

**SILVERTHORNE TOWN COUNCIL MEETING
AGENDA FOR APRIL 13, 2016- 6:00 PM**



- I. CALL TO ORDER/ROLL CALL/APPROVAL OF AGENDA**
- II. PLEDGE OF ALLEGIANCE**
- III. STAFF COMMENTS..... 1**
- IV. COUNCIL COMMENTS**
- V. CITIZENS' COMMENTS***
- VI. CONSENT CALENDAR**
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- VII. LIQUOR BOARD**
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- VIII. ACTION ITEMS**
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 - E. Ordinance 2016-04; a 2016 Appropriations Ordinance, 1st Reading 71
- IX. DISCUSSION ITEMS**
- X. EXECUTIVE SESSION**

Executive session under Charter Section 4.13 and CRS 24-6-402(4)(b) and (e) to receive legal advice and instruct negotiators regarding an ESTIP agreement with Sauce on the Blue.
- XI. INFORMATIONAL**
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 - B. SPORT Meeting Minutes, March 17, 2016 97

XII. ADJOURNMENT

* Citizens making comments during Citizen's Comments or Public Hearings should state their name and address for the record, be topic specific, and limit comments to 3-5 minutes. Council may add citizen Comment items as an Action Item by motion; however, the general policy is to refer citizen comments for review and recommendation. Public presentations must be pre-arranged a week in advance with the Town Manager and limited to 10 minutes.

COUNCIL WORK SESSION: April 12, 2016 – 6:00 P.M.
TOPIC: Staff Updates

**SILVERTHORNE TOWN COUNCIL WORK SESSION
PUBLIC ISSUES SCHEDULE
2016**

The Council Work Sessions are held every 2nd and 4th Tuesday of each month and begin at 6:00 p.m. with open discussions. The following issues will be addressed from 6:15 p.m. until completed. Additional items to be discussed will be scheduled as time permits.

"OPEN" indicates a topic has not yet been selected.

APRIL 26	OPEN
MAY 10	COUNCIL COMMITTEE ASSIGNMENTS/ FINANCE REPORT
MAY 24	SUMMIT COUNTY WILDFIRE COUNCIL
JUNE 7	OPEN
JUNE21	OPEN

**FUTURE WORK SESSION DISCUSSION ITEMS:
HISTORIC SOCIETY
JONT MEETING WITH SCHOOL BOARD**

April 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Payroll	2 Girl Scout Water Fun Day, 9:00 AM @ Rec Center
3	4 Registration for Summer Programming Begins	5 Municipal Election @ Town Hall Planning Commission	6 Planning Commission	7 Police Chief Meet & Greet @ Library	8 Payroll	9 Payroll
10	11 Work Session	12 Work Session	13 Council Meeting	14 Council Meeting	15 Country Western Dance, 7:00 PM @ Pavilion Payroll	16 Payroll
No School—Spring Break						
17	18 No School—Spring Break	19 Planning Commission	20 Council Farewell @ Pavilion 5:30—7:30 PM Court	21 Public Meeting on Arctic Placer Final Design @ Rec Center 4:00 PM—6:00 PM SPORT Meeting	22 Payroll	23 Theatre Ground Breaking 4 PM @ Pavilion Lawn
24	25 Work Session	26 Work Session	27 Council Meeting	28 Council Meeting	29 Payroll	30 Payroll

May 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 EDAC Planning Commission	4	5	6	7
8	9	10 Work Session	11 Council Meeting	12	13 Payroll	14
15 Dance Recital, 6:00 PM @ Pavilion	16	17 Planning Commission	18 Court	19 SPORT Meeting	20 Country Western Dance, 7:00 PM @ Pavilion	21 Silverthorne Town Clean Up Day
22	23	24 Work Session	25 Council Meeting	26	27 Payroll	28 Pirate "Water Safety" Day at the Pool!
29	30 Rec Center Holiday Hours 10 AM—6PM	31 Planning Commission				

TOS Holiday

June 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Cycle Silverthorne Month! Bike to School Day @SVE	2	3 Summer Free Day	4 Fishing Derby @ Trent Park 9:00 AM Safe Summer Kick Off @ SVE
5	6 Yoga for Cyclists @ Rec Center 6PM	7 Mountain Bike Fundamentals @ Rec Center 6 PM Work Session	8 Council Meeting	9	10 Payroll	11
12	13	14 Planning Commission	15 Court	16	17 Slide & Slip @ Rainbow Park 1:00 PM	18
19	20 Bike to Work Week	21 Work Session	22 Bikes, Burgers & Band! \$5 @ Pavilion 5-7PM Council Meeting	23 Summer Evening of Family Fun @ Rainbow Park	24 World's Largest Swim Lesson @ Rec Center 9:00 AM Silverthorne Storm Gymnastics Meet Payroll	25 Silverthorne Storm Gymnastics Meet
26	27 Yoga for Cyclists @ Rec Center 6PM	28	29	30		

July 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
3					1	2
4	Independence Day Holiday/ Town Hall & Rec Center Closed	5 EDAC Planning Commission	6	7	8 Slide & Slip @ Rain- bow Park 1:00 PM Payroll	9 LDTC Summer Con- cert @ Rainbow Park
10	11	12 Rainbow Park Public Meeting @ Rainbow Park 5-7PM Work Session	13 Council Meeting	14	15	16 LDTC Summer Con- cert @ Rainbow Park
17	18	19 Work Session	20 Council Meeting	21	22	23 LDTC Summer Con- cert @ Rainbow Park
24	25	26 Planning Commission	27 Court	28 SPORT Meeting	29 Payroll	30 LDTC Summer Con- cert @ Rainbow Park
31		Work Session	Council Meeting	Rainbow Park Final Public Meeting @ Rainbow Park 5-7PM		

Town of Silverthorne
Council Agenda Memorandum

TO: Mayor and Town Council
THRU: Ryan Hyland, Town Manager
FROM: Susan Schulman, Executive Assistant to the Town Manager *SS*
DATE: April 7, 2016 for Meeting of April 13, 2016
SUBJECT: Staff Comments

Attached please find the Staff Comments and Updates for the April 13, 2016 Town Council Agenda and Meeting. This includes:

1. Administrative Services Update
2. Public Safety Update
3. Public Works Update
4. Community Development Update
5. Recreation and Culture Update

ACTION REQUIRED

No action is required; these items have been submitted for informational purposes.

Administrative Services – April 7, 2016

Fiscal Year 2015—We continue to prepare for the 2015 annual audit. The Auditors will be here the week of May 2nd. Staff is completing work papers and final reconciliations. Capital assets are one of the last reports we prepare. They take quite a bit of time to complete and load into our system. The Auditors will be preparing the Comprehensive Annual Financial Report this year since we'll be in transition. A year in review presentation will be given to Council at their May 10th work session.

April 5th Municipal Election – The April 5, 2016, Town of Silverthorne Municipal Election was a mail ballot election in which 1,976 ballots were sent to registered voters. 782 ballots were returned representing a 39.57% voter turnout for Silverthorne's registered voters. The ballot included four Town Council positions for voter consideration. Voters elected individuals for three regular four-year terms and a two-year term remaining on a seat vacated in 2015. The three candidates who received the highest number of votes will serve four-year terms, and the candidate who received the fourth highest number of votes will serve a two-year term.

2016 Silverthorne Town Council Election Results

<u>Council Candidate</u>	<u>Term</u>
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JoAnne Nadalin	4 year term
Tanya Shattuck	4 year term
Robert Kieber	4 year term
Russ Camp	2 year term

New Council members will be sworn into office April 26th. A big thanks to Michele Miller, Town Clerk, for all her hard work and for conducting a professional and smooth election.

Financial Advisor – In anticipation of financing a portion of the Performing Arts Center, the Town has hired for financial advisory services. We've hired FirstSouthwest. The advisor will be responsible for recommending the type of financing, shopping the financing, organizing the financing up to and including the closing. Additionally, we'll be contracting with a bond attorney who will review the financing setup and documentation for compliance.

Part Time Human Resource Administration Assistant – Our human resource program has basically been one person, Connie Williams. Other employees have helped at various times with various tasks. The workload has been very overwhelming and will continue to be as we grow. Additionally, we currently have a larger than normal turnover rate due to retirements. The new part time position will take on most of the administrative tasks such as benefit vendor invoices, government reports, setting up new hires and employee changes, worker compensation claims and other assignments. We're currently interviewing applicants and hope to have someone on board before the end of the month.

Public Safety – April 6, 2016

Incidents – On 03-18-16 Detective Barger was contacted at the office by a hysterical female claiming she had been assaulted at a local residence. Simultaneously, Officers VanDuzer and Ponedel were dispatched to the very same residence, by a male claiming he had been assaulted by the female. As both teams investigated their end of the case it became apparent to everybody, that the male was the instigator. The wounds on the victim matched her version of events and the perpetrator's own statements, though meant to pardon himself, actually corroborated what the victim was saying. The suspect was arrested and charged with multiple counts for his part in the assault.

On 03-24-16 Officer VanDuzer, Detective Barger, and Sergeant Siebel responded to the report of a domestic at the Outlets at Silverthorne. Once on scene, contact was made with the female victim and the male suspect was sitting nearby, on a bench, surrounded by two burly gentlemen. Turns out the victim was thrown to the ground by her husband and was being verbally assaulted when the burly gentlemen decided that was no way to treat a lady and intervened. One of the good Samaritans was an off-duty law-enforcement officer from another jurisdiction and he kept the suspect from leaving before our officers arrived. On scene the suspect was very snarky and only reluctantly complied with Officer VanDuzer. Since our investigation showed the suspect to be at fault, he was arrested and brought to the Summit County Jail without further incident.

On 03-25-16 Officer Siderfin sidled upon a vehicle which had slid off the road down a 20 foot embankment, which is known to happen here in the mountains. The tire marks left by the vehicle indicated it was traveling at a high rate of speed and was 'drifting' the corner before losing control and going down the hill. A set of staggering footprints was seen walking away from the vehicle, and there was

nobody inside. Officer Siderfin found the driver, a long while later, and although he was intoxicated he could not be charged with DUI, due to the time difference between the accident and contact. However, he did not get off easy as he was charged 18 points, on his 12 point license, for leaving the scene of an accident and reckless driving.

In addition to the above, officers handled multiple accidents, thefts, disturbances, frauds, harassments, intoxicated persons, medicals, numerous other agency assists; as well as, business and area checks. Officers also participated in municipal court and county court proceedings, and initiated many traffic citations and warnings.

Feedback from the community – Although there was not any verbal feedback since the last document, we continue to receive a plethora of offerings from a grateful community. The department received multiple anonymous donations of doughnuts and coffee, which is appreciated by the department.

Department Training – Officers VanDuzer and Steele attended an Intoxilyzer 9000 class, taught by Detective Barger and Officer Baldwin. This was a county-wide class to teach new officers how to administer the breath alcohol test according to state standards. Our two officers finished at the top of the class! Officer Siderfin attended a week-long class to become a training officer. After finishing the class Officer Siderfin will be certified to instruct our new officers in the intricacies of police work.

Staffing – The department is currently down one chief, one sergeant, and two officers. Sergeant Higby has been filling in as Interim Chief and our current trainees continue to do well. The hiring process for the new chief will take place on April 7th and April 8th and we have one candidate for an officer position who is in the midst of a background investigation.

Public Works Department – April 6, 2016

Streets – Although we are still plowing and sanding as needed, we are finally doing more sweeping than plowing. Historically our last day of plowing is the second week of May, so we are not off the hook just yet. We will continue to transition more towards spring cleanup, which takes several weeks to complete and is weather dependent. We do plan major sand cleanup this week on the concrete ditch on Buffalo Mountain Drive. We are also busy preparing for this year's street maintenance projects, including reconstruction of Golden Eagle Road from Falcon to Falcon, and a major milling and overlay on Stephens Way and River Road.

Street name signs – CDOT is assisting us this week with installation of the new, much larger, street name signs at the signalized intersections through Town.

Parks – Jess is busy working with Joanne and the Theater folks preparing for

this summer's Rainbow Park concerts. She is also working on getting summer seasonal help hired and ordering all of our flowers. All holiday lighting has been removed.

Utilities – Utility staff is busy with various maintenance work to all of our water and sewer systems. In addition utility installation has now commenced in South Maryland Creek, so we are watching over that as well as continuing to review final plans.

Engineering – Dan is busy with reviews of Summit Sky Ranch, Blue River 50, and other smaller projects. He is also gearing up for this summer's streets and drainage work. He recently completed annual updating of our flood plain management efforts to the Feds. Dan is also assisting with the Access Permit for the Theater.

JSA – The plant remains quite busy with all the spring break visitors, but things are running well.

SPAC – I remain busy working with staff on the final theater details and preparing for construction. We have obtained our new highway access permit for the employee lot. We are working on options for irrigating the remaining turf area of the Pavilion lawn.

Community Development Department – April 7, 2016

Blue River Trail – The design has been modified and the next step would be to acquire the necessary easements, meet with FEMA concerning the flood plain, and Army Corps of Engineers concerning wetlands. Summit County Open Space Advisory Committee (OSAC) has been participating in acquiring an easement from Blue River Valley Ranch Lake Estates.

Town Core Rezoning – Town Council has approved the creation of the Town Core Zone District. Town Council has also approved the rezoning of the properties within the Town Core area to the newly created Town Core Zone District. This will help to implement the Comprehensive Plan vision to create a pedestrian friendly downtown.

Summit Sky Ranch (aka South Maryland Creek Ranch) – The first Final Plat for SMCR has been approved by Town Council. The focus now shifts to the installation of infrastructure and to the construction of homes.

Lake Dillon Theatre Company (LDTC) – Design work continues on this exciting new Performing Arts Center. The Final Site Plan has been approved by Town Council.

Transportation Plan Update – Staff is working on the update to the Town Transportation Plan. This includes gathering traffic counts at various intersections

as well as modeling the Level of Service. Staff will be discussing the impacts to Highway 9 in the Town Core with representatives from CDOT.

University of Colorado Environmental Design Studios – Two undergraduate studios from the College of Environmental Design will be studying Silverthorne for this semester. One class will be focusing on the Town Core area, the other will be focusing on workforce housing, specifically Smith Ranch. Staff continues to meet with the students to discuss these exciting issues.

Current Applications – The following is a list of applications which have been submitted to the Community Development Department and are currently being processed (ex parte rules apply):

- Blue River 50 – Preliminary Site Plan
- Angler Mountain Ranch Lakeside Townhomes Filing No. 9 – Final Plat and Final Site Plan
- South Maryland Creek Ranch Tract D – Preliminary Site Plan
- South Maryland Creek Ranch Tract X – Preliminary Site Plan
- Mack Single Apartment – Conditional Use Permit
- South Maryland Creek Ranch Tract S – Preliminary Site Plan
- Silver Trout – Preliminary Site Plan

Recreation and Culture – April 7, 2016

In support of the Arts and Culture Strategic Plan goals, staff is working to create a temporary and interactive community art project to be installed on the construction fence of the Performing Arts Center. This art work is intended to showcase our community's artists, invite people to gather at the future Performing Arts Center site, educate participants about the theatre partnership, and begin messaging that the Pavilion lawn is the geographical center of arts in Silverthorne.

The Town and Lake Dillon Theatre Company (LDTC) staffs are arranging the groundbreaking celebration for the Performing Arts Center that will be held on Saturday, April 23 at the Pavilion Lawn. The event is from 4:00-5:30 p.m. with a schedule that includes entertainment, give-a-ways, messages from project leaders and light refreshments. The community event will be followed by an invitation-only reception inside the Pavilion that will honor the project's financial donors. Betty Ashley Public Relations is working with staff to assist with event planning and marketing.

The summer Pastimes brochure has been distributed and registration for summer programs has begun. This was our second registration day with online registration, and the process worked seamlessly. We had one walk in registration and a handful of telephone calls, but besides that, all registrations came in online.

Silverthorne Elementary School has requested that we support their students in May during the Spring Reading Assessment Day. We will offer a day-long camp-style program for up to 30 students while the school busses the groups to and from the school so the kids can attend their scheduled reading test time.

Also in partnership with the School District and Keystone Science School, the Recreation and Culture Department will work together with these agencies this summer to offer an 8 week CATCH Summer Camp program for local students. The summer camp is based out of Silverthorne Elementary School and the school provides breakfast and lunch to campers. Keystone Science School manages the program's operations, and we arrange for the group to use Town facilities such as the Recreation Center and park rentals at no cost. The only fees that are passed on to the campers by the Town are hard costs such as paying swimming instructors to offer Red Cross swimming lessons to campers. This is the second year we have participated in this program.

Five-visit Recreation Center passes were donated to the following organizations: Berthoud School, Colorado Festivals and Events Association, Summit County Preschool Ski A Thon, Copper Mountain Safety, Advocates for Victims of Assault, Mountain Top Children's Museum, High Country Conservation Tim McClure Benefit, and Summit High School Parent Teacher Student Organization.

Upcoming Pavilion Events

April 7	Yoga Café Concert
April 8	Wedding
April 9	Wedding
April 11	Wedding
April 12	Yoga
April 14	Yoga
April 15	Country Western Dance
April 16	Wedding
April 19	Yoga
April 20	Farewell Open House
April 21	CATCH Bike Drive
April 22	Wedding
April 23	Theatre Ground Breaking
April 24	Agape Outpost Worship Service

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Town of Silverthorne
Council Agenda Memorandum

TO: Town Council
THRU: Ryan Hyland, Town Manager *RH*
FROM: Michele Miller, MMC, Town Clerk *mm*
DATE: April 7, 2016
SUBJECT: Town Council Meeting Minutes from March 23, 2016

SUMMARY: Staff asks the Town Council to approve the Town Council Meeting minutes from March 23, 2016.

STAFF RECOMMENDATION: Staff recommends approval of the Minutes from the meeting.

PROPOSED MOTION: Included in the Consent Calendar motion.

ATTACHMENTS:
Meeting Minutes

MANAGERS COMMENTS:

SILVERTHORNE TOWN COUNCIL
Meeting Minutes
Wednesday, March 23, 2016

CALL TO ORDER/ROLL CALL/APPROVAL OF AGENDA:

Those members present and answering Roll Call were Mayor Bruce Butler, Council Members Derrick Fowler, Russ Camp, Stuart Richardson, JoAnne Nadalin and Ann-Marie Sandquist. Peggy Long was absent. Staff members present were, Town Manager Ryan Hyland, Acting Chief of Police Misty Higby, Recreation Director Joanne Cook, Public Works Director Bill Linfield, Assistant Town Manager Mark Leidal, Senior Planner Lina Lesmes, Planning Manager Matt Gennett, Town Attorney Matt Mire and Town Clerk Michele Miller.

The Pledge of Allegiance was recited by those present.

STAFF COMMENTS:

Cook announced the arrival of the new summer Pastimes Brochure.

COUNCIL COMMENTS:

Nadalin complimented the Pastimes Brochure's advertisements and collaboration with the Lake Dillon Theater Co.

CITIZEN COMMENTS:

None.

CONSENT CALENDAR:

NADALIN MOVED TO APPROVE THE CONSENT CALENDAR INCLUDING THE MINUTES FROM MARCH 9, 2016, RESOLUTION 2016-08; A RESOLUTION APPROVING A PROFESSIONAL SERVICES CONTRACT WITH DHM DESIGN TO PREPARE CONSTRUCTION DOCUMENTS AND COMPLETE BID PACKAGE FOR THE REDEVELOPMENT OF ARCTIC PLACER PARK; AND DESIGN DEVELOPMENT DRAWINGS, CONSTRUCTION DOCUMENTS, AND COMPLETE BID PACKAGE FOR THE REDEVELOPMENT OF RAINBOW PARK WEST ENTRANCE REPLAT – LOT 33, EAGLES NEST GOLF COURSE, FILING NO. 4 AND REPLAT – RAINBOW RUN – FIRST AMENDMENT, A REPLAT OF RAINBOW RUN. MOTION SECONDED. MOTION PASSED BY COUNCIL PRESENT. (LONG ABSENT)

PUBLIC PRESENTATIONS:

Flight for Life Memorial Park Committee Presentation
Eddie O'Brien introduced Alena Scott, Norris Design and Julie Kelble, Park Committee Chairman. He reviewed the plans and design for the Flight for Life Memorial. Kelble reviewed the committee's structure and fundraising efforts. Scott reviewed the park, the process for creating it and thoughts on designing it. Council and Park Committee discussed the park, park features and donations.

LIQUOR BOARD:

- A. Murphy's Tavern, Inc. dba Murphy's Tavern – Renewal of Hotel Restaurant Liquor License**
- B. Maria Serrano dba Silverthorne Liquors – Renewal of Liquor Store Liquor License**

RICHARDSON MOVED TO APPROVE

- **MURPHY'S TAVERN, INC. DBA MURPHY'S TAVERN – RENEWAL OF HOTEL RESTAURANT LIQUOR LICENSE**
- **MARIA SERRANO DBA SILVERTHORNE LIQUORS – RENEWAL OF LIQUOR STORE LIQUOR LICENSE**

MOTION SECONDED. MOTION PASSED BY COUNCIL PRESENT. (LONG ABSENT)

PUBLIC HEARINGS:

A. Resolution No. 2016-9, a Resolution Approving the Service Plan for the South Maryland Creek Ranch (SMCR) Metropolitan District

Public hearing opened.

Matt Gennett, Planning Manager, presented the proposed service plan for formation of a special district to be known as South Maryland Creek Metropolitan District.

Matt Mire, Town Attorney, introduced. Reviewed the history of the SMCR how the Town has gotten to this point with the Metro District. He presented the details of the service plan and answered council questions. Staff and SMCR staff have reviewed the document together. He reviewed some staff concerns. He reviewed his staff report dated 3-17-16. He noted SMCR memo from Matt Ruhland, Esq. in the Town Council Packet.

No public comment received, public hearing closed.

SANDQUIST MOVED TO APPROVE RESOLUTION 2016-9 WITH 2 CONDITIONS.

1) THE TOWN AND MARYLAND CREEK RANCH, LLC SHALL ENTER INTO AN AGREEMENT OUTLINING PROTECTIONS RELATED TO A POSSIBLE SHORTFALL IN THE AMOUNTS RAISED FROM THE MAXIMUM TOWN OPERATIONS AND MAINTENANCE MILL LEVY AS COMPARED TO THE TOWN'S ACTUAL COST OF MAINTAINING THE PUBLIC IMPROVEMENTS DEDICATED TO THE TOWN, AS CONTEMPLATED IN THE SERVICE PLAN. IN THE EVENT SUCH AN AGREEMENT IS NOT ENTERED INTO WITHIN 6 MONTHS OF APPROVAL OF THE SERVICE PLAN, THE DISTRICT AGREES TO A FILE PETITION IN SUMMIT COUNTY DISTRICT COURT FOR DISSOLUTION, PURSUANT TO THE APPLICABLE STATE LAW. AND

2) PRIOR TO EXECUTION BY THE TOWN, THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN AND THE DISTRICT SHALL BE AMENDED TO PROVIDE AS FOLLOWS: (A) THAT THE DISTRICT AGREES TO MEET WITH THE TOWN BEFORE OCTOBER 10TH OF EACH YEAR TO DISCUSS AND REVIEW THE ANTICIPATED COSTS OF OPERATION AND MAINTENANCE OF THE PUBLIC IMPROVEMENTS DEDICATED TO THE TOWN DURING THE FOLLOWING YEAR, TO DETERMINE THE APPROPRIATE AMOUNT OF THE TOWN OPERATIONS AND MAINTENANCE MILL LEVY FOR THE FOLLOWING YEAR; AND (B) THAT THE DISTRICT AGREES TO TAKE ALL NECESSARY ACTION TO LOWER OR RAISE (SUBJECT TO THE MAXIMUM OF 12) THE TOWN OPERATIONS AND MAINTENANCE MILL LEVY ACCORDINGLY.

MOTION SECONDED. MOTION PASSED BY COUNCIL PRESENT. (LONG ABSENT)

ACTION ITEMS:

- A. Replat and Final Site Plan – Silverthorne Performing Arts Center, 460 Blue River Parkway, Tract A, Silverthorne Town Center Subdivision**

Lina Lesmes, Senior Planner, presented the Silverthorne Performing Arts Center Replat and Final Site Plan to Council for consideration. The Applicant, Town of Silverthorne, is requesting approval of a Replat and Final Site Plan to construct a 16,000 square-foot Silverthorne Performing Arts Center at the Silverthorne Town Center. Lesmes reviewed her staff report and requested approval with Planning Commission's three recommended conditions.

Council asked about heated sidewalks and excessive landscaping.

Ryan Hyland Town Manager, applicant representative, reviewed the history of the project, goals, cooperation with Lake Dillon Theater Co. and vision of the Town Core. This is a "place making" development and a step towards economic development for the area. He thanked staff for all the efforts.

Chris Alleman, Creative Director Lake Dillon Theater Co., stated they have worked hand in hand with Town staff on this project. They have worked to anticipate current, future and operational needs. The performance spaces are top notch and they are happy to be located under one roof. He thanked staff and the design build team for all of their efforts. This project fulfills their mission statement and they are looking forward to years of performances.

Hyland reviewed the Town Code regarding landscaping. Council as the reviewing body, has many times granted considerations for less landscaping. It would be consistent to grant a request for a reduction in landscaping.

Council and staff discussed landscaping.

Hyland asked if the motion should include a condition reducing landscaping

Leidal doesn't feel a condition is needed, staff hears Council's the request for a reduction in landscaping.

Eddie O'Brien EDAC member, loves seeing this project come together tonight. It is really the first 501(c)3 nonprofit to attract people and it invites people to invest in the area.

Sandquist stated this is a big night; she appreciated Hyland's review of the project history and process. She has been very involved in process and project and is excited to see it at this point.

Richardson stated he looks at this like a partnership between the government and entity. The problem is that the entity has taken it over and he doesn't feel the performance center meets the needs of the community. He likes the building and location. This is a nine million dollar project for one hundred and thirty seats and he doesn't see how the community is getting a net benefit.

Nadalín doesn't view the performance center as just a one hundred and thirty seats. She feels the community is being invited into the facility with the performance spaces, glass front, lawn, and movie screen.

Camp stated the facility will have performances two hundred and fifty nights a year.

Hyland reviewed the multiple types of usage being coordinated at the facility. They want the community to grow and see the building as the center of the community.

Alleman stated they are going to schedule the facility as much as they are capable. They see themselves as of the facilitators and programmers of the facility. They have already contacted other organizations to see what other uses could be part of this facility. Their main goal is to serve the community.

Butler stated this project brings together the fruition of all the work that has been done over the years to bring activity, dynamics and identity to Silverthorne. It fits perfectly in the downtown core, it's not just a theater, it is a unique draw for our downtown.

CAMP MOVED TO APPROVE THE REPLAT AND FINAL SITE PLAN FOR THE SILVERTHORNE PERFORMING ARTS CENTER WITH THE FOLLOWING RECOMMENDED CONDITIONS:

March 23, 2016

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1. THAT THE LANDSCAPE PLAN BE REVISED TO ENSURE THAT TREES ARE NOT PROPOSED WITHIN UTILITY EASEMENTS, AS REQUIRED BY STANDARD 3.5.4 OF THE TOWN CORE DISTRICT DESIGN STANDARDS AND GUIDELINES.
2. THAT MORE DECORATIVE, HIGH QUALITY FIXTURES SHOULD BE PROPOSED FOR THE ENTRANCES ALONG THE WEST AND EAST FACADES TO MEET GUIDELINES 3.6.4 AND 3.6.5.
3. THAT ALL THE COMMENTS OF THE TOWN ENGINEER, ATTACHED AS EXHIBIT E, BE ADDRESSED.
4. THAT THERE BE A REDUCTION OF 15 CONIFEROUS TREES TO ENSURE CONNECTION TO THE BLUE RIVER.

MOTION SECONDED. MOTION PASSED 4-1 BY COUNCIL PRESENT (RICHARDSON NAY) (LONG ABSENT)

DISCUSSION ITEMS:

None.

NADALIN MOVED TO GO INTO EXECUTIVE SESSION AT 8:40 P.M. PURSUANT TO CHARTER SECTION 4.13(c) AND CRS 24-6-402(4)(b)(e) TO RECEIVE LEGAL ADVICE ON SPECIFIC LEGAL QUESTIONS REGARDING PENDING LITIGATION SURROUNDING THE BLUE RIVER TRAIL AND TO DEVELOP A NEGOTIATING STRATEGY AND INSTRUCT NEGOTIATORS REGARDING CUTTHROAT ANGLERS' LEASE AND LAKE DILLON THEATRE COMPANY. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.

HE FURTHER MOVED TO RECONVENE THE COUNCIL MEETING AFTER THE CONCLUSION OF THE EXECUTIVE SESSION, FOR THE PURPOSE OF TAKING ANY ACTIONS DEEMED NECESSARY. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL. (LONG ABSENT)

EXECUTIVE SESSION:

Executive Session pursuant to Charter Section 4.13(c) and CRS 24-6-402(4)(b)(e) to receive legal advice on specific legal questions regarding pending litigation surrounding the Blue River Trail and to develop a negotiating strategy and instruct negotiators regarding Cutthroat Anglers' lease and Lake Dillon Theatre Company.

INFORMATIONAL:

- A. Planning Commission Meeting Minutes, March 15, 2016
- B. January 2016 Sales Tax Review

EXECUTIVE SESSION CONCLUDED AT 9:25 PM AND REGULAR MEETING CONVENED.

NADALIN MOVED TO INSTRUCT THE TOWN MANAGER TO NEGOTIATE A LEASE EXTENSION WITH CUTTHROAT ANGLERS. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL PRESENT. (LONG ABSENT)

SANDQUIST MOVED TO ADJOURN. MOTION SECONDED. MEETING ADJOURNED AT 9:26 P.M.

BRUCE BUTLER, MAYOR

ATTEST

MICHELE MILLER, TOWN CLERK

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the videotape of the meeting, maintained in the office of the Town Clerk.

Town of Silverthorne
Council Agenda Memorandum

TO: Mayor and Town Council
THRU: Ryan Hyland, Town Manager *RH*
FROM: Michele Miller, MMC, Town Clerk *MM*
DATE: April 7, 2016 for meeting of April 13, 2016
SUBJECT: Modification of Premise – Sunshine Cafe

SUMMARY: The Liquor Board is asked to consider a modification of premise for Sunshine Café.

BACKGROUND:

Mountain Interest, Inc. dba Sunshine Café – Modification of Licensed Premise

The applicant is requesting a modification of premise to expand into the adjacent unit by removing the west wall. The modification will add 1890 square feet to their existing business of 2496, for a total 4,386 total square feet. The Modification of Premise approval by local and state officials will be held in the Clerk's office until the Certificate of Occupancy is issued by the Town of Silverthorne.

The licensee is not allowed to make any physical change, alteration or modification of the licensed premise, which substantially alters the license premise from the plans submitted at the time of obtaining the original license without prior written consent of the local and state licensing authorities.

PREVIOUS COUNCIL ACTION:

DISCUSSION:

Financial Implications: Local Liquors must pay the State of Colorado \$150.00 to change the premise. There is no local fee.

STAFF RECOMMENDATION:

Staff recommends approval of the application for modification of Premise for the Local Liquors. Please contact the Town Clerk's office with any questions or if you want to view more detail from the liquor application.

PROPOSED MOTION:

I MOVE TO APPROVE MOUNTAIN INTEREST, INC. DBA SUNSHINE CAFÉ – MODIFICATION OF LICENSED PREMISE.

ATTACHMENTS: Permit application report of changes and diagram.

MANAGERS COMMENTS:

PERMIT APPLICATION AND REPORT OF CHANGES

CURRENT LICENSE NUMBER 4703296
ALL ANSWERS MUST BE PRINTED IN BLACK INK OR TYPEWRITTEN
LOCAL LICENSE FEE \$ _____
APPLICANT SHOULD OBTAIN A COLORADO LIQUOR & BEER CODE BOOK TO ORDER CALL (303) 370-2165

1. Applicant is a <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company		PRESENT LICENSE NUMBER 4703296
2. Name of Licensee Mountain Interests Inc	3. Trade Name Sunshine Cafe	
4. Location Address 250 Summit Place Shopping Center		
City Silverthorne	County Summit	ZIP 80498

SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.

Section A – Manager reg/change

Section C

• License Account No. _____ 1983-750 (999) <input type="checkbox"/> Manager's Registration (Hotel & Restr.)..\$75.00 2012-750 (999) <input type="checkbox"/> Manager's Registration (Tavern).....\$75.00 <input type="checkbox"/> Change of Manager (Other Licenses) NO FEE	2210-100 (999) <input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00 2200-100 (999) <input type="checkbox"/> Wholesale Branch House Permit (ea).... 100.00 2260-100 (999) <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) .50.00 2230-100 (999) <input type="checkbox"/> Change Location Permit (ea)..... 150.00 2280-100 (999) <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$150.00 x _____ Total Fee _____
<p style="text-align: center;">Section B – Duplicate License</p> • Liquor License No. _____ 2270-100 (999) <input type="checkbox"/> Duplicate License\$50.00	2220-100 (999) <input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____ 1988-100 (999) <input type="checkbox"/> Addition of Related Facility to Resort Complex \$75.00 x _____ Total Fee _____

DO NOT WRITE IN THIS SPACE – FOR DEPARTMENT OF REVENUE USE ONLY

DATE LICENSE ISSUED	LICENSE ACCOUNT NUMBER	PERIOD
-750 (999)	-100 (999)	
<small>The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State, if converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.</small>		TOTAL AMOUNT DUE \$ _____ .00

CHANGE OF MANAGER

8. Change of Manager or to Register the Manager of a Tavern or a Hotel and Restaurant liquor license.

(a) Change of Manager (attach Individual History DR 8404-I H/R and Tavern only)

Former manager's name _____

New manager's name _____

(b) Date of Employment _____

Has manager ever managed a liquor licensed establishment?..... Yes No

Does manager have a financial interest in any other liquor licensed establishment?..... Yes No

If yes, give name and location of establishment _____

9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility

NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.

(a) Describe change proposed expanding into adjacent unit,
west wall

(b) If the modification is temporary, when will the proposed change:

Start _____ (mo/day/year) End _____ (mo/day/year)

NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00

(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?

(If yes, explain in detail and describe any exemptions that apply) Yes No

(d) Is the proposed change in compliance with local building and zoning laws? Yes No

(e) If this modification is for an additional Hotel and Restaurant Optional Premises or Resort Complex Related Facility, has the local authority authorized by resolution or ordinance the issuance of optional premises?

..... Yes No

(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.

(g) Attach any existing lease that is revised due to the modification.

MODIFY PREMISES OR ADDITION OF OPTIONAL PREMISES OR RELATED FACILITY

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature 	Title Owner / V. Pres.	Date 1-27-16
---	---------------------------	-----------------

REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY / COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Articles 46 and 47, C.R.S., as amended. **THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County)	Date filed with Local Authority
--	---------------------------------

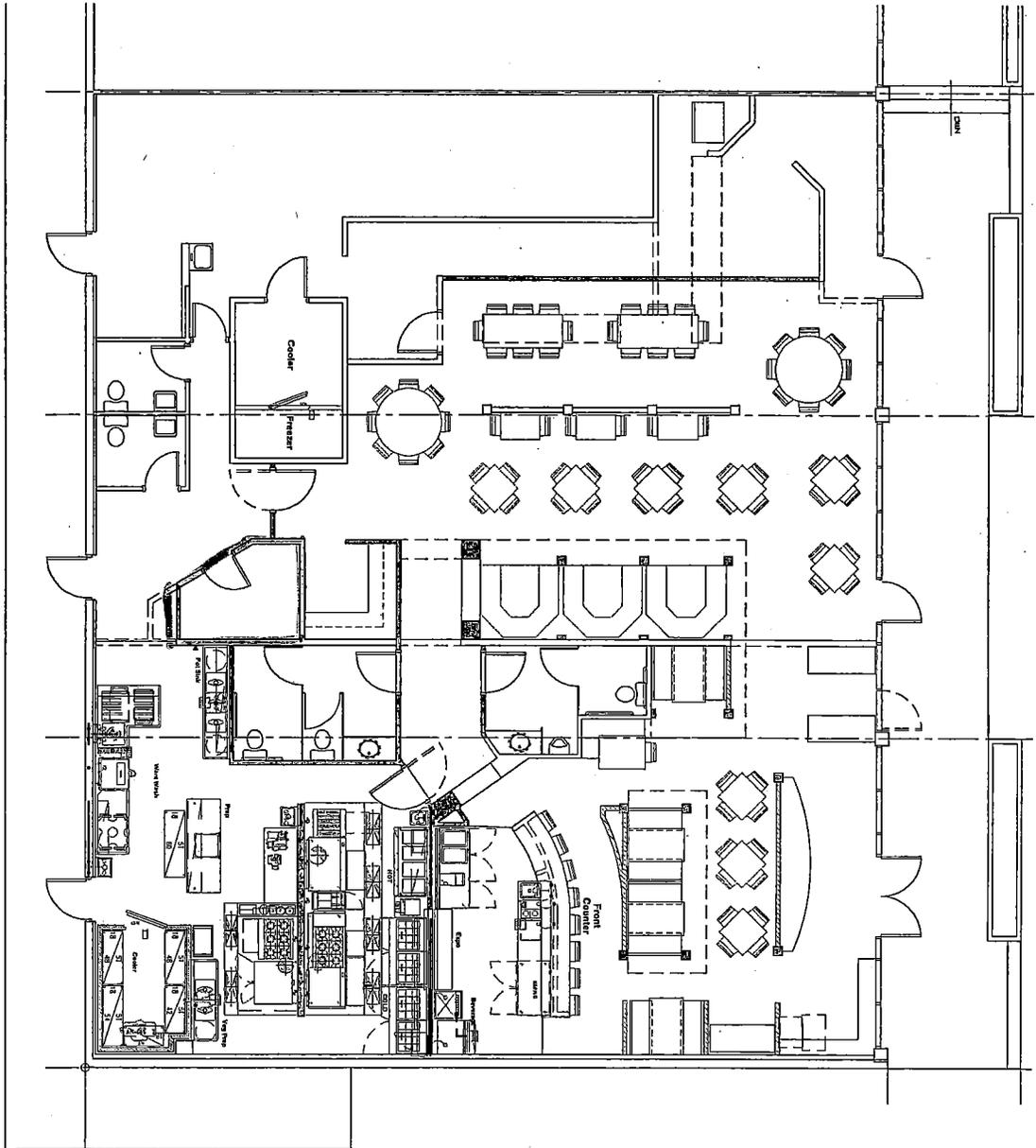
Signature	Title	Date
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REPORT OF STATE LICENSING AUTHORITY

The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.

Signature	Title	Date
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PROPOSED



1 LEVEL 1 FURNITURE AND EQUIPMENT PLAN
 A3.2 1/4" = 1'-0"

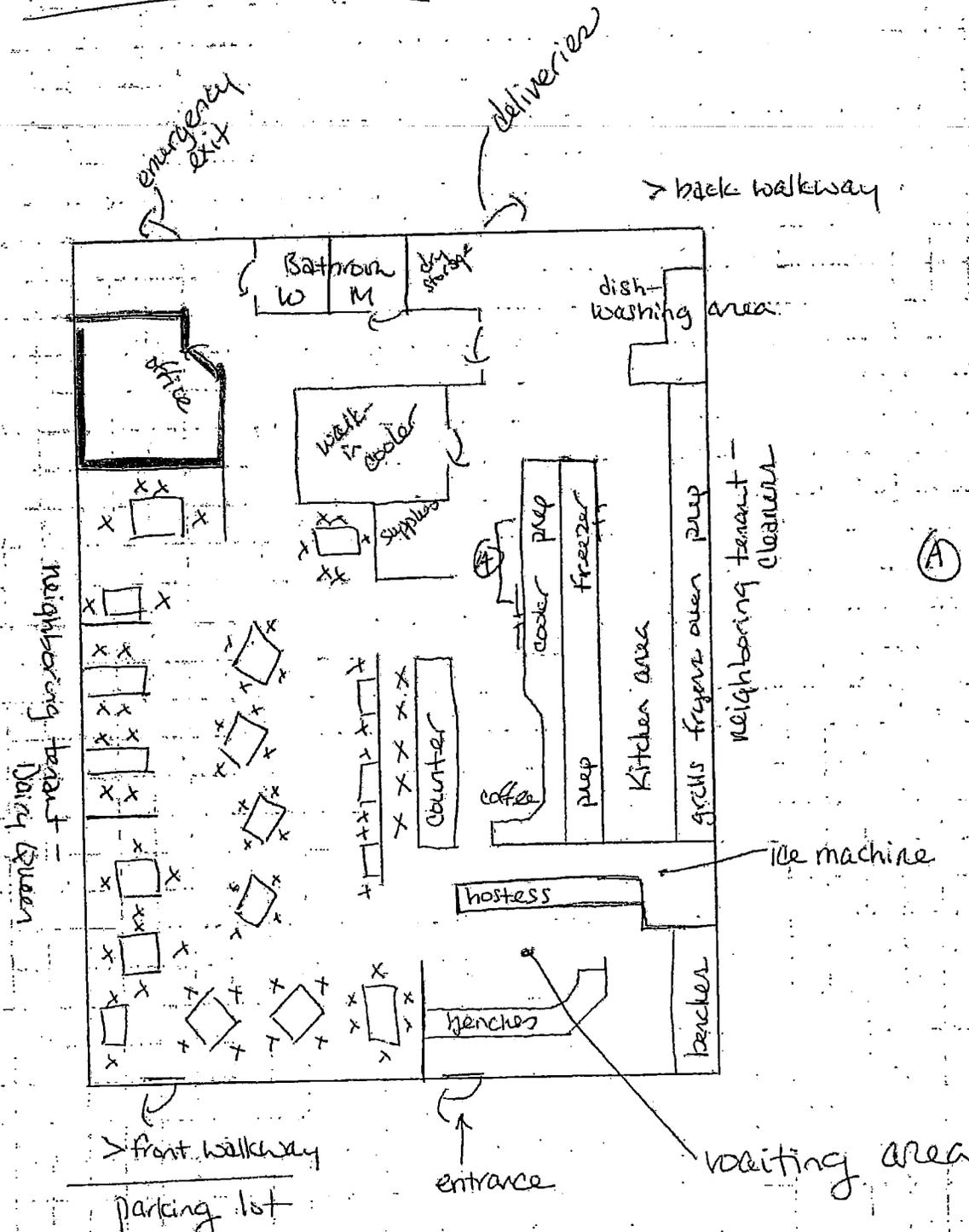


© copyright

A3.2 FURNITURE AND EQUIPMENT PLAN	Checked by: KAO	Drawn by: TSD	Project No: 2854	Date: 09/10/15	Building: 250 Summit Place Silverthorne, CO 80498 3100-1000-0000-0000 3100-1000-0000-0000 3100-1000-0000-0000	<p style="text-align: center;">SUNSHINE CAFE</p> <p style="text-align: center;">250 SUMMIT PLACE SILVERTHORNE, COLORADO 80498</p>	ARCHITECTURE, PLANNING, INTERIORS PARTNERSHIP, INC. ARCHITECTS - AIA	P.O. Box 272 601 Main Street, Suite 8 Silverthorne, CO 80498 Tel: 970.688.1133 Fax: 970.688.2318 2100 Main Street, Suite 204 Silverthorne, CO 80498 Tel: 970.776.1133 Fax: 970.776.2308 www.gquad.com
	ORYAN PARTNERSHIP, INC. ARCHITECTS - AIA							

CURRENT

Sunshine Cafe



Sunshine Cafe

2,496 square feet

44 feet wide by
56.75 feet deep

9 foot high ceilings

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Town of Silverthorne
Council Agenda Memorandum

TO: Mayor and Town Council
THRU: Ryan Hyland, Town Manager *RH*
FROM: Michele Miller, MMC, Town Clerk *mm*
DATE: April 6, 2016 for meeting of April 13, 2016
SUBJECT: Liquor License for Local Authority Consideration

SUMMARY: The Liquor Board is asked to grant a liquor license transfer to SESL Liquors, Inc. dba Porkey's Liquors.

BACKGROUND:

A. SESL Liquors, Inc. dba Porkey's Liquors – Transfer of Retail Liquor Store Liquor License

The applicant submitted a complete transfer application for Dancorp, Inc. dba Porkey's Liquors on March 1, 2016. A temporary permit was granted by the liquor authority for SESL Liquors dba Porkey's Liquors on March 9, 2016 to allow the new owner to continue business under the previous liquor license for 120 days or until the transfer was complete. The background investigation has been completed by the Police Department and is attached. The employees and owner have 60 days to become TIP's certified after the issuance of the liquor license. The owner's fingerprints have been sent into the Colorado Bureau of Investigation.

DISCUSSION:

Financial Implications: Each individual liquor license applicant is required to submit both local licensing fees and state licensing fees as set forth by the Colorado Liquor Enforcement division. These fees are submitted with the application materials.

STAFF RECOMMENDATION: Staff recommends approval of the transfer. Please contact the Town Clerk's office with any questions or if you want to view more detail from the liquor application.

PROPOSED MOTION:

I MOVE TO APPROVE THE SESL LIQUORS, INC. DBA PORKEY'S LIQUORS – TRANSFER OF RETAIL LIQUOR STORE LIQUOR LICENSE.

ATTACHMENTS: Liquor license renewal application and Police Department Memo.

MANAGERS COMMENTS:



DATE: April 7, 2016
TO: Michele Miller, MMC, Town Clerk
FROM: Officer Anne Baldwin
SUBJECT: Transfer of Liquor License for Porkey's Liquors

Dancorp, Inc. dba Porkey's Liquors is requesting a transfer of their existing Retail Liquor Store Liquor License to SESL Liquors, Inc. dba Porkey's Liquors.

The employees of SESL Liquors dba Porkey's Liquors will have sixty days to come into compliance with our Town Code Education Requirements.

Based on the background information provided to the Silverthorne Police Department, we have no objections to renewing the liquor license.

Reviewed by



Misty Higby, Acting Chief

Date: 04/07/16

Colorado Liquor Retail License Application

<input type="checkbox"/> New License <input type="checkbox"/> New-Concurrent <input checked="" type="checkbox"/> Transfer of Ownership			
• All answers must be printed in black ink or typewritten • Applicant must check the appropriate box(es) • Applicant should obtain a copy of the Colorado Liquor and Beer Code: www.colorado.gov/enforcement/liquor • Local License Fee \$ _____			
1. Applicant is applying as a/an <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership (includes Limited Liability and Husband and Wife Partnerships)		<input type="checkbox"/> Individual <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Association or Other	
2. Applicant If an LLC, name of LLC; if partnership, at least 2 partner's names; if corporation, name of corporation SRESL LIQUORS INC			FEIN Number 81
2a. Trade Name of Establishment (DBA) PORKY'S LIQUORS		State Sales Tax Number 31	Business Telephone 1
3. Address of Premises (specify exact location of premises, include suite/unit numbers) 293 SUMMIT PLACE			
City SILVERTHORNE	County SUMMIT	State CO	ZIP Code 80487
4. Mailing Address (Number and Street) P.O. BOX 24025		City or Town SILVERTHORNE	State CO
5. Email Address			
6. If the premises currently has a liquor or beer license, you must answer the following questions			
Present Trade Name of Establishment (DBA) PORKY'S LIQUORS		Present State License Number 42-49709	Present Class of License RETAIL
Present Expiration Date		Present Expiration Date	
Section A		Section B (Cont.)	
Nonrefundable Application Fees		Liquor License Fees	
<input type="checkbox"/> Application Fee for New License \$ 600.00 <input type="checkbox"/> Application Fee for New License w/Concurrent Review \$ 700.00 <input checked="" type="checkbox"/> Application Fee for Transfer \$ 600.00		<input type="checkbox"/> Liquor Licensed Drugstore (City)..... \$227.50 <input type="checkbox"/> Liquor Licensed Drugstore (County) \$312.50 <input type="checkbox"/> Manager Registration - H & R \$ 75.00 <input type="checkbox"/> Manager Registration - Tavern \$ 75.00	
Section B		Liquor License Fees	
<input type="checkbox"/> Add Optional Premises to H & R\$100.00 X _____ Total _____ <input type="checkbox"/> Add Related Facility to Resort Complex\$ 75.00 X _____ Total _____ <input type="checkbox"/> Arts License (City)\$308.75 <input type="checkbox"/> Arts License (County)\$308.75 <input type="checkbox"/> Beer and Wine License (City).....\$351.25 <input type="checkbox"/> Beer and Wine License (County)\$436.25 <input type="checkbox"/> Brew Pub License (City)\$750.00 <input type="checkbox"/> Brew Pub License (County).....\$750.00 <input type="checkbox"/> Club License (City)\$308.75 <input type="checkbox"/> Club License (County)\$308.75 <input type="checkbox"/> Distillery Pub License (City).....\$750.00 <input type="checkbox"/> Distillery Pub License (County)\$750.00 <input type="checkbox"/> Hotel and Restaurant License (City)\$500.00 <input type="checkbox"/> Hotel and Restaurant License (County)\$500.00 <input type="checkbox"/> Hotel and Restaurant License w/one opt premises (City)\$600.00 <input type="checkbox"/> Hotel and Restaurant License w/one opt premises(County).....\$600.00		<input type="checkbox"/> Master File Location Fee\$ 25.00 X _____ Total _____ <input type="checkbox"/> Master File Background\$250.00 X _____ Total _____ <input type="checkbox"/> Optional Premises License (City).....\$500.00 <input type="checkbox"/> Optional Premises License (County)\$500.00 <input type="checkbox"/> Racetrack License (City).....\$500.00 <input type="checkbox"/> Racetrack License (County)\$500.00 <input type="checkbox"/> Resort Complex License (City).....\$500.00 <input type="checkbox"/> Resort Complex License (County).....\$500.00 <input type="checkbox"/> Retail Gaming Tavern License (City)\$500.00 <input type="checkbox"/> Retail Gaming Tavern License (County).....\$500.00 <input checked="" type="checkbox"/> Retail Liquor Store License (City).....\$227.50 <input type="checkbox"/> Retail Liquor Store License (County)\$312.50 <input type="checkbox"/> Tavern License (City)\$500.00 <input type="checkbox"/> Tavern License (County).....\$500.00 <input type="checkbox"/> Vintners Restaurant License (City)\$750.00 <input type="checkbox"/> Vintners Restaurant License (County).....\$750.00	
Questions? Visit: www.colorado.gov/enforcement/liquor for more information			
Do not write in this space - For Department of Revenue use only			
Liability Information			
License Account Number	Liability Date	License Issued Through (Expiration Date)	Total \$

7. Is the applicant (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation) or manager under the age of twenty-one years?	Yes	No		
	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
8. Has the applicant (including any of the partners, if a partnership; members or manager if a limited liability company; or officers, stockholders or directors if a corporation) or manager ever (in Colorado or any other state):				
(a) Been denied an alcohol beverage license?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
(b) Had an alcohol beverage license suspended or revoked?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
(c) Had interest in another entity that had an alcohol beverage license suspended or revoked?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
If you answered yes to 8a, b or c, explain in detail on a separate sheet.				
9. Has a liquor license application (same license class), that was located within 500 feet of the proposed premises, been denied within the preceding two years? If "yes", explain in detail.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
10. Are the premises to be licensed within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Waiver by local ordinance?	or			
Other: _____	<input type="checkbox"/>	<input type="checkbox"/>		
11. Has a liquor or beer license ever been issued to the applicant (including any of the partners, if a partnership; members or manager if a Limited Liability Company; or officers, stockholders or directors if a corporation)? If yes, identify the name of the business and list any current financial interest in said business including any loans to or from a licensee.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
12. Does the Applicant, as listed on line 2 of this application, have legal possession of the premises by virtue of ownership, lease or other arrangement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/> Ownership <input checked="" type="checkbox"/> Lease <input type="checkbox"/> Other (Explain in Detail) _____ a. If leased, list name of landlord and tenant, and date of expiration, exactly as they appear on the lease:				
Landlord	Tenant	Expires		
<i>Summit Place Associates LLC</i>	<i>SBSL LIQUORS INC</i>	<i>2/28/21</i>		
b. Is a percentage of alcohol sales included as compensation to the landlord? If yes complete question 13.	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
c. Attach a diagram and outline or designate the area to be licensed (including dimensions) which shows the bars, brewery, walls, partitions, entrances, exits and what each room shall be utilized for in this business. This diagram should be no larger than 8 1/2" X 11".				
13. Who, besides the owners listed in this application (including persons, firms, partnerships, corporations, limited liability companies), will loan or give money, inventory, furniture or equipment to or for use in this business; or who will receive money from this business. Attach a separate sheet if necessary.				
Last Name	First Name	Date of Birth	FEIN or SSN	Interest/Percentage
<i>DANCORP INC.</i>			<i>26</i>	<i>100</i>
Last Name	First Name	Date of Birth	FEIN or SSN	Interest/Percentage
Attach copies of all notes and security instruments, and any written agreement, or details of any oral agreement, by which any person (including partnerships, corporations, limited liability companies, etc.) will share in the profit or gross proceeds of this establishment, and any agreement relating to the business which is contingent or conditional in any way by volume, profit, sales, giving of advice or consultation.				
14. Optional Premises or Hotel and Restaurant Licenses with Optional Premises: <i>N/A</i>				
Has a local ordinance or resolution authorizing optional premises been adopted? <input type="checkbox"/>				
Number of additional Optional Premise areas requested. (See license fee chart) <input type="checkbox"/>				
15. Liquor Licensed Drug Store applicants, answer the following: <i>N/A</i>				
(a) Does the applicant for a Liquor Licensed Drug Store have a license issued by the Colorado Board of Pharmacy? <input type="checkbox"/>				
If "yes" a copy of license must be attached. <input type="checkbox"/>				
16. Club Liquor License applicants answer the following: Attach a copy of applicable documentation <i>N/A</i>				
(a) Is the applicant organization operated solely for a national, social, fraternal, patriotic, political or athletic purpose and not for pecuniary gain? <input type="checkbox"/>				
(b) Is the applicant organization a regularly chartered branch, lodge or chapter of a national organization which is operated solely for the object of a patriotic or fraternal organization or society, but not for pecuniary gain? <input type="checkbox"/>				
(c) How long has the club been incorporated? <input type="checkbox"/>				
(d) Has applicant occupied an establishment for three years (three years required) that was operated solely for the reasons stated above? <input type="checkbox"/>				
17. Brew-Pub License or Vintner Restaurant Applicants answer the following: <i>N/A</i>				
(a) Has the applicant received or applied for a Federal Permit? (Copy of permit or application must be attached) <input type="checkbox"/>				
18a. For all on-premises applicants.				
(If this is an application for a Hotel, Restaurant or Tavern License, the manager must also submit an individual History Record - DR 8404-1)				
Last Name of Manager	First Name of Manager	Date of Birth		
<i>EM</i>	<i>SDKHA</i>			
18b. Does this manager act as the manager of, or have a financial interest in, any other liquor licensed establishment in the State of Colorado? If yes, provide name, type of license and account number. <input type="checkbox"/>				
Name	Type of License	Account Number		
19. Tax Distraint Information. Does the applicant or any other person listed on this application and including its partners, officers, directors, stockholders, members (LLC) or managing members (LLC) and any other persons with a 10% or greater financial interest in the applicant currently have an outstanding tax distraint issued to them by the Colorado Department of Revenue? <input type="checkbox"/>				
If yes, provide an explanation and include copies of any payment agreements. <input checked="" type="checkbox"/>				

20. If applicant is a corporation, partnership, association or limited liability company, applicant must list all **Officers, Directors, General Partners, and Managing Members**. In addition, applicant must list any stockholders, partners, or members with ownership of 10% or more in the Applicant. All persons listed below must also attach form DR 8404-I (Individual History Record), and submit fingerprint cards to the local licensing authority.

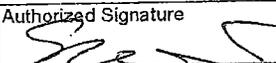
Name	Home Address, City & State	DOB	Position	% Owned
SOKITA EPM	281 WADSWORTH CR CONIFER CO		PRESIDENT	100%
	82504			

** If Applicant is owned 100% by a parent company, please list the designated principal officer on question #20
 ** Corporations - The President, Vice-President, Secretary and Treasurer must be accounted for on question #20 (Include ownership percentage if applicable)
 ** If total ownership percentage disclosed here does not total 100%, applicant must check this box:

Applicant affirms that no individual other than these disclosed herein, owns 10% or more of the applicant, and does not have ownership in a prohibited liquor license pursuant to Title 47 or 48, C.R.S.

Oath Of Applicant

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.

Authorized Signature 	Printed Name and Title SOKITA EPM	Date 3/1/16
---	--------------------------------------	----------------

Report and Approval of Local Licensing Authority (City/County)

Date application filed with local authority March 1, 2016	Date of local authority hearing (for new license applicants; cannot be less than 30 days from date of application 12-47-311 (1) C.R.S.)
--	---

The Local Licensing Authority Hereby Affirms that each person required to file DR 8404-I (Individual History Record) has:

- Been fingerprinted
- Been subject to background investigation, including NCIC/CCIC check for outstanding warrants

That the local authority has conducted, or intends to conduct, an inspection of the proposed premises to ensure that the applicant is in compliance with, and aware of, liquor code provisions affecting their class of license

- (Check One)
- Date of inspection or anticipated date _____
 - Will conduct inspection upon approval of state licensing authority

The foregoing application has been examined; and the premises, business to be conducted, and character of the applicant are satisfactory. We do report that such license, if granted, will meet the reasonable requirements of the neighborhood and the desires of the adult inhabitants, and will comply with the provisions of Title 12, Article 46 or 47, C.R.S.

Therefore, this application is approved.

Local Licensing Authority for	Telephone Number	<input type="checkbox"/> Town, City <input type="checkbox"/> County
Signature	Print	Title
Signature (attest)	Print	Title
		Date
		Date

AFFIDAVIT OF TRANSFER AND STATEMENT OF COMPLIANCE

Pursuant to the requirements of 12-47-303(3)(b), Colorado Revised Statutes, Licensee hereby states that all accounts for alcohol beverages sold to the Applicant are:

- Paid in full. There are no outstanding accounts with any Colorado Wholesalers.
- Licensee hereby certifies that the following is a complete list of accounts for alcohol beverages that are unpaid:

Licensee and Applicant agree that all accounts will be paid for from the proceeds at closing by the: Licensee Applicant

- Licensee unavailable to certify disposition of accounts for alcohol beverages - Inventory list attached. Transfer by operation of law - Regulation 47-304.
- Applicant will assume full responsibility for payment of the outstanding accounts as listed above.
- No alcohol beverage inventory transferred or sold.

Licensee hereby authorizes the transfer of its Colorado Retail Liquor License to the Applicant, its agent, or a company, corporation, partnership or other business entity to be formed by the Applicant.

Dated this 1st day of MARCH, 2016.

Seller:

DANCORP INC
#42-50376
Licensee & License Number

PERKEY'S LIQUORS
Trade name

Danny Chea
Signature

PRESIDENT
Position

DANNY CHEA
Print Name

Buyer:

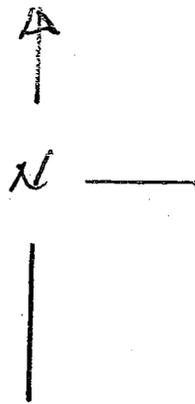
SESL LIQUORS INC
Applicant

PERKEY'S LIQUORS
Trade name

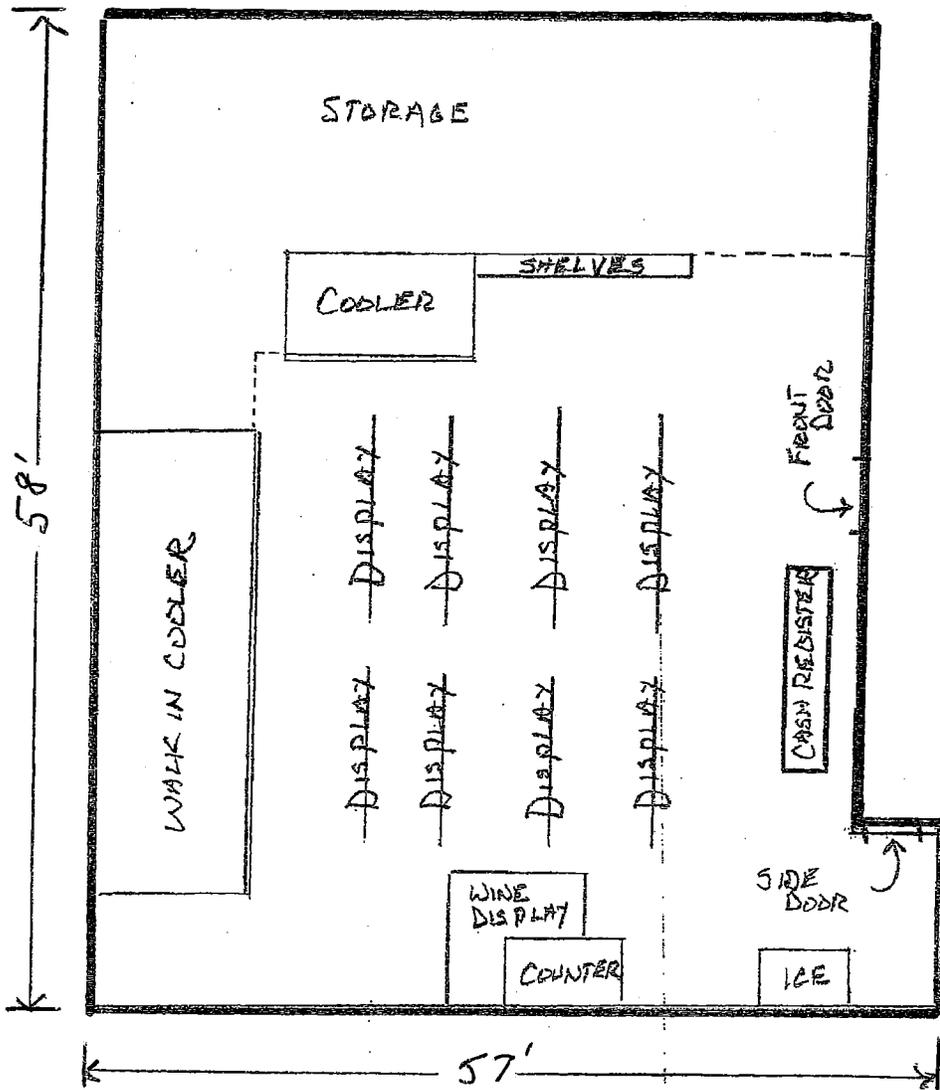
[Signature]
Signature

PRESIDENT
Position

SOKHA BOM
Print Name



PORKEYS LIQUORS
293 SUMMIT PLACE
SILVERTHORNE, CO 80498
FLOOR PLAN



Individual History Record

To be completed by the following persons, as applicable: sole proprietors; general partners regardless of percentage ownership, and limited partners owning 10% or more of the partnership; all principal officers of a corporation, all directors of a corporation, and any stockholder of a corporation owning 10% or more of the outstanding stock; managing members or officers of a limited liability company, and members owning 10% or more of the company; and any intended registered manager of Hotel and Restaurant or Tavern class of retail license

Notice: This individual history record requires information that is necessary for the licensing investigation or inquiry. All questions must be answered in their entirety or the license application may be delayed or denied. If a question is not applicable, please indicate so by "N/A". **Any deliberate misrepresentation or material omission may jeopardize the license application.** (Please attach a separate sheet if necessary to enable you to answer questions completely)

1. Name of Business DORKEYS LIQUORS	Home Phone Number 7	Cellular Number (303) 205-2300
2. Your Full Name (last, first, middle) EM SOKHA	3. List any other names you have used NONE	
4. Mailing address (if different from residence) SAME	Email Address EM_CARL_REAM@hotmail.com	

5. List current residence address. Include any previous addresses within the last five years. (Attach separate sheet if necessary)

Street and Number	City, State, Zip	From	To
Current 281 WADSWORTH CR	LONGMONT CO 80504	2/11	PRESENT
Previous 63 GARDEN CENTRE	BROOMFIELD CO	3/10	2/11

6. List all employment within the last five years. Include any self-employment. (Attach separate sheet if necessary)

Name of Employer or Business	Address (Street, Number, City, State, Zip)	Position Held	From	To
R.M.I	106 LASER ST LAFAYETTE, CO 80026	TECHNICIAN	2/06	PRESENT

7. List the name(s) of relatives working in or holding a financial interest in the Colorado alcohol beverage industry.

Name of Relative	Relationship to You	Position Held	Name of Licensee
NONE			

8. Have you ever applied for, held, or had an interest in a Colorado Liquor or Beer License, or loaned money, furniture, fixtures, equipment or inventory to any licensee? (If yes, answer in detail.) Yes No

9. Have you ever received a violation notice, suspension, or revocation for a liquor law violation, or have you applied for or been denied a liquor or beer license anywhere in the United States? (If yes, explain in detail.) Yes No

10. Have you ever been convicted of a crime or received a suspended sentence, deferred sentence, or forfeited bail for any offense in criminal or military court or do you have any charges pending? (If yes, explain in detail.) Yes No
11. Are you currently under probation (supervised or unsupervised), parole, or completing the requirements of a deferred sentence? (If yes, explain in detail.) Yes No
12. Have you ever had any professional license suspended, revoked, or denied? (If yes, explain in detail.) Yes No

Personal and Financial Information

Unless otherwise provided by law, the personal information required in question #13 will be treated as confidential. The personal information required in question #13 is solely for identification purposes.

13a. Date of Birth _____ b. Social Security Number _____ c. Place of Birth CAMBODIA d. U.S. Citizen Yes No

e. If Naturalized, state where DENVER, COLORADO f. When 11/12/08 g. Name of District Court USCIS, DENVER, COLORADO

h. Naturalization Certificate Number _____ i. Date of Certification 11/12/08 j. If an Alien, Give Alien's Registration Card Number N/A k. Permanent Residence Card Number N/A

l. Height 5'2" m. Weight 120 n. Hair Color BLK o. Eye Color BRO p. Gender F q. Race A r. Do you have a current Driver's License/ID? If so, give number and state. Yes No # _____ State CO

14. Financial Information.

- a. Total purchase price or investment being made by the applying entity, corporation, partnership, limited liability company, other. \$ _____
- b. List the total amount of the **personal** investment, made by the person listed on question #2, in this business including any notes, loans, cash, services or equipment, operating capital, stock purchases or fees paid. \$ _____
- * If corporate investment only please skip to and complete section (d)
- ** Section b should reflect the total of sections c and e

c. Provide details of the personal investment described in 14b. You must account for all of the sources of this investment. (Attach a separate sheet if needed)

Type: Cash, Services or Equipment	Account Type	Bank Name	Amount
<u>CASH</u>	<u>CHECKING</u>	<u>BANK OF THE WEST</u>	

d. Provide details of the corporate investment described in 14 b. You must account for all of the sources of this investment. (Attach a separate sheet if needed)

Type: Cash, Services or Equipment	Loans	Account Type	Bank Name	Amount

e. Loan Information (Attach copies of all notes or loans)

Name of Lender	Address	Term	Security	Amount
<u>DANCORP INC</u>	<u>3601 W 90TH AVE WESTMINSTER CO 80051</u>	<u>60 MONTHS</u>	<u>BUSINESS ASSETS</u>	

Oath of Applicant

I declare under penalty of perjury that this application and all attachments are true, correct, and complete to the best of my knowledge.

Authorized Signature _____ Print Signature SOKHA EM Title PRESIDENT Date 3/1/16

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

SESL LIQUORS INC.

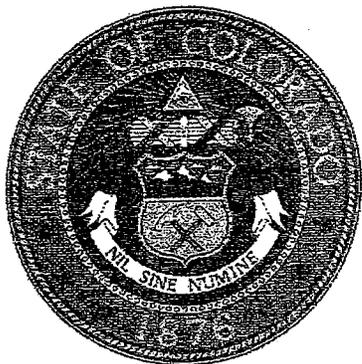
is a

Corporation

formed or registered on 02/24/2016 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20161133870 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 02/22/2016 that have been posted, and by documents delivered to this office electronically through 02/24/2016 @ 10:52:12 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 02/24/2016 @ 10:52:12 in accordance with applicable law. This certificate is assigned Confirmation Number 9517658



Secretary of State of the State of Colorado

*****End of Certificate*****
Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearch/Criteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

Town of Silverthorne
Town Council Agenda Memorandum

TO: Mayor and Town Council
THRU: Ryan Hyland, Town Manager *RH*
Mark Leidal, AICP, Assistant Town Manager *ML*
FROM: Matt Gennett, AICP, Planning Manager *MG*
DATE: April 7, 2016, for the meeting of April 13, 2016
SUBJECT: South Maryland Creek Ranch (SMCR) – Filing No. 1, Tract D – Preliminary Site Plan (PT2015-2)

SUMMARY: The applicant is requesting approval of a Preliminary Site Plan for an 8,268 square foot private amenities center, named the 'Aspen House', on Tract D. The proposed use, architecture, and site design are consistent with the previously approved SMCR PUD, Preliminary Subdivision Plan, and Final Plat for the subject property. Access to Tract D will be obtained via a private access easement named Moss Landing.

PREVIOUS COUNCIL ACTION: On December 14, 2005, Town Council approved both the Annexation, and associated Annexation Agreement, and PUD zoning for South Maryland Creek Ranch (SMCR) PUD. On December 14, 2005, Town Council approved Ordinance No. 2005-17 creating the SMCR General Improvement District. A Sketch Subdivision of South Maryland Creek Ranch was approved by Town Council on November 9, 2005. The South Maryland Creek Ranch Minor Subdivision was approved by Town Council on June 28, 2006. On September 12, 2007, the Town Council approved the Sketch Plan for the South Maryland Creek Ranch Major PUD Modification which proposed 83 residential units on 416 acres. On November 14, 2007, the Town Council approved on first reading Ordinance No. 2007-23, an ordinance zoning 61 acres of the Maryland Creek Ranch to South Maryland Creek Ranch PUD. On November 28, 2007, the Town Council approved Ordinance No. 2007-23 on second reading, an ordinance zoning 61 acres of Maryland Creek Ranch to South Maryland Creek Ranch PUD.

Maryland Creek Ranch (MCR) Sketch Subdivision and Sketch Disturbance Permit Application (DPA) for the 416 acre property, was approved by Town Council on February 13, 2008. A Preliminary Subdivision and Preliminary DPA were approved on September 24, 2008. On June 24, 2009, Town Council re-approved the Preliminary Subdivision and DPA and granted a one-year extension to the MCR Preliminary Subdivision and DPA, extending the Preliminary approval to September 24, 2010. Staff approved a six month extension of the Preliminary Subdivision and DPA from September 24, 2010, to March 24, 2011.

On March 9, 2011, the Town Council reapproved the Preliminary Subdivision for MCR with an extended three-year effective date of approval. The reapproved Preliminary Subdivision expired on March 24, 2014.

On October 22, 2014, the Town Council approved the Fourth Amendment to the Amended and Restated Annexation and Development Agreement for SMCR, which extended certain deadlines by one year. On October 22, 2014, the Town Council approved the Second Amendment to the Amended and Restated Water Service Agreement for SMCR to extend a deadline by one year. On October 22, 2014, the Town Council approved the Fifth Amendment to the Subdivision Improvements Agreement for SMCR to extend a deadline commensurate with the completion of required improvements.

Town of Silverthorne
Town Council Agenda Memorandum

On January 28, 2015, Council approved Minor Subdivision plats for SMCR and Ox Bow Ranch which resolved a property line location discrepancy.

On March 11, 2015, Council held a Public Hearing on the PUD Major Amendment application at their regular meeting and continued the item to the regularly scheduled meeting of May 27, 2015. On May 27, 2015, Council approved Ordinance No. 2015-08 on First Reading. On June 10, 2015, Council approved Ordinance No. 2015-08 on Second Reading, approving a Major Amendment to the SMCR PUD.

On September 23, 2015, Council approved the SMCR Preliminary Plan for Subdivision. On March 9, 2016, Council approved the Final Plat for South Maryland Creek Ranch – Filing No. 1, thereby creating Tract D.

BACKGROUND: In December 2005, the Town annexed and zoned SMCR which then consisted of 71 single family residential units on 355 acres. On May 23, 2007, Maryland Creek Ranch, LLC, brought forward an Annexation Petition to annex an additional 61 acres. The primary purpose of this later annexation was to increase the acreage of SMCR property so that the one unit per five acre Rural Residential density would be maintained upon incorporating an additional twelve (12) units into the original SMCR PUD. In November 2007, the Town approved the annexation of an additional 61 acres concurrently with a Major PUD Amendment to zone the additional 61 acres and allow for an additional twelve (12) units of density in the SMCR PUD, which brought the total units to 83 single family units on 416 acres. On May 16, 2014, the applicants submitted the application for a Major Amendment to the SMCR PUD. On March 3, 2015, the Planning Commission forwarded a recommendation of approval of the PUD Major Amendment application to Council. On September 23, 2015, Planning Commission forwarded a recommendation of approval of the SMCR Preliminary Plan for Subdivision. On March 1, 2016, Planning forwarded a recommendation of approval of the Final Plat for SMCR – Filing No. 1.

DISCUSSION: Please see the attached Staff Report.

PLANNING COMMISSION RECOMMENDATION: The Planning Commission, by a vote of 5-0, recommends approval of the Preliminary Site Plan for Tract D, South Maryland Creek Ranch – Filing No. 1, with the following condition:

1. The trees depicted on the Landscape Plan as being planted within platted utility easements shall be removed from the plans at the time of Final Site Plan submittal.

Suggested Motion: *“I move to approve the Preliminary Site Plan for Tract D, South Maryland Creek Ranch – Filing No. 1, with the Staff recommended condition.”*

Alternate Motion: Should Council choose not to approve the subject application, the following motion may be made: *“I move to deny the Preliminary Site Plan for Tract D, South Maryland Creek Ranch – Filing No. 1, with the finding that it does not meet STC Section 4-6-6(k).”*

ATTACHMENTS:
Staff Report and Exhibits

Town of Silverthorne
Town Council Agenda Memorandum

MANAGER'S COMMENTS:

Town of Silverthorne, Colorado
Town Council Staff Report

From: Matt Gennett, AICP, Planning Manager *MG*

Date: April 7, 2016, for the meeting of April 13, 2016

Subject: Preliminary Site Plan – Tract D, South Maryland Creek Ranch (SMCR), Filing No. 1 (PT 2016-2)

Owner: Tom Everist

Applicant: Joanna Hopkins, Development Director, Summit Sky Ranch

Proposal: The applicant is requesting approval of a Preliminary Site Plan for an 8,268 square foot private amenities center, named the 'Aspen House', on Tract D. The proposed use, architecture, and site design are consistent with the previously approved SMCR PUD, Preliminary Subdivision Plan, and Final Plat for the subject property. *(Please see the attached plans for further information.)*

Address: 28585 State Highway 9

Legal Description: Tract D, South Maryland Creek Ranch – Filing No. 1

Site Area: 9.85 acres, or 429,066 square feet

Zone District: South Maryland Creek Ranch Planned Unit Development (PUD)

Design District: N/A

Site Conditions: Of the total site area of 416 acres included in the subject PUD, a portion is currently being used by Everist Materials for their gravel operation. Limited construction of public infrastructure, approved under a Minor Subdivision plat, has also occurred.

Adjacent Uses: North: Remainder of the Maryland Creek Ranch property
South: US Forest Service property
East: Oxbow Ranch and Highway 9
West: US Forest Service property

Height: Allowed: 35 feet
Proposed: 34 feet

Lot Coverage: Allowed: 15% of the lot area, or 64,360 square feet
Proposed: less than 1% of the lot area, or 4,050 square feet

Parking: Required: 17 standard spaces, and 1 handicap spaces

- Proposed: 24 standard spaces, and 1 handicap space
- Snow Storage:** Required: 25% of paved surface, or 6,272 square feet
Proposed: 27% of paved surface, or 6,900 square feet
- Landscaping:** Required: 20% of lot area must be landscaped; of that area, 40% must be planted with trees and 10% must be shrubs.
Proposed: 189 trees and 115 shrubs (exceeds requirement)
- Setbacks:** A minimum of 30' between the Aspen House and any adjacent structures, as required in the PUD Guide, is being met.

PREVIOUS COUNCIL ACTION: On December 14, 2005, Town Council approved both the Annexation, and associated Annexation Agreement, and PUD zoning for South Maryland Creek Ranch (SMCR) PUD. On December 14, 2005, Town Council approved Ordinance No. 2005-17 creating the SMCR General Improvement District. A Sketch Subdivision of South Maryland Creek Ranch was approved by Town Council on November 9, 2005. The South Maryland Creek Ranch Minor Subdivision was approved by Town Council on June 28, 2006. On September 12, 2007, the Town Council approved the Sketch Plan for the South Maryland Creek Ranch Major PUD Modification which proposed 83 residential units on 416 acres. On November 14, 2007, the Town Council approved on first reading Ordinance No. 2007-23, an ordinance zoning 61 acres of the Maryland Creek Ranch to South Maryland Creek Ranch PUD. On November 28, 2007, the Town Council approved Ordinance No. 2007-23 on second reading, an ordinance zoning 61 acres of Maryland Creek Ranch to South Maryland Creek Ranch PUD.

Maryland Creek Ranch (MCR) Sketch Subdivision and Sketch Disturbance Permit Application (DPA) for the 416-acre property, was approved by Town Council on February 13, 2008. A Preliminary Subdivision and Preliminary DPA were approved on September 24, 2008. On June 24, 2009, Town Council re-approved the Preliminary Subdivision and DPA and granted a one-year extension to the MCR Preliminary Subdivision and DPA, extending the Preliminary approval to September 24, 2010. Staff approved a six-month extension of the Preliminary Subdivision and DPA from September 24, 2010, to March 24, 2011.

On March 9, 2011, the Town Council reapproved the Preliminary Subdivision for MCR with an extended three-year effective date of approval. The reapproved Preliminary Subdivision expired on March 24, 2014.

On October 22, 2014, the Town Council approved the Fourth Amendment to the Amended and Restated Annexation and Development Agreement for SMCR, which extended certain deadlines by one year. On October 22, 2014, the Town Council approved the Second Amendment to the Amended and Restated Water Service Agreement for SMCR to extend a deadline by one year. On October 22, 2014, the Town Council approved the Fifth Amendment to the Subdivision Improvements Agreement for SMCR to extend a deadline commensurate with the completion of required improvements.

On January 28, 2015, Council approved Minor Subdivision plats for SMCR and Ox Bow Ranch which resolved a property line location discrepancy.

On March 11, 2015, Council held a Public Hearing on an application for a Major Amendment to the SMCR PUD at their regular meeting, and continued the item to the regularly scheduled meeting of May 27, 2015. On May 27, 2015, Council approved Ordinance No. 2015-08 on First Reading. On June 10, 2015, Council approved Ordinance No. 2015-08 on Second Reading, thereby increasing the maximum allowable density from 83 to 240 dwelling units on 416 acres.

On September 23, 2015, Council approved the SMCR Preliminary Plan for Subdivision. On March 9, 2016, Council approved the Final Plat for South Maryland Creek Ranch – Filing No. 1, thereby creating Tract D.

BACKGROUND: In December 2005, the Town annexed and zoned SMCR which then consisted of 71 single family residential units on 355 acres. On May 23, 2007, Maryland Creek Ranch, LLC, brought forward an Annexation Petition to annex an additional 61 acres. The primary purpose of this later annexation was to increase the acreage of SMCR property so that the one unit per five acres, Rural Residential density would be maintained upon incorporating an additional twelve (12) units into the original SMCR PUD. In November 2007, the Town approved the annexation of an additional 61 acres concurrently with a Major PUD Amendment to zone the additional 61 acres and allow for an additional twelve (12) units of density in the SMCR PUD, which brought the total units to 83 single family units on 416 acres. On May 16, 2014, the applicants submitted the application for a Major Amendment to the SMCR PUD to increase the maximum density to 240 dwelling units. On March 3, 2015, the Planning Commission forwarded a recommendation of approval of the PUD Major Amendment application to Council. On September 23, 2015, Planning Commission forwarded a recommendation of approval of the SMCR Preliminary Plan for Subdivision.

STAFF COMMENTS – PRELIMINARY SITE PLAN: The Site Plan review process is reviewed by Planning Commission and Town Council at the Preliminary and Final levels to determine if the plan complies with zoning requirements, Design District Standards, and Code standards and regulations.

Comprehensive Plan: The Silverthorne Comprehensive Plan reflects the goals and objectives of the community. The first criterion for review of a Preliminary Site Plan is consistency with the goals and policies of the Comprehensive Plan. Given that the PUD Major Amendment, Preliminary Plan for Subdivision, and the Final Plat for Phase 1 were all previously found to be in compliance with the Comprehensive Plan, and the subject application adheres to the previous approvals listed above, Staff finds the Preliminary Site Plan for Tract D in conformance with the Comprehensive Plan.

Chapter 4 of the Town Code: The second criterion for review of a Preliminary Site Plan is consistency with Chapter 4, Article IV, *Zoning Regulations*; Article VI, *Site Plan*.

Land Use: Tract D is zoned for a community center via the SMCR PUD, and that is what is being proposed with this application.

Zoning Standards: All of the pertinent Zoning Standards set forth in the SMCR PUD Guide,

including building height, lot coverage, setbacks, and snow storage, are being met with the proposed Preliminary Site Plan for Tract D.

Vehicular Access: The site is accessed via a 24' wide two-way private drive, named Moss Landing, aligned within a 35' easement. The proposed private access meets Town road standards.

Pedestrian Access: A private, soft surface trail has been included with the proposal to facilitate pedestrian access.

Traffic Impacts: Based on Section 4-6-5(c)2, *Preliminary Site Plan Submittal Requirements*, the Town may request any reasonable information to aid in a Site Plan review, including Traffic Studies. Because the proposed development is part of a PUD and Subdivision for which thorough Traffic Studies have already been performed, Staff finds this criterion to be met.

Parking: As listed in the first section of this memorandum, the minimum parking requirement for the Tract D Preliminary Site Plan proposal is 17 standard spaces and one handicap space. The applicant is proposing 24 standard spaces and one handicap space, thereby exceeding the minimum number of required parking spaces.

Snow Storage: A minimum of 25% of the total paved area must be provided for snow storage.

Landscaping: The Landscaping requirements set forth in the SMCR PUD are more stringent than those found in the Silverthorne Town Code (STC), and considering that the more restrictive standards have been adhered to, Staff finds this criterion to have been met.

Lighting: The Lighting Plan is shown on Sheet LP in the accompanying reduced plan set included in the Preliminary Site Plan application binder for Tracts D and X. All lighting fixtures on the building must be down cast and fully shielded. Details and cut sheets for each type of fixture will be required upon Final Site Plan submittal.

Utilities: Pursuant to the one review comment from the Town's Utilities Manager, the trees that are shown planted within platted utility easements will have to be removed from the plans by the time of Final Site Plan submittal.

Drainage: A Phase I Master Drainage Plan was submitted and approved with the Final Plat on March 9, 2016. Given that Tract D is located within the plans for Phase I, this criterion has been met.

Architecture: The proposed Aspen House is a two story structure designed with a tower element to help anchor the building. The main level of the building is at grade with Moss Landing, and the lower level is at grade with the south facing pool area. The building is meant to blend in with its natural surroundings through the use of mass, form, and materials. The architecture proposed for this building meets the requirements set forth in the SMCR PUD Guide. *(Please see the attached application binder for details.)*

PLANNING COMMISSION RECOMMENDATION: The Planning Commission, by a vote of 5-0, recommends approval of the Preliminary Site Plan for Tract D, South Maryland Creek Ranch – Filing No. 1, with the following condition:

1. The trees depicted on the Landscape Plan as being planted within platted utility easements shall be removed from the plans at the time of Final Site Plan submittal.

Suggested Motion: *“I move to approve the Preliminary Site Plan for Tract D, South Maryland Creek Ranch – Filing No. 1, with the Staff recommended condition.”*

Alternate Motion: Should Council choose not to approve the subject application, the following motion may be made: *“I move to deny the Preliminary Site Plan for Tract D, South Maryland Creek Ranch – Filing No. 1, with the finding that it does not meet STC Section 4-6-6(k).”*

EXHIBITS:

Exhibit A: Reduced Plan Set (8.5”x11”)

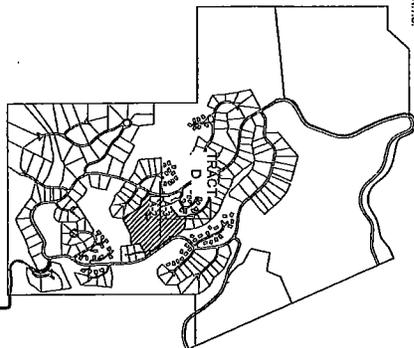
ATTACHMENTS:

Combined SMCR Preliminary Site Plan Application Binder for Tracts D & X



SHEET C-102	DRAWN BY CMM	CHECKED BY SHF	DATE January 5, 2016	PROJECT NO. 13-235151-1002	CLIENT MARYLAND CREEK RANCH, LLC 504 ALABAMA AVENUE SUITE 200 FARMINGTON, CT 06030 TEL: 860-282-9911 FAX: 860-282-9911	REVISIONS:	TRACT D, ASPEN HOUSE PRELIMINARY PLAN SUBMITTAL SITE PLAN	 MARYLAND CREEK RANCH	 TETA TECH 1000 W. 10TH AVENUE, SUITE 100 DENVER, CO 80202

KEY MAP
 NORTH

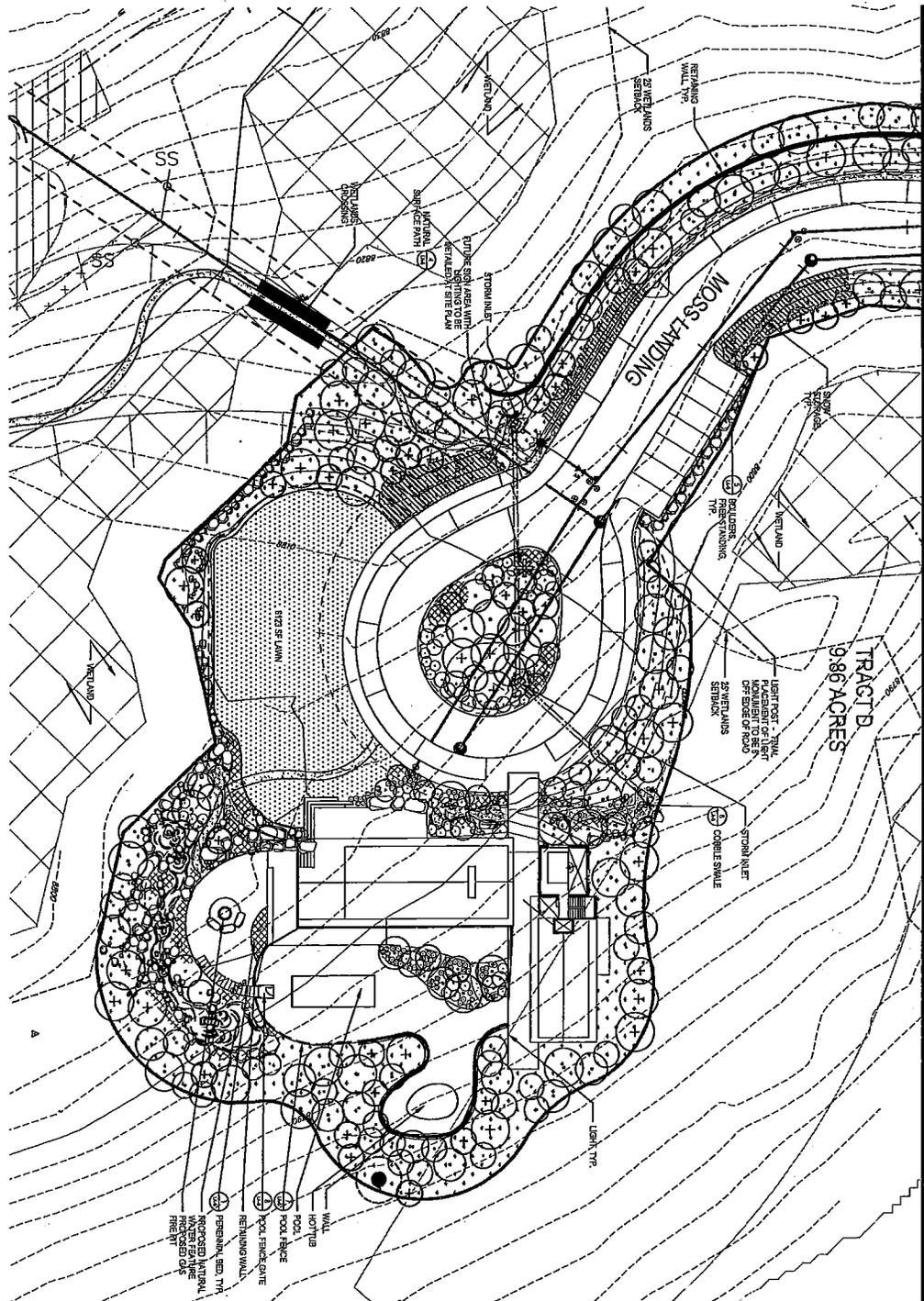


LANDSCAPE LEGEND

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- NEW TREES TO BE PLANTED (1000')

NOTES

1. THESE PLANS SHALL NOT BE UTILIZED FOR CONSTRUCTION OR PERMITTING UNLESS REVISED FOR SUCH USE IN THE TITLE BLOCK.
2. ALL DISTURBED AREAS SHALL BE REVEGETATED USING A NATIVE SPECIES.
3. EROSION CONTROL, BARRIERS SHALL BE USED ON DISTURBED SLOPES STEEPER THAN 3:1. REFERENCE ENGINEER PLANS FOR EROSION CONTROL.
4. CONSTRUCTION SHALL BE COMPLETED WITHIN 180 DAYS OF COMMENCEMENT OF WORK.
5. PLANT SPECIES ARE SHOWN AT APPROXIMATELY 1/4" SCALE. PLANT SPECIES ARE SHOWN AT APPROXIMATELY 1/4" SCALE. PLANT SPECIES ARE SHOWN AT APPROXIMATELY 1/4" SCALE.
6. ALL PLANTINGS SHALL BE PLANTED TO AVOID CONFLICTS WITH SHORT TRAVELERS AND EXISTING AND PROPOSED UTILITIES. NOTIFY UTILITIES AND EXISTING AND PROPOSED UTILITIES. NOTIFY UTILITIES AND EXISTING AND PROPOSED UTILITIES.
7. ALL PLANTINGS SHALL BE PLANTED TO AVOID CONFLICTS WITH SHORT TRAVELERS AND EXISTING AND PROPOSED UTILITIES. NOTIFY UTILITIES AND EXISTING AND PROPOSED UTILITIES.
8. FINAL PLANT LOCATIONS SHALL BE FIELD VERIFIED.
9. EXISTING TREES TO REMAIN SHALL BE PROTECTED. REFERENCE TREE AND SHRUB PROTECTION DETAIL (SHEET LA-2).



SEE SHEET LA-3

TRACT D
 9.86 ACRES

NOT FOR CONSTRUCTION

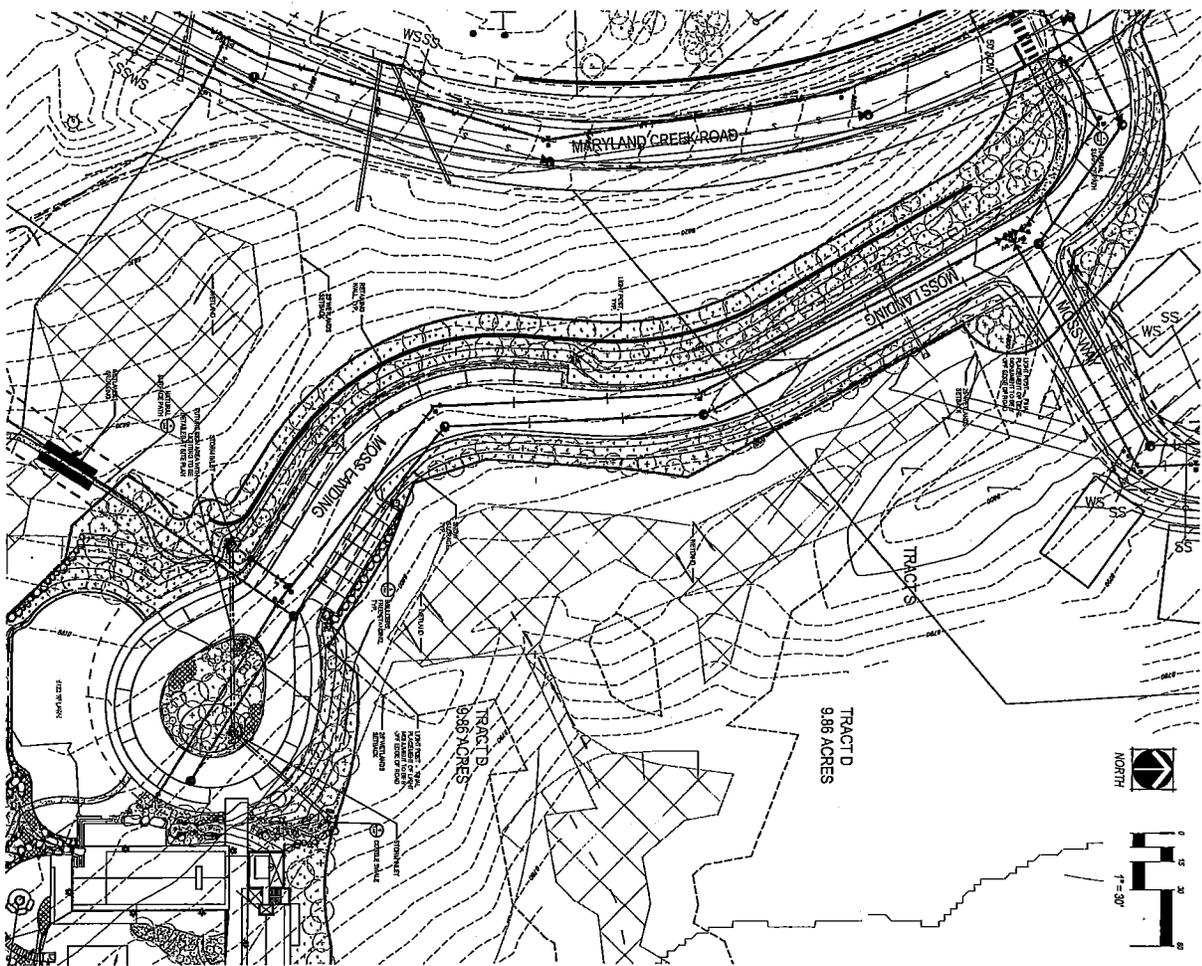
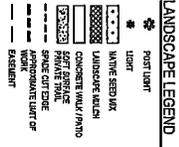
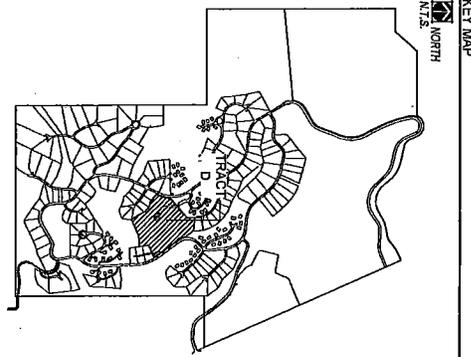
LA-2

SHEET TITLE:	LANDSCAPE PLAN
SHEET NUMBER:	LA-2
DATE:	1ST FEBRUARY 2023
DESIGNER:	

OWNER:
 HARRIS CREEK RANCH LLC
 10000 E. 10TH AVE.
 SUITE 100, DENVER, CO 80231
 303.755.5591

PRELIMINARY SITE PLAN SUBMITAL
 TRACT D - COMMUNITY CENTER
 SILVERTHORNE, COLORADO 80438

NORRIS DESIGN
 10000 E. 10TH AVE.
 SUITE 100, DENVER, CO 80231
 303.755.5591



- NOTES**
1. LIGHT MONUMENTS ALONG ROADWAY.
 2. LIGHTS AT JARVIS HOUSE SHALL BE MOUNTED ON STRUCTURES OPERATED BY THE TOWN. LIGHTS SHALL TURN ON AT DUSK.
 3. REF. ARCHITECTURAL PLANS FOR LIGHT FIXTURE DETAILS ON BUILDINGS. ALL LIGHTS SHALL BE DOWNCAST WITH SHIELDED LIGHT SOURCE.

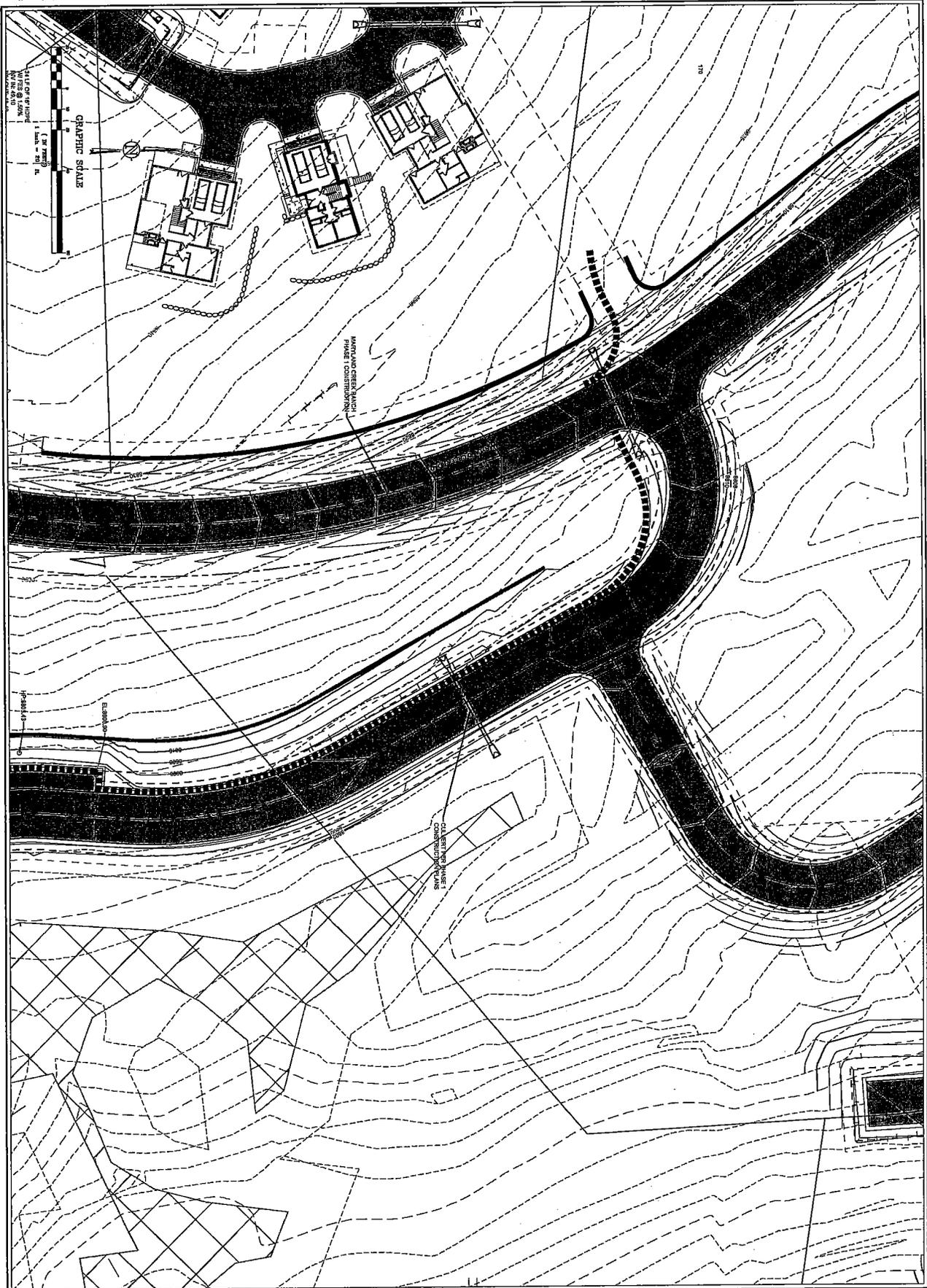
NOT FOR CONSTRUCTION

DATE:	01/26/2018
ST. SUBMITTAL:	01/26/2018
SHEET NUMBER:	LP
SHEET TITLE:	LIGHTING PLAN

OWNER:
 MARYLAND CREEK
 PO BOX 100
 555 ADAMS AVE
 SILVERTHORNE, CO
 80443-0100

PRELIMINARY SITE PLAN SUBMITAL
 TRACT D - COMMUNITY CENTER
 SILVERTHORNE, COLORADO 80448

NORRIS DESIGN
 Planning | Architecture | Interiors
 300 2nd Street
 Silverthorne, CO 80448
 303.441.7000



OWNER:
 MARYLAND CREEK RANCH, LLC
 505 DAVIS AVENUE
 SUITE 200
 BOZEMAN, MT 59717
 TEL: 406-552-5881

DATE: January 5, 2016
 TRACT NO: 16155-23516-14002

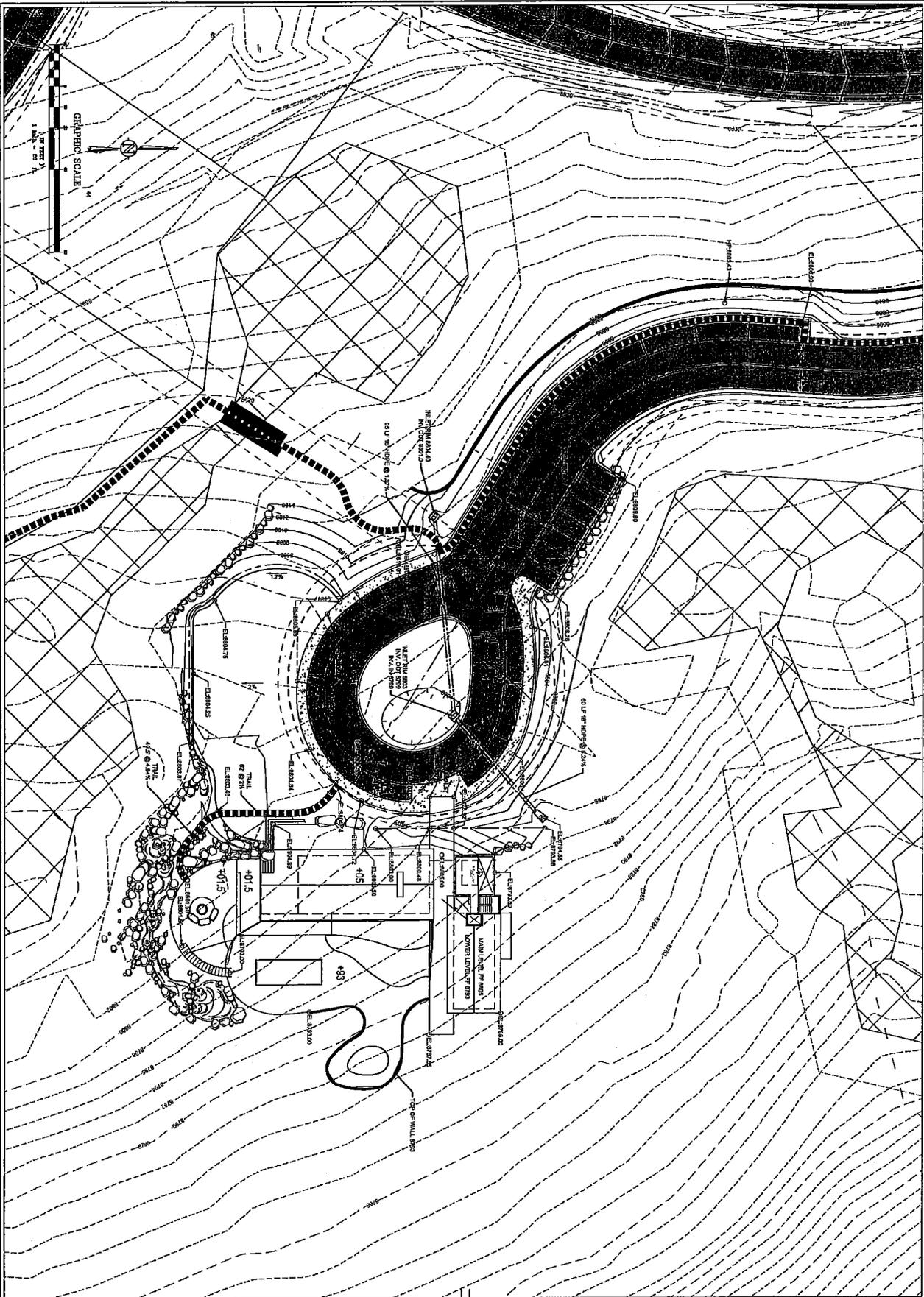
DRAWN BY: CMJ
 CHECKED BY: SMJ

SHEET:
 C-104
 OF

REVISIONS:

TRACT D, ASPEN HOUSE
 PRELIMINARY
 PLAN SUBMITTAL
 GRADING &
 DRAINAGE PLAN

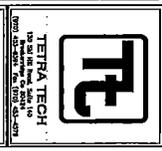


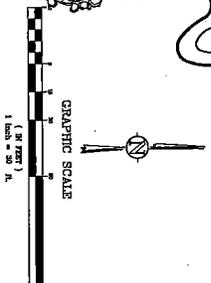
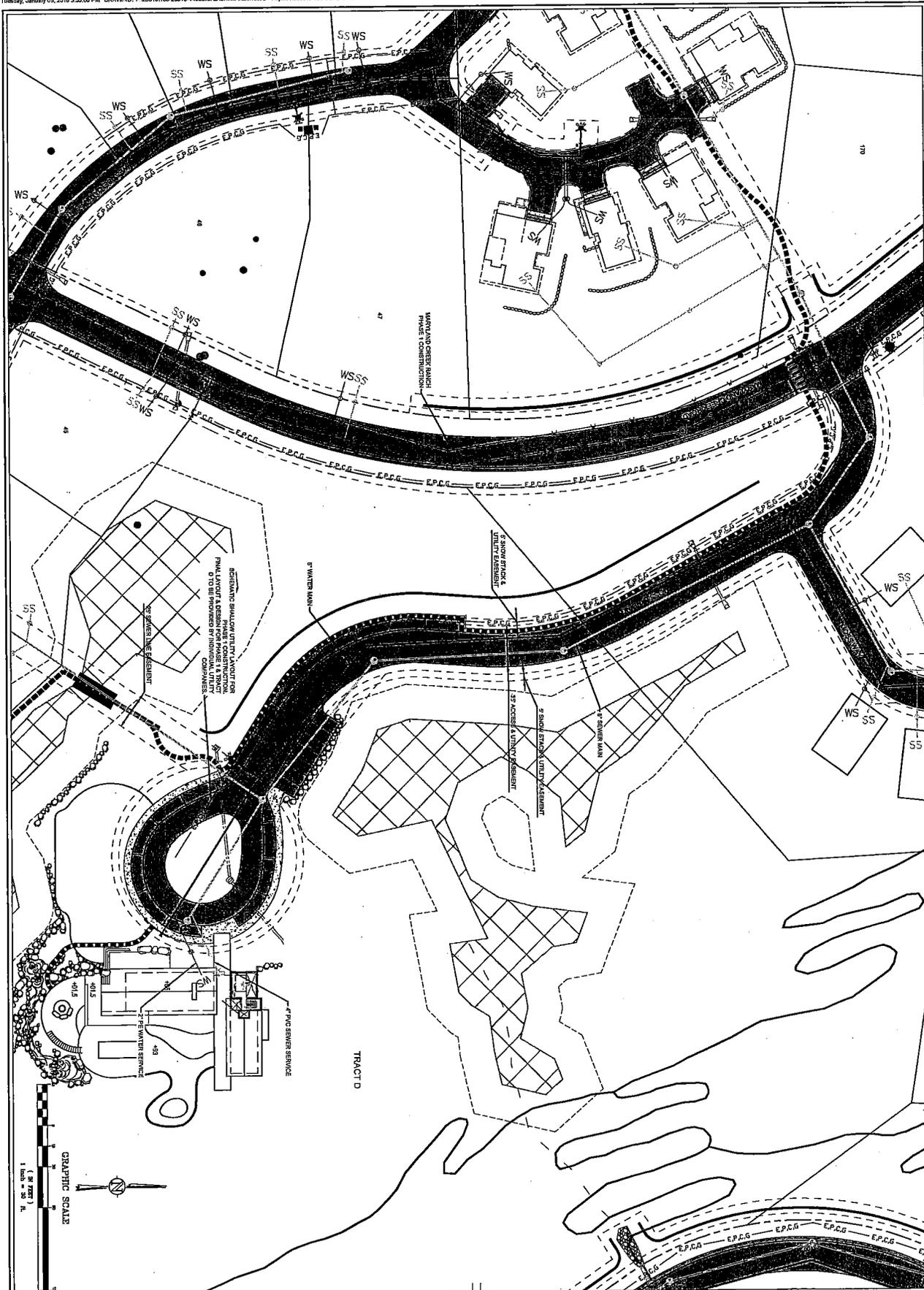


SHEET	C-105	OF	Drawn by:	GMW
			Checked by:	SRF
Date:	January 5, 2016	7/25/2016 1:33:57 PM 100%		

OWNER:
 MARYLAND CREEK RANCH, LLC
 5000 AVONDALE AVENUE
 SUITE 100
 WASHINGTON, DC 20007
 TEL: 202-242-5591

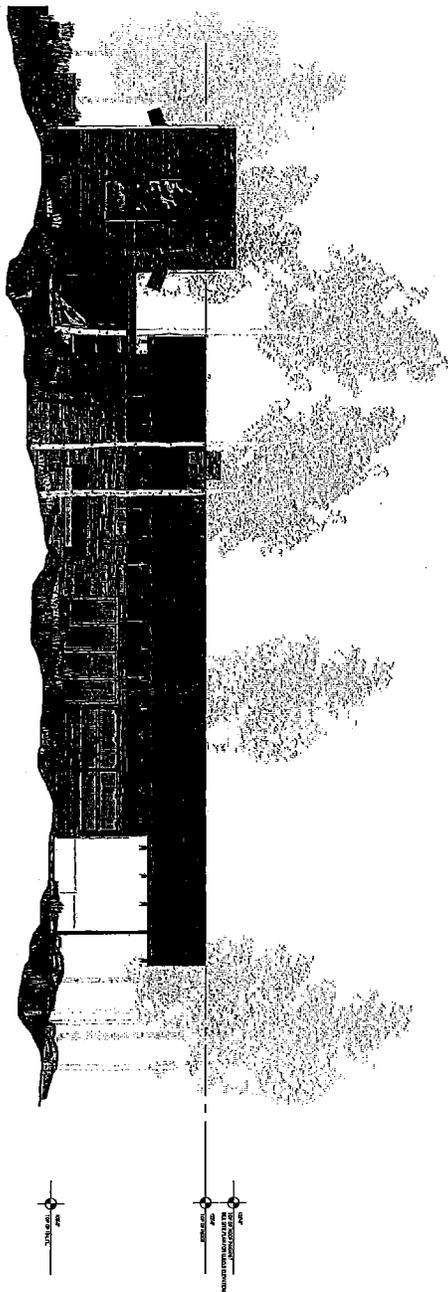
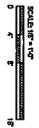
TRACT D, ASPEN HOUSE
 PRELIMINARY
 PLAN SUBMITTAL
 GRADING &
 DRAINAGE PLAN



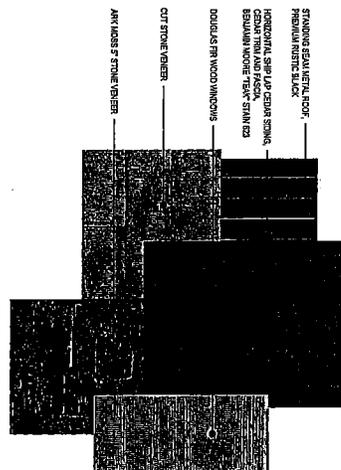
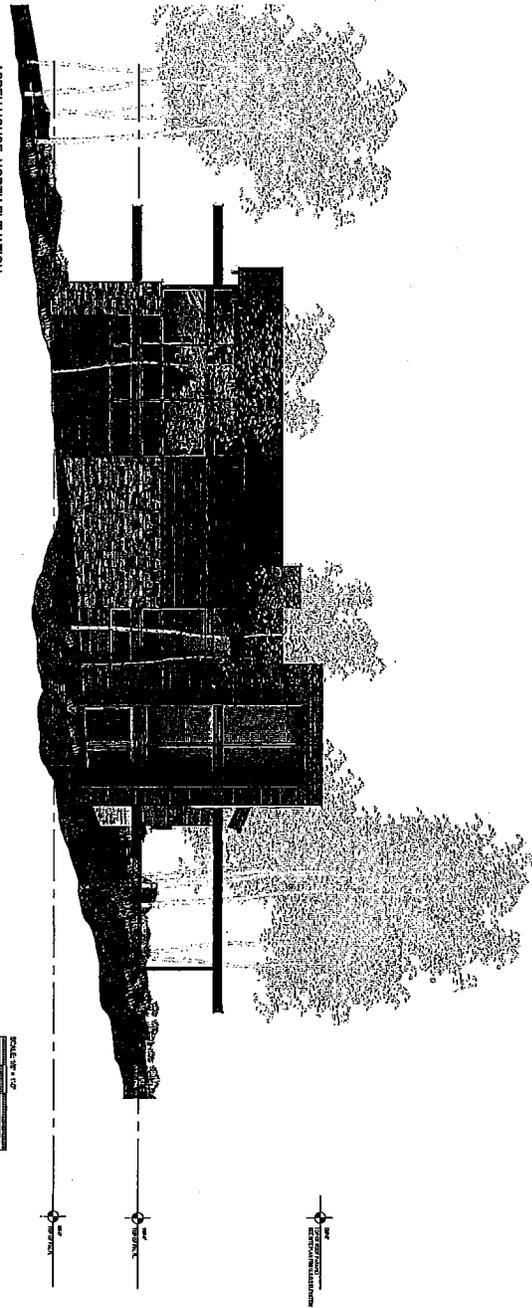


SHEET: C-106	Drawn by: CAW	Date: January 5, 2016	OWNER: MARYLAND CREEK RANCH, LLC 555 ADAMS AVENUE SUITE 200 WASHINGTON, DC 20004 TEL: 202-262-2888 FAX: 202-262-2889	REVISIONS:	TRACT D, ASPEN HOUSE PRELIMINARY PLAN SUBMITTAL COMPOSITE UTILITY PLAN	MARYLAND CREEK RANCH	TETRA TECH 100 30th Street, Suite 100 Fort Collins, CO 80504 TEL: 970-226-7600 FAX: 970-226-7601	
	Checked by: SWF	Project No: 19123-236\19-14002						

ASPEN HOUSE, WEST ELEVATION



ASPEN HOUSE, NORTH ELEVATION



ASPEN HOUSE, COLOR PALETTE

- STANDING SEAM METAL ROOF
- PRIME PAINTS BLACK
- HORIZONTAL SIPR LIP CEDAR SIDING
- CEDAR TRIM AND FASCIA
- ESPLANADE WOODEN TRAP STAIRS
- DETAILS BY WOODWORKING
- CUT STONE VENEER
- ANY LOSS OF STONE VENEER

NOT FOR CONSTRUCTION

DATE:	1ST SUBMITTAL
DATE:	12/21/2013
SHEET NUMBER:	A401
SHEET TITLE:	

OWNER:
 EVERETT LAND HOLDINGS, LLC
 5150 S. WINDYBROOK, CO 80438
 303-552-2981

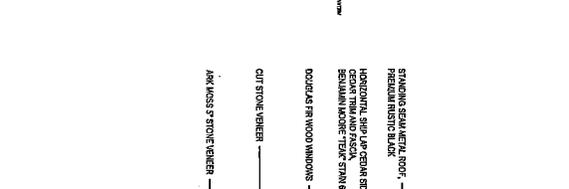
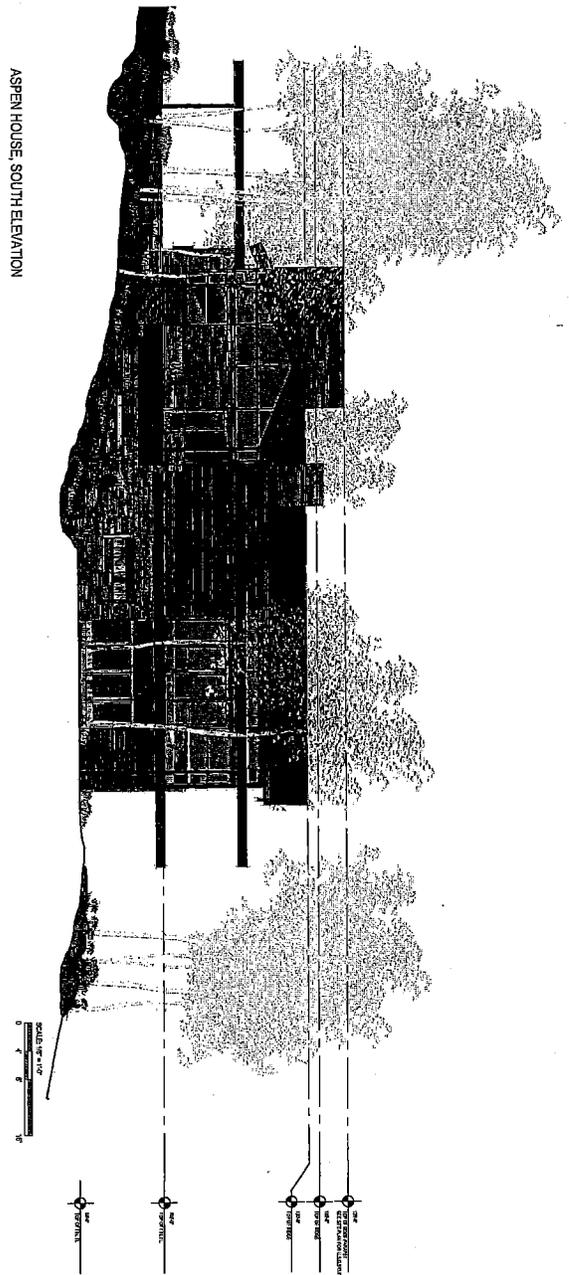
SITE PLAN SUBMITTAL TRACT X

SILVERTHORNE, COLORADO 80458

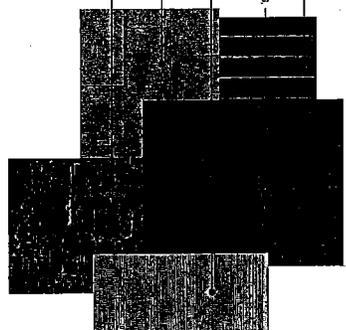
2100 E 17th Avenue
 Denver, Colorado 80202
 303.733.8000
 CRAINERARCH.COM



ASPEN HOUSE SOUTH ELEVATION

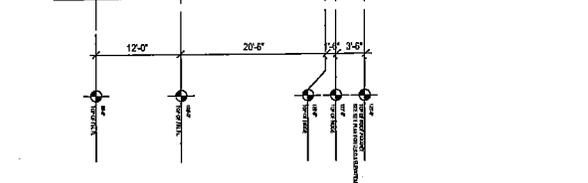
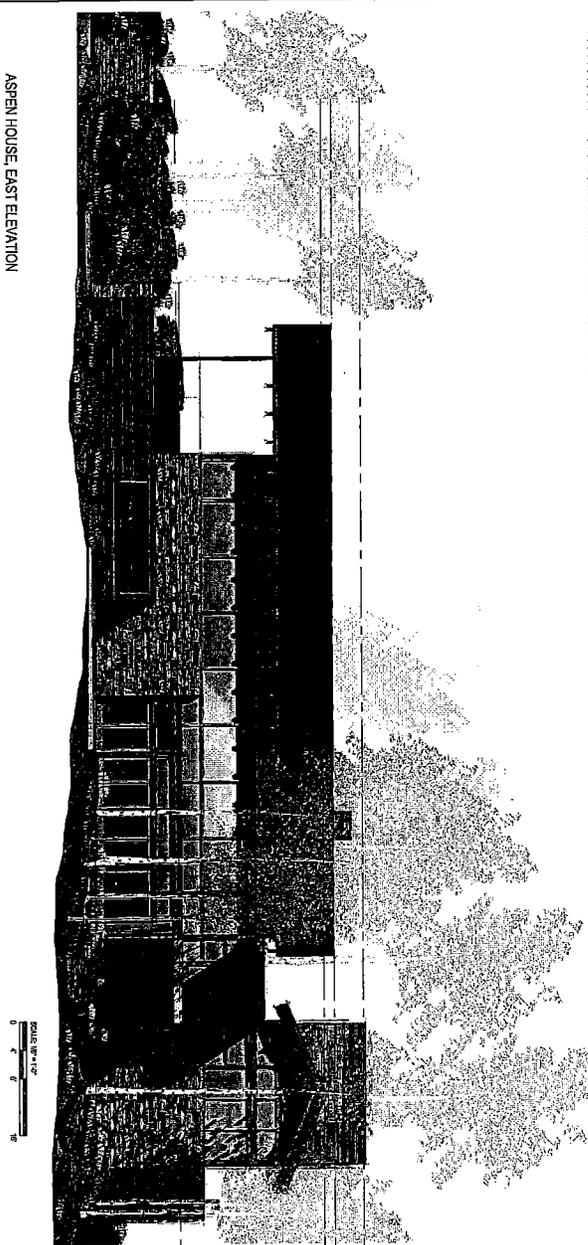


ASPEN HOUSE COLOR PALETTE



- STANDING SEAM METAL ROOF
- PICKARD METALS BRASS
- HORIZONTAL SHIP LAP CEDAR SIDING
- CEILING TRIM AND FACIA
- SEMI-MATTE INTERIOR STAIN OIL
- DOOR CAS FOR WOOD WINDOWS
- CUT STONE VENEER
- ANK MOSS 5\"/>

ASPEN HOUSE EAST ELEVATION



NOT FOR CONSTRUCTION

DATE:	
SIT SUBMITAL:	
ISSUE NO.:	
SHEET TITLE:	

SITE PLAN SUBMITTAL TRACT X

SILVERTHORNE, COLORADO 80498

3100 E. 7th Avenue
 Denver, Colorado 80202
 773.447.2012
 DOWNE@ARCHICOM



OWNER:
 EVERETT LAND
 400 W. WYOMING AVE.
 SILVERTHORNE, CO
 80498
 970.262.9591

SHEET NUMBER:
A4,02

Town of Silverthorne
Town Council Agenda Memorandum

TO: Mayor and Town Council
THRU: Ryan Hyland, Town Manager *RH*
Mark Leidal, AICP, Assistant Town Manager *ML*
FROM: Matt Gennett, AICP, Planning Manager *MG*
DATE: April 7, 2016, for the meeting of April 13, 2016
SUBJECT: South Maryland Creek Ranch (SMCR) – Filing No. 1, Tract X – Preliminary Site Plan (PT2015-2)

SUMMARY: The applicant is proposing to construct ten (10) single-family, footprint homes on Tract X. The proposed use, architecture, and site design are consistent with the previously approved SMCR PUD, Preliminary Subdivision Plan, and Final Plat for the subject property. Access to Tract X will be obtained off of a private access easement named West Benjamin Point.

PREVIOUS COUNCIL ACTION: On December 14, 2005, Town Council approved both the Annexation, and associated Annexation Agreement, and PUD zoning for South Maryland Creek Ranch (SMCR) PUD. On December 14, 2005, Town Council approved Ordinance No. 2005-17 creating the SMCR General Improvement District. A Sketch Subdivision of South Maryland Creek Ranch was approved by Town Council on November 9, 2005. The South Maryland Creek Ranch Minor Subdivision was approved by Town Council on June 28, 2006. On September 12, 2007, the Town Council approved the Sketch Plan for the South Maryland Creek Ranch Major PUD Modification which proposed 83 residential units on 416 acres. On November 14, 2007, the Town Council approved on first reading Ordinance No. 2007-23, an ordinance zoning 61 acres of the Maryland Creek Ranch to South Maryland Creek Ranch PUD. On November 28, 2007, the Town Council approved Ordinance No. 2007-23 on second reading, an ordinance zoning 61 acres of Maryland Creek Ranch to South Maryland Creek Ranch PUD.

Maryland Creek Ranch (MCR) Sketch Subdivision and Sketch Disturbance Permit Application (DPA) for the 416 acre property, was approved by Town Council on February 13, 2008. A Preliminary Subdivision and Preliminary DPA were approved on September 24, 2008. On June 24, 2009, Town Council re-approved the Preliminary Subdivision and DPA and granted a one-year extension to the MCR Preliminary Subdivision and DPA, extending the Preliminary approval to September 24, 2010. Staff approved a six month extension of the Preliminary Subdivision and DPA from September 24, 2010, to March 24, 2011.

On March 9, 2011, the Town Council reapproved the Preliminary Subdivision for MCR with an extended three-year effective date of approval. The reapproved Preliminary Subdivision expired on March 24, 2014.

On October 22, 2014, the Town Council approved the Fourth Amendment to the Amended and Restated Annexation and Development Agreement for SMCR, which extended certain deadlines by one year. On October 22, 2014, the Town Council approved the Second Amendment to the Amended and Restated Water Service Agreement for SMCR to extend a deadline by one year. On October 22, 2014, the Town Council approved the Fifth Amendment to the Subdivision Improvements Agreement for SMCR to extend a deadline commensurate with the completion of required improvements.

Town of Silverthorne
Town Council Agenda Memorandum

On January 28, 2015, Council approved Minor Subdivision plats for SMCR and Ox Bow Ranch which resolved a property line location discrepancy.

On March 11, 2015, Council held a Public Hearing on the PUD Major Amendment application at their regular meeting and continued the item to the regularly scheduled meeting of May 27, 2015. On May 27, 2015, Council approved Ordinance No. 2015-08 on First Reading. On June 10, 2015, Council approved Ordinance No. 2015-08 on Second Reading, approving a Major Amendment to the SMCR PUD.

On September 23, 2015, Council approved the SMCR Preliminary Plan for Subdivision. On March 9, 2016, Council approved the Final Plat for South Maryland Creek Ranch – Filing No. 1, thereby creating Tract D.

BACKGROUND: In December 2005, the Town annexed and zoned SMCR which then consisted of 71 single family residential units on 355 acres. On May 23, 2007, Maryland Creek Ranch, LLC, brought forward an Annexation Petition to annex an additional 61 acres. The primary purpose of this later annexation was to increase the acreage of SMCR property so that the one unit per five acre Rural Residential density would be maintained upon incorporating an additional twelve (12) units into the original SMCR PUD. In November 2007, the Town approved the annexation of an additional 61 acres concurrently with a Major PUD Amendment to zone the additional 61 acres and allow for an additional twelve (12) units of density in the SMCR PUD, which brought the total units to 83 single family units on 416 acres. On May 16, 2014, the applicants submitted the application for a Major Amendment to the SMCR PUD. On March 3, 2015, the Planning Commission forwarded a recommendation of approval of the PUD Major Amendment application to Council. On September 23, 2015, Planning Commission forwarded a recommendation of approval of the SMCR Preliminary Plan for Subdivision. On March 1, 2016, Planning forwarded a recommendation of approval of the Final Plat for SMCR – Filing No. 1.

DISCUSSION: Please see the attached Staff Report.

PLANNING COMMISSION RECOMMENDATION: The Planning Commission, by a vote of 5-0, recommends approval of the Preliminary Site Plan for Tract X, South Maryland Creek Ranch – Filing No. 1.

Suggested Motion: *“I move to approve the Preliminary Site Plan for Tract X, South Maryland Creek Ranch – Filing No. 1.”*

Alternate Motion: Should Council choose not to approve the subject application, the following motion may be made: *“I move to recommend denial of the Preliminary Site Plan for Tract X, South Maryland Creek Ranch – Filing No. 1, with the finding that it does not meet STC Section 4-6-6(k).”*

ATTACHMENTS:
Staff Report and Exhibits

Town of Silverthorne
Town Council Agenda Memorandum

MANAGER'S COMMENTS:

Town of Silverthorne, Colorado
Town Council Staff Report

From: Matt Gennett, AICP, Planning Manager *MG*

Date: April 7, 2016, for the meeting of April 13, 2016

Subject: Preliminary Site Plan – Tract X, South Maryland Creek Ranch – Filing No. 1 (PT 2016-2)

Owner: Maryland Creek Ranch, LLC – Tom Everist

Applicant: Joanna Hopkins, Development Director

Proposal: The applicant is proposing to construct ten (10) single-family, footprint homes on Tract X. The proposed use, architecture, and site design are consistent with the previously approved SMCR PUD, Preliminary Subdivision Plan, and Final Plat for the subject property. *(Please see the attached plans for further information.)*

Address: 28585 State Highway 9

Legal Description: Tract X, South Maryland Creek Ranch – Filing No. 1

Site Area: 2.37 acres, or 103,499 square feet

Zone District: South Maryland Creek Ranch Planned Unit Development (PUD)

Design District: N/A

Site Conditions: Of the total site area of 416 acres included in the subject PUD, a portion is currently being used by Everist Materials for their gravel operation. Limited construction of public infrastructure, approved under a Minor Subdivision plat, has also occurred.

Adjacent Uses: North: Remainder of the Maryland Creek Ranch property
South: US Forest Service property
East: Oxbow Ranch and Highway 9
West: US Forest Service property

Height: Allowed: 35 feet
Proposed: 28 feet

Lot Coverage: Allowed: 15% of lot area, or 15,525 square feet (maximum)
Proposed: 13% of lot area, or 13,455 square feet

Parking: Required: 2 spaces per unit
Proposed: 4 spaces per unit

Snow Storage: Required: 25% of paved surface, or 3,369 square feet (minimum)
Proposed: 28% of paved surface, or 3,830 square feet

Landscaping: Required: 30 trees and 60 shrubs
Proposed: 102 trees and 111 shrubs

Setbacks: As set forth in the SMCR PUD Guide, the residences depicted on the Preliminary Site Plan maintain the minimum separation between buildings of twenty feet (20'). The minimum front setback of ten feet (10') from the private access, Moss Landing, is likewise being maintained. No other setback requirements are germane to this proposal.

PREVIOUS COUNCIL ACTION: On December 14, 2005, Town Council approved both the Annexation, and associated Annexation Agreement, and PUD zoning for South Maryland Creek Ranch (SMCR) PUD. On December 14, 2005, Town Council approved Ordinance No. 2005-17 creating the SMCR General Improvement District. A Sketch Subdivision of South Maryland Creek Ranch was approved by Town Council on November 9, 2005. The South Maryland Creek Ranch Minor Subdivision was approved by Town Council on June 28, 2006. On September 12, 2007, the Town Council approved the Sketch Plan for the South Maryland Creek Ranch Major PUD Modification which proposed 83 residential units on 416 acres. On November 14, 2007, the Town Council approved on first reading Ordinance No. 2007-23, an ordinance zoning 61 acres of the Maryland Creek Ranch to South Maryland Creek Ranch PUD. On November 28, 2007, the Town Council approved Ordinance No. 2007-23 on second reading, an ordinance zoning 61 acres of Maryland Creek Ranch to South Maryland Creek Ranch PUD.

Maryland Creek Ranch (MCR) Sketch Subdivision and Sketch Disturbance Permit Application (DPA) for the 416-acre property, was approved by Town Council on February 13, 2008. A Preliminary Subdivision and Preliminary DPA were approved on September 24, 2008. On June 24, 2009, Town Council re-approved the Preliminary Subdivision and DPA and granted a one-year extension to the MCR Preliminary Subdivision and DPA, extending the Preliminary approval to September 24, 2010. Staff approved a six-month extension of the Preliminary Subdivision and DPA from September 24, 2010, to March 24, 2011.

On March 9, 2011, the Town Council reapproved the Preliminary Subdivision for MCR with an extended three-year effective date of approval. The reapproved Preliminary Subdivision expired on March 24, 2014.

On October 22, 2014, the Town Council approved the Fourth Amendment to the Amended and Restated Annexation and Development Agreement for SMCR, which extended certain deadlines by one year. On October 22, 2014, the Town Council approved the Second Amendment to the Amended and Restated Water Service Agreement for SMCR to extend a deadline by one year. On October 22, 2014, the Town Council approved the Fifth Amendment to the Subdivision Improvements Agreement for SMCR to extend a deadline commensurate with the completion of required improvements.

On January 28, 2015, Council approved Minor Subdivision plats for SMCR and Ox Bow Ranch which resolved a property line location discrepancy.

On March 11, 2015, Council held a Public Hearing on an application for a Major Amendment to the SMCR PUD at their regular meeting, and continued the item to the regularly scheduled meeting of May 27, 2015. On May 27, 2015, Council approved Ordinance No. 2015-08 on First Reading. On June 10, 2015, Council approved Ordinance No. 2015-08 on Second Reading, thereby increasing the maximum allowable density from 83 to 240 dwelling units on 416 acres.

On September 23, 2015, Council approved the SMCR Preliminary Plan for Subdivision. On March 9, 2016, Council approved the Final Plat for South Maryland Creek Ranch – Filing No. 1, thereby creating Tract X.

BACKGROUND: In December 2005, the Town annexed and zoned SMCR which then consisted of 71 single family residential units on 355 acres. On May 23, 2007, Maryland Creek Ranch, LLC, brought forward an Annexation Petition to annex an additional 61 acres. The primary purpose of this later annexation was to increase the acreage of SMCR property so that the one unit per five acres, Rural Residential density would be maintained upon incorporating an additional twelve (12) units into the original SMCR PUD. In November 2007, the Town approved the annexation of an additional 61 acres concurrently with a Major PUD Amendment to zone the additional 61 acres and allow for an additional twelve (12) units of density in the SMCR PUD, which brought the total units to 83 single family units on 416 acres. On May 16, 2014, the applicants submitted the application for a Major Amendment to the SMCR PUD to increase the maximum density to 240 dwelling units. On March 3, 2015, the Planning Commission forwarded a recommendation of approval of the PUD Major Amendment application to Council. On September 23, 2015, Planning Commission forwarded a recommendation of approval of the SMCR Preliminary Plan for Subdivision.

STAFF COMMENTS – PRELIMINARY SITE PLAN: The Site Plan review process is reviewed by Planning Commission and Town Council at the Preliminary and Final levels to determine if the plan complies with zoning requirements, Design District Standards, and Code standards and regulations.

Comprehensive Plan: The Silverthorne Comprehensive Plan reflects the goals and objectives of the community. The first criterion for review of a Preliminary Site Plan is consistency with the goals and policies of the Comprehensive Plan. Given that the PUD Major Amendment, Preliminary Plan for Subdivision, and the Final Plat for Phase 1 were all previously found to be in compliance with the Comprehensive Plan, and the subject application adheres to the previous approvals listed above, Staff finds the Preliminary Site Plan for Tract X in conformance with the Comprehensive Plan.

Chapter 4 of the Town Code: The second criterion for review of a Preliminary Site Plan is consistency with Chapter 4, Article IV, Zoning Regulations; Article VI, Site Plan.

Land Use: Tract X is zoned as a common area parcel to accommodate ten (10) single-family, footprint style homes via the SMCR PUD, and the Preliminary Site Plan for Tract X

is consistent with this land use designation

Zoning Standards: All of the pertinent Zoning Standards set forth in the SMCR PUD Guide, including building height, lot coverage, setbacks, and snow storage, are being met with the proposed Preliminary Site Plan for Tract X.

Vehicular Access: The site is accessed via a 24' wide two-way private drive, named West Benjamin Point, aligned within a 35' easement. The proposed private access meets Town road standards.

Pedestrian Access: For pedestrian access, the applicant is proposing a soft surface trail connection to allow pedestrians to access Tract X, the Community Center, and the rest of the development.

Traffic Impacts: Based on Section 4-6-5(c)2, *Preliminary Site Plan Submittal Requirements*, the Town may request any reasonable information to aid in a Site Plan review, including Traffic Studies. Because the proposed development is part of a PUD and Subdivision for which thorough Traffic Studies have already been performed, Staff finds this criterion to be met.

Parking: Section 4-6-10 requires two parking spaces per single-family dwelling unit, and the applicant has proposed four spaces, two of which are enclosed in a garage, for each of the ten units.

Snow Storage: A minimum of 25% of the total paved area must be provided for snow storage.

Landscaping: As indicated above, a minimum of three (3) trees and six (6) shrubs is required for each single-family home, which equates to thirty (30) trees and sixty (60) shrubs for this proposal. The applicant is proposing to plant 102 trees and 111 shrubs, not including existing vegetation, thereby exceeding the minimum requirement.

Lighting: The Lighting Plan is shown on Sheet LP in the accompanying reduced plan set included in the Preliminary Site Plan application binder for Tracts D and X. All lighting fixtures on the building must be down cast and fully shielded. Details and cut sheets for each type of fixture will be required upon Final Site Plan submittal.

Utilities: No comments or concerns regarding proposed utilities have been received from the Utilities Manager.

Drainage: A Phase I Master Drainage Plan was submitted and approved with the Final Plat on March 9, 2016. Given that Tract X is located within the plans for Phase I, this criterion has been met.

Architecture: There are two home prototypes proposed for Tract X: the Keller Cabin, and the Powell Cabin. Both of these home types meet the architectural requirements of the SMCR PUD Guide and incorporate columns, trusses, beams, and a combination of gable and shed roofs. *(Please see the attached application binder for details.)*

PLANNING COMMISSION RECOMMENDATION: The Planning Commission, by a vote of 5-0, recommends approval of the Preliminary Site Plan for Tract X, South Maryland Creek Ranch – Filing No. 1.

Suggested Motion: *“I move to approve the Preliminary Site Plan for Tract X, South Maryland Creek Ranch – Filing No. 1.”*

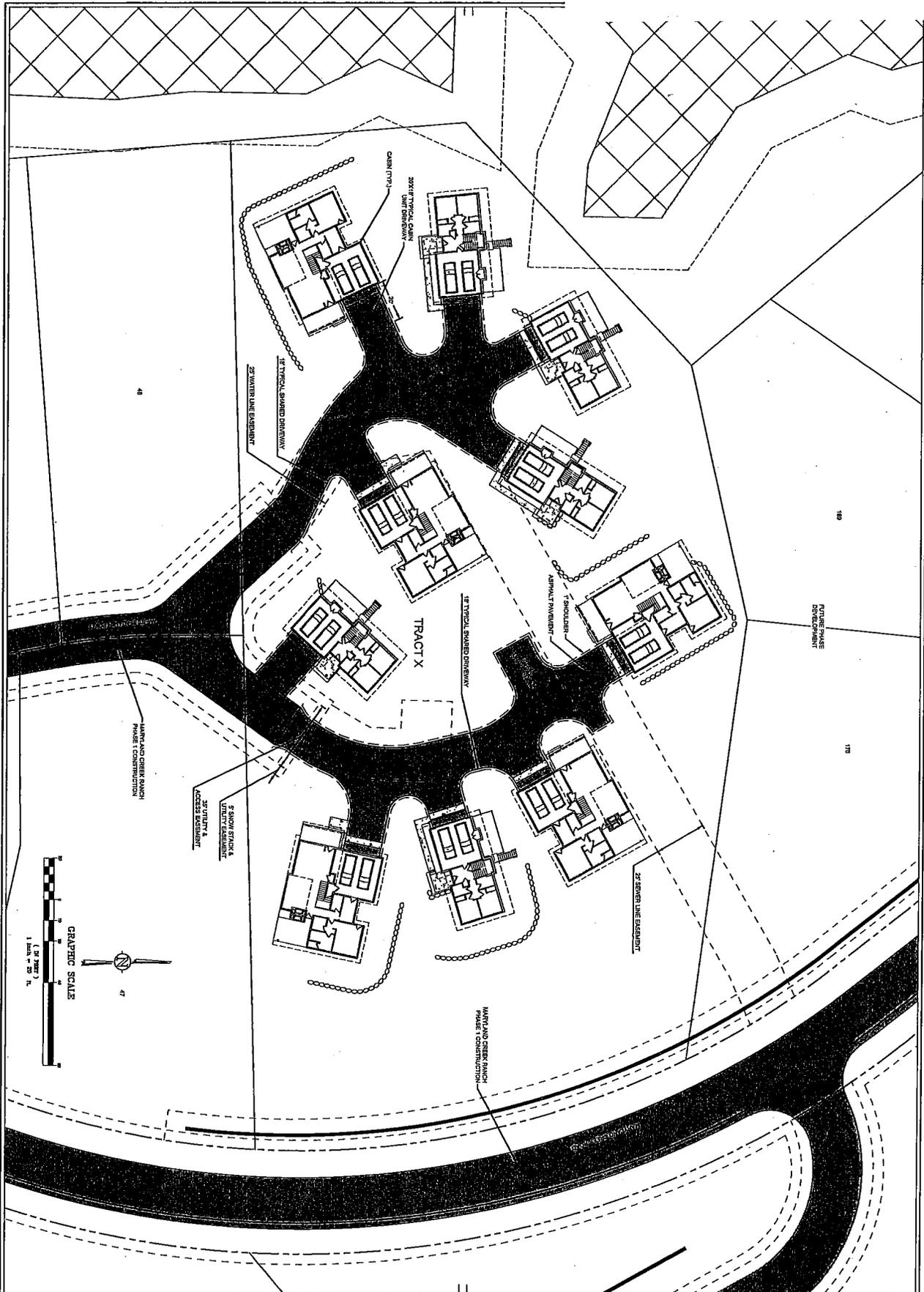
Alternate Motion: Should Council choose not to approve the subject application, the following motion may be made: *“I move to recommend denial of the Preliminary Site Plan for Tract X, South Maryland Creek Ranch – Filing No. 1, with the finding that it does not meet STC Section 4-6-6(k).”*

EXHIBITS:

Exhibit A: Reduced Plan Set (8"x11")

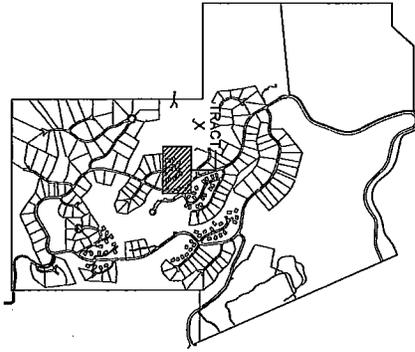
ATTACHMENTS:

Combined SMCR Preliminary Site Plan Application Binder for Tracts D & X



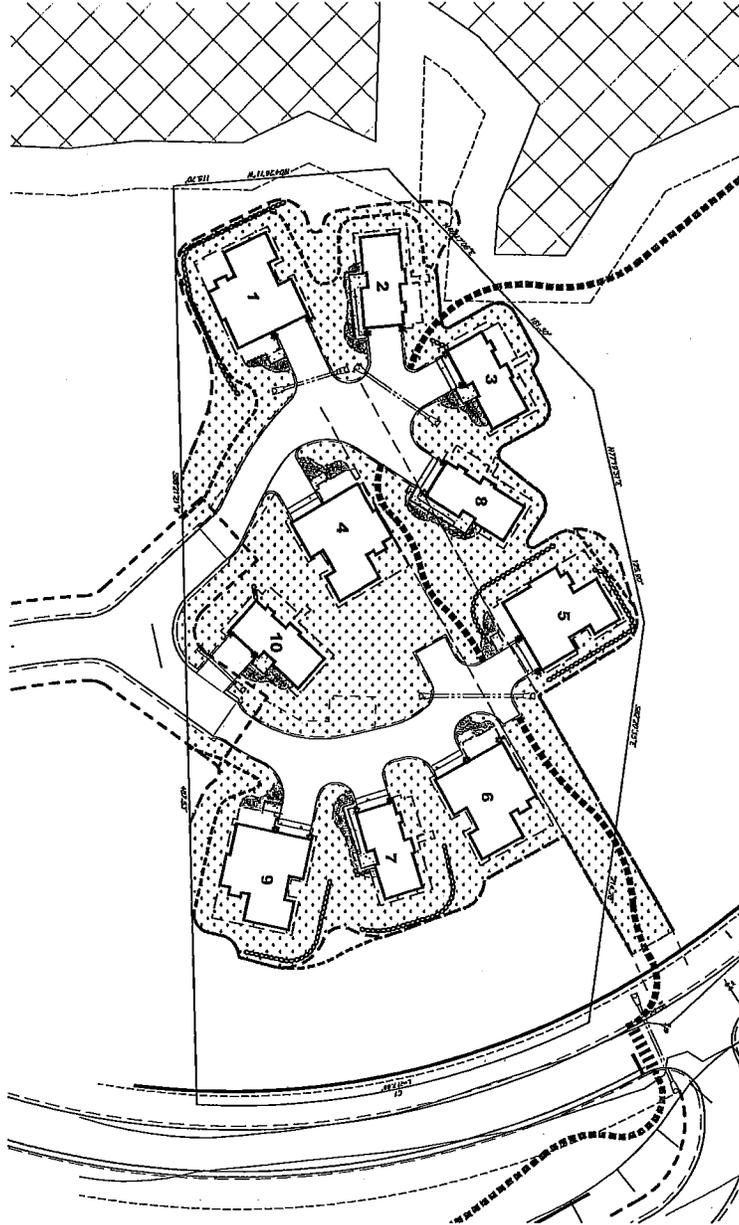
SHEET: C-102 OF _____	DRAWN BY: CAM	CHECKED BY: SMT	PROJECT NO: 1313-2351-14002	DATE: November 20, 2015	CLIENT: MARYLAND CREEK RANCH, LLC 5400 ROCKY HILL DRIVE SUITE 100 BELL STONY BROOK, CT 06422 TEL: 978-262-5881 FAX: 978-262-5881	REVISIONS:	TRACT X PRELIMINARY PLAN SUBMITTAL SITE PLAN	 MARYLAND CREEK RANCH	 TEIHA TECH 1000 W. 10TH STREET, SUITE 100 DENVER, CO 80202
	MARYLAND CREEK RANCH PHASE 1 CONSTRUCTION								

KEY MAP
 NORTH
 A.S.



LIGHTING LEGEND

- LIGHT
- ▣ MANTLE BEED W/L
- ▣ LANDSCAPE BULK
- ▣ CONCRETE WALK
- ▣ DRIVE CURB EDGE
- ▣ APPROXIMATE LIMIT OF BASEMENT
- ▣ LOT LINE



LIGHTING DESCRIPTION

1. ALL LIGHTS SHALL BE MOUNTED ON STRUCTURES.
2. ALL LIGHTS SHALL ILLUMINATE PARKING AREAS.
3. LIGHTS SHALL BE ON A PHOTOCELL TIMER THAT IS OWNED AND OPERATED BY THE DEVELOPER.
4. REFERENCE ARCHITECTURAL PLANS FOR LIGHT FIXTURE DETAILS. ALL LIGHTS SHALL BE DOWN CAST WITH SHIELDED LIGHT SOURCE.

NOT FOR CONSTRUCTION

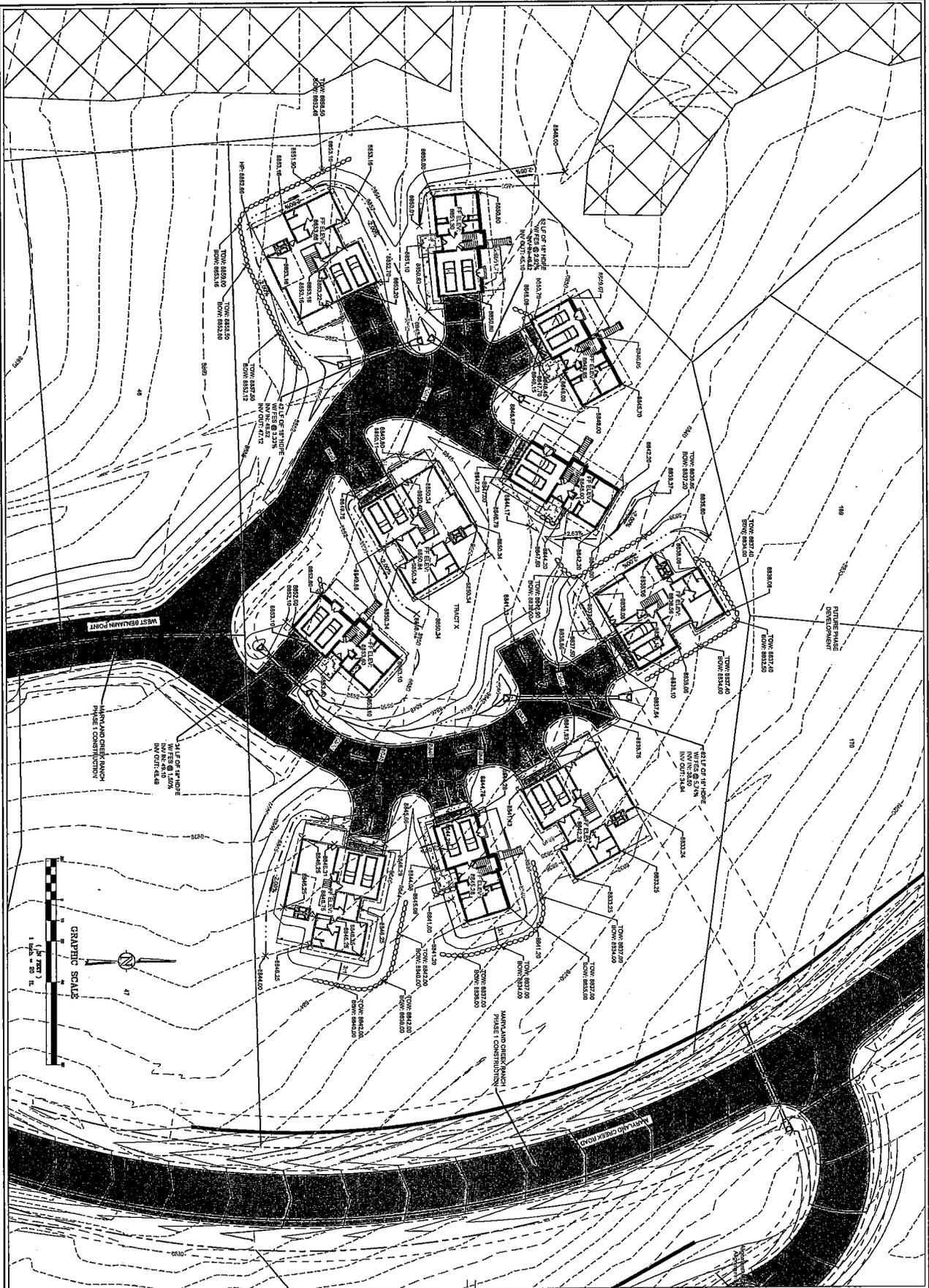
DATE:	1/17/2015
1ST SUBMITTAL	
SHEET TITLE:	LIGHTING PLAN
SHEET NUMBER:	LP

PRELIMINARY SITE PLAN SUBMITAL TRACT X

SILVERTHORNE, COLORADO 80498

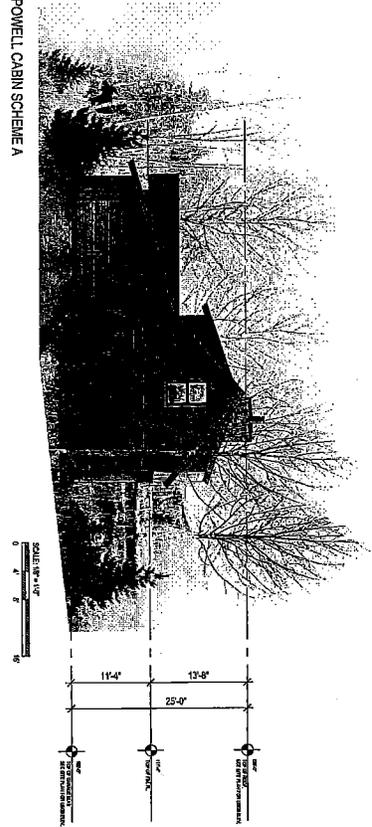
OWNER:
 WARD AND CREEK
 PO BOX 109
 556 MAIN AVE
 SILVERTHORNE, CO
 80498-0109

NORRIS DESIGN
 Planning | Landscape Architecture
 PO Box 2700
 Silverthorne, CO 80443
 303.462.7188



SHEET: C-103 OF	DRAWN: REBECCA MALCOLM PLOTTED: 11/20/15 DATE: NOVEMBER 20, 2015 PROJECT: TRACT X PRELIMINARY SUBMITTAL SHEET: C-103 OF 103	REVISIONS: 1. DATE: 11/20/15 BY: RM DESCRIPTION:	TRACT X PRELIMINARY PLAN SUBMITTAL GRADING & DRAINAGE PLAN	 MARYLAND CREEK RANCH	 TETA TECH 1515 W. 15th Street Suite 100 Oklahoma City, OK 73109 Phone: (405) 948-1111 Fax: (405) 948-1112
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POWELL CABIN SCHEME A



- POWELL SCHEME A, COLOR PALETTE**
- ASPHALT SHINGLES, HERITAGE
 - PREMIUM RUSTIC BLACK
 - VERTICAL SHIP LAP CEDAR SIDING
 - CEILING: BURNED CEDAR SHINGLES
 - BENJAMIN MOORE "TEAK STAIN E23"
 - ONE PLAT LOCK METAL SIDING
 - CHARCOAL
 - ARK MOSS & STONE VENEER
 - HARD ALUMINUM CLAD WINDOWS, BRONZE
 - HORIZONTAL SHIP LAP CEDAR SIDING, BENJAMIN MOORE "NATURAL CEDARTONE" SEMI-SOLID STAIN

POWELL SCHEME B, COLOR PALETTE

POWELL CABIN SCHEME B



- POWELL SCHEME B, COLOR PALETTE**
- ASPHALT SHINGLES, HERITAGE
 - PREMIUM RUSTIC BLACK
 - VERTICAL SHIP LAP CEDAR SIDING
 - CEILING: BURNED CEDAR SHINGLES
 - BENJAMIN MOORE "SPANISH MOSS" SEMI-SOLID STAIN
 - ONE PLAT LOCK METAL SIDING, CHARCOAL
 - ARK MOSS & STONE VENEER
 - HORIZONTAL SHIP LAP CEDAR SIDING, BENJAMIN MOORE "NATURAL CEDARTONE" SEMI-SOLID STAIN
 - HARD ALUMINUM CLAD WINDOWS, BRONZE

POWELL SCHEME C, COLOR PALETTE

POWELL CABIN SCHEME C



- POWELL SCHEME C, COLOR PALETTE**
- ASPHALT SHINGLES, HERITAGE
 - PREMIUM RUSTIC BLACK
 - VERTICAL SHIP LAP CEDAR SIDING
 - CEILING: BURNED CEDAR SHINGLES
 - BENJAMIN MOORE "TEAK STAIN E23"
 - ONE PLAT LOCK METAL SIDING, CHARCOAL
 - ARK MOSS & STONE VENEER
 - HORIZONTAL SHIP LAP CEDAR SIDING, BENJAMIN MOORE "NATURAL CEDARTONE" SEMI-SOLID STAIN
 - HARD ALUMINUM CLAD WINDOWS, BRONZE

NOT FOR CONSTRUCTION

2100 E. 17th Avenue
 Denver, Colorado 80202
 720.467.2012
 CRANESRCH.COM

CRANES RCH ARCHITECT

SITE PLAN SUBMITAL TRACT X

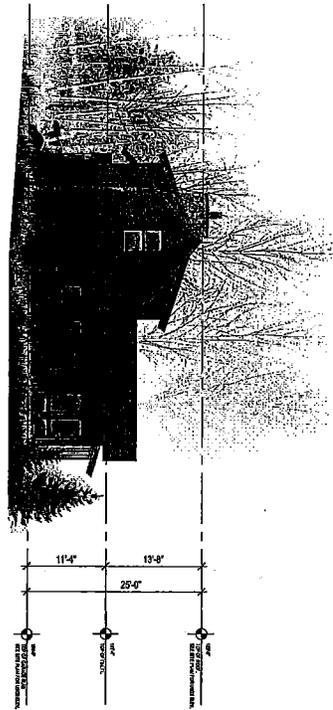
SILVERTHORNE, COLORADO 80498

OWNER:
 EMMETT LUND
 1505 S. W. 10th
 555 ADAMS AVE.
 SILVERTHORNE, CO
 80553-2891

DATE:
 SHEET TITLE:
 SHEET NUMBER:

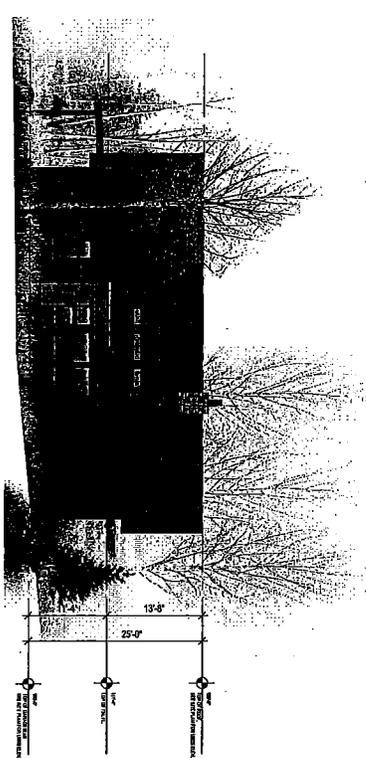
POWELL CABIN SCHEME A ELEVATION

SCALE: 1/8" = 1'-0"



POWELL CABIN SCHEME A ELEVATION

SCALE: 1/8" = 1'-0"

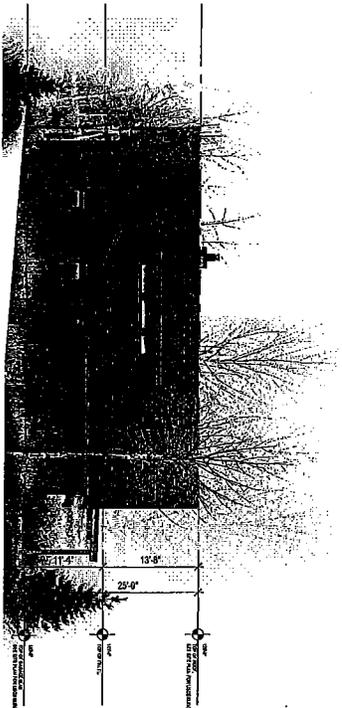


POWELL SCHEME A COLOR PALETTE



POWELL CABIN SCHEME A ELEVATION

SCALE: 1/8" = 1'-0"



NOT FOR CONSTRUCTION

DATE:	1/17/2018
SHEET TITLE:	
SHEET NUMBER:	

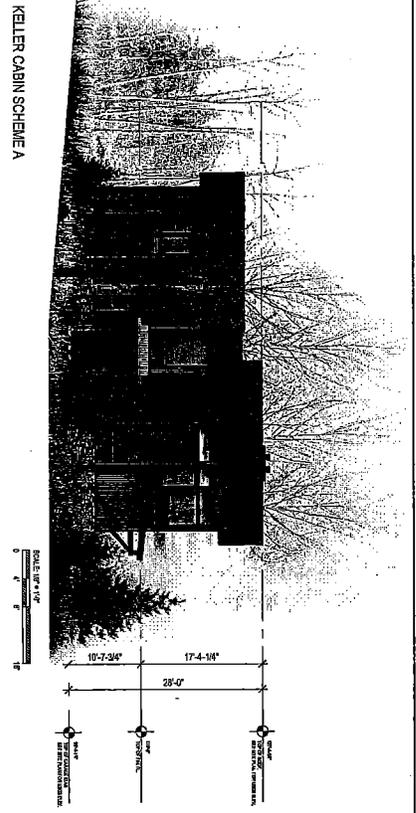
SITE PLAN SUBMITAL TRACT X

SILVERTHORNE, COLORADO 80488

OWNER:
 SILVERTHORNE
 HOODKINS, LLC
 656 ADAMS AVE.
 SILVERTHORNE, CO
 81050-6581

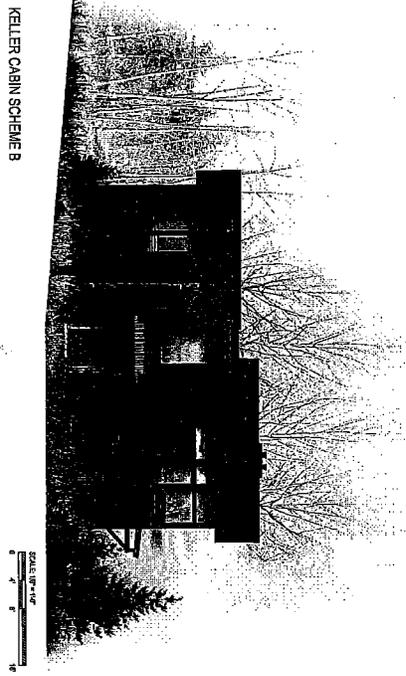
2150 E 17th Avenue
 Denver, Colorado 80202
 TEL: 303.733.7012
 CRAWFORD.COM





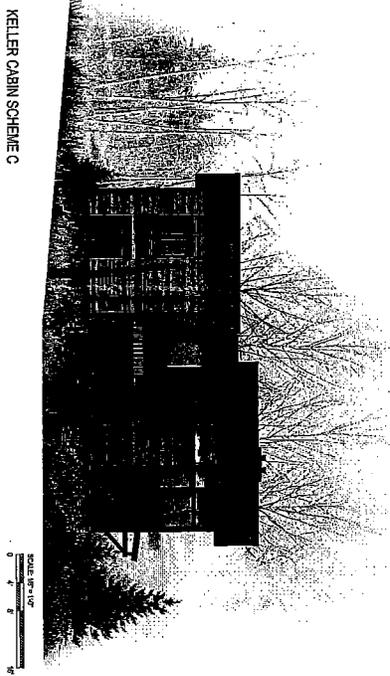
KELLER CABIN SCHEME A

- KELLER SCHEME A, COLOR PALETTE**
- ASPHALT SHINGLES, HERITAGE
 - PREMIUM RUSTIC BLACK
 - VERTICAL SHIP LAP CEDAR SIDING
 - BEAUMAIN MOORE TEAK STAIN #23
 - CMG CORRUGATED METAL SIDING, CHARCOAL
 - HARD ALUMINUM CLAD WINDOWS, BRONZE
 - ARK MOSS 7" STONE VENEER



KELLER CABIN SCHEME B

- KELLER SCHEME B, COLOR PALETTE**
- ASPHALT SHINGLES, HERITAGE
 - PREMIUM RUSTIC BLACK
 - VERTICAL SHIP LAP CEDAR SIDING, BEAUMAIN MOORE TEAK STAIN #23
 - SEMI-SOLID STAIN
 - CMG CORRUGATED METAL SIDING, MATTE BLACK
 - HARD ALUMINUM CLAD WINDOWS, ASPEN MOSS
 - ARK MOSS 7" STONE VENEER AT PREHPLAGE



KELLER CABIN SCHEME C

- KELLER SCHEME C, COLOR PALETTE**
- ASPHALT SHINGLES, HERITAGE
 - PREMIUM RUSTIC BLACK
 - VERTICAL SHIP LAP CEDAR SIDING, BEAUMAIN MOORE TEAK STAIN #23
 - AMBERSI GRAY
 - CMG CORRUGATED METAL SIDING, CHARCOAL
 - HARD ALUMINUM CLAD WINDOWS, JET BLACK
 - ARK MOSS 7" STONE VENEER

NOT FOR CONSTRUCTION

SITE PLAN SUBMITAL TRACT X

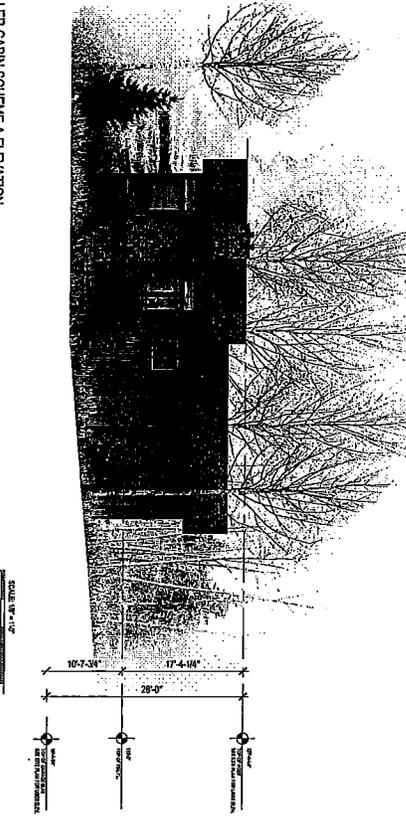
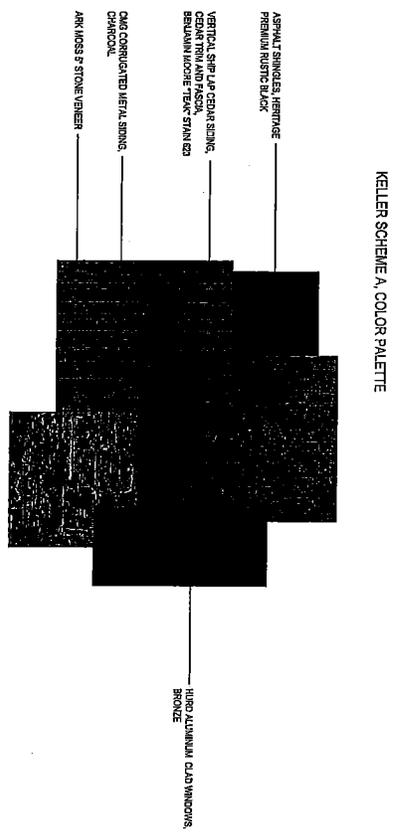
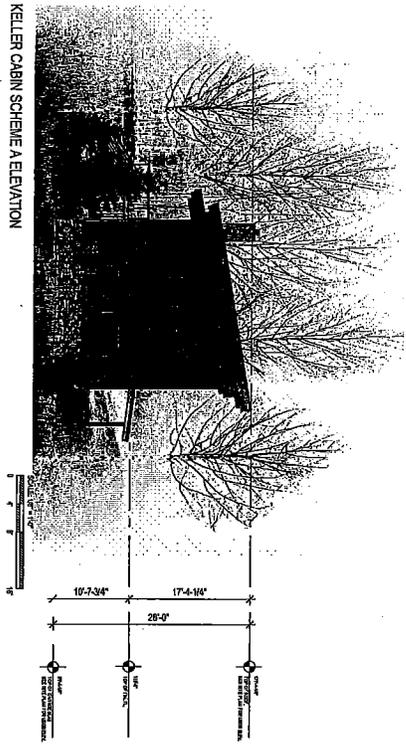
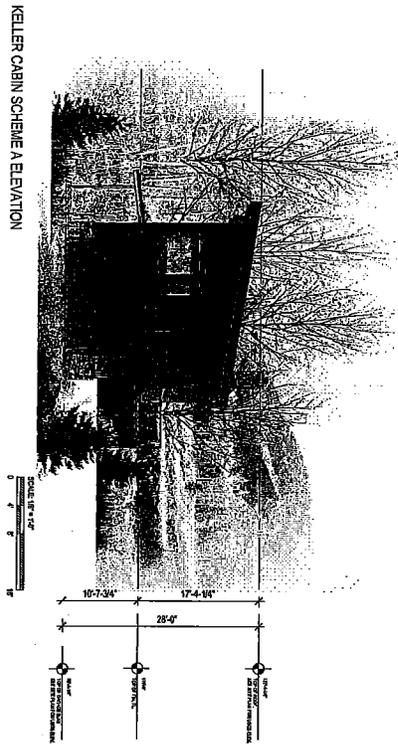
SILVERTHORNE, COLORADO 80498

2019 E 17th Avenue
 Denver, CO 80202
 CDM@ARCHICOM



OWNER:
 EVERETT LAND
 HOLDINGS LLC
 5000
 SILVERTHORNE, CO
 80498
 970-252-5591

DATE:	1ST SUBMITAL
1/10/2020	
SHEET TITLE:	
SHEET NUMBER:	



NOT FOR CONSTRUCTION

DATE:	1/17/2015
DESIGNER:	GRANIK ARCHITECT
DRAWN BY:	JB, GB, MT
CHECKED BY:	MT
SHEET NUMBER:	

OWNER:
 ERNST AND
 ERNST
 55 ADAMS AVE.
 SILVERTHORNE, CO
 80498

SITE PLAN SUBMITAL TRACT X
 SILVERTHORNE, COLORADO 80498

2199 E. 17th Avenue
 Denver, Colorado 80202
 724.577.2012
 GRANIKARCH.COM



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Town of Silverthorne
Council Agenda Memorandum

TO: Mayor and Town Council
THRU: Ryan Hyland, Town Manager
FROM: Susan Schulman, Executive Assistant to the Town Manager *SS*
DATE: April 8, 2016 for Meeting of April 13, 2016
SUBJECT: Town of Silverthorne and Lake Dillon Theatre Company Interim
Funding Agreement

Information for this agenda item was not ready at time of printing. Council will receive this information before the April 13, 2016 Town Council Meeting.

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Town of Silverthorne
Council Memorandum

TO: Mayor Bruce Butler and Town Council
THRU: Ryan Hyland, Town Manager ,
Mark Leidal, Assistant Town Manager
FROM: Bill Linfield, Public Works Director 
DATE: April 6, 2016
SUBJECT: Silverthorne Performing Arts Complex, Construction Contract
Approval, Resolution No. 2016-11

SUMMARY: Staff is recommending Council approve the Guaranteed Maximum Price Construction Contract with Adolfsen & Peterson Construction (A&P) for the Silverthorne Performing Arts Complex (SPAC) project by approving Resolution No. 2016-11. This is a Cost Plus Fee with a Guaranteed Maximum Price (GMP). The GMP with A&P is in the amount of \$8,150,595.00. Combined with additional FF&E costs, owner contingencies, permit fees, and additional materials testing, the anticipated total project cost is \$8,990,083.

DISCUSSION: In 2015 Town Council authorized Staff to contract with the combined team of A&P and Oz Architects to design and construct the new SPAC to house the Lake Dillon Theater Company (LDTC). The design is now complete and the final plans are being submitted for a Building Permit. Final bidding has been completed for all subcontractor trades and the final GMP has been prepared. Town Staff and the LDTC Staff have reviewed the numbers in great detail. The final Guaranteed Maximum Price Construction Contract (CONTRACT) has been prepared and approved by the Town Attorney. The project has received final site plan approval. Construction will commence as soon as Council approves this final CONTRACT. A Certificate of Occupancy (CO) is anticipated by March 1, 2017. Some landscaping and site work will come after the CO is issued, but the building will be complete and in use for the summer of 2017.

In addition to the GMP with A&P, a variety of FF&E items (\$624,615) (often described as things that would fall out if the building were turned upside down) will be purchased directly by either the Town or LDTC (saving money over having A&P purchase these items and adding insurance and overhead and profit), as well as an owners contingency (\$149,873), permit fees (\$40,000), additional material testing during construction (\$25,000). These items added to the GMP with A&P total \$8,990,083.

There are a few items currently not included in the project we are awarding, however we may be able to add these back out of the Owners Contingency as the project moves forward. These include the walk in cooler, plaza snowmelt, movie wall and balcony, and final parking lot paving, among others. We anticipate releasing portions of the Owner Contingency as the project progresses and as we become more comfortable that unknown conditions are not arising which the Owner Contingency would cover.

STAFF RECOMMENDATION: Staff recommends approval of Resolution 2016-11, a Resolution authorizing the Town Manager to sign the contract with Adolfson & Peterson for construction of the Silverthorne Performing Arts Complex in the amount of \$8,150,595.00

PREVIOUS COUNCIL ACTION: Council previously authorized staff to proceed with final design by hiring A&P and Oz Architects. Council also authorized Staff go as high as \$9 million as the budget for this portion of the work, including the design work. Staff is now providing Council with the Contract for construction of this project.

ATTACHMENTS: Resolution 2016-11

TOWN OF SILVERTHORNE, COLORADO
Resolution No. 2016-11

A RESOLUTION Authorizing the Town Manager to sign the Contract with Adolfson & Peterson for the construction of the Silverthorne Performing Arts Complex with a Guaranteed Maximum Price not to exceed \$8,150,595.00.

WHEREAS, the Town of Silverthorne, Colorado, has funded this project in the 2016 budget, and

WHEREAS, the Town of Silverthorne, Colorado, has allocated funds from its budget for the costs of the project, and

WHEREAS, the Town Attorney has reviewed and approved this contract,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SILVERTHORNE THAT:

The Town Manager is authorized to sign the contract for this project.

INTRODUCED, READ AND ADOPTED ON THE ____ DAY OF _____, 2014.

TOWN COUNCIL
TOWN OF SILVERTHORNE, COLORADO

By: _____
Bruce Butler – Mayor, Town of Silverthorne

Attest:

By _____
Michele Miller, Town Clerk

INTRODUCED, READ AND ADOPTED ON THE ____ DAY OF _____,
2016.

Town of Silverthorne
Council Agenda Memorandum

To: Mayor and Town Council
From: Donna Braun, Finance Director
Thru: Ryan Hyland, Town Manager
Date: April 7, 2016 for meeting of April 13, 2016
Subject: Ordinance# 2016-04 – 2016 Appropriations Ordinance – 1st Reading

SUMMARY:

The Town Council is asked to consider Ordinance No. 2016-04, an appropriations ordinance amending the 2016 budget to allow for the adjustment to revenues and expenditures as related to operations, capital projects and transfers between funds.

PREVIOUS COUNCIL ACTION:

The Town's Charter allows for additional appropriations by ordinance during the fiscal year for adjustments required of the Town. Note that the Ordinance complies with the Charter regulation Section 8.7 in that "the additional appropriations do not exceed the amount by which actual and anticipated revenues of the year and prior year available cash exceed the expenditures as estimated in the budget" (updated long range plans, Exhibit B, are provided whereby the 2016 budget column reflects the requested appropriations.)

BACKGROUND:

Town staff has had the opportunity to review the 2015 actual revenues and expenditures for any items/projects that were not completed in 2015, which need to be carried forward into 2016. A number of additional changes to the 2016 budget have been proposed. An explanation of Exhibit A is as follows:

General Fund (GF)

General Fund Revenues.

- As of the end of 1st quarter 2016, it's becoming apparent that approximately 30 additional residential building projects beyond the budgeted 25 residential projects will become a reality in 2016. The Rivers Edge, Angler Mtn and South Maryland Creek projects have and will be submitting for building related permits estimated to generate **\$240,000** in additional permit revenues.
- The gymnastic program will generate **\$7,800** in revenues from their annual meet hosted at the recreation center plus prior year revenues. The revenues will be used to purchase replacement gymnastic equipment.
- The Public Safety department has received grants for new equipment in the amount of **\$2,500** plus the LEAF (DUI enforcement) grant is higher than budgeted and needs to be increased by **\$10,000**.
- Higher than budgeted utility TAP sales will generate additional transfers from the Water and Sewer Funds in the amount of **\$51,300**.

Town of Silverthorne
Council Agenda Memorandum

General Fund Expenditures

Administrative Services:

- The human resource program is in need of additional administrative help. A part-time position is being added at an estimated cost of **\$15,000**.
- Upper management retirements will require extra funding for recruitment. **\$12,000**.
- Adding the payroll time entry module, higher employee counts and new Affordable Health Care reporting requirements have increased the Ascentis monthly software support costs. **\$15,000**.
- Arts – Arts Committee funds - **\$10,000**, Sunset on the Summit July Concert Series - **\$40,000** and **\$5,000** in 2015 funds to complete the arts strategic plan.
- The Summit County Youth & Family department is continuing an education program that will focus on youth and marijuana use. The program has requested the Town funding the program at a cost of **\$5,333**.

Public Safety:

- Upper management recruitment will require extra funding for recruitment. **\$20,000**.
- The 2016 Communication Center budget is **\$20,000** more than necessary.
- Equipment – The department received a grant (**\$2,500**) for DUI related equipment and equipment ordered (**\$4,150**) during 2015 was not received until 2016 and requires to be carry forward to 2016.

Public Works:

- 2015 electrical activity didn't get invoiced until 2016. Carry forward to 2016 - **\$3,000**.

Community Development:

- As of the end of 1st quarter 2016, it's becoming apparent that approximately 30 additional residential building projects beyond the budgeted 25 residential projects will become a reality in 2016. The Rivers Edge, Angler Mtn and South Maryland Creek projects have and will be submitting for building related permits which will require Summit County building review and inspection services. We expect that it will require **\$120,000** in additional costs.

Recreation & Culture:

- 2015 electrical activity didn't get invoiced until 2016. Carry forward to 2016 - **\$1,500**.
- The fitness and gymnastic programs have developed an equipment replacement program that will now be accounted for within the General Fund. The assets cost less than \$5,000 otherwise they'd be included in the Sales Tax CIP AMP program. Fitness will replace **\$7,696** in equipment and gymnastics **\$6,400**.

Sales Tax CIP Fund

Sales Tax CIP Fund Revenues

- In February, the Town completed lease/purchase financing on two plow trucks. The trucks were supposed to have been purchased and financed in 2015. However, the plows and financing were not completed until 2016. The Town financed and received **\$417,416** to pay for the trucks.
- Construction of Segment 6 of the trail has been delayed due to easement issues. The Town will not be financing **\$1.5M** as budgeted this year. Due to the

Town of Silverthorne
Council Agenda Memorandum

construction delay, the Development Excise Tax transfer will be reduced by **\$200,000**. Other expenditure related to the trail will continue.

Sales Tax CIP Fund Expenditures

Budget adjustments to the Sales Tax CIP Expenditures include:

Carry Forward Projects from 2015:

- Pool Pak – Construction - **\$3,180**
- Fleet – complete the plow trucks outfit - **\$33,728**

Additions and deletions to the Fund include:

- Communication Center Capital – The November 2014 general election included a ballot question that increased the County mill levy to provide funding for the emergency communication. The mill levy revenue is being used towards the County Communication Center. This additional revenue allows the Communication Center to reduce costs on the agencies, such as the Town, that pay into the Communication Center. The reduction to the Town amounts to **\$10,835**.
- Construction of Segment 6 of the trail has been delayed due to easement issues. The Town will not be constructing the trail this year. Reduce the budget by **\$1.759M**.
- As the Town and Lake Dillon Theater Company continue to work toward the construction of the Performing Arts Center (PAC), additional costs are becoming apparent. The amount of utility TAPS is higher than budgeted and the Town will need to expend funds to remove additional berms, highway access improvements and irrigation systems for the lawn. These additional items will add **\$99,300** to the budget.
- The \$4.5M financing needed for the PAC construction will require the services of a financial advisor, bond attorney and other minor costs. It's estimated those will cost **\$50,000**.
- The 2016 lease/purchase financing for the plow trucks will add **\$44,015** in debt payments this year.

Development Excise Tax Fund

Development Excise Tax Revenues

Budget adjustments to the Development Excise Tax Fund Revenues include:

- As of the end of 1st quarter 2016, it's becoming apparent that approximately 30 additional residential building projects beyond the budgeted 25 residential projects will become a reality in 2016. The Rivers Edge, Angler Mtn and South Maryland Creek projects have and will be submitting Excise Tax revenues estimated to be **\$120,000**.

Development Excise Tax Expenditures

Budget adjustments to the Development Excise Tax Fund Expenditures include:

- Carry forward **\$18,750** of unspent 2015 Cottonwood Public Works shop design and engineering expenses.

Town of Silverthorne
Council Agenda Memorandum

- Carry forward **\$5,418** of unspent 2015 Transportation Study funds to complete the study.
- Adding an additional pickup truck for the parks program. **\$35,000.**
- Construction of Segment 6 of the trail has been delayed due to easement issues. Due to the construction delay, the Development Excise Tax transfer will be reduced by **\$200,000**. Other expenditure related to the trail will continue.

5A Housing Fund

5A Housing Fund Revenues

Budget adjustments to the 5A Housing Fund Revenues include:

- As of the end of 1st quarter 2016, it's becoming apparent that approximately 30 additional residential building projects beyond the budgeted 25 residential projects will become a reality in 2016. The Rivers Edge, Angler Mtn and South Maryland Creek projects have and will be submitting 5A Impact Fee revenues estimated to be **\$60,000**.

5A Housing Fund Expenditures

Budget adjustments to the 5A Housing Fund Expenditures include:

- The Town will be participating in a housing assessment study with other Summit County governments. Our portion should cost approximately **\$5,000**.

Insurance Claims Internal Service Fund

Insurance Claims Fund Revenues

Budget adjustments to the Insurance Claims Fund Revenues include:

- The Town no longer self-funds the short-term disability benefit. Reduce claim revenues by **\$19,000**.

Insurance Claims Fund Expenses

Budget adjustments to the Insurance Claims Fund Expenses include:

- The Town no longer self-funds the short-term disability benefit. Reduce claim expenses by **\$15,000**.

Water Fund

Water Fund Revenues

Budget adjustments to the Water Fund Revenues include:

- As of the end of 1st quarter 2016, it's becoming apparent that approximately 30 additional residential building projects beyond the budgeted 25 residential projects will become a reality in 2016. The Rivers Edge, Angler Mtn and South Maryland Creek projects have and will be submitting Water Tap Fee revenues estimated to be **\$222,000**.

Town of Silverthorne
Council Agenda Memorandum

Water Fund Expenses

Budget adjustments to the Water Fund Expenses include:

- Carry forward **\$4,500** of unspent 2015 Ptarmigan generator project expenses.
- Carry forward **\$18,750** of unspent 2015 Cottonwood Public Works shop design and engineering expenses.
- Higher than budgeted utility TAP sales will generate additional transfer to the General Fund in the amount of **\$33,300**.

Sewer Fund

Sewer Fund Revenues

Budget adjustments to the Sewer Fund Revenues include:

- As of the end of 1st quarter 2016, it's becoming apparent that approximately 30 additional residential building projects beyond the budgeted 25 residential projects will become a reality in 2016. The Rivers Edge, Angler Mtn and South Maryland Creek projects have and will be submitting Water Tap Fee revenues estimated to be **\$180,000**.

Sewer Fund Expenses

Budget adjustments to the Sewer Fund Expenses include:

- Carry forward **\$37,500** of unspent 2015 Cottonwood Public Works shop design and engineering expenses.
- The South Maryland Creek Ranch project will require the Town to pay for our portion of the new forcemain which is estimated to cost **\$220,000**.
- Higher than budgeted utility TAP sales will generate additional transfer to the General Fund in the amount of **\$18,000**.

Joint Sewer Authority Fund

Budget adjustments to the JSA Fund Expenses include:

Additions to the Fund include:

- Digester Blower – **\$25,000**
- Tertiary Floor - **\$14,000**

CURRENT ISSUES & FINANCIAL IMPLICATOINS

The enclosed Long Range Plans (Exhibit B) reflect the additional items and reductions of prior budgeted items of this Appropriation Ordinance. The Town continues to be in a financial position whereby funding the items identified in this Ordinance is possible. Unreserved fund balances are being used to accommodate additional projects for this year. In capital related funds, some available fund balances (cash) is used to address one-time capital related projects.

RECOMMENDATION:

Staff recommends approval of Ordinance No. 2016-04 on first reading.

Town of Silverthorne
Council Agenda Memorandum

PROPOSED MOTION:

"I MOVE TO ADOPT ORDINANCE NO. 2016-04 ON FIRST READING, AN ORDINANCE AMENDING THE 2016 BUDGET AS PRESENTED."

ATTACHMENTS:

1. Ordinance #2016-04
2. Exhibit A – Appropriation breakdown
3. Exhibit B – Updated Long Range Plans for Funds

**TOWN OF SILVERTHORNE, COLORADO
ORDINANCE NO. 2016-04**

AN ORDINANCE AMENDING THE 2016 BUDGET RECOGNIZING ADDITIONAL GENERAL FUND REVENUES OF \$311,600, APPROPRIATING GENERAL FUND EXPENDITURES OF \$247,579, RECOGNIZING A DECREASE IN SALES TAX CIP FUND REVENUES OF \$1,282,584, DECREASING SALES TAX CIP FUND EXPENDITURES BY \$1,539,612, RECOGNIZING ADDITIONAL DEVELOPMENT EXCISE TAX FUND REVENUES BY \$120,000, DECREASING DEVELOPMENT EXCISE TAX FUND EXPENDITURES BY \$140,832, RECOGNIZING ADDITIONAL HOUSING 5A FUND REVENUES OF \$60,000, APPROPRIATING 5A HOUSING FUND EXPENDITURES BY \$5,000, RECOGNIZING A DECREASE IN INSURANCE CLAIMS FUND REVENUES OF \$19,000, DECREASING INSURANCE CLAIMS FUND EXPENSES BY \$15,000, RECOGNIZING ADDITIONAL WATER FUND REVENUES OF \$222,000, APPROPRIATING WATER FUND EXPENSES OF \$56,550, RECOGNIZING ADDITIONAL SEWER FUND REVENUES OF \$180,000, APPROPRIATING SEWER FUND EXPENSES OF \$275,500, AND APPROPRIATING JOINT SEWER AUTHORITY FUND EXPENSES OF \$39,000.

WHEREAS, in accordance with Section 8.7 of the Silverthorne Home Rule Charter the Council may make additional appropriations by ordinance during the fiscal year; and

WHEREAS, the Town Manager has certified that additional funds are available for appropriations in each fund from actual and anticipated revenues of the current year and prior year cash reserves; and

WHEREAS, the Town Council is advised that certain revenues, expenditures and transfers must be approved by ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF SILVERTHORNE, COLORADO THE FOLLOWING:

Section 1:

Upon the Town Manager's certification that there are current year revenues available for appropriation in the General Fund, Sales Tax Capital Improvements Project Fund, Development Excise Tax Fund, 5A Housing Fund, Insurance Claims Fund, Water Fund, Sewer Fund and Joint Sewer Authority Fund and the Town Council hereby makes supplemental appropriations as itemized in Exhibit "A" attached hereto.

Section 2:

The Town Council hereby authorizes and directs the Town Manager to enter into such contracts and execute such documents on behalf of the Town as may be necessary and customary to expend the funds hereby appropriated for all operations, capital projects and debt within this budget as amended in accordance with the requirements of the Home Rule Charter and the Town's Financial Policies.

Section 3:

The adoption of this Ordinance will promote the health, safety and general welfare of the Silverthorne community.

Section 4:

If any provision of this Ordinance or portion thereof is held by a court of competent jurisdiction to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect any other provision which can be given effect without the invalid portion.

Section 5:

All prior ordinances, resolutions, or other acts, or parts thereof, by the Town of Silverthorne in conflict with this Ordinance are hereby repealed, except that this repealer shall not be construed to revive any previously repealed or expired act, ordinance or resolution, or part thereof.

Section 6:

This Ordinance shall be effective following the adoption by Section 4.5 of the Home Rule Charter.

INTRODUCED, READ, APPROVED ON FIRST READING THE 13th DAY OF APRIL, 2016.

READ AND ADOPTED ON SECOND AND FINAL READING AFTER CONDUCTING A PUBLIC HEARING ON THE 27TH DAY OF APRIL, 2016.

TOWN COUNCIL

BY: _____
Bruce Butler, Mayor

ATTEST:

BY: _____
Michele Miller, Town Clerk

Approved on first reading:	_____	2016
Published by title only on first reading:	_____	2016
Approved on second reading:	_____	2016
Published by title only on second reading:	_____	2016

Town of Silverthorne, CO
Ordinance No. 2016-04
Exhibit A

GENERAL FUND	Account #	Amount
<u>Recognize General Fund Revenues</u>		
Licenses & Permits		
Building Permits	01-51-0000-63045	180,000
Plumbing Permits	01-51-0000-63046	15,000
Mechanical Permits	01-51-0000-63047	45,000
Charges for Services		
Gymnastics Proceeds	01-71-0000-69081	7,800
Misc Income		
LEAF Grants	01-31-0000-69030	10,000
Other Grants - Public Safety	01-31-0000-69033	2,500
Other Sources		
Transfer in from Water Fund	01-96-0000-76041	33,300
Transfer in from Sewer Fund	01-96-0000-76042	18,000
Total Additional General Fund Revenue		\$ 311,600
<u>Appropriate General Fund Expenditures</u>		
Administrative Services		
Wages & Benefits - Part Time HR - GG	01-11-1110-80200	15,000
Software Support - HR/ACA/Time Support - GG	01-11-1110-82752	15,000
Other Professional Fees - Recruiting - GG	01-11-1110-81990	12,000
Arts Committee - TC	01-11-1120-82991	10,000
Civic Participation - MJ Contribution - TC	01-11-1120-84002	5,333
LDTC - Sunset on the Summit Concerts - TC	01-11-1120-84005	40,000
Other Professional Fees - 2015 Carry Fwd - Arts Strategic Plan - Mgr	01-11-1130-81990	5,000
Public Safety		
Other Professional Fees - Recruiting - PS	01-31-3110-81990	20,000
Communication Center - Operations - PS	01-31-3110-82610	(20,000)
Equipment & Related - 2015 Carry Fwd - PS	01-31-3110-83200	4,150
Grant Funded Supplies - PS	01-31-3110-83995	2,500
Public Works		
Building Maintenance - 2015 Carry Fwd - PW	01-41-4120-82750	3,000
Community Development		
Other Professional Fees - Summit City Inspections - CD	01-51-5150-81990	120,000
Recreation & Culture - Recreation Center		
Other Maintenance - 2015 Carry Fwd - RC	01-71-7110-82790	1,500
Fixed Assets - Fitness - RC	01-71-7130-86110	7,696
Fixed Assets - Gymnastics - RC	01-71-7150-86111	6,400
Total Additional General Fund Expenditures		\$ 247,579
<u>SALES TAX CIP FUND</u>		
<u>Recognize Sales Tax CIP Fund Revenues</u>		
Proceeds from Lease/Purchase	11-70-0000-70005	417,416
Financing Proceeds - Trail	11-70-0000-70006	(1,500,000)
Transfer from Development Excise Tax Fund	11-96-0000-76022	(200,000)
Total Additional Sales Tax CIP Fund Revenue		\$ (1,282,584)

Town of Silverthorne, CO
Ordinance No. 2016-04
Exhibit A

<u>Appropriate Sales Tax CIP Fund Expenditures</u>		
Communication Center Capital	11-31-31110-82160	(10,835)
Trails Construction	11-41-4130-82416	(1,759,000)
Performing Arts Center - Town	11-74-7410-82416	99,300
Performing Arts Center Debt Issuance		50,000
AMP - Rec Center Bldg - 2015 Carry Fwrd - Pool Pak	11-97-7110-97072	3,180
AMP - Fleet - 2015 Carry Fwrd - Plow Trucks	11-97-7110-97071	33,728
Lease/Purchase Debt Payment	11-90-9001-89100	44,015
Total Additional Sales Tax CIP Fund Expenditures		\$ (1,539,612)
DEVELOPMENT EXCISE TAX FUND		
<u>Recognize Development Excise Tax Revenues</u>		
Development Excise Tax	22-22-0000-60012	\$ 120,000
Total Additional Development Excise Tax Fund Revenue		\$ 120,000
<u>Appropriate Development Excise Tax Expenditures</u>		
Public Works Cottonwood Building - 2015 Carry Fwrd	22-41-4110-87045	\$ 18,750
Transportation Study - 2015 Carry Fwrd	22-41-4160-82415	5,418
Additional Parks PU Truck	22-41-4140-86300	35,000
Transfer out to Capital CIP Fund	22-98-0000-98011	(200,000)
Total Additional Development Excise Tax Fund Expenditures		\$ (140,832)
HOUSING 5A SPECIAL REVENUE FUND		
<u>Recognize Housing 5A Fund Revenues</u>		
5A Impact Fee	23-23-0000-64500	\$ 60,000
Total Additional Housing 5A Fund Revenue		\$ 60,000
<u>Appropriate Housing 5A Fund Expenditures</u>		
Housing Study	23-98-0000-98022	\$ 5,000
Total Additional Housing 5A Fund Expenditures		\$ 5,000
INSURANCE CLAIMS INTERNAL SERVICE FUND		
<u>Recognize Insurance Claim Fund Revenues</u>		
Short-Term Disability Premiums	52-53-0000-64554	\$ (19,000)
Total Additional Insurance Claim Fund Revenues		\$ (19,000)
<u>Appropriate Insurance Claim Fund Expenses</u>		
Short-Term Disability Claims	52-53-5310-82685	\$ (15,000)
Total Additional Housing 5A Fund Expenditures		\$ (15,000)

Town of Silverthorne, CO
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Exhibit A

WATER FUND		
<u>Recognize Water Revenues</u>		
Tap Fees - Capital	41-46-0000-66000	\$ 222,000
Total Additional Water Fund Revenues		\$ 222,000
<u>Appropriate Water Expenses</u>		
Other Fixed Assets - 2015 Carry Fwrd - Ptarmigan generator	41-42-4210-86990	\$ 4,500
Cottonwood Utility Shop - 2015 Carry Fwrd - Design & Engineering	41-46-4610-86547	18,750
Transfer to General Fund	41-98-0000-98001	33,300
Total Additional Water Fund Expenses		\$ 56,550
SEWER FUND		
<u>Recognize Sewer Revenues</u>		
Tap Fees - Capital	42-47-0000-66000	\$ 180,000
Total Additional Sewer Fund Revenues		\$ 180,000
<u>Appropriate Sewer Expenses</u>		
Cottonwood Utility Shop - 2015 Carry Fwrd - Design & Engineering	42-47-4710-86547	\$ 37,500
Sewer Lines - Maryland Creek Forcemain	42-98-0000-98041	220,000
Transfer Out from Sewer Fund	42-98-0000-98001	18,000
Total Additional Sewer Fund Expenses		\$ 275,500
JSA FUND		
<u>Appropriate JSA Expenses</u>		
Other Fixed Assets - AMP - Digester Blower	63-45-4510-86990	\$ 25,000
Maintenance Plant - AMP - Tertiary Floor	63-45-4510-86210	14,000
Total Additional JSA Fund Expenses		\$ 39,000

	REVENUES		REVENUES		REVENUES		REVENUES		REVENUES		REVENUES		REVENUES		REVENUES			
	2012 Act	2013 Act	2014 Act	2015 Bud	2015 Act	2016 Bud	2017	2018	2019	2012 Act	2013 Act	2014 Act	2015 Bud	2015 Act	2016 Bud	2017	2018	2019
Taxes	6,288,146	6,924,802	7,461,463	7,757,950	7,971,892	8,064,969	8,183,437	8,303,715	8,425,832									
Licenses & Permits	232,596	488,217	442,276	422,533	533,437	551,533	311,533	311,533	311,533									
Charges for Services	1,974,088	2,073,093	2,183,215	2,433,509	2,556,717	2,327,238	2,380,115	2,424,629	2,469,790									
Fines	83,922	124,730	102,943	125,000	110,966	125,000	125,000	125,000	125,000									
Interest	28,503	15,170	11,759	12,266	13,821	93,378	184,390	188,614	189,892									
Miscellaneous	115,829	156,303	178,659	70,000	98,396	64,500	52,000	52,000	52,000									
REVENUES	8,723,085	9,782,315	10,380,316	10,821,258	11,285,228	11,226,618	11,236,476	11,405,491	11,574,047									
OTHER SOURCES																		
BRWF Admin Fees	140,319	141,524	143,916	145,405	145,556	145,923	146,215	151,870	157,682									
Water/Sewer Tsfes	303,240	409,375	376,288	368,638	395,718	384,273	356,223	360,660	372,414									
Proceeds from Sale of Land	-	-	1,115,000	-	-	-	-	-	-									
Housing Reimbursement	-	-	269,522	-	-	-	-	-	-									
TOTAL REVENUES	9,166,643	10,333,214	12,285,042	11,335,302	11,826,502	11,756,814	11,738,913	11,918,021	12,104,142									
EXPENDITURES																		
Administrative Services	1,507,232	2,010,796	1,921,932	2,319,075	2,177,365	2,622,306	2,609,774	2,635,212	2,471,225									
Public Safety	1,726,112	1,777,197	1,827,666	1,906,655	1,718,650	1,980,078	2,002,998	2,060,802	2,126,987									
Public Works	2,126,862	2,120,050	2,274,968	2,615,830	2,259,466	2,769,223	2,812,612	2,894,370	2,978,482									
Community Develop.	676,672	750,395	844,267	790,248	758,949	944,642	845,414	864,904	885,126									
Recreation & Culture	2,577,156	2,666,719	2,781,363	3,123,254	2,973,466	3,210,570	3,327,327	3,420,128	3,520,973									
EXPENDITURES	8,614,034	9,325,157	9,650,196	10,755,062	9,887,897	11,526,819	11,598,125	11,875,417	11,982,793									
OTHER USES	252,888	3,450,983	801,790	460,000	360,000	1,500,000	-	-	-									
TOTAL EXPENDITURES	8,866,922	12,776,140	10,451,986	11,215,062	10,247,897	13,026,819	11,598,125	11,875,417	11,982,793									
INC (DEC) FUND BAL.	299,721	(2,442,927)	1,833,055	120,240	1,578,605	(1,270,005)	140,788	42,604	121,349									
PRIOR FUND BALANCE	6,147,886	6,447,607	4,004,681	5,837,736	5,837,736	7,416,342	6,146,337	6,287,125	6,329,729									
CURRENT FUND (less c/ward)	6,447,607	4,004,681	5,837,736	5,957,977	7,416,342	6,146,337	6,287,125	6,329,729	6,451,078									
RESERVE TARGET	4,307,017	4,662,579	4,825,098	5,377,531	4,943,948	5,763,409	5,799,063	5,937,708	5,991,397									
AVAILABLE FUND BAL.	2,140,590	(657,898)	1,012,638	580,446	2,472,393	382,928	488,062	392,021	459,682									

	2012 Act	2013 Act	2014 Act	2015 Bud	2015 Act	2016 Bud	2017	2018	2019	2020	2021	2022	2023	2024
Exhibit B: Annual Payment	-	-	-	-	19,795	89,570								
Fleet L/P Debt Annual Payment	-	-	-	-	4,027,946	10,626,739								
TOTAL CAPITAL EXP.	1,885,154	3,556,189	2,722,423	4,130,504	4,027,946	10,626,739	688,074	3,293,177	4,259,527	3,549,787	4,616,003	4,407,981	4,379,318	4,224,541
INC / DEED CASH	949,031	(731,390)	398,536	(683,081)	(570,261)	168,411	(770,085)	(148,668)	(983,172)	(220,925)	(1,322,063)	(1,167,281)	(1,024,488)	(828,560)
INC / DEED FUND BALANCE	2012 Act	2013 Act	2014 Act	2015 Bud	2015 Act	2016 Bud	2017	2018	2019	2020	2021	2022	2023	2024
LESS CARRYFORWARDS & AMP	949,031	(731,390)	398,536	(683,081)	(570,261)	168,411	(770,085)	(148,668)	(983,172)	(220,925)	(1,322,063)	(1,167,281)	(1,024,488)	(828,560)
PRIOR FUND BALANCE	635,566	1,584,596	853,207	1,251,743	1,251,743	681,482	849,893	79,807	(68,861)	(1,052,032)	(1,272,958)	(2,595,021)	(3,762,301)	(4,786,789)
CURRENT FUND BALANCE	1,584,596	853,207	1,251,743	568,662	681,482	849,893	79,807	(68,861)	(1,052,032)	(1,272,958)	(2,595,021)	(3,762,301)	(4,786,789)	(5,615,349)
* Budget Columns "Current Cash" also deducts the prior years carry forwards)														
RESERVE TARGET	-	-	-	-	83,570	645,585	645,585	645,585	625,808	562,015	518,000	518,000	518,000	438,669
DEBT PAYMENT RESTRICTED	500,000	500,000	500,000	500,000	500,000	0	-	-	-	-	-	-	-	-
CAPITAL REPLACEMENT	126,669	68,455	68,455	68,455	68,455	68,455	68,455	68,455	68,455	68,455	68,455	68,455	68,455	68,455
RESTRICTED FOR WETLANDS/S/														
AVAILABLE FUND BALANCE	957,927	284,752	683,288	207	29,457	135,853	(634,233)	(782,901)	(1,746,295)	(1,903,428)	(3,181,476)	(4,348,756)	(5,373,244)	(6,122,473)

COLORADO

BUDGET A

TOWN OF SILVERTHORNE, COLORADO
DEVELOPMENT EXCISE TAX
LONG RANGE PLANS

	2012 Act	2013 Act	2014 Act	2015 Bud	2015 Act	2016 Bud	2017	2018	2019	2020	2021	2022	2023	2024
Revenues:														
Development Excise Tax	129,080	409,336	231,332	290,000	350,438	270,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
South Maryland Creek	-	-	-	-	-	-	125,000	-	-	-	-	-	-	-
Interest	4,827	3,471	2,927	15,655	2,910	24,531	43,103	29,246	34,624	37,162	42,777	48,560	54,517	60,653
5A Loan Repayment	134,000	162,500	205,000	21,000	21,000	-	-	-	-	-	-	-	-	-
Prior Year Carryfwd	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Revenue Total	267,907	575,307	439,259	326,655	374,348	294,532	318,103	179,246	184,624	187,162	192,777	198,560	204,517	210,653
Expenditures:														
Public Works														
Storage Building/New Shop	9,928	863	1,760	18,750	-	37,500	750,000	-	-	-	-	-	-	-
Traffic Master Plan	-	-	-	40,000	28,219	50,000	-	-	-	-	-	-	-	-
Additional Trackless	48,926	-	-	-	-	85,000	-	-	-	-	-	-	-	-
Additional PV Trucks	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other														
Trails	-	762,500	255,000	10,000	-	300,000	30,000	-	100,000	-	-	-	-	-
Loan to 5A Land	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditure Total	58,854	763,363	256,760	68,750	28,219	377,918	780,000	-	100,000	-	-	-	-	-
INC / DED FUND BALANCE	209,053	(188,056)	182,499	257,905	346,128	(83,386)	(461,897)	179,246	84,624	187,162	192,777	198,560	204,517	210,653
PRIOR FUND BALANCE	970,731	1,179,784	991,728	1,174,227	1,174,227	1,520,355	1,436,769	974,872	1,154,119	1,238,742	1,425,904	1,618,682	1,817,242	2,021,759
CURRENT FUND BALANCE	1,179,784	991,728	1,174,227	1,432,132	1,520,355	1,436,769	974,872	1,154,119	1,238,742	1,425,904	1,618,682	1,817,242	2,021,759	2,232,412

TOWN OF SILVERTHORNE, COLORADO
HOUSING 5A SPECIAL REVENUE FUND
LONG RANGE PLANS

BUDGET A

	2007 Act	2008 Act	2009 Act	2010 Act	2011 Act	2012 Act	2013 Act	2014 Act	2015 Bud	2015 Act	2016 Rev	2017	2018	2019
Revenues:														
Impact Fees	242,106	209,408	40,696	56,334	280,893	58,860	130,757	216,459	145,000	232,560	172,500	112,500	112,500	112,500
Sales Tax	253,051	273,858	234,339	230,643	227,863	243,209	257,693	272,148	282,030	294,155	298,000	303,960	310,039	316,240
Interest	9,476	15,734	2,962	1,001	770	373	208	172	727	479	3,642	27,264	37,822	48,804
Excise & Sewer Fund Advancement		2,000,000					0	0						
Revenue Total	504,633	2,499,001	277,897	287,978	509,525	302,442	388,658	488,778	427,757	527,193	474,142	443,724	460,362	477,544
Expenditures:														
General:														
SHA Administrative Fee	29,270	37,764	41,553	45,991	41,746	37,574	43,764	43,446	45,612	31,570	47,893	50,287	52,802	55,442
Housing Assessment/Consulting	5,000	25,598	-	1,267	1,075	70	17,725	635	1,500	1,005	65,000	1,500	1,500	1,500
Housing Loan Program		40,000	-	40,000	-	-	-	-	40,000	-	40,000	40,000	40,000	40,000
Housing Permits/Fees-Solorado			39,372											
Projects:														
Smith Ranch Land Purchase		2,700,000	22,866	4,511	-	-	-	-	42,000	42,000	-	-	-	-
Advancements - Excise & Sewer Fund			275,000	220,000	460,000	268,000	325,000	410,000						
Misc.	5,443	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditure Total	39,713	2,803,361	378,791	311,769	502,821	305,444	386,489	454,081	129,112	74,575	94,393	91,787	94,302	96,942
INC / DED FUND BALANCE	464,920	(304,361)	(100,894)	(23,791)	6,704	(3,002)	2,169	34,697	298,645	452,618	379,749	351,937	366,060	380,602
PRIOR FUND BALANCE	-	464,920	160,559	59,665	35,874	42,578	39,575	41,744	76,441	76,441	529,059	908,808	1,260,745	1,626,805
CURRENT FUND BALANCE	464,920	160,559	59,665	35,874	42,578	39,575	41,744	76,441	375,086	529,059	908,808	1,260,745	1,626,805	2,007,408

**TOWN OF SILVERTHORNE, COLORADO
HEALTH, DENTAL & SHORT-TERM DISABILITY INTERNAL SERVICE FUND
LONG RANGE PLANS**

	2012 Act	2013 Act	2014 Act	2015 Bud	2015 Act	2016 Bud	2017	2018	2019
Revenues:									
Medical	951,134	677,074	685,303	682,002	714,439	714,000	749,700	790,934	830,480
Dental	57,702	60,308	-	18,447	20,795	-	19,950	20,948	21,995
Short-Term Disability	20,836	18,613	17,937	700,449	735,193	0	769,650	811,881	852,475
Premiums - Claims Portion	1,029,672	755,995	703,240	1,000	841	1,000	1,000	1,000	1,000
Misc	5,278	1,106	752	200	295	200	8,883	8,755	8,774
Interest	273	865	661	-	-	-	-	-	-
Revenue Total	1,035,224	757,967	704,653	701,649	736,329	715,200	779,533	821,636	862,249
Expenditures:									
Medical Claims	1,026,634	715,829	611,821	525,000	566,261	708,750	744,188	781,397	820,467
Dental Claims	67,142	59,327	1,129	15,000	13,930	-	15,000	15,000	15,000
Short-term Disability Claims	15,631	16,759	15,770	23,500	14,877	23,500	23,500	23,500	23,500
Wellness Program	23,586	22,654	19,915	14,652	8,362	14,874	1,110	1,110	1,110
AHCA Fees	-	-	12,379	-	-	-	-	-	-
Expenditure Total	1,132,994	814,570	661,014	578,152	603,430	747,124	783,798	821,007	860,077
INC / DED FUND BALANCE									
	(97,770)	(56,603)	43,639	123,497	132,899	(31,924)	(4,265)	629	2,172
PRIOR FUND BALANCE									
	305,850	208,080	151,478	195,116	195,116	328,015	296,091	291,826	292,455
CURRENT FUND BALANCE									
	208,080	151,478	195,116	318,613	328,015	296,091	291,826	292,455	294,627

	REVENUES				EXPENDITURES				LONG RANGE PLANS									
	2012 Act	2013 Act	2014 Act	2015 Bnd	2012 Act	2013 Act	2014 Act	2015 Bnd	2017	2018	2019	2020	2021	2022	2023	2024		
Water User Charges	942,961	905,571	945,552	992,341	1,045,074	1,076,271	1,108,448	1,141,638	1,162,530	1,198,285	1,235,413	1,273,978						
Charge for Service	4,241	4,306	5,092	4,600	4,600	4,600	4,600	4,600	4,600	4,600	4,600	4,600						
Interest	4,849	3,000	3,827	17,691	43,063	27,639	25,475	23,442	21,560	22,497	23,426	23,912						
Miscellaneous Income	-	15,042	9,109	-	5,000	-	-	-	-	-	-	5,000						
TOTAL REVENUES	952,051	927,918	963,579	1,004,632	1,097,736	1,108,510	1,138,523	1,169,680	1,188,689	1,225,382	1,268,439	1,310,490						
Administrative (15% of revs)	142,808	139,188	144,537	150,695	164,660	166,276	170,779	175,452	178,303	183,807	190,266	196,573						
Personnel Services	302,788	312,868	325,183	365,037	411,052	423,251	435,860	448,936	462,404	476,276	490,565	505,282						
Professional Services	36,594	44,251	36,321	49,500	51,500	52,750	53,750	54,750	56,000	56,000	56,000	56,000						
Purchased Services	159,965	174,015	161,624	184,068	198,644	205,371	212,911	220,279	227,745	235,321	244,404	252,801						
Supplies	69,531	93,956	136,795	128,000	128,000	128,000	128,000	128,000	128,000	128,000	128,000	128,000						
Asset Management Plan	219,369	124,789	53,628	115,000	133,000	205,000	205,000	205,000	105,000	115,000	143,000	153,000						
OPERATING EXPENDITURES	931,055	889,068	858,087	990,300	1,086,857	1,180,649	1,206,300	1,232,418	1,157,453	1,194,404	1,252,235	1,291,656						
OTHER USES/TRANSFER	-	-	-	-	525,000	-	-	-	-	-	-	-						
TOTAL EXPENDITURES	931,055	889,068	858,087	990,300	1,611,857	1,180,649	1,206,300	1,232,418	1,157,453	1,194,404	1,252,235	1,291,656						
OPPR. INC/(DEC) CASH	20,997	38,851	105,492	14,982	(514,120)	(72,139)	(67,776)	(62,738)	31,237	30,977	16,204	18,834						
PRIOR CASH BALANCE	1,143,594	1,164,591	1,203,441	1,308,933	1,435,424	921,304	849,165	781,389	718,651	749,888	780,865	797,069						
CURRENT CASH	1,164,591	1,203,441	1,308,933	1,523,266	921,304	849,165	781,389	718,651	749,888	780,865	797,069	815,903						
OPERATING RES. TARGET	465,527	444,534	429,044	495,150	543,428	590,324	603,150	616,209	578,726	597,202	626,118	645,828						
AVAILABLE CASH	699,063	758,908	879,890	828,116	377,876	258,841	178,239	102,442	171,162	183,663	170,952	170,075						

Water Fund
Capital Projects Fund
4/7/2016

	REVENUES				2015 Bud	2015 Act	2016 Bud	2017	2018	2019	2020	2021	2022	2023	2024
	2012 Act	2013 Act	2014 Act	2015 Act											
Water Tap Fees	158,962	654,341	480,928	385,000	478,456	(607,000)	190,000	195,000	200,000	205,000	210,000	215,000	220,000	225,000	
Interest	4,299	3,133	1,000	3,859	216	3,014	13,340	13,275	14,836	16,564	18,464	20,540	22,796	25,238	
Misc Income	19,060	-	-	5,000	0	0	-	-	-	-	-	-	-	-	
Transfer in From Operations/Grants	-	-	-	0	0	0	(700,000)	-	-	-	-	-	-	-	
TOTAL CAPITAL REVENUES	182,321	657,474	481,928	393,859	478,673	410,014	903,340	208,275	214,836	221,564	228,464	235,540	242,796	250,238	
EXPENDITURES															
Administrative (15% of revs)	24,489	98,621	72,289	59,079	71,801	61,502	30,501	31,241	32,225	33,235	34,270	35,331	36,419	37,536	
Wells	248,476	2,110	173,847	100,000	88,665	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	
Water Line extension & replacement	13,990	-	-	50,000	79,411	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
Valve Trailer	-	-	-	55,000	57,946	-	-	-	-	-	-	-	-	-	
Utility Shop - Cottonwood	19,856	863	1,760	18,750	-	(37,500)	750,000	-	-	-	-	-	-	-	
Solar Garden	-	185,000	-	-	-	-	-	-	-	-	-	-	-	-	
Water Rights - Smith Ranch	-	-	-	-	-	25,000	-	-	-	-	-	-	-	-	
Water Rights/Old Dillon Resv.	157,003	60,481	1,028	-	1,089	-	-	-	-	-	-	-	-	-	
TOTAL CAPITAL EXPENDITURES	463,815	347,075	1,419,866	282,829	298,912	249,002	905,501	156,241	157,225	158,235	159,270	160,331	161,419	162,536	
CAPITAL INCREASE (DEC) CASH															
	(281,494)	310,399	(937,938)	110,030	129,761	161,012	(2,161)	52,034	57,611	63,330	69,195	75,209	81,377	87,702	
PRIOR CASH BALANCE	1,012,920	731,426	1,041,825	1,03,887	103,887	283,648	444,660	442,499	494,533	552,143	615,473	684,667	759,876	841,253	
CURRENT CASH	731,426	1,041,825	103,887	214,918	283,648	444,660	442,499	494,533	552,143	615,473	684,667	759,876	841,253	928,955	
AVAILABLE CASH	731,426	1,041,825	103,887	214,918	283,649	444,659	442,499	494,533	552,143	615,473	684,667	759,876	841,253	928,955	

Exhibit B
Sewer Fund
Capital Projects Fund
4/6/2016

	REVENUES				2015 BUD	2015 ACT	2016 BUD	2017	2018	2019	2020	2021	2022	2023	2024
	2012 Act	2013 Act	2014 Act	2015 BUD											
Sewer Tap Fees	130,307	539,984	362,286	287,600	388,122	330,000	155,000	160,000	165,000	170,000	175,000	180,000	185,000	190,000	
Opportunity Fees/Misc/Grants	-	-	-	-	-	-	350,000	-	-	-	-	-	-	-	
Interest	8,300	4,177	2,000	27,150	49,110	37,973	80,196	52,046	57,771	63,786	70,098	76,716	83,647	90,901	
Transfer in from O & M	-	700,000	-	-	-	-	-	-	-	-	-	-	-	-	
Advancement Payment from Water	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL CAPITAL REVENUES	138,607	1,244,161	364,286	314,750	393,032	367,973	585,196	212,046	222,771	233,786	245,098	256,716	268,647	280,901	
EXPENDITURES															
Administrative (10% of revs)	13,861	54,416	36,429	31,495	39,303	367,887	23,520	21,205	22,277	23,379	24,510	25,672	26,865	28,090	
Sewer Plant/Paper Expansion	-	1,064,190	-	37,500	-	75,000	1,500,000	-	-	-	-	-	-	-	
Utility Shop - Cottonwood	9,928	1,725	3,521	100,000	57,844	320,000	-	-	-	-	-	-	-	-	
Sewer Lines/Interceptors	-	-	8,553	-	-	-	-	-	-	-	-	-	-	-	
Advancement to Water Capital Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL CAPITAL EXPENDITURES	23,789	1,120,331	48,502	168,995	97,147	331,787	1,523,520	21,205	22,277	23,379	24,510	25,672	26,865	28,090	
OPERATING INCREASE (DEC) CASH															
	114,818	123,829	315,783	145,955	295,885	36,086	(938,324)	190,841	200,494	210,407	220,588	231,044	241,782	252,811	
PRIOR CASH BALANCE															
	1,786,786	1,901,604	2,025,433	2,341,217	2,391,217	2,637,102	2,673,187	1,734,863	1,925,705	2,126,199	2,336,606	2,557,194	2,788,239	3,030,021	
CURRENT CASH															
	1,901,604	2,025,433	2,341,217	2,487,112	2,657,102	2,673,187	1,734,863	1,925,705	2,126,199	2,336,606	2,557,194	2,788,239	3,030,021	3,282,832	

Blue River Waste Water Treatment Plant Fund
Asset Management Long Range Plans

REVENUES	2012 Act	2013 Act	2014 Act	2015 Bud	2015 Act	2016 Bud	2017	2018	2019	2020	2021	2022	2023	2024
	2012 Act	2013 Act	2014 Act	2015 Bud	2015 Act	2016 Bud	2017	2018	2019	2020	2021	2022	2023	2024
Entires - AMP														
Silverthorne	215,965	250,396	263,010	276,367	276,355	290,068	304,572	319,800	335,790	352,580	370,209	388,719	408,155	428,563
Dillon	109,279	114,479	120,246	126,353	126,302	132,617	139,248	146,210	153,520	161,197	169,256	177,719	186,605	195,935
Buffalo Mountain	118,454	108,857	114,341	120,148	120,100	126,105	132,410	139,030	145,982	153,281	160,945	168,992	177,442	186,314
Dillon Valley	61,327	56,358	59,197	62,204	62,178	65,287	68,552	71,979	75,578	79,357	83,325	87,491	91,866	96,459
Mesa Cortina	13,375	13,006	13,661	14,355	14,349	15,066	15,820	16,611	17,441	18,313	19,229	20,190	21,200	22,260
Interest	10,115	6,915	7,130	29,722	5,766	43,913	78,907	81,712	31,292	23,240	34,729	24,610	32,642	55,529
Grants/Contributions	-	2,128	434,702	898,632	920,299	-	-	-	-	-	-	-	-	-
Sales of Capital Assets/Misc	47,730	5,773	-	-	1,942	-	-	-	-	-	-	-	-	-
Transfer In From Other Fund	750,000	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	1,326,245	557,911	1,012,288	1,527,780	1,527,190	673,056	739,507	775,342	759,604	787,968	837,693	867,722	917,909	985,060
EXPENDITURES	2012 Act	2013 Act	2014 Act	2015 Bud	2015 Act	2016 Bud	2017	2018	2019	2020	2021	2022	2023	2024
Major Maintenance / AMP	774,562	766,005	718,801	1,985,000	1,348,126	884,000	646,000	2,456,000	1,028,000	405,000	1,175,000	600,000	155,000	235,000
Transfer Out to Other Capital	-	-	-	1,985,000	1,348,126	884,000	646,000	2,456,000	1,028,000	405,000	1,175,000	600,000	155,000	235,000
TOTAL EXPENDITURES	774,562	766,005	718,801	1,985,000	1,348,126	884,000	646,000	2,456,000	1,028,000	405,000	1,175,000	600,000	155,000	235,000
INCREASE (DECREASE) CASH	551,683	(208,093)	293,487	(457,220)	179,064	(210,944)	93,507	(1,680,658)	(268,396)	382,968	(337,307)	267,722	762,909	750,060
PRIOR CASH BALANCE	2,025,023	2,576,706	2,368,613	2,662,100	2,662,100	2,841,163	2,630,220	2,723,727	1,043,069	774,673	1,157,640	820,333	1,088,056	1,850,965
CURRENT CASH	2,576,706	2,368,613	2,662,100	2,204,880	2,841,163	2,630,220	2,723,727	1,043,069	774,673	1,157,640	820,333	1,088,056	1,850,965	2,601,025

Blue River Waste Water Treatment Plant Fund
Asset Management Long Range Plans

DETAIL	2012 Act	2013 Act	2014 Act	5														
				2015 Bud	2015 Act	2016 Bud	2017	2018	2019	2020	2021	2022	2023	2024				
Pump Room, Pumps & Motors	74,740	22,816	42,177	10,000		80,000	80,000											
Pumps Seum	-	-	96,060	80,000														
UV Disinfection	-	-	88,946	80,000														
E-A-Basin Rehab	-	-	50,000	50,000														
Valve replacement Pond Box	-	-	-	50,000														
Valve Replacement	-	-	-	30,000														
VFD Replacement	13,923	6,096	20,319	30,000		6,000	6,000											
Digester Rehab.	244,696	3,886	-	250,000		30,000	30,000											
Wetlands for Digester	-	-	-	60,000														
Nintrim Grant Project - Reg 85	-	29,285	246,494	250,000														
New MCC Secondary/MCC Upgrade	-	125,368	-	80,000		90,000	90,000											
Pavement/Security Gate	-	6,208	-	60,000		75,000	75,000											
Clairtrifloculator/thickener	-	-	-	400,000														
Solar Garden	-	369,538	-															
Centrifuge	361,916	30,000	-															
Remodeling/Painting/Floor Repair	30,678	8,590	69,710	185,000		60,000	60,000											
Bldg Maintenance/Domens/Roof	-	-	-															
Biosolids Storage Facility/HRV	-	-	-															
Collection System	-	-	-															
Pretreatment Upgrades	-	79,500	47,634	60,000		60,000	60,000											
Pond Related	-	-	-															
Paving/Sidewalks/Landscaping	-	-	21,775															
Process Equipment	38,489	-	85,054	60,000														
Vehicles/Heavy Equipment	-	-	632															
Security	-	-	-															
Odor Control /HYA	10,121	-	-	50,000														
Filter 3 & 8 Rehab	-	-	-															
Influent Box Bypass to Pond	-	-	-															
Clairfier #3 Rehab	-	-	-	150,000		200,000	200,000											
Controllogix Upgrade	-	-	-			1150,000	1150,000											
Discharge Relocate	-	-	-															
Copier	-	6,816	-							800,000								
Dormer Rebuild	-	73,100	-							10,000								
Other	-	4,803	-															
TOTAL	774,562	766,005	718,801	1,985,000	1,348,126	884,000	646,000	2,456,000	1,028,000	405,000	1,175,000	600,000	155,000	235,000				



DRAFT

**TOWN OF SILVERTHORNE
PLANNING COMMISSION MEETING MINUTES
APRIL 5, 2016 – 6:00 P.M.**

1. CALL TO ORDER – The meeting was called to order at 6:00 p.m., April 5, 2016, in the Council Chambers of the Silverthorne Town Hall, 601 Center Circle, Silverthorne, Colorado.

2. ROLL CALL – Commissioners present and answering Roll Call were: Susan Byers, Robert Kieber, Donna Pacetti, Tanya Shattuck, and Brian Wray. Jenny Gloudemans was absent. Staff attending tonight's meeting included: Matt Gennett, Planning Manager, and Melody Hillis, Planning Commission Secretary.

3. CONSENT CALENDAR – Tanya Shattuck made a motion to approve the March 15, 2016, Planning Commission minutes. Donna Pacetti seconded. The motion was approved by a vote of five to zero (5-0). Jenny Gloudemans was absent.

4. CITIZEN COMMENTS:

None.

5. ACTION ITEM: A. Preliminary Site Plan – Tract D. South Maryland Creek Ranch, Filing No. 1 \ 28585 State Highway 9.

Matt Gennett, Planning Manager presented the project. The Applicant's representative, Joanna Hopkins, is requesting approval of a Preliminary Site Plan for an 8,268 square foot private amenities center, named the 'Aspen House', for the SMCR development.

COMMISSIONER QUESTIONS:

Robert Kieber - Asked about the alternate motion.

Matt Gennett - Stated that it was something that the Planning Commission had asked for in prior meetings.

Tanya Shattuck - Used to have them for the past projects.

APPLICANT COMMENTS:

Joanna Hopkins - Development Director, Summit Sky Ranch, representing the Applicant. Gave an overview of the proposed Aspen House, and the proposed site plan. Requested approval.

PUBLIC COMMENT:

None.

COMMISSIONER COMMENTS:

Tanya Shattuck - Glad there is more parking, as it is limited at the Eagles Nest Community Center.

Joanna Hopkins - Wanted to make sure there was ample parking.

Brian Wray - Like the cul-de-sac.

Joanna Hopkins - Designed that so if there wasn't enough parking close in people could be dropped off and there is more parking further out.

Donna Pacetti - Will the Aspen House be divided into phases?
 Joanna Hopkins - No, plan to build all at once.
 Donna Pacetti - Confused about pages 201, 202 and 203 on the plans.
 Joanna Hopkins - Clarified pages 201, 202 and 203 and the levels.
 Donna Pacetti - Regarding the plant material, noted that there was wild raspberry and cat mint, both are very invasive plants. Those spread rapidly, and wondered if that was intended?
 Joanna Hopkins - The idea is minimal irrigation, those are both drought tolerant plants, thrive with little irrigation. Can't state exactly where those will be located, but will look into it. Would Planning Commission like the planting locations to be more defined at the Final Site Plan?
 Donna Pacetti - Just wanted to inform you of that, because of the way they spread, and cat mint propagates by seed.
 Tanya Shattuck - Isn't cat mint used for erosion purposes?
 Joanna Hopkins - Works well in areas of little water and want to get plants established.
 Donna Pacetti - Love the design, the colors and windows on the East side, really attractive.
 Brian Wray - Looks good.
 Susan Byers - What is the size of the pool?
 Joanna Hopkins - Not an Olympic size pool, approximately 80,000-gallon pool.
 Brian Wray - Is there augmentation of the pool, or is there water rights?
 Joanna Hopkins - Have entered into a water service agreement with the Town of Silverthorne, itemizes all the water rights, we will provide all of the water for the irrigation, etc., and the Town will provide the taps.

PUBLIC COMMENT:

None.

COMMISSIONER COMMENTS:

Tanya Shattuck - Is a very nice project. Excited to see it get started.
 Donna Pacetti - Excited that the Aspen House will be built first.
 Brian Wray - Good with the project.
 Susan Byers - Good with it also.

BRIAN WRAY MADE A MOTION TO RECOMMEND APPROVAL OF THE PRELIMINARY SITE PLAN FOR TRACT D, SOUTH MARYLAND CREEK RANCH – FILING NO. 1. WITH THE FOLLOWING STAFF RECOMMENDED CONDITION:

1. The trees depicted on the Landscape Plan as being planted within platted utility easements shall be removed from the plans at the time of Final Site Plan submittal.

DONNA PACETTI SECONDED.

MOTION PASSES BY A VOTE OF FIVE TO ZERO (5-0). JENNY GLOUDEMANS ABSENT.

B. Preliminary Site Plan - Tract X. South Maryland Creek Ranch, Filing No. 1 \ 28585 State Highway 9.

Matt Gennett, Planning Manager presented the project. The Applicant's representative, Joanna Hopkins, is requesting approval for ten single-family, footprint homes to be located on Tract X.

COMMISSIONER QUESTIONS:

None.

APPLICANT COMMENTS:

Joanna Hopkins - Development Director, Summit Sky Ranch, representing the Applicant. Gave an overview of the proposed houses for Tract X, and the proposed site plan. Requested approval.

COMMISSIONER QUESTIONS:

Tanya Shattuck - Have heard that some of the units have already sold.
Joanna Hopkins - A lot were sold in September.
Tanya Shattuck - How many lots have been sold now?
Joanna Hopkins - 41.
Brian Wray - Is there going to be HOA dues on the cabins.
Joanna Hopkins - Yes, it will be dependent on the services that are provided.
Brian Wray - Including shoveling all the way to the door?
Joanna Hopkins - Yes. Diligent about keeping the HOA dues low. They're under \$400 per month. A lot of cabin owners will be second homeowners or will be downsizing.
Robert Kieber - Will it be one master HOA or will there be sub-HOA's?
Joanna Hopkins - One HOA, will be tiered on what kind of lot the person owns. Have some issues to yet be decided.
Donna Pacetti - What percentage of the residents will be full time vs. part-time?
Joanna Hopkins - So far one-third are Summit County residents.
Donna Pacetti - Noticed a lot of trees, plants, etc. being proposed in what is considered a dryland area, will those be drip irrigated?
Joanna Hopkins - Yes.
Donna Pacetti - Glad to see the same plants proposed in this Tract as in Tract D.

PUBLIC COMMENT:

None.

COMMISSIONER COMMENTS:

None.

DONNA PACETTI MADE A MOTION TO RECOMMEND APPROVAL OF THE PRELIMINARY SITE PLAN FOR TRACT X, SOUTH MARYLAND CREEK RANCH – FILING NO. 1.

TANYA SHATTUCK SECONDED. MOTION PASSES BY A VOTE OF FIVE TO ZERO (5-0). JENNY GLOUDEMANS ABSENT.

6. OTHER ITEMS:

Matt Gennett informed the Planning Commission that there will be a Public Meeting on April 21st, Scheduled for Arctic Placer Park Redevelopment and Rainbow Park West Entrance Redesign. The improvements at Arctic Placer Park will be built later this summer. There will be a public open house on Thursday, April 21st at the Recreation Center from 4 to 6 p.m. Mark Wilcox from DHM will be present with the final plans and proposed playground configurations. The public will have an opportunity to vote for their favorite design that evening or on-line.

Staff is planning a visit the Silverthorne Elementary School, Greg Roy, Susan Miller Lee, and myself went to two fourth grade classes and gave them a scenario and what the Town was trying to do. Got feedback from them with drawings and comments on what they would like to see. Their ideas for will also be presented. Will do a design charrette and try to get a plan from them out there.

7. ADJOURNMENT:

TANYA SHATTUCK MADE A MOTION TO ADJOURN AT 6:40 P.M.

DONNA PACETTI SECONDED.

MOTION PASSES BY A VOTE OF FIVE TO ZERO (5-0). JENNY GLOUDEMANS ABSENT

Submitted for approval by:

Approved this of 19th day of April, 2016.

Melody Hillis, Planning Commission Secretary

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate maintained in the office of the Planning Commission Secretary.

MINUTES OF SPORT COMMITTEE
March 17, 2016

I. PROCEDURES

1. Call to Order: Don Hansen opened the meeting at 6:00pm.
2. Approval of Agenda/ Roll Call: Russ Camp, Frank Gutmann, Don Hansen, Don Langmuir, Bob Mayerle, JoAnne Nadalin, Marty Richardson, John Taylor, Pat Taylor
Staff: Liz Hodson, Susan Lee, Jess Roberts, TOS Parks Manager
Absent: Tom Dopplick, Mary Kay Rachwalski, Marilyn Raymond, Kathy Swanson
Guests: Eddie O'Brien
3. Approval of Minutes: Motion to approve with correction, Russ Camp; second Bob Mayerle
4. Public Comment:

II: PLANNING DEVELOPMENT PROJECTS

1. Preliminary Site Plan for Blue River 50
-Located on 2.32 acres due south of Tammy's Bridge. Designed for 49 units of residential housing with 6' wide multi-use path and sidewalk along Highway 9.
SPORT's concerns:
 1. Need connection to Blue River Cr. North
 2. Inadequate parking under current plan
 3. Need more detail re: water quality
 4. What is % of impervious surface?
 5. Would like to see proposed 6' trail meet standards, 10' width
 6. Would like to see more family/additional car per unit parking
 7. Would like to see safe separation between Highway 9 and sidewalk
 8. Need access to parks.
2. Final Site Plan and Plat for Angler Mountain Ranch Lakeside Townhomes Filing 9
-Platting now, lower area north of the pond, contiguous to Silver Trout.

III. DISCUSSION ITEMS

1. Updates from 2016 Goals Action list
 - a. Osprey Walk - scheduled for Tuesday, August 2, 2016 - Bob M
-Bob and Kathy met to discuss pros/cons of last year's event and how to streamline the check in process.
Initial contact to the Bird Foundation has been made and they are booked
-A meeting with Nancy is planned for March 30th.
 - b. Bicycle Friendly Community – Don H
-June, 2016 will be "Cycle Silverthorne" month. This will include a month long celebration with several events being planned in Silverthorne kicking off with a Bike to School Day, safety check, and rodeo at Silverthorne Elementary and culminating with a happy hour; Bike's Burgers and Brews event at the Silverthorne Pavilion on June 22nd! More on the full schedule of events to come! Potential cost of the month long event will be \$1500 and Don asked if the SPORT Committee was willing to split this cost? A motion was made to support the Cycle

Silverthorne event by paying ½ of the expenses, or \$750. All in favor, motion to approve Pat Taylor, Second by Don Langmuir.

- c. Arctic Placer and Rainbow Park RFP for Construction Documents – Susan L
-DHM Design has been hired and will go to Council for approval next week. Kickoff meetings will be the 30th and 31st of March while Planning timeline for both projects to come. Pat, Kathy, and Jess will work with Susan and bid package will be out in late May. SPORT/DHM will have a presence at the June 23rd Family Fun Night event in Rainbow Park.
2. OSAC Update – John T
-John thanked Susan for covering OSAC in his absence. We need to stay vigilant when north end properties become available whether it be for sale, or conservation easements, we need to go for it!
3. Eddie O’Brien – Memorial Park
-Eddie gave a quick power point presentation of the Memorial Park being designed on the Flight For Life crash site of St. Anthony’s Summit Medical Center’s property. Design and fundraising for the project continues with hopes of beginning construction by the end of April followed by a Grand Opening, whether complete or not, on July 3rd.
4. Recap Nordic Season – John T
-John felt the Nordic season was an improvement over last year with a better crew in charge. It is always a challenge to put out a good product when plowing streets takes precedence. John and Susan plan to meet with Reese at the end of the season.

IV: ANNOUNCEMENTS

1. Upcoming meeting dates:
 - a. Next SPORT Meeting 4/21/16
2. Staff and Member Comments
-Volunteer Appreciation Evening March 31, 2016 5:30-7:30pm at the new LDTC Interim Space, #246X in the Outlets in Silverthorne next to the Colorado Information Office. Please RSVP to ssschulman@silverthorne.org

V: ADJOURNMENT

Motion to adjourn at 7:32pm Pat Taylor, second JoAnne Nadalin