

**SILVERTHORNE TOWN COUNCIL**  
**Meeting Minutes**  
**Wednesday, March 9, 2016**

**CALL TO ORDER/ROLL CALL/APPROVAL OF AGENDA:**

Those members present and answering Roll Call were Mayor Bruce Butler, Council Members Derrick Fowler, Peggy Long, Russ Camp, Stuart Richardson, JoAnne Nadalin and Ann-Marie Sandquist. Staff members present were, Town Manager Ryan Hyland, Sergeant Bryan Siebel, Public Works Director Bill Linfield, Assistant Town Manager Mark Leidal, Senior Planner Lina Lesmes, Planning Manager Matt Gennett, Town Attorney Matt Mire, Utilities Manager Zach Margolis, Facilities Manager Rob Coker, Town Engineer Dan Gietzen, Parks Manager Jessamy Roberts and Town Clerk Michele Miller.

Council approved the amended agenda with IX. Action Item - 2016 Business Grants

The Pledge of Allegiance was recited by those present.

**STAFF COMMENTS:**

Hyland updated Council on the events at the Pavilion and Summit County Historical Society. The Lake Dillon Theater opens at their temporary location in the factory stores tomorrow; they will have an Open House March 19<sup>th</sup>

Linfield introduced two internal promotions Jessamy Roberts has been hired to fill the new Parks Manager position and Rob Coker, Facilities Manager. These two new positions are a result of the Public Works Strategic Plan.

**COUNCIL COMMENTS:**

None.

**CITIZEN COMMENTS:**

None.

**CONSENT CALENDAR:**

**SANDQUIST MOVED TO APPROVE THE CONSENT CALENDAR INCLUDING THE MINUTES FROM FEBRUARY 24, 2016. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**LIQUOR BOARD:**

**A. SESL Liquors, Inc. dba Porkey's Liquors – Temporary Liquor Permit**

**NADALIN MOVED TO APPROVE THE TEMPORARY LIQUOR PERMIT APPLICATION FOR SESL LIQUORS, INC. DBA PORKEY'S LIQUORS. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**PUBLIC HEARINGS:**

**A. Ordinance no. 2016-02 – An Ordinance Rezoning Certain Real Property from C-1, Light commercial Zone District and C-2 Heavy Commercial Zone District, to TC, Town Core District – 2<sup>nd</sup> Reading**

Public hearing opened.

Lina Lesmes, Senior Planner presented Ordinance 2016-02 to Council for consideration. She reviewed her staff report, the public process and she requested approval. Planning Commission voted to recommend approval on February 16, 2016.

Council and staff talked about parking.

No public comment, public hearing closed.

Council thanked Lesmes for all the work and planning

Butler thanked EDAC, citizens and business owners who have worked on this. It's a very exciting time in Silverthorne.

**CAMP MOVED TO APPROVE ORDINANCE NO 2016-02; AN ORDINANCE REZONING CERTAIN REAL PROPERTY FROM C-1, LIGHT COMMERCIAL ZONE DISTRICT, AND C-2, HEAVY COMMERCIAL ZONE DISTRICT, TO TC, TOWN CORE ZONE DISTRICT, ON SECOND READING. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**B. Ordinance 2016-03; An Ordinance Approving a Major Amendment to the Silverthorne Town Center Planned Unit Development, Located on Tracts A and B, Silverthorne Town Center Subdivision - 2<sup>nd</sup> Reading**

Public hearing opened.

Lina Lesmes, Senior Planner, presented ordinance 2016-03 to Council for consideration. She reviewed her staff report and requested approval. Planning Commission voted to recommend approval on February 16, 2016.

No public comments, public hearing closed.

**SANDQUIST MOVED TO APPROVE ORDINANCE 2016-03 AN ORDINANCE APPROVING A MAJOR AMENDMENT TO THE SILVERTHORNE TOWN CENTER PLANNED UNIT DEVELOPMENT, LOCATED ON TRACTS A AND B, SILVERTHORNE TOWN CENTER SUBDIVISION ON SECOND READING. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**C. South Maryland Creek Ranch – Filing No. 1 – Final Plat, Approved Disturbance Permit Application and Subdivision Improvements Agreement**

Public hearing opened.

Matt Gennett, Planning Manager, presented the project to Council for consideration. The Applicant, Tom Everist, Manager, South Maryland Creek Ranch, is seeking Final Plat approval for South Maryland Creek Ranch (SMCR), which includes an amendment to the approved Disturbance Permit Application (DPA). He reviewed the staff report and requested approval.

**Council questions**

Richardson asked about the offsite right-of-ways for water and sewer.

Staff reviewed the meeting with CDOT and their approval.

Nadalín asked the Town Engineer about comment #2 of his memo dated February 2, 2106.

Gietzen reviewed the project indemnification.

Nadalín asked if there were any citizen comments at the Public Meeting.

Staff stated there were five people that signed into the meeting.

Richardson asked when Council will see the lift station and park site plans.

Tom Everist, Owner/Applicant, South Maryland Creek Ranch, The final plat is a big deal; it represents a tremendous amount of work by their team and Town Staff. This is a turning point for the project. He wants to celebrate where they are in the process. He requested approval.

They have forty pre-sold homes. They are also very excited about the direction Silverthorne is going, it is a wonderful place to live and do business.

Joanna Hopkins, Assistant Development Manager, introduced the South Maryland Creek Ranch team. She did a short PowerPoint presentation. The final plat is similar to what has been approved in the past meetings. She presented graphics to address the breakdown of the tracts within the developments. The applicant agrees with the conditions presented by Staff.

Camp asked about the number of units.

Hopkins reviewed the type and number of units on the property.

Fowler asked of the forty units presold, what is the percentage of Summit County owner's vs second homeowners.

Hopkins stated the project mix has turned out like they hoped. There are approximately 30-40% bought by local Summit County addresses, 75-80% Colorado residents and the balance of 20% are from out of state.

Richardson asked about phase one, public right of ways and utilities.

Hopkins stated before a Certification of Occupancy can be issued, the utilities have to be done. She reviewed the property utilities and points of access.

Richardson asked when the Metro District will be in place.

Hopkins stated that item will come before Council in two weeks.

No public comment, public hearing closed.

#### **Council comments.**

Nadalín is happy to hear that the development is attracting people who are going to live here year round.

Sandquist stated this is a long process for everyone, she is very happy with the project.

Long stated this is a great project and she will be happy to see the project built.

Butler stated this project has evolved a lot over the years. There has been a commitment to see it through. This is a good product mix for Silverthorne and it will be done in a quality way. Good luck.

#### **Resolution 2016-06; a Resolution Approving a Final Plat for SMCR – Filing No. 1**

**NADALIN MOVED TO APPROVE RESOLUTION 2016-06, A RESOLUTION APPROVING A FINAL PLAT FOR SOUTH MARYLAND CREEK RANCH – FILING NO. 1. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**Resolution 2016-07; a Resolution Approving an SIA with Maryland Creek Ranch, LLC for SMCR – Filing No. 1**

**NADALIN MOVED TO APPROVE RESOLUTION 2016-07 AS CORRECTED, APPROVING A SUBDIVISION IMPROVEMENTS AGREEMENT WITH MARYLAND CREEK RANCH, LLC FOR SOUTH MARYLAND CREEK RANCH – FILING NO. 1. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

Everist thanked Council and staff. He informed Council that they have five professionals moving into their development.

**ACTION ITEM:**

**2016 BUSINESS GRANT PROGRAM**

Ryan Hyland, Town Manager, summarized the Business Grant Program and reviewed the recommendations made by the EDAC Executive Committee. The total of \$35,000 has been reviewed by the EDAC Executive Committee and Council.

Richardson requested that money allocated for grants this year, be spent by the recipients this year and not rolled over to the next year.

Sandquist feels this is an enjoyable and effective project for the Town of Silverthorne and its businesses.

**SANDQUIST MOVED TO APPROVE THE BUSINESS GRANT FUNDING RECOMMENDATIONS AS RECOMMENDED BY THE EDAC EXECUTIVE COMMITTEE. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**DISCUSSION ITEMS:**

None.

**SANDQUIST MOVED TO GO INTO A CONFERENCE WITH THE TOWN ATTORNEY AND TOWN MANAGER AT 7:05 P.M. UNDER CHARTER SECTION 4.13 (c) AND CRS 24-6-402(4)(f) FOR THE PURPOSE OF CONDUCTING THE ANNUAL REVIEW OF THE TOWN MANAGER. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**AND SHE FURTHER MOVED TO RECONVENE THE COUNCIL MEETING AFTER THE CONCLUSION OF THE EXECUTIVE SESSION, FOR THE PURPOSE OF TAKING ANY ACTIONS DEEMED NECESSARY. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**EXECUTIVE SESSION:**

For a conference with the Town Attorney and Town Manager under Charter section 4.13 (c) and CRS 24-6-402(4)(f) for the purpose of conducting the annual review of the Town Manager.

**INFORMATIONAL:**

- A. Planning Commission Meeting Minutes, March 1, 2016
- B. EDAC Meeting Minutes, March 1, 2016
- C. SPORT Committee Meeting Minutes, February 18, 2016

**SANDQUIST MOVED TO APPROVE A 3.5% SALARY INCREASE TO TOWN MANAGER RYAN HYLAND EMPLOYMENT CONTRACT EFFECTIVE FEBRUARY 17, 2016. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**NADALIN MOVED TO ADJOURN. MOTION SECONDED. MEETING ADJOURNED AT 8:07 P.M.**

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**BRUCE BUTLER, MAYOR**

**ATTEST**

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**MICHELE MILLER, TOWN CLERK**

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the videotape of the meeting, maintained in the office of the Town Clerk.