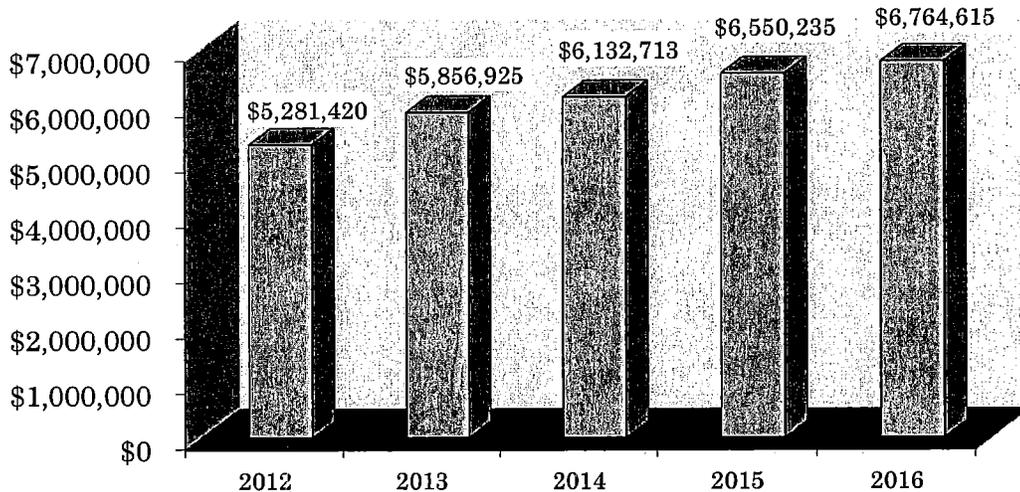
CHART A: MONTH	2012	11-12	2013	12-13	2014	13-14	2015	14-15	2016	15-16
	% CHANGE		% CHANGE		% CHANGE		% CHANGE		% CHANGE	
JAN	613,612	6.96%	705,712	15.01%	691,694	-1.99%	765,758	10.71%	766,848	0.14%
FEB	595,268	-0.19%	639,591	7.45%	682,500	6.71%	713,637	4.56%	763,151	6.94%
MARCH	718,051	-5.10%	830,399	15.65%	879,003	5.85%	960,756	9.30%	984,257	2.45%
APRIL	631,867	32.14%	591,855	-6.33%	606,570	2.49%	654,752	7.94%	646,245	-1.30%
MAY	479,708	4.30%	572,548	19.35%	619,820	8.26%	630,889	1.79%	666,067	5.58%
JUNE	695,673	-1.23%	822,224	18.19%	869,150	5.71%	934,593	7.53%	1,009,478	8.01%
JULY	774,222	4.04%	866,950	11.98%	890,855	2.76%	957,634	7.50%	977,228	2.05%
AUG	773,019	8.98%	827,646	7.07%	893,121	7.91%	932,217	4.38%	951,341	2.05%
SEPT	782,144	13.66%	796,857	1.88%	836,747	5.01%	935,275	11.78%		
OCT	595,102	14.49%	644,447	8.29%	680,653	5.62%	725,760	6.63%		
NOV	635,360	0.06%	701,380	10.39%	713,747	1.76%	760,614	6.57%		
DEC	866,971	-2.10%	983,997	13.50%	1,065,155	8.25%	1,201,862	12.83%		
YTD TTL:	8,160,996		8,983,606		9,429,015		10,173,746		6,764,615	
%CHANGE FROM YEAR TO YEAR:		5.29%		10.08%		4.96%		7.90%		3.27%

EXHIBIT 1A: SALES TAXES COLLECTED AUGUST



%CHANGE FROM PRIOR MONTH	2012	2013	2014	2015	2016
	8.98%	7.07%	7.91%	4.38%	2.05%

EXHIBIT 1B: YTD SALES TAX COLLECTIONS AS OF AUGUST 2012-2016



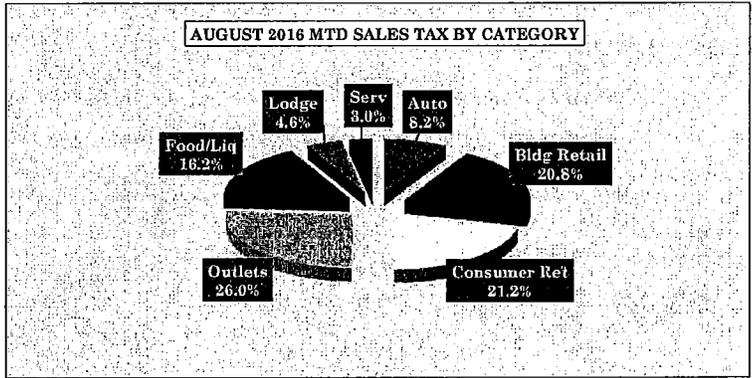
%CHANGE FROM PRIOR YEAR	2012	2013	2014	2015	2016
	5.15%	10.90%	4.71%	6.81%	3.27%

Exhibit IA & Exhibit IB show the Town of Silverthorne's collections by month and year-to-date (YTD) for the years 2012-2016, with the following results:
 August 2016 sales tax collections increased by \$19,124 or 2.05% over 2015.
 2016 YTD collections increased \$214,380 or 3.27% over 2015 collections.

SALES TAX BY CATEGORY

EXHIBIT IIA: AUGUST SALES TAX BY CATEGORY

Category	2015	2016	\$Inc/(Dec)	% Inc/(Dec)
Auto	\$63,366	\$77,545	\$14,179	22.38%
Bldg Retail	\$181,654	\$198,034	\$16,380	9.02%
Consumer Ret	\$195,470	\$201,213	\$5,743	2.94%
Outlets	\$253,826	\$247,556	(\$6,270)	-2.47%
Food/Liq	\$132,137	\$154,294	\$22,157	16.77%
Lodge	\$28,666	\$43,902	\$15,236	53.15%
Serv	\$77,099	\$28,797	(\$48,302)	-62.65%
TOTAL	\$932,217	\$951,341	\$19,124	2.05%



The Outlets category decreased \$6,270 or minus 2.47% when compared with August 2015. YTD is down \$125,774 or minus 7.39%. The results by Phase are as follows:

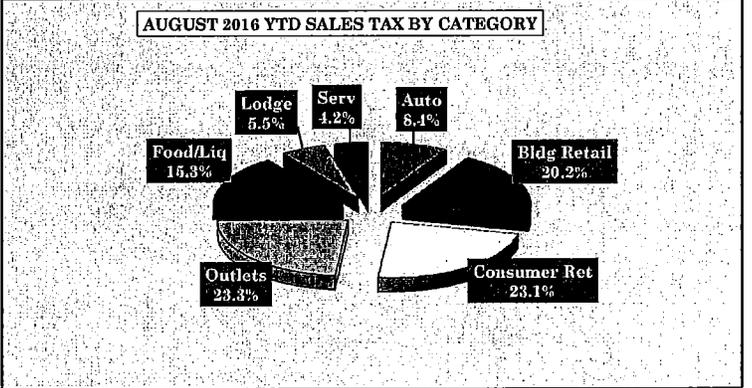
- Phase I is down \$833 or minus 0.97%. YTD is down \$20,279 or minus 3.60%.
- Phase II is down \$6,590 or minus 5.23%. YTD is down \$60,893 or minus 7.16%.
- Phase III is up \$1,153 or 2.74%. YTD is down \$44,602 or minus 15.45%.

The "Sales Tax by Category" Exhibits IIA & IIB compare the August sales taxes collected by Outlets, Building Retail, Consumer Retail, Food/Liquor, Lodging, Automotive, and Services with the following results:

- The Outlets category contributes the highest August collections, or 26.0% and the highest YTD collections, 23.3%.
- The Consumer Retail category, August's 2nd largest sales tax category, contributed 21.2%; YTD 23.1%.

EXHIBIT IIB: AUGUST YTD SALES TAX

Category	2015	2016	\$Inc/(Dec)	% Inc/(Dec)
Auto	\$522,184	\$567,081	\$44,897	8.60%
Bldg Retail	\$1,271,789	\$1,363,778	\$91,989	7.23%
Consumer Ret	\$1,511,091	\$1,562,155	\$51,065	3.38%
Outlets	\$1,701,763	\$1,575,989	(\$125,774)	-7.39%
Food/Liq	\$955,190	\$1,036,817	\$81,626	8.55%
Lodge	\$259,397	\$374,574	\$115,178	44.40%
Serv	\$328,821	\$284,220	(\$44,602)	-13.56%
TOTAL	\$6,550,235	\$6,764,615	\$214,380	3.27%



The tables to the left of the "Sales Tax by Category" exhibits show the industry comparisons by month and YTD.

- The Food/Liquor category had the highest August dollar increase, \$22,157 or 16.77%; YTD up \$81,626 or 8.55%.
- The Building Retail category had the 2nd highest August dollar increase, \$16,380 or 9.02%; YTD up \$91,989 or 7.23%.
- *The Service category was down \$48,302 or minus 62.65%; YTD down \$44,602 or minus 13.56%.

*Please note: We received 2 large audit assessment payments in the Service category in August 2015, so that is why the Service Category is down such a large amount.

Outlets at Silverthorne (OS)

- Phase II aka Blue Village
 - New demo runs and yoga for runners event will be launched at Twisted Trails Running Co. Yoga starts October 26 from 8:30-9:30am. Runs start at 6pm and will feature a demo of Altra shoes.
 - Trick or Treat Off the Street will be held Sunday, October 23rd from 1pm-4pm.
 - 11th Annual Charity Shopping Extravaganza will be held Saturday, November 12th from 9am-5pm. OS will be featuring special discounts, free breakfast, lunch, beer, wine and deserts. They will also have over \$34,000 in prize giveaways, including a season pass to Loveland Ski Area. Shopping Extravaganza has raised over \$200,000 for local charities to date.
 - Moonlight Madness/Black Friday weekend will be held from 8pm-12 Midnight on Thanksgiving 11/24 through 6pm on Sunday 11/27, with extended hours all weekend. OS will feature loads of giveaways, incredible discounts, and drawings to win packages. For example, they will be giving away a \$250 Tommy Hilffger Shopping Spree, Loveland lift tickets, Columbia beanies, and Hotel getaway packages.

SALES TAX COLLECTIONS: ACTUAL VS BUDGET 2016 YTD

EXHIBIT III-ACTUAL VS. BUDGET TABLE

SALES MONTH	2016 BUDGET	2016 ACTUAL	2016 BUDGET	2016 ACTUAL	ACTUAL AS % OF 2016 BUDGET YTD
	BY MONTH	BY MONTH	YTD	YTD	
JAN	\$769,059	\$766,848	\$769,059	\$766,848	99.71%
FEB	\$768,028	\$763,151	\$1,537,087	\$1,529,999	99.54%
MAR	\$996,304	\$984,257	\$2,533,391	\$2,514,256	99.24%
APR	\$684,450	\$646,245	\$3,217,841	\$3,160,502	98.22%
MAY	\$631,328	\$666,067	\$3,849,169	\$3,826,569	99.41%
JUNE	\$893,504	\$1,009,478	\$4,742,673	\$4,836,047	101.97%
JULY	\$978,121	\$977,228	\$5,720,794	\$5,813,274	101.62%
AUG	\$937,212	\$951,341	\$6,658,006	\$6,764,615	101.60%
SEPT	\$926,204		\$7,584,210		0.00%
OCT	\$729,165		\$8,313,374		0.00%
NOV	\$790,155		\$9,103,529		0.00%
DEC	\$1,141,065		\$10,244,594		0.00%

► The budget numbers are based on a 0.7% increase from 2015 sales tax revenues of \$10,173,746

LODGING TAX COLLECTIONS: 2013-2016 COMPARISONS

EXHIBIT IV-LODGING TAX TABLE

LODGING TAXES	2013	2012/2013	2014	2013/2014	2015	2014/2015	2016	2015/2016	2015/2016
	Amount Collected	% Change	Amount Collected	% Change	Amount Collected	% Change	Amount Collected	\$ Change	% Change
Jan	14,022	14.2%	17,109	22.0%	20,089	17.4%	28,351	8,261	41.1%
Feb	14,652	7.2%	17,751	21.2%	20,859	17.5%	30,836	9,977	47.8%
Mar	23,772	8.3%	28,315	19.1%	31,748	12.1%	41,922	10,174	32.0%
Apr	6,758	32.0%	7,504	11.0%	8,628	15.0%	12,404	3,776	43.8%
May	4,915	-5.8%	5,737	16.7%	5,790	0.9%	9,728	3,938	68.0%
June	9,524	3.6%	9,792	2.8%	12,041	23.0%	17,220	5,179	43.0%
July	12,655	8.0%	14,841	17.3%	18,070	21.8%	26,466	8,395	46.5%
Aug	12,251	11.6%	13,611	11.1%	14,213	4.4%	22,309	8,096	57.0%
Sept	10,613	9.7%	11,651	9.8%	12,943	11.1%			0.0%
Oct	6,134	4.8%	6,928	13.0%	7,630	10.1%			0.0%
Nov	6,841	15.0%	6,918	1.1%	6,400	-7.5%			0.0%
Dec	19,283	26.4%	20,436	6.0%	29,310	43.4%			0.0%
TOTAL	141,419	11.5%	160,594	13.6%	187,720	16.9%	189,236	57,798	44.0%

Please note: Lodging taxes are split as follows:
 ► 85% Trails, Parks & Open Space
 ► 15% Marketing

EXCISE TAX COLLECTIONS: 2013-2016 COMPARISONS

EXHIBIT V-EXCISE TAX TABLE

EXCISE TAXES	2013	2012/2013	2014	2013/2014	2015	2014/2015	2016	2015/2016	2015/2016	2016	2016	2016
	Amount Collected	% Change	Amount Collected	% Change	Amount Collected	% Change	Amount Collected	\$ Change	% Change	Total Sq Footage	New Res Permits	New Res Permits
Jan	0	-100.0%	15,944		6,920	-56.6%	17,008	10,088	145.8%	8,504	1	5
Feb	10,824	-19.8%	6,514	-39.8%	11,372	74.6%	32,962	21,590	189.9%	16,481	2	4
Mar	209,452		0	-100.0%	26,374		67,572	41,198	156.2%	33,786	4	9
Apr	20,856	16.9%	0	-100.0%	34,116		184,482	150,366	440.7%	92,241	6	25
May	42,286	-2.0%	38,256	-9.5%	21,232	-44.5%	56,990	35,758	168.4%	28,495	2	8
June	18,840	428.3%	8,880	-52.9%	28,290	218.6%	77,074	48,784	172.4%	38,537	3	10
July	32,024	322.5%	39,868	24.5%	61,442	54.1%	26,156	(35,286)	-57.4%	13,078	7	4
Aug	16,056	-13.8%	17,974	11.9%	54,962	205.8%	88,574	33,612	61.2%	44,287	6	16
Sept	22,836		37,890	65.9%	33,968	-10.4%	24,920	(9,048)	-26.6%	12,460	4	4
Oct	12,412	80.1%	30,636	146.8%	26,912	-12.2%			0.0%	0	3	
Nov	10,896		6,668	-38.8%	37,426	461.3%			0.0%	0	5	
Dec	12,854	25.1%	28,702	123.3%	7,424	-74.1%			0.0%	0	1	
TOTAL	409,336	217.1%	231,332	-43.5%	350,438	51.5%	575,738	297,062	106.6%	287,869	44	85