

**SILVERTHORNE TOWN COUNCIL MEETING  
 AGENDA FOR JANUARY 13, 2016 - 6:00 PM**



<b>I.</b>	<b>CALL TO ORDER/ROLL CALL/APPROVAL OF AGENDA</b>	
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\* Citizens making comments during Citizen's Comments or Public Hearings should state their name and address for the record, be topic specific, and limit comments to 3-5 minutes. Council may add citizen Comment items as an Action Item by motion; however, the general policy is to refer citizen comments for review and recommendation. Public presentations must be pre-arranged a week in advance with the Town Manager and limited to 10 minutes.

**COUNCIL WORK SESSION:  
 TOPIC:**

**JANUARY 12, 2016 – 6:00 P.M.  
 Arts & Culture Strategic Plan Update**

**SILVERTHORNE TOWN COUNCIL WORK SESSION  
PUBLIC ISSUES SCHEDULE  
2016**

*The Council Work Sessions are held every 2nd and 4th Tuesday of each month and begin at 6:00 p.m. with open discussions. The following issues will be addressed from 6:15 p.m. until completed. Additional items to be discussed will be scheduled as time permits.  
"OPEN" indicates a topic has not yet been selected.*

JANUARY 26	Joint Meeting with SPORT Committee/ Marketing Strategic Plan Update
FEBRUARY 9	Joint Meeting with EDAC
FEBRUARY 23	Tentative Joint meeting with Planning Commission
MARCH 8	OPEN
MARCH 22	OPEN

**FUTURE WORK SESSION DISCUSSION ITEMS:  
HISTORIC SOCIETY**

# January 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Rec Center Hours: 10:00 am—6:00 pm TOS Holiday	2 New Year Concert— 7:00 PM @ Pavilion
3	4	5 EDAC Planning Commission	6	7	8 Payroll	9
10	11	12 Work Session	13 Council Meeting	14	15	16
17	18	19 Planning Commission	20 Court	21 SPORT Meeting	22 Country Western Dance, 7:00 PM @ Pavilion Payroll	23
24	25	26 Work Session	27 Council Meeting	28	29	30
31 Twilight Skate, 4:30 PM @ North Pond						

# February 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Planning Commission	3	4	5 Payroll	6	
7	8	9 Work Session	10 Council Meeting	11 Father Daughter Date Night, 7:00PM @ Pavilion	12 Payroll	13
14	15 Work Session	16 Council Meeting	17 SPORT Meeting	18 Country Western Dance, 7:00 PM @ Pavilion	19 Payroll	20
21	22 Work Session	23 Court	24 SPORT Meeting	25 Payroll	26	27
28	No School - Winter Break					
	29					

# March 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 EDAC Meeting Planning Commission	2	3	4	5
6	7	8 Work Session	9 Council Meeting	10	11 Payroll	12
13	14	15 Planning Commission	16 Court	17	18 Country Western Dance, 7:00 PM @ Pavilion	19 Stargazing Snow- shoe, 6:00 PM @ Angler Mountain
20	21	22 Work Session	23 Council Meeting	24 SPORT Meeting	25 Payroll	26
27	28	29	30	31	NO SCHOOL	

# April 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Payroll	2 Girl Scout Water Fun Day, 9:00 AM @ Rec Center
3	4 Registration for Summer Programming Begins	5 Planning Commission	6	7	8	9
10	11	12 Work Session	13 Council Meeting	14	15 Country Western Dance, 7:00 PM @ Pavilion Payroll	16
17	No School—Spring Break					
	18	19 Planning Commission	20 Court	21 SPORT Meeting	22	23
24	25	26 Work Session	27 Council Meeting	28	29 Payroll	30

Town of Silverthorne  
Council Agenda Memorandum

**TO:** Mayor and Town Council  
**THRU:** Ryan Hyland, Town Manager *RH*  
**FROM:** Susan Schulman, Executive Assistant to the Town Manager *SS*  
**DATE:** January 8, 2016 for Meeting of January 13, 2016  
**SUBJECT:** Staff Comments

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Attached please find the Staff Comments and Updates for the January 13, 2016 Town Council Agenda and Meeting. This includes:

1. Administrative Services Update
2. Public Safety Update
3. Public Works Update
4. Community Development Update
5. Recreation and Culture Update

**ACTION REQUIRED**

No action is required; these items have been submitted for informational purposes.

## **Administrative Services – January 7, 2016**

**Fiscal Year 2015 and 2016** – In with the new and out with the old! In most people's minds it easy to just say 2015 is gone and 2016 is here but in our department we'll deal with both years for the next four to five months!

The last 2015 related payroll took place this week. This should conclude the payroll related expenses for 2015. We will be receiving and paying the last of 2015 invoices throughout January and the first part of February. The 2015 4<sup>th</sup> quarter utility bills were completed and sent this week. December related revenues will be received throughout January and early February. Many reconciliations will be conducted on 2015 related accounts in preparation of the 2015 audit which will take place in May.

As for 2016 we're opening up 2016 purchase orders and starting to pay the first of 2016 invoices. Departments are become aware of their 2016-budgets. While this first payroll (January 8<sup>th</sup>) is for activity related to 2015, the first payroll starts the 2016 related benefits. The payroll required much double checking to make sure benefits were setup correctly. We can proudly state that the payroll is completed and ready to be distributed on Friday!

**Payroll and the Affordable Health Care Act** – A normal January has us use to preparing the prior year's W2's that are distributed to employees who worked in the prior year. Those W2s need to be made available to employees no later than January 31<sup>st</sup>. The W2s are mailed and/or available on the employee portal on line.

New to 2015 are the 1094C and 1095C forms. These Federally mandated forms relate to the health insurance offered/provided to our qualified employees. In general, qualified employees are employees who work more than 30 hours per week over a specific length of time. Mostly this is limited to full-time employees. The 1094C form is a summation of what type of health insurance plan the Town offers and how many employees we had in 2015. Similar to W2s, the 1095C forms are created for each person who was employed in 2015. The 1095C notes if the employee was qualified to be offered health insurance, if they accepted the health insurance offer or not. Additionally, the form will list out any spouse and dependents that were covered by the insurance. The original deadline for distributing these forms followed the standards required of W2s. However, because this is so new to employers this year, the Federal government has extended the deadlines by one month. Similar to our W2s, the Town has contracted with our payroll/human resource records management system, Ascentis, to produce these new forms. However, the Town has to complete many reports to report the data needed for the 1095Cs. Several staff members will be working hard on this over the next several weeks. The 1095Cs will be

distributed to 2015 qualified employees no later than February 28<sup>th</sup>.

**Investment Advisor** – In late 2015, the Town contract with Chandler Asset Management to become our new investment advisor. On January 21<sup>st</sup> we'll hold our kick-off meeting with Chandler. We've contracted with US Bank to become our trust holder of any future investments.

**Short-term Rentals** – Staff is currently searching short-term rental website to make sure property owners are in compliance with licensing and sales/lodging tax collection and remittance. There has been a major increase in the growth of short-term vacation rental websites such as Air BnB, VRBO and others. The number of vacation rental units within Silverthorne has also grown. The Town needs to make sure all property owners who short-term their properties are in compliance. We've also include short-term compliance information in our recent utility billing newsletter.

**April 5<sup>th</sup> Municipal Election** – Our Town Council municipal election is scheduled for April 5<sup>th</sup>. The election will be for four Council seats. In December, we co-hosted a workshop "So you think you want to be a Council member". As of January 5<sup>th</sup>, we started issuing petitions to those who are interested in running for Town Council. Currently we have four petitions issued and none returned. The last day to return completed petitions is January 25<sup>th</sup>.

### **Public Safety – January 7, 2016**

**Incidents** – On December 5, 2015 at about 1330 hours, Officers responded to a possible child abuse case. After the initial investigation, the subject took several pills with an attempt to kill herself. Family members had identified there was a medical problem and took her to the hospital where she was given the proper medical treatment.

On December 14, 2015 officers were dispatched to a cold burglary at El Charrito Mexican Store that had occurred around 0500 hours. Via the video footage, an unknown male is seen pushing on the glass on the front door and made entry to the store. This male took cash and jewelry.

On December 24, 2015, officers were dispatched to an assault in progress. Upon further investigation, it was determined that a young juvenile male became upset as his grandmother attempted to take away his electronics for punishment purposes. During the struggle, she was hit in the face and pushed down to the ground resulting in multiple injuries.

On December 29, 2015 at about 1950 hours, Officers responded to Pho Noodles Café for a welfare check regarding an employee who was missing and had taken the owner's vehicle. After further investigation, it was determined the employee told his boss he needed to borrow the car but would return it in an hour. After

December 30, 2015 when the vehicle had not been returned (over 24 hours), it was listed as stolen. Later that evening, Denver Police Officers found the vehicle and the employee along with drugs such as L.S.D.

On December 30, 2015 at about 1416 hours, Officers were dispatched to a fraud at the Jim Hudson Chevrolet dealership which was later determined to be a stolen vehicle. A male came to the dealership and wrote a check for a high end vehicle. After signing all of the paperwork and making the payment, the male left with this vehicle. Due to the holidays, the dealership was not aware of the fraudulent check until four days later. The vehicle was recovered in Lakewood, CO and charges are pending for all parties involved.

Our officers have also had multiple accidents due to the winter weather conditions and DUI drinking and driving resulting in minor to serious injuries.

In addition to the above, officers handled several other accidents, thefts, frauds, harassment, a couple of criminal mischiefs, alcohol related incidents, domestic violence calls, trespass, and other agency assists as well as business and area checks. Officers also took part in municipal court and county court. Officers also issued numerous traffic citations and warnings.

**Feedback from the community** – The department has received many thanks from the community for the Adopt an Angel program.

**Department Training** – Officers attended several recent trainings to include: Women in Command, Less Lethal and Taser training.

**Staffing** – We are in the process of hiring 2 officers to fill recent vacancies in the department.

Officer VanDuzer is in Phase III of the FTO program and is looking forward to being released to solo duty.

### **Public Works Department – January 7, 2016**

**Streets** – We have been busy plowing and sanding and we are hauling snow from areas we have stockpiled to make room for more. With the cold temps we are also working on various drainage issues.

**Parks** – Parks staff is busy with sidewalk and path plowing. We spend a lot of time in certain problem areas including the pedestrian tunnel approaches and the elevated walks under I-70. We are also actively plowing North Pond for skating and the upcoming Pond Hockey event.

**Utilities** – Utility staff is busy with various maintenance work to all of our systems.

**Recreation Center Air Systems** – The new PDU is working well and keeping the pool area temperatures and humidity at desired points. We have ordered a sound attenuator for the system to help with some noise issues. This unit should be installed later this month. We are also doing some improvements to the hatch and ladder access to the roof areas where all the HVAC systems are located.

**Facility Manager** – We have hired our new facility manager, Rob Coker, a former police officer who has years of facility management experience. We are currently looking to hire two building technicians to work with Rob on all of our building maintenance.

**Engineering** – Dan is back to work and busy with project reviews, the largest being Summit Sky Ranch.

**Parks Manager** – We will soon begin advertising for our new Parks Manager, with the intent to have this person on-board by March to assist with our summer seasonal hiring.

### **Community Development Department – January 7, 2016**

**Blue River Trail** – The design has been modified and the next step would be to acquire the necessary easements, meet with FEMA concerning the flood plain, and Army Corps of Engineers concerning wetlands. Summit County Open Space Advisory Committee (OSAC) has been participating in acquiring an easement from Blue River Valley Ranch Lake Estates and a letter has been sent to the HOA.

**Town Core Rezoning** – Since the District Design Standards have been adopted, the focus shifts to the rezoning of the Town Core. This will help to implement the Comprehensive Plan vision to create a pedestrian friendly downtown. A public meeting for the Town Core zone district has been scheduled for January 26.

**Summit Sky Ranch (aka South Maryland Creek Ranch)** – The first Final Plat has been submitted for review.

**Lake Dillon Theatre Company (LDTC)** – Design work continues on this exciting new Performing Arts Center. The Preliminary Plan has been reviewed and approved by the Planning Commission and Town Council.

**Transportation Plan Update** – Staff is working on the update to the Town Transportation Plan. This includes gathering traffic counts at various intersections as well as modeling the Level of Service.

**Current Applications** – The following is a list of applications which have been submitted to the Community Development Department and are currently being processed (ex parte rules apply):

- Marshall's – Site Plan Modification
- Mattress Firm – Preliminary Site Plan

- South Maryland Creek Ranch (Summit Sky Ranch) – Final Plat

## Recreation and Culture – January 7, 2016

This is our sixth year offering free sports programs to our local kids the week before Christmas vacation. Over the years this program has consistently brought in 20 kids between the ages of 6 and 11 to play kickball, dodgeball, whiffle ball and/or other fun games such as tag or sharks and minnows. This year was no different with 22 attending two separate December after school programs with games that emphasize teamwork and sportsmanship. The program bridges our regular programs and Christmas break nicely while also offering a free opportunity at a time when many families can use a financial break!

The annual SilverSneakers Holiday Social was a huge success! Twenty six participants attended a morning full of activities with the theme *Adult Recess*. The group had play time in the fitness room with hula hoops, jump ropes, fit balls, flex bars, etc. (Equipment that we do not get to use in structured SilverSneakers classes.) It was a blast! After the activities, lunch was provided and a good time was had by all who attended.

Staff is working with the Silverthorne Elementary School CATCH program to offer awards to students who complete a healthy eating and exercise program over the holiday break. If the students meet the goal of 600 minutes of moderate to vigorous activity and eating 5 or more servings of fruit and vegetables per week they will receive a family day pass from the Recreation Center.

The Silverthorne Pavilion will host the second annual Brewers Rock for Rescue on Saturday, January 30. This local's event will feature two bands, Oakhurst and Euforchestra, who will rock the stage while guests sample craft brews from 24 breweries from around the state. In addition to beers and live music, there will be a silent auction, with 100% of proceeds from the auction going to Summit County Search and Rescue Group. Tickets are on sale at the Recreation Center and are \$35 in advance and \$45 at the door. This event did sell out last year and we anticipate the same this year, so get your tickets soon!

Grab your skates and head out to North Pond Park for Twilight Skate, a fun, family friendly after hours ice skate. After fun on the ice enjoy a warm bowl of chili and a moon pie for dessert around the fire pit. Skates are not required and headlamps and/or flashlights are recommended.

The Silverthorne Pavilion has begun its floor refinish project. The project was originally proposed as a full floor replacement. However, upon detailed research and staff recommendations, the current floor is getting a refinish with anticipated floor replacement being scheduled in the next five years. The Pavilion will be closed for events during this time and will reopen for the Country Western Dance on Friday, January 22<sup>nd</sup>.

The annual Valentine's Comedy show will be held on Sunday, February 14<sup>th</sup> at the Pavilion. Local Comedian Steve "Mudflap" McGrew will headline the event with his high energy comedy show. Steve draws his material from everyday life situations and his "crossover" comedy style is sure to tickle your funny bone. The show will also feature local Denver comedian, Nancy Norton, one of the top female comics in Denver. Nancy will delight with her spontaneous and fresh approach.

The Pavilion will host the annual Après Ice party on Saturday, February 13<sup>th</sup> for the Pabst Blue Ribbon Pond Hockey Tournament. Tournament favorite, 40 Ounces to Freedom, will take the stage at 8:30pm, with doors opening at 8:00pm.

Country Western Dances are back in action at the Silverthorne Pavilion, with the next dance scheduled for Friday, January 22<sup>nd</sup>. Dances will be held on the third Friday of the month from February through May. Tickets are \$5 at the door and a cash bar is available.

#### **Upcoming Pavilion Events**

Jan 6-21	Floor/Bar Construction
Jan 22	Country Western Dance
Jan 23	Wedding
Jan 24	Wedding
Jan 29	Employee Party
Jan 30	Brewers Rock for Rescue
Feb 2	Keystone Symposia
Feb 3	Dancing and Delectables
Feb 4	Café Concert
Feb 5	Wedding Setup
Feb 6	Wedding

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Town of Silverthorne  
Council Agenda Memorandum

**TO:** Town Council  
**THRU:** Ryan Hyland, Town Manager *RH*  
**FROM:** Michele Miller, MMC, Town Clerk *mm*  
**DATE:** January 7, 2016  
**SUBJECT:** Town Council Meeting Minutes from December 8 & 9, 2015

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**SUMMARY:** Staff asks the Town Council to approve the Town Council Meeting minutes from December 8 & 9, 2015.

**STAFF RECOMMENDATION:** Staff recommends approval of the Minutes from the meeting.

**PROPOSED MOTION:** Included in the Consent Calendar motion.

**ATTACHMENTS:**  
Meeting Minutes

**MANAGERS COMMENTS:**

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**SILVERTHORNE TOWN COUNCIL**  
**Special Meeting Minutes**  
**Wednesday, December 8 2015**

**CALL TO ORDER/ROLL CALL/APPROVAL OF AGENDA:**

Those members present and answering Roll Call were Mayor Bruce Butler, Council Members Derrick Fowler, Peggy Long, Russ Camp, Stuart Richardson, JoAnne Nadalin and Ann-Marie Sandquist. Staff members present were, Town Manager Ryan Hyland, Assistant Town Manager Mark Leidal, and Town Attorney Matt Mire.

The Pledge of Allegiance was recited by those present.

**CITIZEN COMMENTS:**

None.

**PUBLIC HEARINGS:**

**A. Consideration of removal of Planning Commissioner Stan Katz from the Silverthorne Planning Commission pursuant to Section 4-1-34(a) of the Town Code**

**Public hearing opened.**

Mayor Butler read the Reasons for Consideration of Stan Katz's removal from the Planning Commission.

1. Inefficiency in performing the duties of your office (Town Code § 4-1-34(a)), based on your failure to follow adopted policies of the Town and threatening legal action against the Town.
2. Violation of Ethics Code (Town Code § 1-4-4), based on your failure to uphold the duty that appointed officers of the Town shall at all times be sensitive to and exercise prudent restraint in avoiding even the appearance of impropriety.

Mayor Butler reviewed the Hearing Agenda order.

Nadalin has taken the time to review past Planning Commission minutes. She outlined specific instances of asking for more information from applicants than is required by Town Code and less than respectful interaction with staff and public.

Sandquist viewed her concerns about Katz's pre-judging applications without hearing testimony from applicants. Also, having written statements prepared and read at meetings even after several discussions with Mr. Katz on not prejudging applications.

Five minute recess

Attorney Bill Falcone, representing Mr. Katz, reviewed the basis for removal of a commissioner in the Colorado State Statute and Silverthorne Town Code. He reviewed the history of Mr. Katz's serving on the Planning Commission. He requested that Mr. Katz not be removed from the Planning Commission and be allowed to fulfill his term. He requested a motion be made to table this item.

Stan Katz feels his attorney did a good job disputing the particulars. He has not violated any Statutes. He read a prepared statement. He feels this is personal, not a policy dispute. He thanked Council for not publishing the meeting notice in the Summit Daily News. He suggested tabling this item indefinitely; this would be the high road for both parties. He requested that Council skip Hearing Agenda item #4 and turn the meeting into a work session.

Town of Silverthorne Town Council Meeting Minutes  
**Opportunity for Statement by Commissioner**  
None.

**Council Questions for Commissioner**  
None.

**Opportunity for Public Comment**  
None.

**Council Discussion**  
Council, Falcone and Katz discussed issues for consideration of removal.

Butler values all the comments made tonight by Council and Mr. Katz. Making a motion is a very serious step to take; we must weigh the comments made.

**Council Action**

**RICHARDSON MOVED TO ADJOURN THE TOWN COUNCIL MEETING AND CLOSE THE MATTER.  
NO MOTION DIES FOR LACK OF A SECOND.**

**SANDQUIST MOVED THAT SUFFICIENT REASON EXISTS TO SUPPORT THE REMOVAL OF COMMISSIONER STAN KATZ FROM HIS APPOINTED POSITION ON THE PLANNING COMMISSION FOR THE TOWN OF SILVERTHORNE.**

- 1. INEFFICIENCY IN PERFORMING THE DUTIES OF YOUR OFFICE (TOWN CODE § 4-1-34(A))**
- 2. VIOLATION OF ETHICS CODE (TOWN CODE § 1-4-4)**

**MOTION SECONDED.**

Long requested a five minute recess, Council agreed.

Meeting reconvened at 5:55 p.m.  
Public hearing closed.

Council, Falcone, & Katz further discussed Council's consideration for removal of Mr. Katz from the Planning Commission.

Butler reminded Council that there was a motion on the floor.

**COUNCIL VOTED ON MOTION. 4-2 (LONG AND RICHARDSON NAY), (CAMP, NADALIN, FOWLER, AND SANDQUIST AYE)**

Attorney Mire informed Council that the motion failed because it takes two thirds of the entire Council to vote in favor; it would take five votes.

**MOTION FAILED (see note below)**

Town of Silverthorne Town Council Meeting Minutes

(It was later determined that the Silverthorne Town Code does not count the Mayor in the two thirds majority calculations.)

**MOTION PASSED.**

**INFORMATIONAL:**

**RICHARDSON MOVED TO ADJOURN. MOTION SECONDED. MEETING ADJOURNED AT 6:26 P.M.**

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**BRUCE BUTLER, MAYOR**

**ATTEST**

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**MICHELE MILLER, TOWN CLERK**

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the videotape of the meeting, maintained in the office of the Town Clerk.

**SILVERTHORNE TOWN COUNCIL**  
**Meeting Minutes**  
**Wednesday, December 9, 2015**

**CALL TO ORDER/ROLL CALL/APPROVAL OF AGENDA:**

Those members present and answering Roll Call were Mayor Bruce Butler, Council Members Derrick Fowler, Peggy Long, Russ Camp, Stuart Richardson, JoAnne Nadalin and Ann-Marie Sandquist. Staff members present were, Town Manager Ryan Hyland, Chief Mark Hanschmidt, Administrative Services Director Donna Braun, Recreation Director Joanne Cook, Public Works Director Bill Linfield, Zach Margolis, Utilities Manager, Assistant Town Manager Mark Leidal, Town Attorney Matt Mire and Town Clerk Michele Miller.

The Pledge of Allegiance was recited by those present.

**STAFF COMMENTS:**

Hanschmidt reported on the upcoming Adopt an Angel program and all its successes. Council thanked the Police Department for all their work on the Adopt and Angel program. Cook reported that first-time online registration for the Recreation Center, it went really well. The in person registration starts tomorrow.

**COUNCIL COMMENTS:**

Long thanked the Community Development Department and IT guys for all the great work they have been doing.

**CITIZEN COMMENTS:**

Stan Katz, 1876 Peregrine Lane, commented on the December 8<sup>th</sup>, Special Meeting and the confusing outcome of the vote removing him from Planning Commission. He asked Mayor Butler to use his veto power and reverse the previous night's vote. He heard the Council's points loud and clear last night and he promised things would be very different now.

**CONSENT CALENDAR:**

**NADALIN MOVED TO APPROVE THE CONSENT CALENDAR INCLUDING THE TOWN COUNCIL MINUTES FROM NOVEMBER 10 & 11, 2015, RESOLUTION 2015-24; A RESOLUTION RENEWING THE TOW CONTRACT WITH WESTERN TOWING, RESOLUTION 2015-21; A RESOLUTION OF THE SILVERTHORNE TOWN COUNCIL APPROVING THE 2015 ADDENDUM TO THE TOWN OF SILVERTHORNE URBAN RENEWAL PLAN TO ADDRESS HOUSE BILL 15-1348, RESOLUTION 2015-22; A RESOLUTION AWARDED INVESTMENT ADVISOR SERVICES TO CHANDLER ASSET MANAGEMENT AND RESOLUTION 2015-23; A RESOLUTION AUTHORIZING THE TOWN CLERK TO ENTER INTO AN IGA WITH THE SUMMIT COUNTY CLERK TO APPOINT ELECTION JUDGES. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**LIQUOR BOARD:**

- A. Eleven Store 39033A – Renewal of 3.2% Off Premise Liquor license
- B. The Raven Golf Club – Renewal of H& R Liquor license

**CAMP MOVED TO APPROVE 7-ELEVEN STORE #39033A – RENEWAL OF 3.2% BEER OFF PREMISE LIQUOR LICENSE AND ESCALANTE THREE PEAK LP DBA THE RAVEN**

**GOLF CLUB AT THREE PEAKS - RENEWAL OF HOTEL & RESTAURANT LIQUOR LICENSE. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**PUBLIC HEARING**

**A. Lake Dillon Foundation dba Lake Dillon Theatre Company – New Arts Liquor License**

Public Hearing opened.

Mire informed Council that the Preliminary Findings were summarized in the Town Clerk's memo to Council. Notice of the hearing has been properly posted, there has been no previous application denied to the applicant, needs and desires of the neighborhood have been established with a survey, the Police Department has conducted background checks and has no objection to the issuance of the liquor license.

No public comment, public hearing closed.

**SANDQUIST MOVED TO APPROVE THE APPLICATION FOR LAKE DILLON FOUNDATION DBA LAKE DILLON THEATRE COMPANY - NEW ARTS LIQUOR LICENSE. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**MARIJUANA BOARD:**

- A. TZ Financial, LLC dba High Country Healing – Renewal of Retail Marijuana License**
- B. Financial, LLC dba High Country Healing – Renewal of Medical Marijuana License**

**RICHARDSON MOVED TO RENEW TZ FINANCIAL, LLC DBA HIGH COUNTRY HEALING –APPLICATION FOR RETAIL AND MEDICAL MARIJUANA STORE LICENSES. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**PUBLIC HEARINGS:**

**A. Ordinance 2015-15; Approving the 2016 Budget – 2<sup>nd</sup> Reading**

Ryan Hyland, Town Manager, reported that CGFOA has notified the Town that we are again receiving the Certificate for Accounting Excellence Award, for our financial reports.

Council congratulated Braun on the award.

Donna Braun, Finance Director, presented Ordinance 2015-15 recognizing revenues, appropriating expenditures, approving transfers and adopting the Town Budget for the calendar year 2016. She reviewed her staff report and recommended approval.

Public hearing opened, no comment, public hearing closed.

Council thanked Braun for all her hard work over the years.

**CAMP MOVED TO APPROVE ORDINANCE NO 2015-15 ON SECOND READING; AN ORDINANCE RECOGNIZING REVENUES, APPROPRIATING EXPENDITURES, APPROVING TRANSFERS AND ADOPTING THE TOWN OF SILVERTHORNE, JOINT SEWER AUTHORITY AND SOUTH MARYLAND CREEK RANCH GENERAL IMPROVEMENT DISTRICT BUDGET FOR THE YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2016 AND ENDING ON THE LAST DAY OF DECEMBER, 2016. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**B. Ordinance 2015-16; a 2016 Rate/Fee Ordinance – 2<sup>nd</sup> Reading**

Public hearing opened.

Donna Braun, Finance Director, presented Ordinance 2015-16 for Council's consideration. She reviewed her staff report and recommended approval.

Public hearing closed.

**SANDQUIST MOVED TO ADOPT ORDINANCE NO. 2015-16 ON SECOND READING; AN ORDINANCE ESTABLISHING FEES, RATES AND CHARGES. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**C. Ordinance 2015-17 – Election Updates – Emergency**

Public hearing opened.

Matt Mire, Town Attorney, presented Ordinance 2015-17 to Council for consideration. During the past legislative session House Bill 1130 was passed, resulting in some significant timeline changes to the Municipal Election Code. A cleanup Ordinance is necessary to revise the Silverthorne Town Code to coincide with the Municipal Election Code timelines.

Public hearing closed.

**CAMP MOVED TO ADOPT ORDINANCE 2015-17, AN EMERGENCY ORDINANCE REPEALING AND REENACTING SECTIONS 1-8-2 AND 1-8-3 OF THE SILVERTHORNE TOWN CODE. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**D. Horgmo Conditional Use Permit - CANCELLED**

Council took a five minute recess.

**ACTION ITEMS:**

**A. Preliminary Site Plan – Silverthorne Performing Arts Center**

Lina Lesmes, Senior Planner, presented the Silverthorne Performing Arts Center project. The applicant was represented by Rob Rydel, Oz Architecture, Ryan Hyland, Silverthorne Town Manager and Bill Linfield Public Works Director. The Town of Silverthorne is requesting Preliminary Site Plan approval to construct a 16,000 square-foot Performance Arts Center on the subject property.

Council and staff had an extensive discussion on parking at the Performing Arts Center.

Ryan Hyland, property owner representative, reviewed the history of the downtown core and the Lake Dillon Theater partnership. The applicant is good with the conditions of approval and requested approval.

Rob Rydel, Oz Architecture, reviewed the Preliminary Plan submitted for the new Silverthorne Performing Arts Center. This will be a unique regional destination for performance space in a large intimate black box theatre environment. He reviewed the multiple uses, design of the building, landscaping, and public art opportunities. He reviewed the two phases of construction and shared parking.

Council discussed landscaping, parking, expansion plans, and accessibility. They want to take the time to do the project right.

Council thanked staff for all of their efforts, and expressed their excitement about the theater coming to Silverthorne and moving forward with project.

**CAMP MOVED TO APPROVE THE PRELIMINARY SITE PLAN FOR THE SILVERTHORNE PERFORMING ARTS CENTER, WITH THE PLANNING COMMISSION RECOMMENDED CONDITIONS.**

- 1. THAT THE APPLICANT PROCESS A MAJOR PUD AMENDMENT OF THE TOWN CENTER PUD WITH THE SUBMITTAL OF A FINAL SITE PLAN.**
- 2. THAT A MINOR SUBDIVISION PLAT BE SUBMITTED WITH THE FINAL SITE PLAN TO**

**RELOCATE THE EXISTING UTILITY AND DRAINAGE EASEMENT THAT RUNS BENEATH THE PROPOSED BUILDING, AND CREATE A WATER LINE EASEMENT THAT COINCIDES WITH THE NEW LOCATION OF THE WATER LINE.**

3. **THAT AN ADDITIONAL VAN-ACCESSIBLE HANDICAP PARKING SPACE BE PROVIDED ON TRACT A, SILVERTHORNE TOWN CENTER SUBDIVISION, AS PART OF THE PARKING PROPOSED FOR THE SILVERTHORNE PERFORMING ARTS CENTER WITH THE SUBMITTAL OF THE FINAL SITE PLAN.**
4. **THAT THE LANDSCAPE PLAN BE REVISED TO PROVIDE A BALANCE OF 50% DECIDUOUS TREES, AND 50% CONIFEROUS TREES WITH THE SUBMITTAL OF THE FINAL SITE PLAN.**
5. **THAT THE LANDSCAPE PLAN BE REVISED TO ENSURE THAT TREES ARE NOT PROPOSED WITHIN UTILITY EASEMENTS, AS REQUIRED BY STANDARD 3.5.4 OF THE TOWN CORE DISTRICT DESIGN STANDARDS AND GUIDELINES.**

**MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

- B. RESOLUTION NO. 2015-25: A RESOLUTION AUTHORIZING STAFF TO NEGOTIATE A Professional Services Agreement with All Flooring Design, Inc. for Pavilion Floor Replacement**

Joanne Cook, Recreation and Culture Director, presented Resolution 2015-25 to Council for consideration. She reviewed the staff report, bid process and she requested approval. Council and staff discussed the differences between luxury vinyl tile and wood flooring.

**NADALIN MOVED TO APPROVE RESOLUTION NO. 2015-25: A RESOLUTION AUTHORIZING STAFF TO NEGOTIATE A PROFESSIONAL SERVICES AGREEMENT WITH ALL FLOORING DESIGN, INC. FOR PAVILION FLOOR REPLACEMENT IN AN AMOUNT NOT TO EXCEED \$150,000.00.**

**MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**DISCUSSION ITEMS:**

Butler asked about traffic tie up during the last snow storm. What can be done to improve traffic flow?.

Richardson asked for a discussion about the Post Office service levels and parking issues.

**INFORMATIONAL:**

- A. **Planning Commission Meeting Minutes, December 1, 2015**
- B. **September 2015 Sales Tax Review**

**LONG MOVED TO GO INTO EXECUTIVE SESSION AT 8:45 P.M. PURSUANT TO CHARTER SECTION 4.13(c) AND C.R.S. SECTION 24-6-402(4)(b) – TO RECEIVE LEGAL ADVICE ON SPECIFIC LEGAL QUESTIONS REGARDING THE PROCEDURES SET FORTH IN THE TOWN CHARTER. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

**EXECUTIVE SESSION:**

**EXECUTIVE SESSION** pursuant to Charter Section 4.13(c) and C.R.S. Section 24-6-402(4)(b) – to receive legal advice on specific legal questions regarding the procedures set forth in the Town Charter.

**NADALIN MOVED TO GO BACK INTO THE TOWN COUNCIL MEETING AT 9:12 P.M. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

Council moved to add an additional Action Item to the Agenda.

**Action Item**

**Possible Veto of the December 8, 2015 action to remove Stan Katz from the Planning Commission**

Butler knows everyone spoke from their heart at last night's Special Meeting and he respects everyone's point of view. He personally does not believe the things Mr. Katz has done rise to the level for dismissal. It is very serious to remove a volunteer from a committee. He is concerned about how the Planning Commission will continue to function and how much of a distraction this is. If the vote were unanimous he would not feel this way. We haven't asked the Planning Commission about how they feel about Mr. Katz. He has talked to most of them and they feel he raises issues that require more thought on projects.

The Mayor did not veto the December 8, 2015 vote.

Council discussed the previous night's vote to remove Stan Katz from the Planning Commission.

**INFORMATIONAL:**

None

**SANDQUIST MOVED TO ADJOURN the COUNCIL MEETING. MOTION SECONDED. MEETING ADJOURNED AT 9:15 P.M.**

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**BRUCE BUTLER, MAYOR**

**ATTEST**

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**MICHELE MILLER, TOWN CLERK**

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the videotape of the meeting, maintained in the office of the Town Clerk.

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Town of Silverthorne  
Council Agenda Memorandum

**TO:** Mayor and Town Council  
**THRU:** Ryan Hyland, Town Manager *RH*  
**FROM:** Michele Miller, MMC, Town Clerk *mm*  
**DATE:** January 7, 2016 for meeting of January 13, 2016  
**SUBJECT:** Resolution 2016-01 - Designation of Official Places for Posting Notices

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**SUMMARY:** The Colorado Sunshine Act of 1972 requires municipalities to designate the official locations for posting notices each year. This Resolution would designate the:

- Bulletin board located at the main floor lobby, Silverthorne Town Hall, at 601 Center Circle, Silverthorne, Colorado
- Bulletin board located on the second floor lobby of the Silverthorne Town Hall, at 601 Center Circle, Silverthorne, Colorado
- Lobby entrance of the Silverthorne Recreation Center at 430 Rainbow Drive
- Town of Silverthorne website

as the place for such public notices.

**PREVIOUS COUNCIL ACTION:** Annual designation of posting places.

**DISCUSSION:**

**STAFF RECOMMENDATION:** Staff recommends approval of posting places

**PROPOSED MOTION:** I move to approve the consent calendar.

**ATTACHMENTS:** Resolution 2016-01

**MANAGER'S COMMENTS:**

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TOWN OF SILVERTHORNE, COLORADO

RESOLUTION NO. 2016-01

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SILVERTHORNE,  
COLORADO, DESIGNATING A PUBLIC PLACE FOR POSTING MEETING  
NOTICES DURING THE CALENDAR YEAR 2016**

WHEREAS, the Colorado Open Meetings Law requires that all meetings at which the adoption of any proposed Town policy or other formal action be held only after full and timely notice to the public; and

WHEREAS, Section 24-6-402 (2) (c) requires Town Council to designate a public place for posting notices of any such meetings; and

WHEREAS, this designation must occur annually at the first meeting of each calendar year; and

WHEREAS, Council designates the

- Bulletin board located at the main floor lobby, Silverthorne Town Hall, at 601 Center Circle, Silverthorne, Colorado
- Bulletin board located on the second floor lobby of the Silverthorne Town Hall, at 601 Center Circle, Silverthorne, Colorado
- Lobby entrance of the Silverthorne Recreation Center at 430 Rainbow Drive
- Town of Silverthorne website

as the place for such public notices.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of SILVERTHORNE, Colorado that:

SECTION 1: Pursuant to Section 24-6-402 (2) (c) of the Colorado Revised Statutes, the Bulletin board located at the main floor lobby, Silverthorne Town Hall, at 601 Center Circle, Silverthorne, Colorado, the Bulletin board located on the second floor lobby of the Silverthorne Town Hall, at 601 Center Circle, Silverthorne, Colorado, the lobby entrance of the Silverthorne Recreation Center at 430 Rainbow Drive, and the Town of Silverthorne website.

SILVERTHORNE, Colorado, hereby designated as the appropriate place for posting public notices of all regular and special meetings of the Town Council and its designated boards and commissions, unless otherwise designated, for the calendar year 2016.

SECTION 2: All such notices, except those of emergency meetings, shall be posted at this designated place at least 24 hours prior to the holding of the respective meeting.

READ, APPROVED, AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF SILVERTHORNE,

COLORADO THIS 13<sup>th</sup> DAY OF JANUARY 2016.

ATTEST

\_\_\_\_\_  
Bruce Butler, Mayor

\_\_\_\_\_  
Michele Miller, Town Clerk

Town of Silverthorne  
Town Council Agenda Memorandum

**TO:** Mayor and Town Council  
**THRU:** Ryan Hyland, Town Manager   
Mark Leidal, AICP, Assistant Town Manager *ML*  
**FROM:** Matt Gennett, AICP, Planning Manager *MG*  
**DATE:** January 7, 2016, for the meeting of January 13, 2016  
**SUBJECT:** Replat – The Cabins at Angler Mountain Ranch, Filing No. 3 – Fifth Amendment (PT2015-32)

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**SUMMARY:** The applicant, Tim Crane of Compass Homes Development, is requesting approval of a Replat for The Cabins at Angler Mountain Ranch (AMR), Filing No. 3 – Fifth Amendment. The proposed Replat will create the footprint lots for Cabins 3, 4, and 5, which are reaching the final stages of construction. The Replat application is the fifth in a series of amendments that continue to occur as the cabin units in Filing No. 3 reach completion.

**PREVIOUS COUNCIL ACTION:** Final PUD zoning on the Angler Mountain Ranch (AMR) project was approved by Town Council on May 14, 2007, and a Major PUD Amendment was approved on May 13, 2009. Final Subdivision approval of the Cabins at AMR, Filing No. 2 was approved by Town Council on January 12, 2011. Town Council approved a Minor Subdivision and Final Site Plan for the Cabins at AMR, Filing No. 3 on August 14, 2014. Council approved the Replat for the Cabins at AMR, Filing No. 3 – First Amendment on September 24, 2014. Council approved the Replat for the Cabins at AMR, Filing No. 3 – Second Amendment on December 10, 2014. Council approved the Replat for the Cabins at AMR, Filing No. 3 – Third Amendment on February 25, 2015. Council approved the Replat for the Cabins at AMR, Filing No. 3 – Fourth Amendment on September 23, 2015.

**BACKGROUND:** The Cabins at AMR is zoned for a total of 37 cabin units. Phase II of the Cabins at AMR is approved for seven cabin units. Construction in Phase II started in November of 2011. As the development of the cabins units has occurred, the applicant submits a series of replat applications to subdivide the units for individual sale. Common areas and building exteriors will be maintained by the Cabins Neighborhood Association. Common Areas outside the individual cabin lots will be owned by the Cabins Neighborhood Association.

**DISCUSSION:** The purpose of the Cabins at AMR, Filing No. 3 – Fifth Amendment, is to subdivide Cabin numbers 3, 4, and 5, as shown on the Replat attached to this memorandum (Exhibit A). The proposed Replat meets all applicable Town Code Subdivision requirements. A supplemental declaration to the Declaration of Covenants Conditions and Restrictions for AMR has been recorded and describes how the Cabins neighborhood will be governed. A total of fifteen (15) cabin units were approved with the Final Site Plan on Tract C5 of the Cabins at Angler Mountain Ranch, Filing No. 3.

**STAFF RECOMMENDATION:** Staff recommends approval of the Replat for the Cabins at Angler Mountain Ranch, Filing No. 3 – Fifth Amendment.

Town of Silverthorne  
Town Council Agenda Memorandum

**PROPOSED MOTION:** No motion is necessary; this proposal may be approved as part of the Consent Calendar.

**ALTERNATE MOTION:** No motion is necessary; the Replat may be removed from the Consent Calendar and brought up for Council discussion.

**ATTACHMENTS:**

Exhibit A: The Cabins at Angler Mountain Ranch, Filing No. 3 – Fifth Amendment

**MANAGER'S COMMENTS:**

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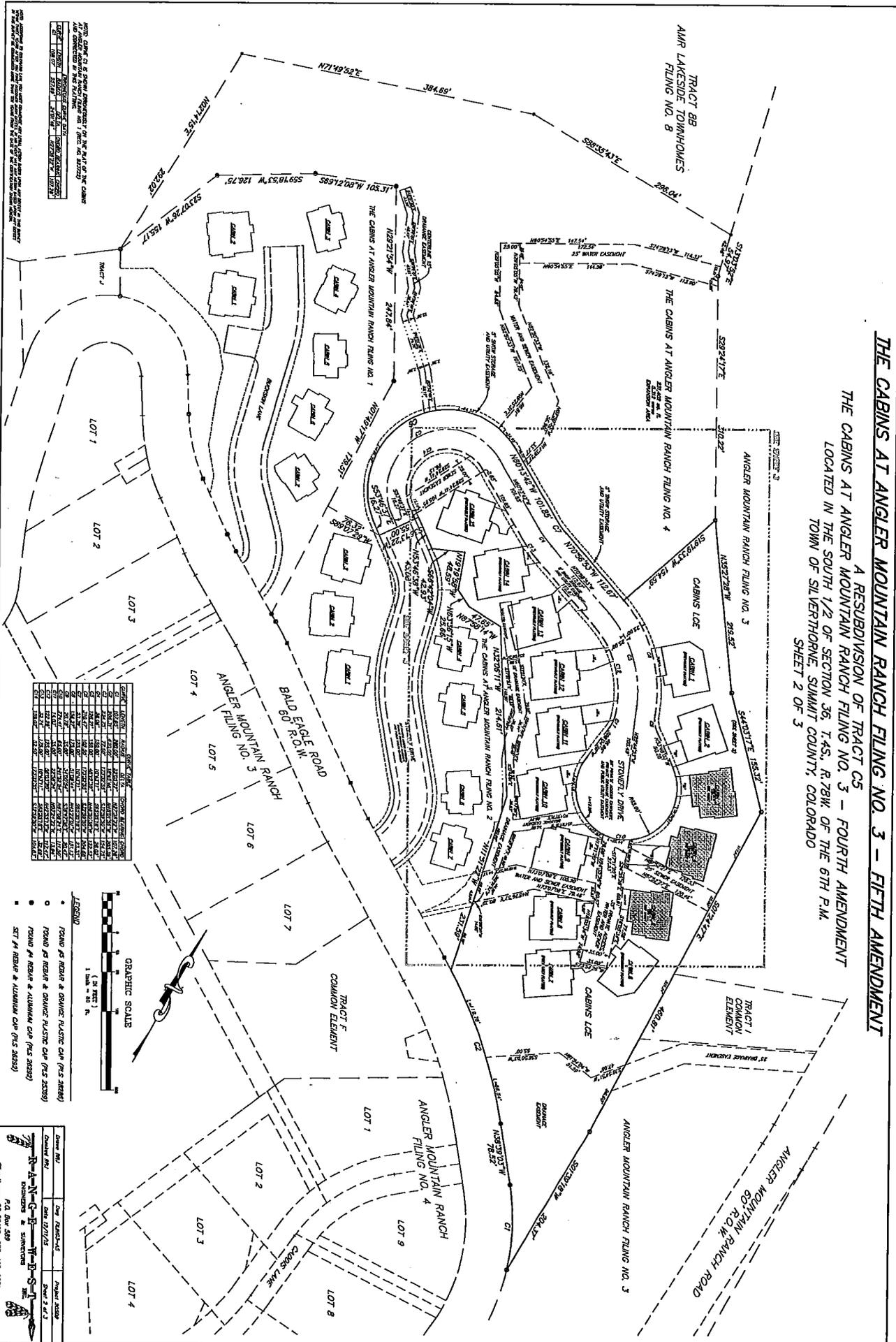
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# THE CABINS AT ANGLER MOUNTAIN RANCH FILING NO. 3 - FIFTH AMENDMENT

A RESUBDIVISION OF TRACT C5  
 THE CABINS AT ANGLER MOUNTAIN RANCH FILING NO. 3 - FOURTH AMENDMENT  
 LOCATED IN THE SOUTH 1/2 OF SECTION 36, T.4S., R.78W. OF THE 6TH P.M.  
 TOWN OF SILVERTHORNE, SUMMIT COUNTY, COLORADO  
 SHEET 2 OF 3



NOTE: THIS PLAN IS A RESUBDIVISION OF THE CABINS AT ANGLER MOUNTAIN RANCH FILING NO. 3 - FOURTH AMENDMENT. THE CABINS AT ANGLER MOUNTAIN RANCH FILING NO. 3 - FIFTH AMENDMENT IS A RESUBDIVISION OF THE CABINS AT ANGLER MOUNTAIN RANCH FILING NO. 3 - FOURTH AMENDMENT.

TRACT	FILED	DATE	BY
TRACT BB AIR LAKESIDE TOWNHOMES	FILED	12/12/23	[Signature]
TRACT C5 THE CABINS AT ANGLER MOUNTAIN RANCH FILING NO. 3 - FOURTH AMENDMENT	FILED	12/12/23	[Signature]
TRACT C5 THE CABINS AT ANGLER MOUNTAIN RANCH FILING NO. 3 - FIFTH AMENDMENT	FILED	12/12/23	[Signature]

TRACT	FILED	DATE	BY
TRACT BB AIR LAKESIDE TOWNHOMES	FILED	12/12/23	[Signature]
TRACT C5 THE CABINS AT ANGLER MOUNTAIN RANCH FILING NO. 3 - FOURTH AMENDMENT	FILED	12/12/23	[Signature]
TRACT C5 THE CABINS AT ANGLER MOUNTAIN RANCH FILING NO. 3 - FIFTH AMENDMENT	FILED	12/12/23	[Signature]



- LEGEND**
- FOUND BY INSURANCE & ORANGE PLASTIC CAR (P.S. 28289)
  - FOUND BY INSURANCE & ORANGE PLASTIC CAR (P.S. 28290)
  - FOUND BY INSURANCE & ALUMINUM CAR (P.S. 28291)
  - SET BY INSURANCE & ALUMINUM CAR (P.S. 28292)

Drawn BY: [Signature] Date: 12/12/23  
 Checked BY: [Signature] Date: 12/12/23  
 F.I.D. No. 509  
 Summit County, Colorado 875-68-6381

# THE CABINS AT ANGLER MOUNTAIN RANCH FILING NO. 3 - FIFTH AMENDMENT

A RESUBDIVISION OF TRACT C5  
 THE CABINS AT ANGLER MOUNTAIN RANCH FILING NO. 3 - FOURTH AMENDMENT

LOCATED IN THE SOUTH 1/2 OF SECTION 36, T.4S., R.29W. OF THE 6TH P.M.  
 TOWN OF SILVERTHORNE, SIMITT COUNTY, COLORADO  
 SHEET 3 OF 3

ANGLER MOUNTAIN RANCH FILING NO. 3

N53°27'28"W

219.52'

S44°03'17"E

155.33'

ANGLER MOUNTAIN RANCH FILING NO. 3

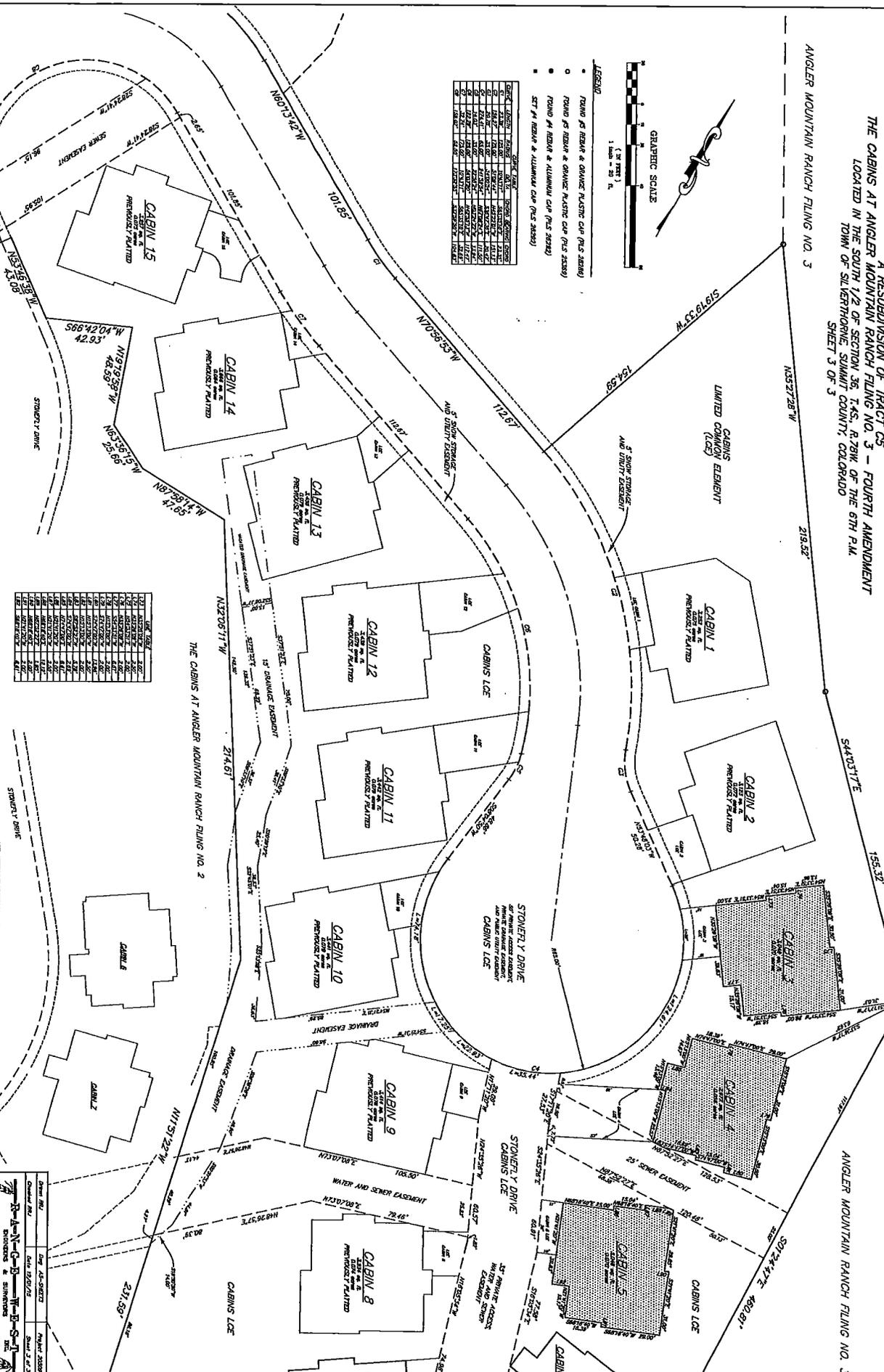
GRAPHIC SCALE  
 1" = 20'



LEGEND

- FOUND BY MEASUREMENT & GRAVITY PLASTIC CAP (PUS 2000)
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- FOUND BY MEASUREMENT & ALUMINUM CAP (PUS 2000)
- SET BY MEASUREMENT & ALUMINUM CAP (PUS 2000)

POINT	COORDINATE	TYPE	STATUS	DATE
1	1000.00	1000.00	FOUND BY MEASUREMENT & GRAVITY PLASTIC CAP (PUS 2000)	11/27/10
2	1000.00	1000.00	FOUND BY MEASUREMENT & GRAVITY PLASTIC CAP (PUS 2000)	11/27/10
3	1000.00	1000.00	FOUND BY MEASUREMENT & GRAVITY PLASTIC CAP (PUS 2000)	11/27/10
4	1000.00	1000.00	FOUND BY MEASUREMENT & GRAVITY PLASTIC CAP (PUS 2000)	11/27/10
5	1000.00	1000.00	FOUND BY MEASUREMENT & GRAVITY PLASTIC CAP (PUS 2000)	11/27/10
6	1000.00	1000.00	FOUND BY MEASUREMENT & GRAVITY PLASTIC CAP (PUS 2000)	11/27/10
7	1000.00	1000.00	FOUND BY MEASUREMENT & GRAVITY PLASTIC CAP (PUS 2000)	11/27/10
8	1000.00	1000.00	FOUND BY MEASUREMENT & GRAVITY PLASTIC CAP (PUS 2000)	11/27/10
9	1000.00	1000.00	FOUND BY MEASUREMENT & GRAVITY PLASTIC CAP (PUS 2000)	11/27/10
10	1000.00	1000.00	FOUND BY MEASUREMENT & GRAVITY PLASTIC CAP (PUS 2000)	11/27/10
11	1000.00	1000.00	FOUND BY MEASUREMENT & GRAVITY PLASTIC CAP (PUS 2000)	11/27/10
12	1000.00	1000.00	FOUND BY MEASUREMENT & GRAVITY PLASTIC CAP (PUS 2000)	11/27/10
13	1000.00	1000.00	FOUND BY MEASUREMENT & GRAVITY PLASTIC CAP (PUS 2000)	11/27/10
14	1000.00	1000.00	FOUND BY MEASUREMENT & GRAVITY PLASTIC CAP (PUS 2000)	11/27/10
15	1000.00	1000.00	FOUND BY MEASUREMENT & GRAVITY PLASTIC CAP (PUS 2000)	11/27/10



NO.	DESCRIPTION	DATE
1	AS SHOWN	11/27/10
2	AS SHOWN	11/27/10
3	AS SHOWN	11/27/10
4	AS SHOWN	11/27/10
5	AS SHOWN	11/27/10
6	AS SHOWN	11/27/10
7	AS SHOWN	11/27/10
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12	AS SHOWN	11/27/10
13	AS SHOWN	11/27/10
14	AS SHOWN	11/27/10
15	AS SHOWN	11/27/10

**Robert J. G. Smith**, P.E.  
 ENGINEER & SURVEYOR  
 412 East 509  
 Silverthorne, CO 80438 303-468-0381

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Town of Silverthorne  
Council Agenda Memorandum

**TO:** Mayor and Town Council  
**THRU:** Ryan Hyland, Town Manager *RH*  
Mark Leidal, AICP, Assistant Town Manager *ML*  
**FROM:** Matt Gennett, AICP, Planning Manager *MG*  
**DATE:** January 7, 2016, for the meeting of January 13, 2016  
**SUBJECT:** Replat - Angler Mountain Ranch Lakeside Townhomes, Filing No. 7 – First Amendment (Project No. PT2014-21)

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**SUMMARY:** The applicant, Tim Crane of Compass Homes Development, is requesting approval of a Replat for Angler Mountain Ranch (AMR) Lakeside Townhomes, Filing No. 7 – First Amendment. The proposed Replat is for three duplex structures that are currently under construction on Tract 7A. The Replat will create a total of nine (9) duplex units on Tract 7A, and will result in each of the aforementioned buildings having an A and B side subdivided as separate duplex units.

**PREVIOUS COUNCIL ACTION:** On May 10, 2006, the Town Council approved the Sketch Plan for a Major PUD Amendment and Residential Subdivision for Angler Mountain Ranch which contemplated a total of 241 residential units. Town Council on February 14, 2007, approved the AMR Preliminary Subdivision Plat with conditions. Final PUD zoning on the AMR project was approved by Town Council on May 14, 2007. Final Subdivision approval for Filings 1 and 2 of AMR was approved in May of 2007, and Filings 3 and 4 were approved in June of 2008. On May 13, 2009, the AMR Major PUD Amendment was given Final Plan approval reducing the total density to 232 residential units. Angler Mountain Ranch Lakeside Townhomes, Filing No. 5 was approved by Council on July 10, 2013. The Final Site Plan for AMR Lakeside Townhomes, Filing No. 5 – First Amendment, was approved by Council on August 14, 2013. On April 9, 2014 Council approved the Preliminary Subdivision and Site Plan for AMR Lakeside Townhomes, Filing No. 6. On September 10, 2014, Council approved the Minor Subdivision and Final Site Plan for Tract 6A, AMR Lakeside Townhomes, Filing No. 6. The Final Plat, SIA, and Site Plan for Lakeside Townhomes Filing No. 7, were approved on May 13, 2015.

**BACKGROUND:** As the development of Angler Mountain Ranch Lakeside Townhomes proceeds, the applicant will continue to submit replat applications to subdivide the duplex and triplex structures into individual units for sale as each building is constructed, in keeping with the process followed for previous filings. AMR Lakeside Townhomes will result in a final density of 127 units out of a total of 130 units approved in Planning Area 2 ('PA-2'). The development of AMR Lakeside Townhomes, Filing No. 7 – First Amendment, is progressing in phases, in keeping with the previous filings of Lakeside Townhomes. AMR Lakeside Townhomes, Filing No. 7 – First Amendment, subdivides Lots 56, 57, and 61 into separate units as shown on the Replat attached to this memo (Exhibit A).

**DISCUSSION:** The southernmost structure, Lot 61, will be accessed with two driveways directly from Fly Line Drive and is proposed to be subdivided into Lot 61A and Lot 61B. The other two structures being subdivided with this Replat, Lots 56 and 57, are located at the northern end of the previously platted Dragonfly Lane, and are proposed to be subdivided into Lots 56A and 56B; and 57A and 57B. Typical General Common Elements (GCE) and Limited Common Elements (LCE) are also being created with the proposed Replat. Staff

Town of Silverthorne  
Council Agenda Memorandum

finds that this Replat application meets the requirements of Town Code Section 4-5-14(3), which regulates the replatting of land.

**STAFF RECOMMENDATION:** Staff recommends approval of the Replat for Angler Mountain Ranch Lakeside Townhomes, Filing No. 7 – First Amendment.

**PROPOSED MOTION:** No motion is necessary; this proposal may be approved as part of the Consent Calendar.

**ALTERNATE MOTION:** Remove item from the Consent Calendar and bring the Replat up for Council discussion.

**ATTACHMENTS:**

Exhibit A: Angler Mountain Ranch Lakeside Townhomes, Filing No. 7 – First Amendment

**MANAGER'S COMMENTS:**

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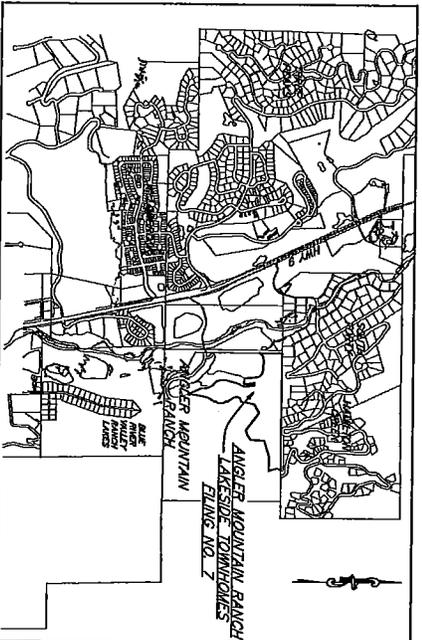
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**ANGLER MOUNTAIN RANCH LAKESIDE TOWNHOMES FILING NO. 7 - FIRST AMENDMENT**

**A RESUBDIVISION OF TRACT ZA ANGLER MOUNTAIN RANCH LAKESIDE TOWNHOMES FILING NO. 2  
LOCATED IN THE SOUTH 1/2 OF SECTION 36, T.4S, R.78W, OF THE 6TH P.M.  
TOWN OF SILVERTHORNE, SUMMIT COUNTY, COLORADO  
SHEET 1 OF 2**

**EXPLANATION**  
1. ALL LOTS AND INTERESTS ARE SHOWN AND BOUNDARIES ARE SHOWN AS THEY EXIST ON THE DATE OF RECORDING THIS PLAN AND ARE NOT TO BE CONSIDERED AS A GUARANTEE OF THE ACCURACY OF THE INFORMATION CONTAINED HEREIN.  
2. CONVEYANCE OF THE PROPERTY TO BE CONVEYED TO THE BUYER SHALL BE BY DEED.  
3. THE PROPERTY IS TO BE CONVEYED TO THE BUYER BY DEED AND THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
4. THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
5. THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
6. THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
7. THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
8. THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.

**1. CONVEYANCE**  
THE PROPERTY IS TO BE CONVEYED TO THE BUYER BY DEED AND THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
**2. CONVEYANCE**  
THE PROPERTY IS TO BE CONVEYED TO THE BUYER BY DEED AND THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
**3. CONVEYANCE**  
THE PROPERTY IS TO BE CONVEYED TO THE BUYER BY DEED AND THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
**4. CONVEYANCE**  
THE PROPERTY IS TO BE CONVEYED TO THE BUYER BY DEED AND THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
**5. CONVEYANCE**  
THE PROPERTY IS TO BE CONVEYED TO THE BUYER BY DEED AND THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
**6. CONVEYANCE**  
THE PROPERTY IS TO BE CONVEYED TO THE BUYER BY DEED AND THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
**7. CONVEYANCE**  
THE PROPERTY IS TO BE CONVEYED TO THE BUYER BY DEED AND THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
**8. CONVEYANCE**  
THE PROPERTY IS TO BE CONVEYED TO THE BUYER BY DEED AND THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.



**PLAT MAP**

**STATEMENTS OF WORK**  
I, the undersigned, do hereby certify that the plat map of the above described property is a true and correct copy of the original plat map as shown to me by the owner of the same and that I am a duly qualified and licensed professional engineer in the State of Colorado.  
**STATEMENTS OF WORK**  
I, the undersigned, do hereby certify that the plat map of the above described property is a true and correct copy of the original plat map as shown to me by the owner of the same and that I am a duly qualified and licensed professional engineer in the State of Colorado.  
**STATEMENTS OF WORK**  
I, the undersigned, do hereby certify that the plat map of the above described property is a true and correct copy of the original plat map as shown to me by the owner of the same and that I am a duly qualified and licensed professional engineer in the State of Colorado.



**TITLE COMMITTEE CERTIFICATE**  
I, the undersigned, do hereby certify that the plat map of the above described property is a true and correct copy of the original plat map as shown to me by the owner of the same and that I am a duly qualified and licensed professional engineer in the State of Colorado.  
**TITLE COMMITTEE CERTIFICATE**  
I, the undersigned, do hereby certify that the plat map of the above described property is a true and correct copy of the original plat map as shown to me by the owner of the same and that I am a duly qualified and licensed professional engineer in the State of Colorado.

**CERTIFICATION OF LEGALITY AND QUANTITIES**  
I, the undersigned, do hereby certify that the plat map of the above described property is a true and correct copy of the original plat map as shown to me by the owner of the same and that I am a duly qualified and licensed professional engineer in the State of Colorado.  
**CERTIFICATION OF LEGALITY AND QUANTITIES**  
I, the undersigned, do hereby certify that the plat map of the above described property is a true and correct copy of the original plat map as shown to me by the owner of the same and that I am a duly qualified and licensed professional engineer in the State of Colorado.

**ADDITIONAL NOTES**  
1. THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
2. THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
3. THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
4. THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
5. THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
6. THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
7. THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.  
8. THE BUYER SHALL BE RESPONSIBLE FOR THE PAYMENT OF ALL TAXES AND CHARGES.

**DEED AND INSTRUMENTS CERTIFICATE**  
I, the undersigned, do hereby certify that the plat map of the above described property is a true and correct copy of the original plat map as shown to me by the owner of the same and that I am a duly qualified and licensed professional engineer in the State of Colorado.  
**DEED AND INSTRUMENTS CERTIFICATE**  
I, the undersigned, do hereby certify that the plat map of the above described property is a true and correct copy of the original plat map as shown to me by the owner of the same and that I am a duly qualified and licensed professional engineer in the State of Colorado.

STATE OF COLORADO  
COUNTY OF SUMMIT  
SILVERTHORNE, CO 80138 570-468-5281



Town of Silverthorne  
Council Agenda Memorandum

**TO:** Mayor and Town Council  
**THRU :** Ryan Hyland, Town Manager *RH*  
**FROM:** Michele Miller, MMC, Town Clerk *mm*  
**DATE:** January 7, 2016 for meeting of January 13, 2016  
**SUBJECT:** Liquor license renewal for Local Authority Consideration

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**SUMMARY:**

The Liquor Board is asked to approve the liquor license renewals for Bamboo Gardens, JJ Chinese Seafood Restaurant, and Old Chicago.

**BACKGROUND:**

**A. Yu Dynasty, Inc. dba Bamboo Garden – Renewal of Hotel & Restaurant Liquor License**

The applicant has submitted a renewal application for Bamboo Garden. The background investigation completed by the Police Department is attached. The Police Department has verified that all the employees who sell or serve liquor have successfully completed an alcohol program. The Police Department recommends renewal of the liquor license.

**B. Ashley, LLC dba JJ Chinese Seafood Restaurant – Renewal of Hotel & Restaurant Liquor License**

The applicant has submitted a renewal application for JJ Chinese Seafood Restaurant. The background investigation completed by the Police Department is attached. The Police Department has verified that the two employees who sell or serve liquor have successfully completed a TIPS training program, as required by the Town Code. The Police Department recommends renewal of this liquor license.

**C. Wadsworth Old Chicago, Inc dba Old Chicago Silverthorne Renewal of Hotel & Restaurant Liquor License I**

The applicant has submitted a renewal application for Old Chicago. The background investigation completed by the Police Department is attached. The Police Department has verified the employees who sell or serve liquor have successfully completed a TIPS training program as required by the Town Code or fall within the 60 day new hire period. Eric Henderson, Regional Manager and local General Manager Larry Seely will attend the local Liquor authority meeting January 13, 2016.

**DISCUSSION:**

**Financial Implications:** Each individual liquor license applicant is required to submit both local licensing fees and state licensing fees as set forth by the Colorado Liquor Enforcement Division. These fees are submitted with the application materials.

Town of Silverthorne  
Council Agenda Memorandum

**STAFF RECOMMENDATION:**

Staff recommends approving the renewal applications. Please contact the Town Clerk's office with any questions or if you want to view more detail from the liquor application.

**PROPOSED MOTION:**

**I MOVE TO APPROVE:**

- Yu Dynasty, Inc. dba Bamboo Garden
- Ashley, LLC dba JJ Chinese Seafood Restaurant
- Wadsworth Old Chicago, Inc dba Old Chicago Silverthorne

**Renewal of Hotel & Restaurant Liquor Licenses**

**ATTACHMENTS:**

Liquor license renewal application and Police Department memo.

**MANAGERS COMMENTS:**

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601 Center Circle • P.O. Box 1167 • Silverthorne, CO 80498  
(970) 262-7320 • Fax (970) 262-7315

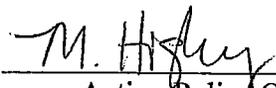
**DATE:** January 5, 2016  
**TO:** Michele Miller  
**FROM:** Officer Anne Baldwin  
**SUBJECT:** Background check for hotel and restaurant liquor license renewal application for Yu Dynasty, Inc/Bamboo Gardens

I have verified the employees of Bamboo Gardens are TIPS certified through the end of 2018.

Since their last application, Bamboo Gardens has not had any alcohol-related incidents on their property.

Based on the background information of the Silverthorne Police Department, we do not have any objections to the approval of this hotel and restaurant liquor license application.

Reviewed by

  
\_\_\_\_\_  
Acting Police Chief  
Misty Higby

010716  
Date

**LIQUOR OR 3.2 BEER LICENSE  
RENEWAL APPLICATION**

Town #175

Fees Due	
Renewal Fee	\$500.00
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

**BAMBOO GARDEN**  
7393 S SHAWNEE ST  
AURORA CO 80016-6015

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

**PLEASE VERIFY & UPDATE ALL INFORMATION BELOW**

**RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE**

Licensee Name <b>YU DYNASTY INC</b>		DBA <b>BAMBOO GARDEN</b>		
Liquor License # <b>28653580000</b>	License Type <b>Hotel &amp; Restaurant (city)</b>	Sales Tax License # <b>28653580000</b>	Expiration Date <b>1/26/2016</b>	Due Date <b>12/12/2015</b>
Street Address <b>190 MERALY WY #99A SILVERTHORNE CO 80497</b>				Phone Number <b>(970) 468 6888</b>
Mailing Address <b>7393 S SHAWNEE ST AURORA CO 80016-6015</b>				
Operating Manager <b>Ming Hon You</b>	Date of Birth <b>5/19/56</b>	Home Address <b>441 Poplar Cir Silverthorne CO 80498</b>		Phone Number <b>201-889-1050</b>

- Do you have legal possession of the premises at the street address above?  YES  NO  
Is the premises owned or rented?  Owned  Rented\* \*If rented, expiration date of lease 10-31-2019
- Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.  YES  NO  
**NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS:** If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation.  YES  NO
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation.  YES  NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation.  YES  NO
- SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit - Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.

**AFFIRMATION & CONSENT**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <b>MING HON YOU</b>	Title <b>president</b>
Signature <i>Ming Hon You</i>	Date <b>11/17/15</b>

**REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For	Date
Signature	Title
	Attest



601 Center Circle • P.O. Box 1167 • Silverthorne, CO 80498  
(970) 262-7320 • Fax (970) 262-7315

**DATE:** January 5, 2016  
**TO:** Michele Miller  
**FROM:** Officer Anne Baldwin  
**SUBJECT:** Background check for liquor or 3.2 beer license renewal application for JJ Chinese Seafood Restaurant / Ashely, LLC

JJ Chinese Seafood Restaurant has not had any alcohol-related incidents this past year.

The owner of JJ Chinese and her manager are the only two liquor-serving employees at this restaurant. They are both TIPS certified until 2018.

Based on the background information of the Silverthorne Police Department, we do not have any objections to the approval of this liquor license.

Reviewed by

Chief of Police  
Mark Hanschmidt

01-06-16  
Date

**LIQUOR OR 3.2 BEER LICENSE  
 RENEWAL APPLICATION**

J J CHINESE SEAFOOD RESTAURANT  
 7393 S SHAWNEE ST  
 AURORA CO 80016

Fees Due	
Renewal Fee	\$351.25
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

**PLEASE VERIFY & UPDATE ALL INFORMATION BELOW**

**RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE**

Licensee Name <b>ASHELY LLC</b>		DBA <b>J J CHINESE SEAFOOD RESTAURANT</b>		
Liquor License # <b>4704039</b>	License Type <b>Beer &amp; Wine (city)</b>	Sales Tax License # <b>29782452</b>	Expiration Date <b>1/19/2016</b>	Due Date <b>12/5/2015</b>
Street Address <b>290 SUMMIT PLACE SILVERTHORNE CO 80498</b>				Phone Number <b>(970) 468 2509</b>
Mailing Address <b>7393 S SHAWNEE ST AURORA CO 80016</b>				
Operating Manager <b>Bixia Yang</b>	Date of Birth <b>2-1-1967</b>	Home Address <b>40 Country Rd 1293 #B Silverthorne CO</b>		Phone Number <b>631-353-8565</b>

- Do you have legal possession of the premises at the street address above?  YES  NO  
 Is the premises owned or rented?  Owned  Rented\* \*If rented, expiration date of lease **8/31/2020**
- Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.  YES  NO  
**NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS:** If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation.  YES  NO
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation.  YES  NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation.  YES  NO
- SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit - Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.

**AFFIRMATION & CONSENT**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <b>BIXIA YANG</b>	Title <b>president</b>
Signature <b>X BIXIA YANG</b>	Date <b>X 12.15.15</b>

**REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. **THEREFORE THIS APPLICATION IS APPROVED.**

Local Licensing Authority For	Date
Signature	Title
	Attest



601 Center Circle • P.O. Box 1167 • Silverthorne, CO 80498  
(970) 262-7320 • Fax (970) 262-7315

**DATE:** January 7, 2016  
**TO:** Michele Miller  
**FROM:** Officer Anne Baldwin  
**SUBJECT:** Background check for liquor license or 3.2% fermented malt beverage renewal license application for Old Chicago.

Since their last application, Old Chicago has had one significant over service incident which resulted in multiple charges assessed against the bartender and floor manager. This incident occurred on August 27, 2015

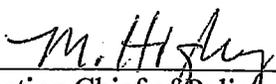
This incident was presented to the Silverthorne Liquor Board in the fall of 2015. After that violation, staff members met with the Regional Manager and General Manager of Old Chicago to review their written Alcohol Incident Response Plan.

Old Chicago was on probation for the 2015 renewal period because of a previous liquor violation which occurred in 2014. Their 2015 renewal license was granted with the condition no other liquor violations occurred in 2015. The restaurant was unable to fulfill this requirement.

As of this time, we have not been provided records which indicate if all of the liquor-serving staff members of Old Chicago are TIPS or ServSafe certified. There are numerous recently hired staff members that are within their 60 days of date of hire. All liquor-serving establishments shall prove annually if they fulfill Silverthorne code 2-8-18, *Education Requirements*.

If this training documentation can be provided, then we would grant this renewal license under the condition that no other egregious over service events occur in 2016. It is our intent to work cooperatively with Old Chicago for their compliance in the upcoming year.

Reviewed by

  
\_\_\_\_\_  
Acting Chief of Police  
Misty Higby

010716  
Date

**LIQUOR OR 3.2 BEER LICENSE  
 RENEWAL APPLICATION**

Fees Due	
Renewal Fee	_____
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Amount Due/Paid	

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

**PLEASE VERIFY & UPDATE ALL INFORMATION BELOW**

**RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE**

Licensee Name WADSWORTH OLD CHICAGO INC		DBA OLD CHICAGO SILVERTHORNE		
Liquor License # 22834890004	License Type Hotel & Restaurant	Sales Tax License # 22834890004	Expiration Date 1/24/2016	Due Date 12/10/2015
Street Address 560 SILVERTHORNE LN SILVERTHORNE CO 80498				Phone Number (303) 664-4083
Mailing Address 8001 ARISTA PL STE 500 BROOMFIELD CO 80021				
Operating Manager Larry Seely	Date of Birth 9/25/53	Home Address PO Box 7399 Breckenridge CO 80424		Phone Number (303) 664-4113

- Do you have legal possession of the premises at the street address above?  YES  NO  
 Is the premises owned or rented?  Owned  Rented\* \*If rented, expiration date of lease 4/15/16
- Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.  YES  NO  
**NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS:** If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation.  YES  NO
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation.  YES  NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation.  YES  NO
- SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit – Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.

**AFFIRMATION & CONSENT**  
 I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Mike Mrlik	Title Vice President
Signature 	Date 11/19/15

**REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For	Date
Signature	Title
	Attest

Town of Silverthorne  
Council Agenda Memorandum

**TO:** Mayor and Town Council  
**THRU:** Ryan Hyland, Town Manager *RH*  
**FROM:** Michele Miller, MMC, Town Clerk *mm*  
**DATE:** January 7, 2016 for meeting of January 13, 2016  
**SUBJECT:** Marijuana Board – Modification of Premise/Report of Changes

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**SUMMARY:** The Marijuana Board is asked to consider a modification of premise for High Country Healing (medical store).

**BACKGROUND:**

**TZ Financial LLC dba High Country Healing – Modification of Licensed Premise – Medical Store**

The applicant is requesting a modification of premise, moving the medical marijuana store to a unit below the current location. The applicant has made application for a Modification of Premise with the Marijuana Enforcement Division and it is being reviewed concurrently with the local approval. The retail shop will submit a modification of premise at a later date. The new medical location will be approximately 900 square feet.

The local modification of premise approval will be held in the Clerk's office until the Certificate of Occupancy is granted by the Building Department.

The licensee is not allowed to make any physical change, alteration or modification of the licensed premise, which substantially alters the license premise from the plans submitted at the time of obtaining the original license without prior written consent of the local and state licensing authorities.

**PREVIOUS COUNCIL ACTION:**

**DISCUSSION:**

Financial Implications: High Country Healing paid a local fee of \$150.00 to change the premise.

**STAFF RECOMMENDATION:**

Staff recommends approval of the application for modification of Premise for High Country Healing. Please contact the Town Clerk's office with any questions or if you want to view more detail from the liquor application.

Town of Silverthorne  
Council Agenda Memorandum

**PROPOSED MOTION:**

I MOVE TO APPROVE THE MODIFICATION OF PREMISES FOR TZ FINANCIAL, LLC DBA HIGH COUNTRY HEALING. MEDICAL STORE LOCATED AT 191 BLUE RIVER PARKWAY UNIT #103.

**ATTACHMENTS:** Marijuana Enforcement Division Report of Changes form and diagram.

**MANAGERS COMMENTS:**

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DR 8545 (08/29/14)  
**COLORADO DEPARTMENT OF REVENUE**  
 Marijuana Enforcement Division  
 455 Sherman Street, Suite 390  
 Denver, CO 80203

## Marijuana Enforcement Division Report of Changes

Current License Number (All Answers Must Be Printed Legibly or Typewritten) <b>402-00228</b>			
1. Name of Business requesting changes or Person requesting duplicate badge <b>TZ FINANCIAL, LLC</b>			
2. Trade Name <b>HIGH COUNTRY HEALING</b>			
3. Business address or personal address if requesting a duplicate badge <b>191 BLUE RIVER PKWY #200A</b>		City <b>SILVERTHORPE</b>	State ZIP <b>CO 80498</b>
<b>Select the Appropriate Section Below and Proceed to The Instructions on Page 2.</b> (Please refer to fee schedule on the website— <a href="http://www.colorado.gov/revenue/med">www.colorado.gov/revenue/med</a> )			
<b>Section A—Duplicate License</b>		<b>Section B</b>	
<input type="checkbox"/> Duplicate Business License	\$	<input type="checkbox"/> Change Corp. or Trade Name Permit (ea)	\$
<input type="checkbox"/> Duplicate Badge	\$	<input type="checkbox"/> Change Location Permit – Medical	\$
		<input type="checkbox"/> Change Location Permit – Retail	\$
		<input checked="" type="checkbox"/> Change, Alter or Modify Premises	
	\$	x	Total Fee \$
<b>Oath of Applicant (For Duplicate License or Badge Only)</b>			
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.			
Signature			Date <b>12/14/15</b>
The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.			Total Amount Due \$ <span style="float: right;">.00</span>

## Instruction Sheet

**For All Sections, Complete Questions 1-3 Located on Page 1**  
(Please refer to fee schedule on the website—[www.colorado.gov/revenue/med](http://www.colorado.gov/revenue/med))

**Section A**

**For a Duplicate Badge or Business License** be sure to include the license number in the upper portion of page 1 and sign at bottom of page 1.

**Section B**

Check the appropriate box in section C and proceed below.

- 1) **Change Trade Name:** go to page 3 and complete question 1 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 2) **To Modify Premise:** go to page 4 and complete question 3. Submit the necessary information and proceed to Oath of Applicant signature.
- 3) **To Change Location:** go to page 3 and complete question 2. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.

Page 3 left out intentionally, no pertinent info

**3. Modification of Premises**

(Note: Licensees may not modify their licensed premises until approved by state and local authorities.)

**A. Describe Change proposal**

402-60228 CURRENTLY OPERATES AT 191 BLUE RIVER PKWY #200A.  
I AM PROPOSING TO SIMPLY MOVE THE STORE DOWN ONE LEVEL IN THE  
SAME BUILDING TO 191 BLUE RIVER PKWY #103.

**B. If the modification is temporary, when will the proposed change:**

Start (MM/DD/YY)

End (MM/DD/YY)

**C. Will the proposed change result in the licensed premises now being located within 1000 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?**

(If yes, explain in detail, describe any exemptions that apply and provide a copy of the exemption or local ordinance) .....

Yes  No

**D. Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises include security equipment locations.**

**E. Attach any existing lease that is revised due to the modification.**

**Oath of Applicant**

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature

Title

Date

PRESIDENT

12/14/15

**Report and Approval of Local Licensing Authority (City / County)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Article 43.3 or 43.4, C.R.S., as amended. **Therefore, this application is approved.**

Local Licensing Authority (City or County)

Date Filed With Local Authority

TOWN OF SILVERTHORNE

12/19/15

Signature

Title

Date

**Report of State Licensing Authority**

The foregoing has been examined and complies with the filing requirements of Title 12, Article or 43.4, C.R.S., as amended.

Signature

Title

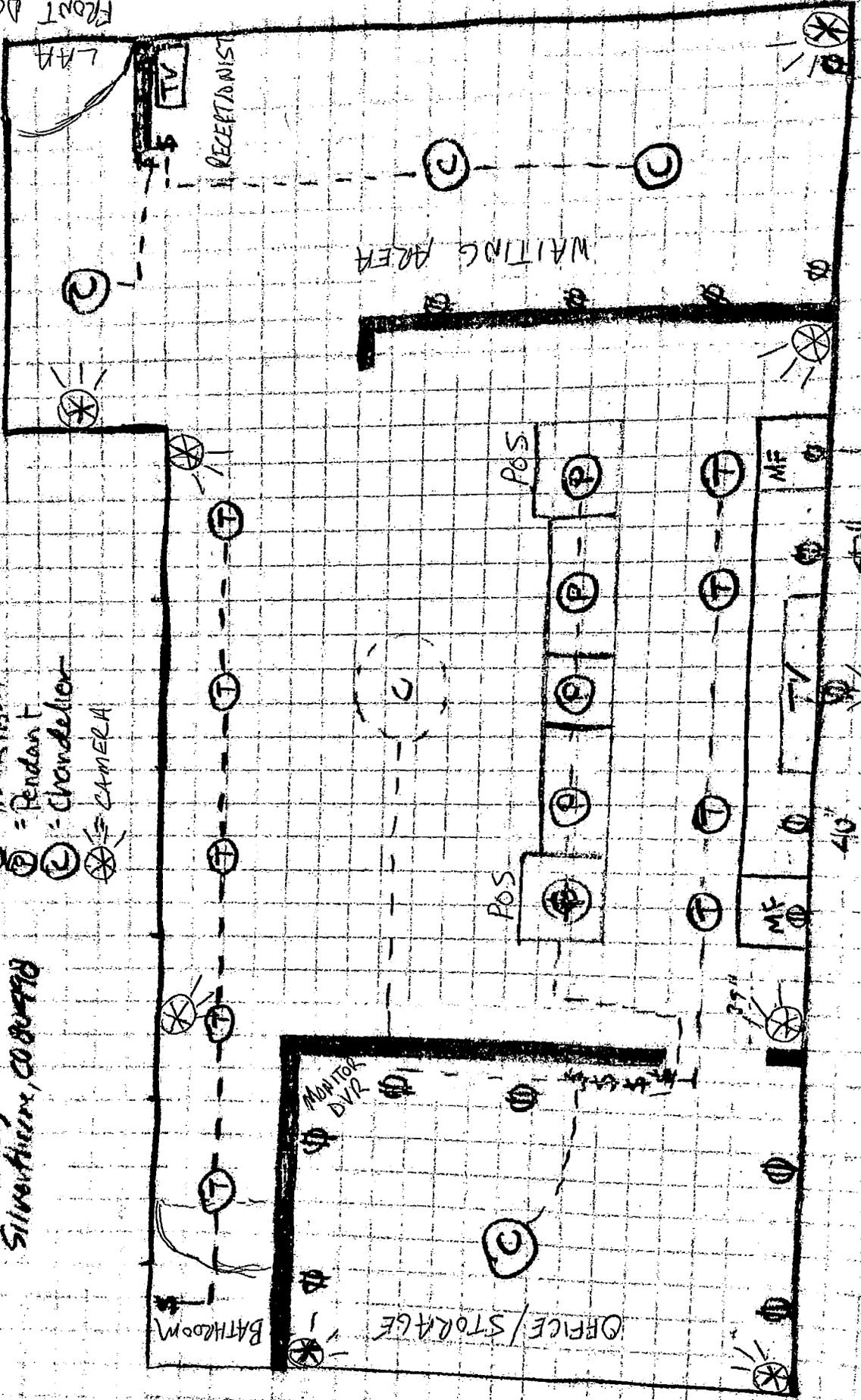
Date

MEDICAL MALISUAPA CENTER (PROPOSED NEW SUITE)

402-0022-8

191 Blue River Parkway  
 Suite 103  
 Silverthorn, CO 80099

- ⊙ = Track light
- ⊕ = Pendant
- ⊖ = Chandelier
- ⊗ = CAMERA



Town of Silverthorne  
Council Agenda Memorandum

**TO:** Mayor Bruce Butler and Town Council  
**THRU:** Ryan Hyland, Town Manager *RH*  
**FROM:** Joanne Cook, Recreation and Culture Director *Jc*  
**DATE:** January 7, 2016 for meeting of January 13, 2016  
**SUBJECT:** Resolution No. 2016-02: A Resolution Adopting the Town of Silverthorne Arts and Culture Strategic Plan

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**SUMMARY:** Consulting firm, 23.4 Degrees, has worked closely with the public and staff to create the inaugural Arts and Culture Strategic Plan for the Town of Silverthorne. The plan was written after a thorough public process which included selecting and meeting regularly with an Advisory Committee, conducting two public meetings and holding several stakeholder meetings, and initiating conversations with communities that we admire. In addition to this outreach, Janesse Brewer, Principal of 23.4 Degrees, and her team conducted detailed research about what arts and culture mean for our Town. Resolution No. 2016-02 (**Exhibit A**) adopts the plan, which will guide this and future Town Councils' decisions regarding arts and culture for the next five years.

**BACKGROUND:** In 2012, the Town's Economic Development Advisory Committee (EDAC) recommended that an installation of artwork be included in the Rivers Edge Park plans. EDAC was interested in enhancing the Town entrance and touted art's ability to generate interest and pull people away from the I-70 interchange. Staff considered this recommendation and formed an Art in Public Places Committee to assist with selection of the artwork.

The Art in Public Places Committee published a Call for Art in 2013, using CaFÉ (Call For Entry) software, and received several proposals. The Committee selected four artists to conduct interviews with the Town, and one artist's work was chosen for recommendation. However, the installation did not occur. Instead, several questions arose regarding the purpose and intent of incorporating art into Silverthorne's public spaces. Staff recommended to Council that a consultant be hired to help us discover what arts and culture mean to the Town, prior to investing in a high-profile piece of art.

**PREVIOUS COUNCIL ACTION:** In 2014, Town Council approved the 2015/2016 Town Budget which included funding to hire a consultant to create an Arts and Culture Strategic Plan for the Town. With anticipation of this planning effort, the Art in Public Places Committee went on a hiatus, with members being invited to participate in the planning process.

Staff issued a Request for Proposals (RFP) for the Arts and Culture planning at the end of March 2015. A panel of staff and Town Council members reviewed the submittals and chose four firms for interviews. After interviews were conducted, the panel unanimously recommended 23.4 Degrees as the preferred consultant. At the May 26, 2015 Council Work Session, Town Council directed staff to proceed with a Professional Services Agreement with 23.4 Degrees.

Town of Silverthorne  
Council Agenda Memorandum

**DISCUSSION:**

**Public Process**

Staff members have worked closely with Janesse Brewer, Principal of 23.4 Degrees, and the rest of her team to create the Arts and Culture Strategic Plan, attached here as **Exhibit B**. The first order of business with the planning process was creating an Advisory Group which was comprised of community leaders from a broad spectrum of businesses, interests, and backgrounds. The Advisory Group Members are listed on the first page of the Plan. This group met three times to guide the plan, and their contributions were invaluable.

Two community meetings were scheduled that offered opportunities for participants to give feedback on what arts and culture mean to them, to see the work that was being compiled by 23.4 Degrees and the Advisory Committee and comment on it, and to provide open-ended feedback about any opinions they wanted to share. The meetings were very well attended with diverse representation from the community.

Furthermore, 23.4 Degrees and staff met with several community stakeholder groups, including the Family Intercultural Resource Center (FIRC), EDAC, Lake Dillon Theatre Company (LDTC), and past Art in Public Places Committee Members. Two stakeholder coffee talks were held; one for businesses and one for artists. The artist meeting garnered enough interest that a second artist meeting was held to continue the conversation.

Communities that we admire were contacted and included Salida, Breckenridge, and Denver. Each of these communities was gracious with their time and gave advice that was duly noted. We recognized through these conversations that the Town of Silverthorne is in an enviable position because we are incorporating arts and culture *with* our new development, instead of as an afterthought.

**Community Attention**

The Arts and Culture Plan attracted quite a bit of attention through local media and community contacts. Along with the plan, a participatory community art project was conducted to help generate buzz and elevate the awareness of our public process. The project was called Before I Die, the details of which are listed in the Arts and Culture Strategic Plan. The Before I Die project was displayed in five different locations in Town over a six week period. Coverage of the project and the planning process was highlighted in the Summit Daily News, on Krystal 93, in Channel 10 spots and in Summit Magazine. Staff attended a community Art Panel Discussion, hosted by LDTC, and also presented the project to a group of community leaders in the CMC Leadership Summit class.

This project has generated a broad array of conversations in our community ranging from diversity, artist resources, economic development, and community aesthetics. Although individuals have been interested in the subject for many different reasons, resoundingly, comments about this effort have been positive.

Town of Silverthorne  
Council Agenda Memorandum

To further the local and regional interest, LDTC moving to Silverthorne has also been a highlight of this project. People perceive the new theatre as a win for Silverthorne and tend to agree that it has the ability to create momentum for the arts in our town. Consideration of the theatre and what it means to Silverthorne is a central focus of the plan.

**Plan Attributes**

One of Town Council's priority for this plan was to ensure that the plan be unique to Silverthorne. 23.4 Degrees achieved this task and has presented a plan in which each assessment and recommendation was made based on our own specific situation. Given that this is the first Arts and Culture Plan for the Town, it should be noted that the plan looks different than other Town Master Plans. It is intended to assist staff in laying groundwork that will support the growth of our Arts and Culture identity. It suggests a vision and mission that will be used as a filter as we choose programs, events, and initiatives for our Town. The plan informs us about what our community told us they desire, and suggests what arts and culture can potentially do for our local economy.

Furthermore, 23.4 Degrees crafted a plan that would meld with other existing Town plans, as also requested by Council. They became familiar with the Town Core initiatives, the Comprehensive Plan, and the POST Plan. With understanding of the Town's goal to create a vibrant and welcoming downtown, 23.4 Degrees used the "Ingredients of an Outstanding Destination," from Roger Brooks International, to demonstrate important concepts that the Town should focus on in regards to the downtown area. Arts and culture play a part in this effort, but so do planning, infrastructure, guest service, recreation and aesthetics.

**Next Steps**

Staff is energized by the community's response to this planning process. Much excitement has been generated through conversations about the possibilities we have before us and we are grateful for the assistance and inspiration provided by 23.4 Degrees throughout the project. The first order of business will be to assess the recommended goals and begin the foundational work of establishing a new Arts and Culture Committee with established protocols, securing necessary resources, creating a calendar of activities, continuing to develop relationships with fellow municipalities, and more.

No matter who we met with throughout this process, all participants requested the same; don't wait! Staff has heard this request loud and clear and looks forward to beginning this effort at once, to act on the momentum created by this plan and find ways to engage as many people as possible from day one.

**STAFF RECOMMENDATION:** Staff recommends that Council approve Resolution No. 2016-02: A Resolution Adopting the Town of Silverthorne Arts and Culture Strategic Plan.

**ADVISORY COMMITTEE RECOMMENDATION:** At the November 24, 2015 Art Advisory Group Meeting, Advisory Group members unanimously made the following

Town of Silverthorne  
Council Agenda Memorandum

recommendation, "The Silverthorne Arts & Culture Advisory Group enthusiastically endorses Silverthorne's inaugural Arts & Culture Strategic Plan. We worked with the Town's leadership and the 23.4 Degrees team to gather feedback from a series of community events and from meetings with business leaders, artists and students to develop the core elements of the plan. We are confident that the plan and the construction of the new theatre are important steps toward a very bright future for arts and culture in Silverthorne. We started implementation during the planning process with Candy Chang's "Before I Die" and we want the Town of Silverthorne to build on the energy and momentum and continue implementing this plan."

**PROPOSED MOTION:** *"I move to approve Resolution No. 2016-02: A Resolution Adopting the Town of Silverthorne Arts and Culture Strategic Plan."*

**ALTERNATE MOTION:** No motion necessary. The Resolution would not be approved, and the plan would not be adopted.

**ATTACHMENTS:**

Exhibit A: Resolution No. 2016-02

Exhibit B: Arts and Culture Strategic Plan

**TOWN OF SILVERTHORNE, COLORADO  
Resolution No. 2016-02**

**A RESOLUTION** Adopting the Town of Silverthorne Arts and Culture Strategic Plan.

**WHEREAS** the Town entered a Professional Services Contract with 23.4 Degrees planning consultants to create an Arts and Culture Strategic Plan for the Town, and

**WHEREAS** 23.4 Degrees met the requirements set forth in the Professional Services Agreement Scope of Work, and

**WHEREAS** a thorough public process was completed by 23.4 Degrees and Town Staff during the development of the Arts and Culture Strategic Plan, and

**WHEREAS** the information collected from the community was used as the basis for the plan, and

**WHEREAS** part of the planning process included the formation of an Arts Advisory Group which met three times to guide the formation of the plan, and

**WHEREAS** the Arts Advisory Group recommends adoption of this plan by Town Council.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SILVERTHORNE THAT THE TOWN HEREBY ADOPTS THE TOWN OF SILVERTHORNE ARTS AND CULTURE STRATEGIC PLAN AS PRESENTED IN THE STAFF MEMO DATED JANUARY 7, 2016.

INTRODUCED, READ, APPROVED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF SILVERTHORNE, COLORADO THIS 13<sup>TH</sup> DAY OF JANUARY, 2016.

\_\_\_\_\_  
Bruce Butler, Mayor

Attest:

By \_\_\_\_\_  
Michele Miller, Town Clerk

I



# Silverthorne

Arts & Culture Strategic Plan

January 2016

## A SPECIAL THANKS

Silverthorne's Arts and Culture Strategic Plan would not have been possible without the guidance of the Silverthorne Arts & Culture Advisory Group – those we affectionately called the ARTvocates – who helped to shepherd this inaugural report. We are grateful for their thoughtfulness and their diligence in representing the Silverthorne community.

The plan belongs to the ARTvocates and to those who participated in other ways – attending public events and coffees to share their wisdom. Among those who helped include Silverthorne residents, every 4th grader in Summit County, the business community, local artists and creatives, Breck Create, the Town of Salida, the City and County of Denver, and many more.

All those who provided input will see their fingerprints on this plan, and the plan is better for their handiwork.



## Arts & Culture Advisory Group

Anthony Benz  
*Outlets at Silverthorne*

Terry Craig  
*Summit School Board*

Tamara Drangstviet  
*Family and Intercultural Resource Center*

Nick Dua  
*Keystone Symposia*

Brian Edney  
*Economic Development Advisory Committee*

Joanne Hanson  
*Summit County Arts Council*

Peg Henry  
*Lake Dillon Theater Company*

Harriet Hoffman  
*Summit Middle School*

Joanne Hopkins  
*South Maryland Creek Ranch*

Suzanne Lanuza  
*Alpenglow Chamber Music Festival*

Judi LaPoint  
*Summit Chamber of Commerce*

Sandie Mather  
*Summit Historical Society*

Rhonda Pederson  
*Silverthorne Public Art Committee*

Kasey Provorse  
*The Summit Foundation*

Kelly Renoux  
*Copper Mountain and LDTC performer*

Len Rhodes  
*Summit Music and Arts*

Isabel Rodriguez  
*Dillion Valley Elementary and Folklorico Group*

Stephanie Sadler  
*Bakers Brewery*

Kathy Swanson  
*SPORT Committee*

Ned Walley  
*Colorado Real Estate Company*

Nell Wareham  
*Climax Molybdenum*

Erin Young  
*Red Buffalo Coffee*

## Town of Silverthorne

Ann-Marie Sandquist  
*Mayor Pro-Tem*

Russ Camp  
*Town Council*

JoAnne Nadalin  
*Town Council*

Ryan Hyland  
*Town Manager*

Mark Leidal  
*Assistant Town Manager*

Joanne Cook  
*Recreation and Culture Director*

Bill Linfield  
*Public Works Director*

Donna Braun  
*Finance Director*

Blair McGary  
*Pavilion and Marketing Coordinator*

## The 23.4 Degrees Team

Janesse Brewer  
*Principal*

Mike Hughes  
*Planning Specialist*

Jessica Williams  
*Economic Analyst*

Giovanna Voge  
*Interpreter and Translator*

Amber Brummer  
*Project Coordinator*

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## PREFACE – PLANNING PROCESS

### Placemaking

There are many ways to write a plan. Placemaking is an approach to planning that starts with the idea that a neighbor, a park, a street, or a whole town can be transformed through the arts, culture, history and creativity as the community comes together to express and experience what connects them to their place. A placemaking process was the right one for this plan because the Town of Silverthorne is focused intently on creating a sense of place – a central theme in all of the existing town plans. The Town approached this project in hope that arts and culture will instill a sense of place, create vibrancy, stimulate the local economy and connect us to one another. Placemaking is about tapping into what members of the community love (and can imagine) about the place where they live. A placemaking approach creates a vision for arts and culture that leverages existing arts and cultural resources and planned projects (including the Lake Dillon Theatre Company's new home) and extends these into the future. It translates the vision into a plan and program of uses, events, and ideas to create a flexible implementation strategy.

### Community Leadership

At the heart of the planning process was the Planning Committee - ARTvocates – a diverse group of community representatives whose values, aspirations, knowledge and skill gave the plan its shape and direction. The planning team, including the ARTvocates, worked to align the arts and culture plan with the Town's Comprehensive Plan, POST Plan, Town

Council's goals and Economic Development Advisory Committee's (EDAC) goals and to capitalize on the planning processes for the new theatre and the downtown. They worked to articulate a coherent and compelling vision, establish a sense of mission that will inspire arts and cultural events and activities, and outline a set of goals and implementing strategies that will ensure that Silverthorne will realize the vision.

### Community Engagement

In addition to ARTvocates meetings, the planning process extended into the wider community with bilingual outreach, artists coffees, and two public meetings. In both public meetings, in an informal and interactive setting, the community participants had the opportunity to review draft plan language, explore the link between the arts and culture plan and the other town plans, and offer their perspectives on the future of arts and culture in Silverthorne. All of the outreach efforts relied heavily on visual images, examples from other places, stories, and informal conversation in hopes that the planning process would be accessible, immediate, and visceral.

### Demonstrating that the Arts can be Immediate and Accessible

To engage the community in the arts during the planning process, the Town of Silverthorne staff built and displayed the Silverthorne version of Candy Chang's international art experience "Before I Die...". The movable walls allow members of the community to participate with those around the world in recognizing that life is fragile and our time short and in expressing in writing the things they hope to accomplish before

they die. The thought-provoking art installation generated both very serious and very light-hearted responses. The staff documented the hundreds of responses as they moved the piece to different places and different audiences.

### Best Practices

The planning process was grounded in an understanding of the best practices of vibrant communities that have succeeded in making arts and culture driving forces in their communities. The plan benefited from those in Colorado that have already achieved Colorado Creative District designation, something that Silverthorne aspires to. The plan also looks to the other communities in Summit County in recognition that there is real synergy and shared benefit if Silverthorne works with and plans in conjunction with Breckenridge, Frisco, Dillon and Summit County.

### Planning Process Conclusion

The goal of the plan is to set the course for long-term investment in arts and culture that will build a sense of community and fuel economic growth and to springboard near-term actions that will demonstrate immediately that Silverthorne is a community that embraces the arts, respects its heritage and shares the cultures of its diverse population.

## INTRODUCTION – ARTS AND CULTURE

### A Place to Begin

Silverthorne's first arts and culture plan must begin with our comprehensive plan and our shared vision. As our comprehensive plan states, our town is a vibrant mountain community. Arts and culture will support the comprehensive plan goals – enhance our sense of place, help to create a walkable downtown, build on our abundant recreational resources, complement high quality architecture and design and contribute to a healthy economic expansion.

### What an Arts & Culture Plan Should Make Possible

The Silverthorne Arts and Culture Plan seeks to open the door to the widest possible interpretation of culture and of cultural events. Embracing the three definitions you see on the right side of this page gives Silverthorne the freedom to create opportunities for the community to come together for artistic, scientific, political, social, gastronomic, legal, religious, historic, recreational and philosophical purposes. The activities made possible by implementation of this plan will be the formal and the spontaneous, highbrow and down-home, heart breaking and sidesplitting.

The elements of our cultural heritage, such as our art, music, history, traditions, values, folkways, and beliefs, are everywhere. How we talk, what

we eat, how we spend our free time, and what we believe about the most important topics of our time provide insights into our history and our culture.

We will create a place where those who live, work, and play in Silverthorne have the opportunity to build a shared culture together.



photo: hahamag.com

### Culture is...

...that complex whole which includes knowledge, belief, art, law, morals, custom, and any other capabilities and habits acquired... as a member of society

– *Edward Tylor*

...the cumulative deposit of knowledge, experience, beliefs, values, attitudes, meanings, hierarchies, religion, notions of time, roles, spatial relations, concepts of the universe, and material objects and possessions acquired by a group of people in the course of generations through individual and group striving

– *Geert Hofstede*

...the deeper level of basic assumptions and beliefs that are shared by members of an organization, that operate unconsciously and define in a basic 'taken for granted' fashion an organization's view of its self and its environment

– *Edgar Schein*

## VISION

In the future, residents and visitors of all ages, from around the region and around the world, will experience Silverthorne in vastly new ways; they will also experience the Town precisely as we experience it now – relaxed, welcoming, open, accessible, diverse, affordable and breathtakingly beautiful. We can see a day when the Town of Silverthorne is as well known for arts and cultural events as it is for its recreational possibilities. Our town will provide opportunities for the extended community to come together to share common and diverse histories, traditions, and customs as well as enjoy permanent, temporary, and spontaneous expressions of art and culture.

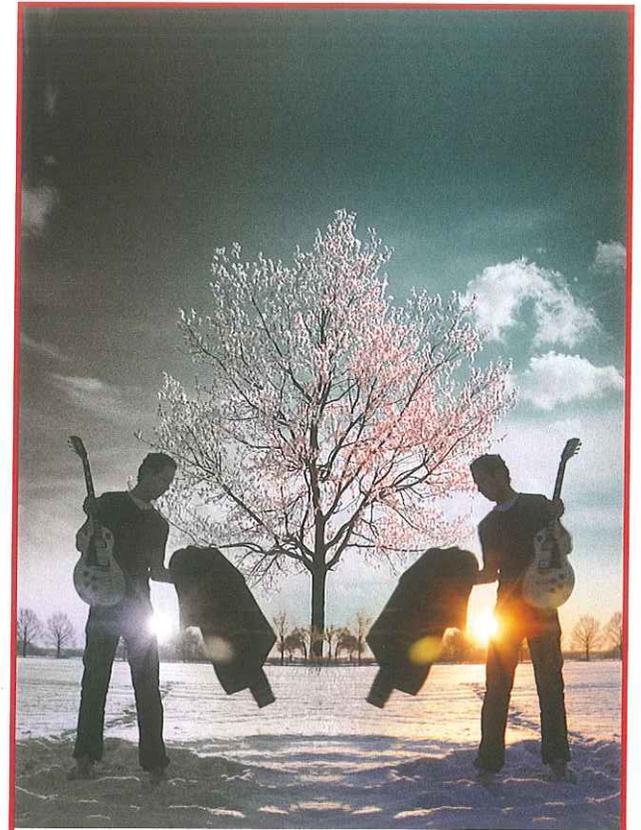
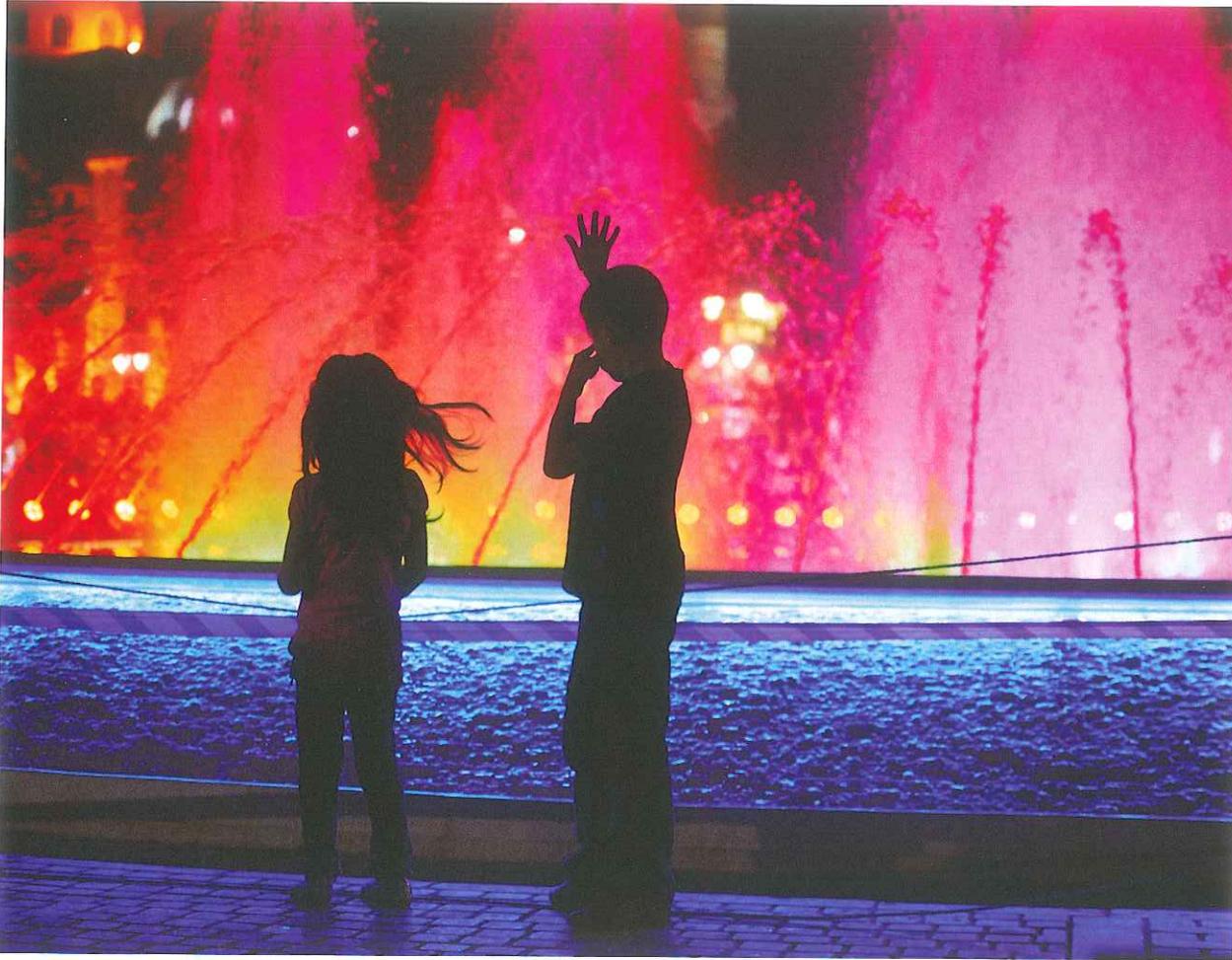


image: Sven Roumen

“We are imagining a future where Silverthorne’s musical performances, theatrical offerings, lectures, celebrations, artist endeavors, and historical exhibits will define the town in equal measure with parks, trails, open space, and recreation.”

– Ryan Hyland, *Town Manager*

## MISSION

This plan contains the first steps toward our vision. In these pages – and in implementing the strategies the reader will see here – Silverthorne is setting a course for the future. We are committed to these things:

**I.** We will create opportunities to build community and connection through cultural and artistic events that demonstrate in compelling ways that Silverthorne welcomes participants of every age; people from every place, language and history; and both new arrivals and long-standing residents. Events will celebrate our shared heritage and our individual experiences. We will include everyone – those of different economic means, of different traditions and ways of living, of different experiences, histories and values, and of different ways of expressing their artistic vision and their cultural history.



photo: Studiozedd



photo: Ruth Hartnup

**II.** We will transform the downtown into a walkable, welcoming, active place. Silverthorne's residents and visitors will come downtown to meet one another for quiet conversation, active entertainment and educational experiences. The downtown will give entrepreneurs, artists, entertainers, cultural and historical organizations, and arts organizations the opportunity to find their audiences. We will connect downtown to the cultural complex, the river and the whole community.

**III.** We will make the theatre, the Pavilion, the green space and plazas around the theatre and the bridges across the Blue River important areas for community gatherings. This will be a place for all parts of the community to come together for planned artistic, cultural and heritage festivals, performances, celebrations, and exhibitions. It will be an informal gathering place to experience a public art installation, learn about the past, sit by a fireside and listen to the river, or meet other members of our community. The complex will be the primary place for artistic expression.



photo: LDTC

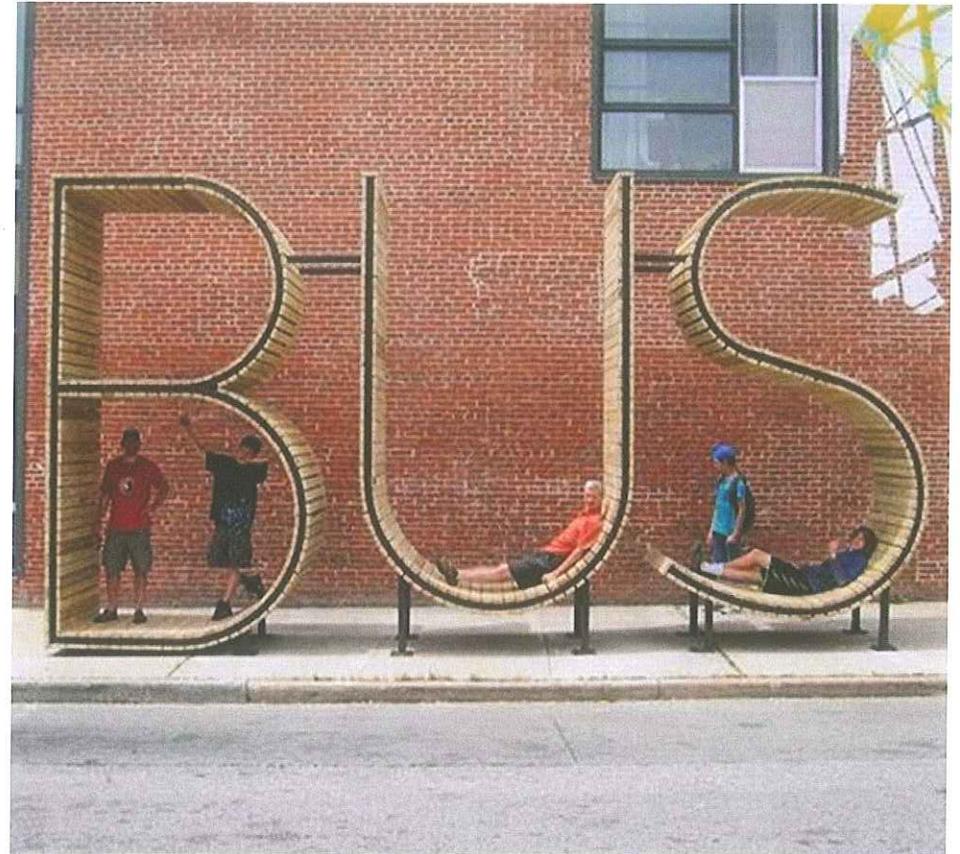


photo: MTA

**IV.** We will link the Blue River to the theatre and to the downtown in creative and interactive ways. We will draw residents and visitors to the river that is central to our identity and a defining element of our shared traditions, heritage and values.



photo: Glenn Harper

## GOALS THAT ADVANCE THE VISION AND MISSION

The following strategic goals have been developed to advance the vision and mission articulated by the community and the Town of Silverthorne leadership.

### Creating a Platform for Success – Leadership and Resource Allocation

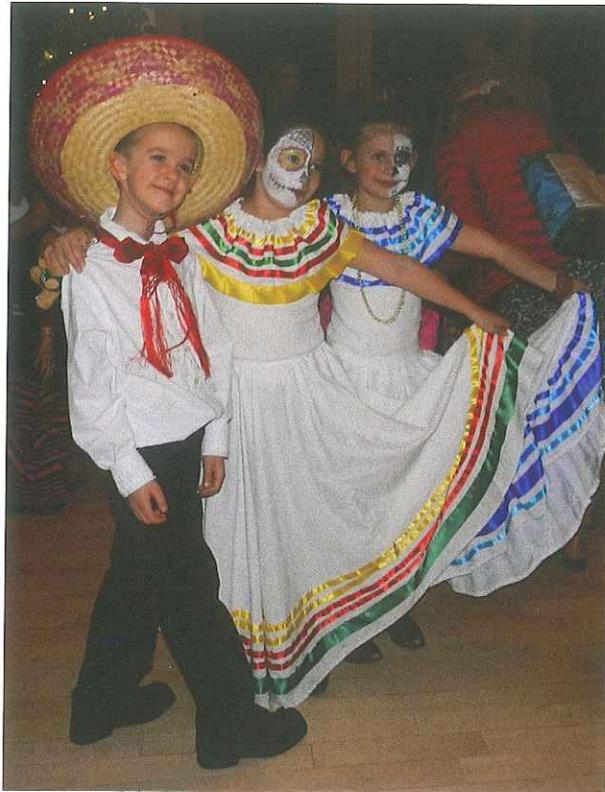
1. The Town will define and allocate appropriate staffing resources to enable implementation of the Arts and Culture Strategic Plan and establish protocols for decision-making and community involvement. Decision-making protocols will establish consultative lines of communication between Planning, Public Works, and the Recreation and Culture Town departments to ensure that the arts are considered and more fully integrated into all aspects of the Town's work.

2. The Town will allocate appropriate funding to implement the Arts and Culture Strategic Plan goals through the General Fund. The Town staff will research additional sources of funding and will present them to the Town Council for consideration. For those that the Council supports, the staff will seek the additional funds to support plan implementation and augment the Town's direct funding.

3. The Town will establish the Arts and Culture Advisory Committee. The Committee will assist the Town in implementing the Arts and Culture Strategic Plan goals. The Town staff

will create and develop bylaws for the Arts and Culture Advisory Committee for Town Council's approval.

4. The Town will establish a collegial presence and network at the state level through Colorado Creative Industries and with other municipalities Silverthorne admires or can imagine creating partnerships or affiliations with in the future. The Town staff will seek an annual opportunity to highlight Silverthorne's progress with other peers in Colorado.



### Creating Intentional Spaces that are Enhanced by Arts & Culture – Placemaking

5. Silverthorne staff will propose appropriate amendments to the Town Code that encourage incorporation of arts, culture, and creativity in new and existing developments. Particular emphasis will be given to projects in the downtown. Elements that may be considered include, but are not limited to, street width, parking, crosswalks, lighting, landscaping, street furniture, and signage. Amendments should encourage the development of spaces, such as live-work studios, art galleries, arts, culture and heritage displays, and areas that encourage public gathering.

6. The Town staff will create a master plan that encompasses the cultural complex outdoor amenities, the Highway 9 and 4th Street intersection, and the festival bridge, from downtown to the Blue River. This master plan will prioritize initial arts and culture investments in this area.

7. The Town of Silverthorne will encourage its first live-work development to the downtown. The Town will encourage private sector developers to consider at least one residential unit in the same building as, or very close proximity to, the workspace. The workspace

will facilitate uses such as gallery space, work studio, not-for-profit offices for arts or cultural organizations, classrooms or performance space.

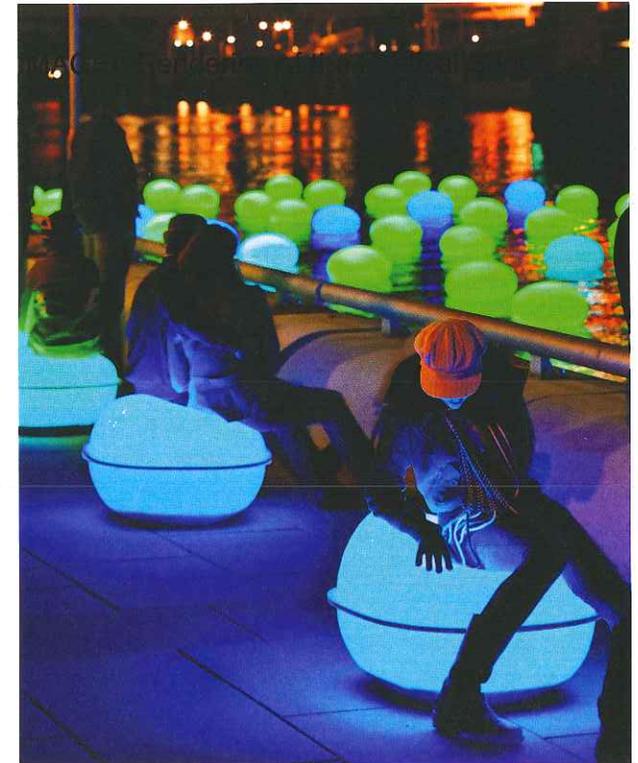
## Establishing a Presence – Arts & Culture Programming

**8.** Through strategic marketing efforts, the Town will enhance the visibility and awareness of arts, culture and heritage in Silverthorne. The staff will create publications, announcements, and information releases, either through electronic or other means, to invite and encourage residents and visitors to participate in the arts and cultural activities.

**9.** The Town will collaborate with the Lake Dillon Theatre Company to ensure that services, programs, and events of both the LDTC and the Town complement and support each other. The partnership will assist both organizations in fully realizing their own goals, as well as creating a new initiative to provide arts and culture opportunities to the whole community. The partnership will include programming of shared spaces (Theatre, Pavilion, and Cultural Complex), joint marketing efforts, complementary themes/messaging, and more.

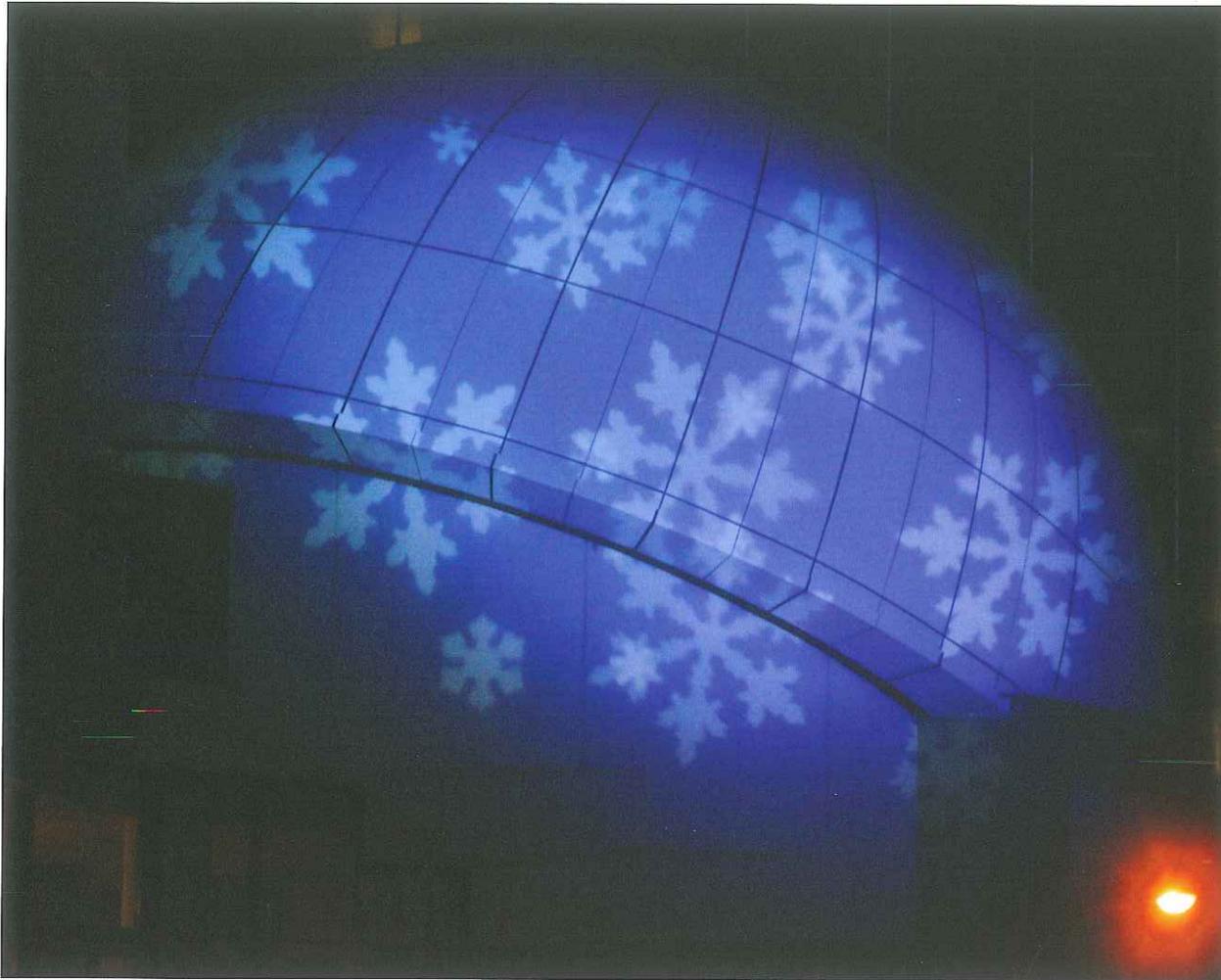
**10.** With support from the Arts and Culture Advisory Committee, the Town will create an events and activities schedule. Annually, the Town will initiate, or work with an arts organization to initiate one signature, participatory art project (along the lines of the Candy Chang project that accompanied the planning process) so that Silverthorne residents and visitors can join in the creative process. The schedule will also include at least four additional arts/cultural events or activities. At least one of the events or activities will have a direct connection to the Blue River.

photo: Morty



**11.** The Town will organize a grand opening celebration for the Theatre and Cultural Complex that conveys the message that the Town values arts and culture and is committed to providing high-quality, diverse, and accessible experiences for residents and visitors.

**12.** The Arts and Culture Advisory Committee will advise on the selection and installation approach for the inaugural mural art on the west elevation of the Theatre.



## Positioning for Future Growth

**13.** With support from the Arts and Culture Advisory Committee, Town staff will take the steps necessary to fulfill the application criteria for the Colorado Creative District designation for the Cultural Complex during the 2017/2018 candidate cycle.

**14.** Town staff will organize an annual State of the Arts Plan meeting with the Advisory Group members and engage the community in a discussion of the State of the Arts. The staff will use the occasion of the State of the Arts Plan to meet with Town Council and review progress in plan implementation.

**15.** The Town will update the Arts and Culture Strategic Plan in five years.



**Multi-Cultural & Diverse**  
**Welcoming, Relaxed & Natural**  
**Creative & Progressive**  
**Playful & Colorful**  
**Adventurous & Energized**

“Through community sessions we’ve distilled a real sense of Silverthorne’s emerging identity, including their aspirations for a vibrant downtown.”

— Janesse Brewer, 23.4 Degrees

## GOALS AT-A-GLANCE

**G1a.** Establish appropriate staffing resources

Q2 2016

**G1b.** Establish protocols for decision-making and community involvement

Q2 2016

**G2a.** Secure funding through General Fund

Annual

**G2b.** Research & pursue Town Council-supported funding streams to augment General Fund allocations

Annual

**G3.** Establish the Arts and Culture Advisory Committee

Q2 2016

**G4.** Participate in Colorado Creative Industries & targeted networking with other municipalities

Annual

**G5.** Propose amendments to the Town Code that encourage incorporation of arts, culture, and creativity in new and existing developments

Q4 2016

**G6.** Create a master plan for Silverthorne's downtown

Q3 2017

**G7.** Encourage Silverthorne's first live-work space for artists

Annual

**G8.** Enhance the visibility of arts & culture in Silverthorne for residents & visitors

Annual

**G9.** Develop & demonstrate a collaborative culture between LDTC & TOS through programming, joint marketing, and messaging

Annual

**G10.** Create an Events & Activities calendar, to include at least one annual participatory art project, one signature event, four additional events/activities

Annual

**G11.** Organize a grand opening celebration for the Theatre & Cultural Complex

Q1 2017

**G12.** Select & Install a mural on the west elevation of the Theatre

Q1 2017

**G13.** Submit an application for the Colorado Creative District designation

2017-2018

**G14.** Organize an annual "State of the Arts" session with the 2015 Advisory Group members & use as a platform to share annual progress with Town Council

Annual

**G15.** Update the Arts & Culture Strategic Plan in five years

2021

- **Creating a Platform for Success -- Leadership & Resource Allocation**
- **Creating Intentional Spaces that are Enhanced by Arts & Culture -- Placemaking**
- **Establishing a Presence -- Arts & Culture Programming**
- **Positioning for Future Growth**

## ECONOMIC IMPACT

A national perspective and an examination of other Colorado towns can help to illuminate the potential economic benefit to the Town of Silverthorne from investment in arts and culture.



### Local Impetus

Before turning to the national and state comparisons, it is worth noting that much of the impetus for the inaugural arts and culture strategic plan came from EDAC, Silverthorne's Economic Development Advisory Committee. They recognized – rightly – that by embracing the diversity of the community's history and culture and offering great entertainment and a vibrant arts and cultural sector, Silverthorne will also thrive economically.

### National Perspective

Cultural activities and the arts are widely known to be important economic drivers. They fuel economic growth, create and sustain jobs, and support local tourism. Arts and culture are resilient, showing strength during economic downturns and prospering during economic upturns.

Nationwide, America's non-profit art industry generates \$135 billion in economic activity annually (\$61 billion in nonprofit arts and culture organizations and \$74 billion from event-related expenditures by their audiences). That level of spending supports more than 4 million full-time equivalent jobs, generates \$87 billion in household income, and produces \$22 billion in revenue to local, state, and federal government.<sup>1</sup> Those who enjoy a night at the theatre or visit

an arts district also spend money on meals and transportation, and make other purchases.<sup>2</sup>

### Colorado Comparison

Arts & Economic Prosperity IV<sup>3</sup> is a 2012 report covering 182 regions. Looking at four regions in Colorado with active tourism industries – the City of Durango, Gunnison County, the Town of Crested Butte, and the Town of Telluride – gives Silverthorne a sense for what's possible. The table to the right shows the population, spending, and economic impact in the four study areas, as well as the national average, in 2010 dollars (the source data came from the 2010 Census). The data were translated to a per capita value, applied to the population of Silverthorne and inflated to 2015 dollars.

1 Source: Americans for the Arts. Arts & Economic Prosperity IV study, 2012.

2 Source: <http://www.westerncity.com/Western-City/May-2013/How-the-Arts/>. Accessed in November 2015.

3 The "Arts & Economic Prosperity IV" is a large, comprehensive, and widely accepted study that encompassed 139 cities and counties, 31 multiple city regions, 10 states, and 2 art districts. It provided detailed economic data collected from over 9,700 arts and culture organizations and more than 151,000 of their attendees. The most recent study at the time this report was written was the IV study, which was completed in 2012 and was based upon data from the 2010 U.S. Census.

The table below shows realistic possibilities for economic benefit to Silverthorne resulting from non-profit arts and culture with three comparative calculations for Crested Butte (closest to Silverthorne in population), the 4-study area, and national averages.

Comparative Assessment of Economic Impact for Silverthorne Arts & Culture					Economic Impact of Industry Spending			
	Population	Spending by the Non-Profit Arts & Culture Organizations	Spending by the Non-Profit Arts & Culture Audiences	Total Spending by the Non-Profit Arts & Culture Industry	Full-Time Equivalent Jobs	Resident Household Income Generated	Local Government Revenue Generated	State Government Revenue Generated
<b>Study Region (2010\$)</b>								
City of Durango, CO	16,416	\$5,832,804	\$3,220,322	\$9,053,126	309	\$6,495,000	\$420,000	\$225,000
Gunnison County, CO	15,350	\$3,434,707	\$3,529,973	\$6,964,680	171	\$3,584,000	\$297,000	\$166,000
Town of Crested Butte, CO	5,461	\$3,132,032	\$3,350,716	\$6,482,748	159	\$3,287,000	\$281,000	\$155,000
Town of Telluride, CO	2,361	\$16,611,397	\$20,797,981	\$37,409,378	977	\$22,477,000	\$1,825,000	\$754,000
National Average	913,858	\$114,280,810	\$87,036,942	\$201,317,751	5,896	\$145,351,170	\$10,197,286	\$10,917,192
Town of Silverthorne	4,010							
<b>Per Capita Value (2010\$)</b>								
City of Durango, CO		\$355	\$196	\$551	2%	\$396	\$26	\$14
Gunnison County, CO		\$224	\$230	\$454	1%	\$233	\$19	\$11
Town of Crested Butte, CO		\$574	\$614	\$1,187	3%	\$602	\$51	\$28
Town of Telluride, CO		\$7,036	\$8,809	\$15,845	41%	\$9,520	\$773	\$319
4 Study Area Per Capita Average		\$2,047	\$2,462	\$4,509	12%	\$2,688	\$217	\$93
Nationwide		\$125	\$95	\$220	1%	\$159	\$11	\$12
<b>Extrapolation for Town of Silverthorne Based on Per Capita of Comparative Average (2015\$)</b>								
Based on Town of Crested Butte		\$2,506,830	\$2,681,861	\$5,188,691	127	\$2,630,864	\$224,908	\$124,060
Based on 4 Study Area		\$8,947,609	\$10,761,897	\$19,709,506	517	\$11,748,060	\$949,979	\$406,778
Based on National Average		\$546,595	\$416,290	\$962,885	28	\$695,502	\$48,773	\$52,216

The Town of Silverthorne has taken the right first step – a plan that will direct public investment in arts and culture, help give shape and focus to private and not-for-profit arts activities and move the whole community toward a vibrant future.

– *Kent Rice*, Arts & Venues  
Denver

As Chairman of the Oklahoma Chamber of Commerce, I visited almost every city and town in the state. There is a visible difference in places with an active cultural community. I see people looking for places to park, stores staying open late, and restaurants packed with customers. The business day is extended and the cash registers are ringing.

– *Ken Ferguson*, Chairman & CEO, NBanC & Past President, American Bankers Association

Not only do the arts provide a much needed social escape for many in our communities—they also help drive local economies.

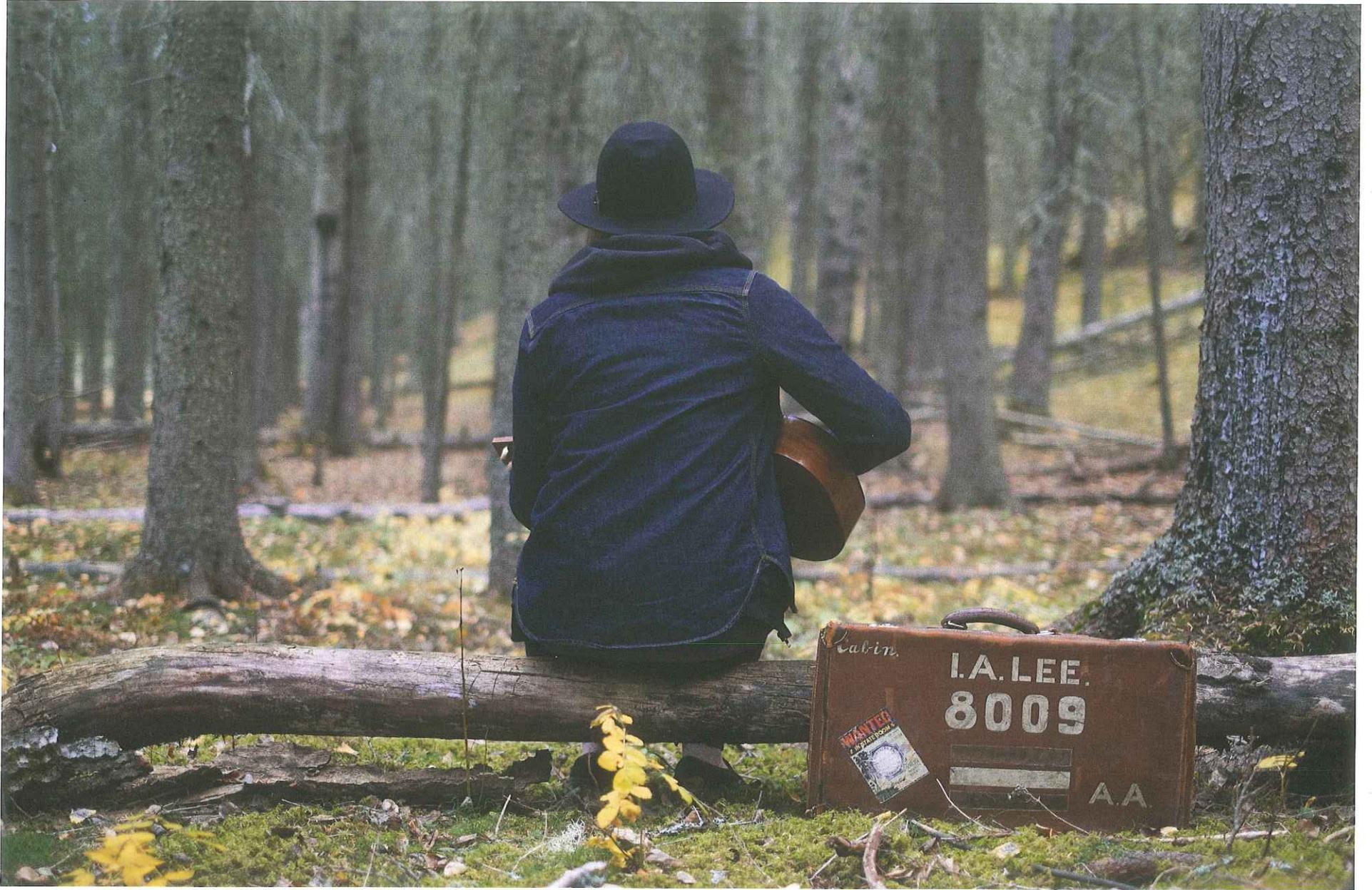
– *Bart Peterson*, Mayor of Indianapolis, IN President, National League of Cities

## Setting Expectations: Summarizing Economic Impacts for Silverthorne

The Town of Silverthorne's expenditures for the construction of the theatre, marketing, participatory art projects and community cultural events are expected to generate revenues to local organizations and businesses that include admission fees and tickets, food and beverage purchases, souvenirs, gifts, recordings, art, local transportation, childcare, and overnight accommodations. In addition to the direct revenues, the local businesses are expected to also experience indirect (or "downstream") revenue as money is re-spent in the community. The economic impacts are expected to include job growth, household income, government revenues in the form of state and local taxes, licenses, and fees.

To realize these benefits, the Town can make investments in arts and culture through its existing budgeting process, using general fund revenue for arts and cultural investments. In the alternative, the Town can identify specific revenue mechanisms – a sales tax for example – with earmarks for its investments in arts and culture. Creating a tax (and seeking voter approval as required under TABOR) would allow voters to affirm that they see the benefit of investing in arts and culture. The Town could require that a percentage of every major public investment include an investment in the arts; many local jurisdictions allocate one percent of public infrastructure projects to the arts. Though they are limited and competition is significant, local governments can compete for federal and state grant funding. Access to grant funding is one reason to seek Colorado Creative District designation. Finally, in order to access foundation grants and individual contributions, the Town may encourage the formation of a not-for-profit, community arts organization and work in partnership with the not-for-profit; this allows the Town to benefit from the full range of private and public arts funding.

Strategic investments in arts and culture have produced economic benefit for communities in Colorado and across the country; the same should be true for the Town of Silverthorne.



## GAPS & INVENTORY

In the development of this strategic plan, it has become clear that it is impossible to separate Silverthorne's emerging identity in arts and culture from the "places" that will be created when the downtown is fully realized. Silverthorne residents are hungry for places to gather and linger and arts and culture will play a critical role in drawing people to a warm and welcoming downtown.

It is useful to inventory the plan's goals in light of the Town of Silverthorne's placemaking efforts to date. To do that, we use "The 20 Ingredients of an Outstanding Destination." Roger Brooks International surveyed more than 400 successful downtowns (big and small) and found they each had some common ingredients outlined to the right. Relevant to Silverthorne's "residents first" approach, Roger Brooks International states "If you don't hang out in your own downtown, neither will visitors. Visitors go where residents go."<sup>5</sup> Thus, getting it right for Silverthorne's residents will have the added benefit of attracting others to your downtown as well.

In its effort to be a great destination, the Town of Silverthorne begins with extraordinary advantages:

- A stunning location
- Community members who care about the Town and are committed to its future
- Great access to visitors
- The new theater and the opportunity to make the area around the theatre a centerpiece for redevelopment and for arts and culture
- A richly diverse community of artists, creatives, artisans, historians, and of those who want to make arts and culture part of their lives and of the place they call home
- A diverse community that celebrates different histories, languages, traditions, ethnic backgrounds and artistic expressions and that is creating a shared sense of community and culture

The Town also enjoys the advantage of extraordinary potential. As the table to the right demonstrates – Silverthorne is poised for positive change, has laid the groundwork and is ready to take the steps necessary to realize its vision for arts and culture.

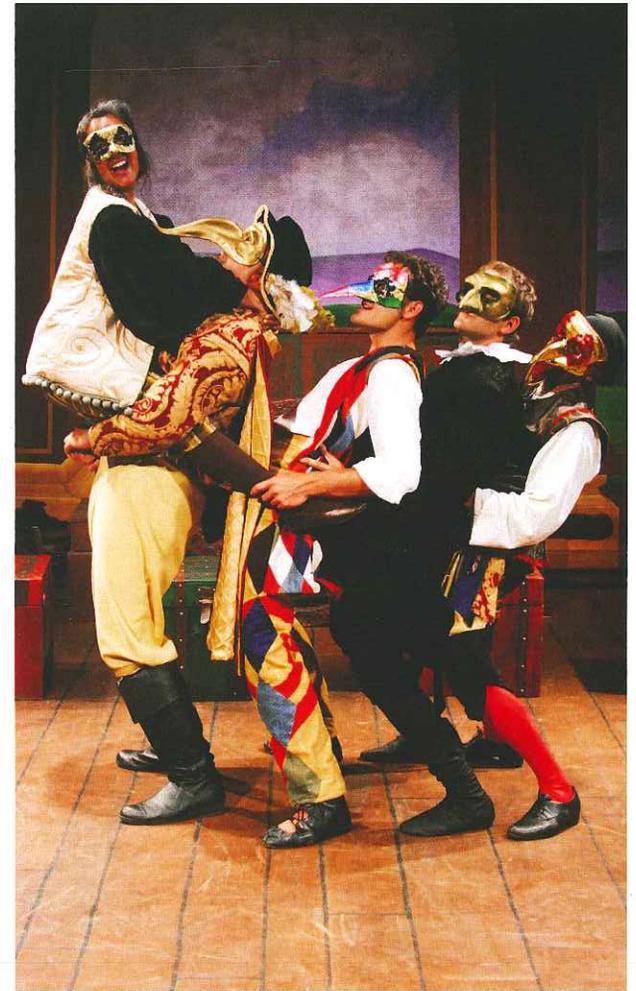


photo: LDTC

<sup>5</sup> [http://www.rogerbrooksinternational.com/20\\_Ingredients\\_Handout.pdf](http://www.rogerbrooksinternational.com/20_Ingredients_Handout.pdf)

	Ingredients of an Outstanding Destination	An Idea to Pursue	In Progress	It's a Reality	What Plan(s) it links to
1	<b>Begin with a plan:</b> <i>Development, marketing/branding</i>		X	X	ARTS, MKTG
2	<b>Strong brand &amp; retail focus:</b> <i>Brands should be experientially based</i>		X	X	COMP
3	<b>Orchestrate recruitment of critical mass &amp; clustering:</b> <i>Food, retail, and evening hours</i>		X		COMP, URA
4	<b>Anchor Tenants:</b> <i>At least two destination offerings</i>			X	URA
5	<b>Leases define operating hour:</b> <i>Most businesses open after 6pm</i>		X	X	MKTG
6	<b>People live &amp; stay downtown:</b> <i>Residential drives retail</i>	X	X	X	COMP, URA
7	<b>Pioneers with patient money:</b> <i>A few champion investors</i>	X	X		EDAC
8	<b>Start with one or two blocks:</b> <i>Concentrated effort for big impact fast</i>		X		ARTS, COMP, URA
9	<b>Solve the parking dilemma:</b> <i>Accessible and reasonable</i>	X	X		URA, COMP
10	<b>Public washrooms:</b> <i>Restrooms in the spending district</i>	X	X		POST, COMP
11	<b>Gathering places:</b> <i>Places &amp; reasons for people to linger &amp; cluster</i>	X	X	X	ARTS, POST, COMP
12	<b>Good 1st impressions:</b> <i>Identity-driven signage</i>	X			URA, POST, COMP
13	<b>Design &amp; install wayfinding:</b> <i>Identity-driven wayfinding</i>	X	X	X	ARTS, POST
14	<b>Create a "sense of place" downtown:</b> <i>Identity-driven sense of arrival</i>	X			ARTS, POST, COMP
15	<b>Sign rules &amp; regulations:</b> <i>Blade signs and supporting sign guidance</i>	X	X		COMP
16	<b>Sidewalk cafes &amp; intimate surroundings:</b> <i>Narrower streets, wider sidewalks, &amp; cafes</i>	X	X		ARTS, COMP
17	<b>Invest in retail beautification:</b> <i>Extension of window displays to the exterior spaces, soften transitions</i>	X	X	X	ARTS, COMP, URA, EDAC
18	<b>Provide activities &amp; entertainment:</b> <i>Open air markets, music, &amp; activities</i>	X	X	X	ARTS
19	<b>Name the downtown district:</b> <i>Conveys a destination versus a place</i>	X	X		ARTS, COMP
20	<b>Focus on experience:</b> <i>Articulate feelings &amp; activities to be experienced, not infrastructure</i>	X	X	X	ARTS

## “BEFORE I DIE I WANT TO...”

It is rare to have plan implementation begin before a plan is adopted, but this planning process gave the ARTvocates, the staff and the Town Council an opportunity to see just how much a work of art can do to energize the planning process and give the whole community a sense of the possibilities that lie ahead.

With an investment of only \$400 and a commitment from Silverthorne’s Recreation and Culture Department to build and manage it, the Town of Silverthorne became a part of Candy Chang’s international art installation, “Before I Die.” The website [beforeidie.cc](http://beforeidie.cc) describes Before I Die this way: “Before I Die is a global art project that invites people to reflect on their lives and share their personal aspirations in public space. This project was started by Candy Chang on an abandoned house in New Orleans after she lost someone she loved.”

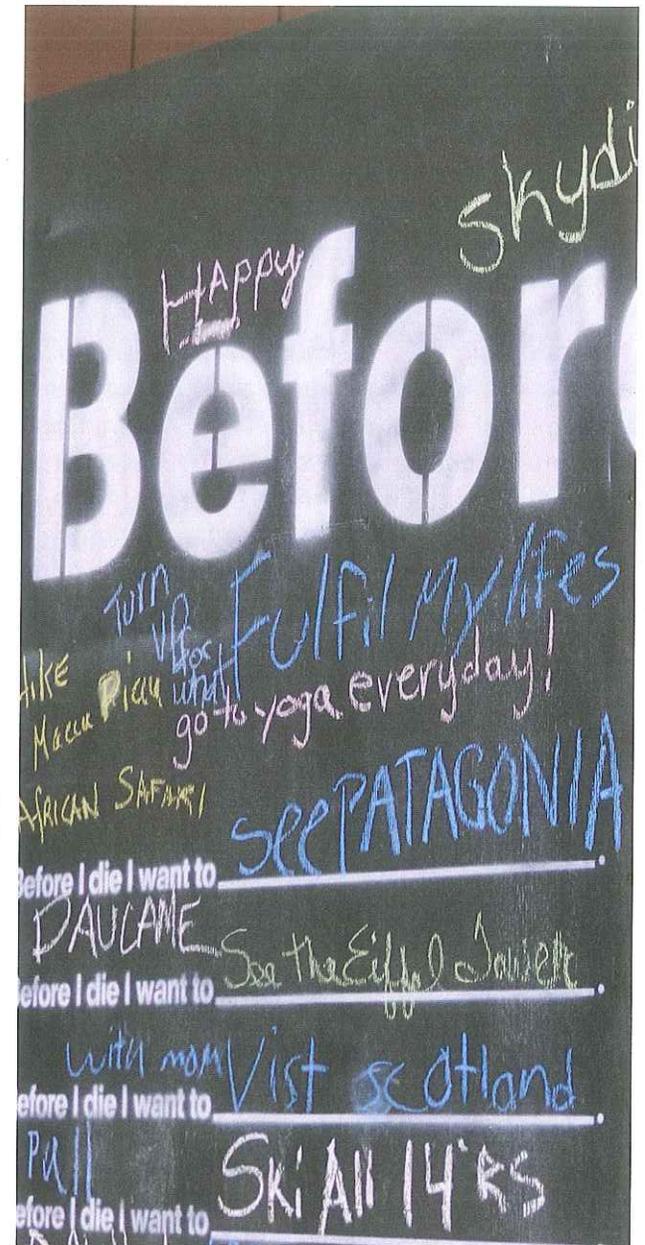
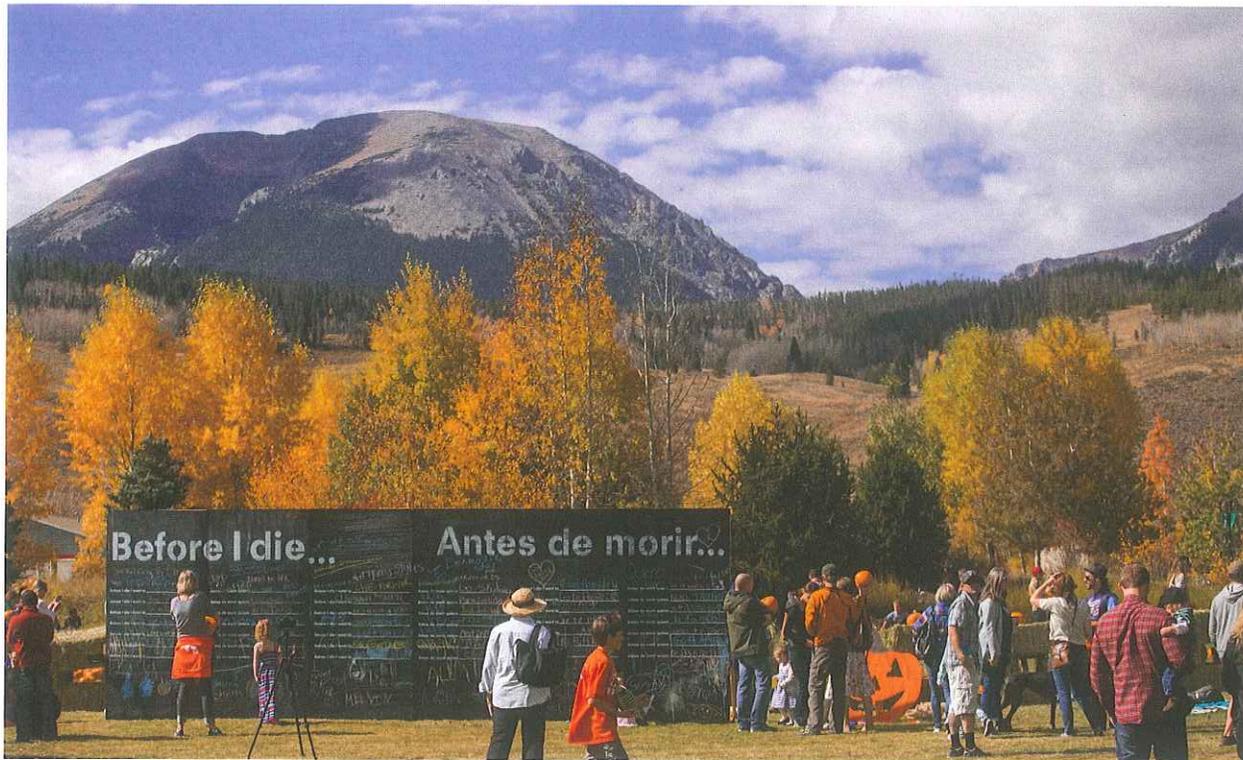
Candy used chalkboard paint on the abandoned house in her neighborhood to create a place where anyone who walked by could pick up a piece of chalk and complete the sentence, “Before I die I want to...”. The wall was filled in the first day and her community continued to add more and more. While she was reminding those around her that life is brief and that we have to pursue our dreams, those around her confirmed that, even in her grief, she is not alone. Silverthorne is now one of more than a thousand communities in more than seventy countries that have replicated Before I Die.



## A CASE STUDY: SILVERTHORNE'S 1ST PARTICIPATORY ART PROJECT

The Silverthorne team took the Before I Die walls in Spanish and English to five different locations around the Town, including the community meetings that were a part of this planning process. Silverthorne experienced what Candy Chang experienced – the walls filled quickly every time. The staff documented the responses, erased the walls, and they filled again. The piece generated hundreds of responses and untold conversation as families, friends and those who simply found themselves there together talked about their own answers and those from others.

As the planning process and the plan were unfolding, hundreds of people became part of the art, contemplating their deeply held aspirations and sharing their hopes, fears and dreams with one another. The extraordinary success of Before I Die in Silverthorne served as an immediate confirmation that Silverthorne community members are committed to making arts and culture part of their lives and part of the community. It demonstrated boldly that everyone can participate in great works of art and can use them to create connections with their neighbors.



## APPENDIX A – IDEAS FOR SILVERTHORNE’S CONSIDERATION

*A message from the 23.4 Degrees Team:* Because we’ve come to know you, we offer these ideas for your consideration. Some of the ideas can be implemented tomorrow. Others will take time and can be tucked away for the future, or used as inspiration to explore what else could be a natural extension of what is authentically Silverthorne.

Arts and cultural investments signal something about a community’s values and the theatre is a prominent signal and first step. Events and temporary installations can help Silverthorne experiment with Silverthorne’s emerging arts and cultural identity. Variations on all of these ideas have been tested and successfully developed in other communities; the question is what’s the highest expression of who Silverthorne is and who you want to be collectively? We say pilot some projects that feel consistent with your identity because as Dorothy Parker said, “Creativity is a wild mind and a disciplined eye.”

Silverthorne should leverage its existing foundation of arts and culture programming for future events. Pumpkin Fest, Celebrations Around the World, and the Holiday Bazaar provide a solid foundation and give the Town the opportunity to build on events that are already popular. We know this works because Pumpkin Fest and Celebrations Around the World were perfect opportunities to feature the Before I Die project.

The Silverthorne Recreation Center, Pavilion and Public Library regularly feature cultural events, including cooking classes, dance classes and clubs, art classes, storytelling, music and comedy programs. Continuing this kind of programming and building on the events in these three public locations is an essential part of implementing this plan.

When selecting a few potential ideas for your consideration, we kept in mind some core values that emerged from the planning process. We have recommended ideas that meet several of the attributes listed below:

- Participatory = Participatory effort that has the potential to engage the community
- Community = Builds and promotes community gathering
- Diversity = Celebrates multi-culturalism and diversity
- Downtown = Helps inform the development of Silverthorne’s downtown
- Assets = Leverages Town assets such as the Theatre and Pavilion
- River = Links to, or highlights the Blue River

### **PARTICIPATORY ART IDEA**

Continuing to produce projects like Before I Die will keep the momentum of this planning process going and demonstrate in very visible ways that Silverthorne is truly committed to becoming a place for the arts and a place where every resident is part of the creative process.

### **Paint-by-Numbers Mural**

*Participatory, Community, Diversity*

Community-scale paint-by-number murals send the message that everyone can contribute to something artistic and that by combining their talents, a whole community can make something beautiful. Professional artists can design paint-by-numbers murals and the whole community has the opportunity to participate in the effort and work with the professional artist. Through the large scale mural, individual community members become part of a team and work together to make art.



### **Things You Will Do Anyway – But with an Intentional Art Focus**

There are simple ways to indicate that Silverthorne is changing and that those changes are connected to arts and culture. Many of these items fall into the category of things the Town is likely to engage in, but now it will be with the intention of signaling that “art lives here” in Silverthorne’s downtown. This can include painting a crosswalk, decorating above-ground utility boxes, painting trash dumpsters, planters, light posts and street furniture. It is important to focus these quick and easy beautification efforts in areas or along corridors that are connected to arts and cultural districts.

## **PLACEMAKING IDEAS**

These are temporary installation concepts that we think could be right as Silverthorne continues to seek input on what its residents want and hope for in their downtown. In both cases, it lets Silverthorne actually experience what a future downtown may be or how the redevelopment of vacant building could further contribute toward Silverthorne's developing arts and culture identity.

### **Made Here**

*Participatory, Community, Diversity, Downtown*

Made Here is a Minneapolis not-for-profit that turned empty storefronts into places for local artists to show their work. By bringing art to vacant buildings, Made Here changed the economics of the University Avenue corridor in measurable ways. Since their first art walk, they have used art to propel redevelopment, reduce vacancy in commercial areas, make once empty and underused areas safe, and made lifeless areas exciting.

Made Here describes their work this way: "Made Here is Downtown's Urban Walking Gallery in the Minneapolis Cultural District showcasing creativity from across Minnesota by temporarily filling empty storefronts or commercial spaces with the work of Minnesota artists and locally based artisan companies."

<http://www.madeheremn.org>

### **Build-a-Better Block – Silverthorne**

*Participatory, Community, Diversity, Downtown*

Build a better block is an organization and movement that focuses on demonstrating what a vibrant street block could look like. It focuses on "doing" and "creating" over a day or weekend. In a matter of days, street blocks are re-developed into vibrant places for biking, commerce, gathering, lighting, landscaping, venues for art, music, and culinary experiences. It pulls on the concept of "pop-up" galleries, cafes, and shops. With a few weeks planning, the Town of Silverthorne, in coordination with Silverthorne stakeholders and community members could "build" a temporary downtown that incorporates all of the spaces and places residents want to imagine for their future downtown and tests how residents interact with pop-up spaces and places. These exercises would further inform long-range and strategic planning efforts. Build a Better Block has been written up in the New York Times, Washington Times, and GOOD magazine. Explanatory video links and more information about these efforts can be found at: <http://teambetterblock.com/>

## **SIGNATURE EVENT IDEAS**

Next are a few potential "signature" events or concepts Silverthorne might be the perfect Town to pursue.

### **Silverthorne Storytelling Festival**

*Participatory, Community, Diversity, Downtown, Assets, River*

The largest storytelling Festival in the country is in Jonesboro, TN and it has been ranked as one of the top 100 events to attend in the country. It had humble beginnings with a few hay bales and campfires and some people willing to share their stories. It now attracts award-winning storytellers (yes, there really is such a profession) with a series of circus tents and campfire circles covering topics such as: the questionable joys of getting old, Native American stories, ghost stories, family dysfunction and lies, love and resilience, epic adventures, folklore, tall tales, and many others. In addition to being out and out entertained, there are also storytelling workshops for aspiring bards and story corners specifically for kids. The best news? Storytelling is enjoying a huge renaissance with podcasts, NPR's story core, and a number of other outlets. Even better? There's really not a storytelling festival in the West and a grassy plaza by a river seems a perfect setting. This could be a signature event for Silverthorne and seems a well-positioned complement to Silverthorne's downtown crown jewel, The Lake Dillon Theatre Company. We also can imagine it would be fun to combine with a local microbrewery event and to imagine aspects of the event in different languages.

## Food Truck Festival

*Participatory, Community, Diversity*



For now, Silverthorne's image is, in part, linked to being the gateway exit to Summit County ski areas as well as the place that "real people" affordably live and work in the County. We say, embrace it – let's be real, but with a hip twist. Host the first ever Food Truck Festival in Summit County. Envision a circle of food trucks, string lights criss-crossing arty Silverthorne picnic tables, episodic warming fires, and music pumped into the emerging downtown area. Food trucks are affordable ways to eat and enjoy a diversity of different cultural cuisines -- especially convenient while you are waiting for I-70 to reopen or your sister to return from the Outlets. Plus it all has the added benefit that we've let people start to enjoy our downtown before a single building has been erected.

## Stompin' Ground Games

*Participatory, Community, Diversity, Assets*

A Denver-based not-for-profit, Warm Cookies for the Revolution, is sponsoring community events as a way to highlight important public policy issues. They are highlighting different neighborhoods with the Stompin' Ground Games. They have launched two events. The first, in the Ruby Hill neighborhood, focused on transportation problems. The second in southeast Denver is about history and storytelling. Their website describes the second event in this way: "For the second month of the Stompin' Ground Games, we're posting up at Four Mile Historic Park to celebrate and learn about the diverse mix of neighborhood history and current issues in Southeast Denver: places like Washington-Virginia Vale, Virginia Village, Hilltop, and more. The theme: Storytelling. We'll be featuring a multi-cultural kids Fashion Show with students from McMeen elementary school, The Narrators, our poetic scribe Molina Speaks, art from the Mizel Museum, Picture. Me. Here. and Kenny Be. Plus, A Little Help, The African Community Center, Community Language Co-operative, the Tranist Alliance, and hands-on activities, cookies and more..." <http://www.warmcookiesoftherevolution.org>

## Sunsets at the Summit -- Concerts in Rainbow Park

*Participatory, Community, Diversity, Assets*



We love that this concert series is coming to Silverthorne and think LDTC and the Town have some great ideas on how to engage more of Silverthorne's residents and guests through the free outdoor concerts. These concerts encourage people of any socio-economic background to gather together to enjoy musical entertainment in a beautiful setting at Rainbow Park. The Sunset at the Summit Concert Series provides free, award-winning music for local residents and guests and continues to be the premier destination summer event for weekends in Summit County. The influx of people in Summit County during the summer months supports our local economy, and their attendance at performing arts events will enhance Silverthorne's cultural identity. Through the Sunset at the Summit Concert Series, The Town of Silverthorne and the Lake Dillon Theatre Company are dedicated to serving the residents and guests in Summit County by building identity and a sense of community one concert at a time.

## APPENDIX B – SILVERTHORNE ARTS & CULTURE ADVISORY COMMITTEE

### *Charter & Protocols*

#### **ABOUT THIS DOCUMENT**

This document provides the Arts & Culture Advisory Committee (ACAC) with draft guidelines and protocols for its work. The protocols will serve as the rules of engagement for the ACAC's deliberation. The participants are expected to review the draft in advance of the first meeting.

#### **BACKGROUND & VISION**

The Town of Silverthorne's Arts and Culture Strategic Plan outlines this vision: In the future, residents and visitors of all ages, from around the region and around the world, will experience Silverthorne in vastly new ways; they will also experience the Town precisely as we experience it now – relaxed, welcoming, open, accessible, diverse, affordable and breathtakingly beautiful. We can see a day when the Town of Silverthorne is as well known for arts and cultural events as it is for its recreational possibilities. Our town will provide opportunities for the extended community to come together to share common and diverse histories, traditions, and customs as well as enjoy permanent, temporary, and spontaneous expressions of art and culture.

#### **PURPOSE OF THE ACAC**

To realize the vision, the Town will work with the ACAC, seeking advice on these questions:

- What is the appropriate use of public funds for arts and cultural activities?
- How do we develop arts and culture programming that is as inclusive and welcoming as possible?

At the same time, the ACAC should begin to develop its expertise and setting its direction, answering questions like these:

- What foundational work of the ACAC will help to enable sustainable arts and culture programming in the future?
- Are there areas we wish to learn more about because they are integral to Silverthorne having a successful arts and culture strategy?

As a first order of business, the ACAC will focus on the following:

- Review and discuss the arts and culture plan
- Prioritize the topics and goals from the plan – looking for those that are most important to the Town's success and help to enable future Arts & Culture activities

As public resources become available for acquisition, the ACAC should turn its attention to its role in the public art program:

- Identify, develop, pilot test, and adopt strategies for commissioning public art in the Town

Note: Many Towns create an Arts and Culture Advisory Committee while their municipality is

in its infancy of developing a robust arts and culture strategy and program. It is a way to gain valuable feedback and foster collaborative decision-making about ideas intertwined with the Town's identity. As programs mature and grow, many municipalities choose to move the nexus for arts and culture strategy and programming to a non-profit organization. These non-profit organizations remain closely aligned with the Town, but have more capacity to grow the strategies and programs with a dedicated focus.

#### **PARTICIPANTS**

The ACAC will bring together creatives, historians, arts administrators, not-for-profit managers, business owners, citizens-at-large, advocates for the role of the arts in the local economy, advocates for a vibrant town core, representatives of the diversity of the community and the diverse cultures that make up the Town, and more. The ACAC members will be those who can provide leadership, momentum, and coordination in implementing the arts and culture plan. Participants may be engaged as individuals or associated with private non-profit organizations, agencies, or other entities that are involved in arts and culture in the community. The ACAC seeks to be as inclusive as possible while maintaining a manageable size of approximately 7-10 individuals that can give voice and perspective to the widest range of stakeholder views.

## ACAC Membership

- Members are appointed by the Town Council
- While it is important to keep this group at a functional size, it may be useful to make changes to the membership of the group from time to time in order to best address the key objectives outlined in this document or others identified by the Arts Council. Members may suggest additional perspectives that would be helpful in their work
- The majority of members should reside or work in the Town of Silverthorne
- Members may resign upon written notice to The Town of Silverthorne
- The Town Council may remove a person from the ACAC if the member is unable to fulfill membership responsibilities
- Terms will be staggered to create continuity

## ACAC Responsibilities

- Work to give the Town Council and staff carefully considered recommendations
- Work together so that the ACAC's recommendations reflect the perspective of all members and is in the best interest of the community
- Support the objectives of the ACAC
- Stay focused on the agenda
- Although some members are affiliated with organizations it is presumed that comments during meetings are not for attribution and should not be assumed to be an official organizational position

- Keep constituents, colleagues, and community members informed about the work of the ACAC
- Even when the Town doesn't take the ACAC's advice, the members must serve as advocates for the Town's efforts in arts and culture and advocates for the ACAC's work
- Agree not to attribute statements to other ACAC members or attempt to speak for the full ACAC without clear agreement from the full membership

## Work Groups

As needed, the ACAC may develop ad hoc work groups. These may include members who are not appointed to the ACAC. The ACAC will also engage in continued communication and information sharing with the broader community.

## ACAC MEETING PROTOCOLS

### Decision Making

The ACAC will provide input, exchange information and views, and undertake efforts to promote the arts and culture in the Town. The ACAC will strive for the highest possible levels of agreement among all members. ACAC decisions will be made by consensus to the extent possible. Consensus means the group as a whole supports an agreement. Although an agreement may not necessarily represent any one member's ideal resolution, it can be characterized as a decision that all participants

can live with and do not oppose. If consensus cannot be reached, the ACAC will outline majority and minority view for consideration by the Town Council.

### Decision Making Regarding Significant Temporary and Permanent Public Art

The Town of Silverthorne staff, in consultation with the ACAC should be empowered to make decisions regarding public art acquisitions under a set amount, determined by the Town Manager. However, for the acquisition of more significant art, there should be a rigorous, transparent process in which the town develops a specific request for qualification, carefully examines the responses, and moves through a series of proposals (becoming more and more refined at each step in the process) that provide the detail necessary for the ACAC review and for the town to make a final purchase. Examples that the Town can use to develop its acquisition process include these:

<http://tinyurl.com/pittsburgharts>

<http://tinyurl.com/forecastpub>

<http://tinyurl.com/bpspubart>

## **ACAC Meeting Summaries**

Staff to the ACAC will prepare draft summaries that capture key issues, conclusions, and agreed-upon next steps. Once final, the meeting summary will be available to the public.

## **Stakeholder and Public Input**

The ACAC will welcome stakeholder and public input and will seek to find additional mechanisms beyond the ACAC meetings to do so.

### **ACAC Meetings**

- There will be approximately four meetings per year for approximately a half day each.
- Meetings of the ACAC are open to the public
- Opportunities for other participants and observers to address the ACAC will be provided at designated times during meetings
- While meeting discussions will generally be limited to ACAC members, others with particular expertise may be invited by the group to participate in specific agenda topic discussions from time to time as requested by the group
- Individuals who address the ACAC will be required to follow specified ground rules:
  1. Introduce self
  2. Address the agenda topic
  3. Stay within the designated time limit
  4. Offer input in a positive, constructive manner

Following the meeting, members are free to speak about their own views and those of their organizations. However, members will not attribute statements to others or attempt to speak for the entire group.

## **Periodic Review of the ACAC**

After its first two years and periodically thereafter as determined by The ACAC, the group will evaluate its work, looking at its accomplishments and challenges. The final assessment will be used to determine any necessary modifications to the structure or purpose of the group.

## **Media**

## APPENDIX C – ENGAGEMENT IN SILVERTHORNE’S ARTS & CULTURE PLAN

Placemaking requires community engagement. A placemaking planning process puts community members – those who know what kind of places they want to create for themselves – at the center of the plan.

### 1. Arts & Culture Advisory Group

The planning group, called the ARTvocates, is a dedicated group of stakeholders who represent different facets of the community including: artists and creatives, historians, businesses, educators, non-profits focused on families, elected officials, art aficionados, and others. This group was instrumental in shaping core elements of the draft strategic plan. The group explored what it will be like to live, work, and play in Silverthorne’s emerging downtown. They embraced the idea that Silverthorne will be as well known for arts and culture as it is for its recreation. They developed core elements of the mission including:

- Using arts and culture as an opportunity to build community and connection
- Transforming the downtown to a walkable, welcoming, active environment to allow quiet conversations, educational experiences, and active entertainment
- Making the theatre, pavilion, bridges, and green spaces in the downtown area important areas for community gathering
- Linking the Blue River to the theatre and downtown in creative and interactive ways.

### 2. Communities We Admire

As part of our approach, we asked the ARTvocates to identify several communities they admired. Denver, Salida, and Breckenridge, while all different, have developed their own arts and culture identities. 23.4 Degrees and the Town of Silverthorne reached out to leaders in each of those communities to learn more about how they developed their identity, who they engaged, what they considered their greatest successes, and what they would do differently if they were starting with a blank canvas. Experts from these towns were delighted to hear that Silverthorne was developing an arts and culture plan with the theatre as the centerpiece. They urged Silverthorne to focus on questions pertaining to the Town’s identity, to develop thoughtful mechanisms for engaging different sectors in the community and making decisions about the arts, and to explore the potential for sustainable funding streams.

### 3. Creatives and Artists

There was a special recognition that you cannot have a thriving arts program without knowing the artists in your community. When this effort started, only a handful of artists were identified. Through grassroots networking, the group grew to more than thirty. Amateurs and professionals in visual, performing, and wearable art shared their challenges, hopes, and aspirations for Silverthorne’s emerging emphasis on the arts and expressed their hopes for partnerships with

the Town of Silverthorne. The artists discussed the need for places to create and display work, the desire to help develop art literacy within the community, and their interest in working with the Town in advance of the theatre opening. The artistic community was mixed on the utility of having an art supply store in Silverthorne, whether and how to create affordable housing to attract young and emerging artists to Silverthorne, and how artists might want to organize themselves through a guild or other network. There was strong support for pursuing a Colorado Creative District designation to raise Silverthorne’s arts and culture profile and tap into valuable resources, as well as exploring networks such as the Western States Federation of Artists.

### 4. Business Community

The idea of developing arts and culture in the Town originated with the Economic Development Advisory Committee to the Town of Silverthorne and the larger business community who see arts and culture as something that will strengthen and diversify Silverthorne’s economy. Throughout this planning process, the business community has been encouraging the Town to find ways to leverage the major investment in the theatre. Investors and developers interested in the downtown are intersecting with the Town’s arts and culture planning, recognizing that downtown development and the arts will be mutually beneficial and reinforcing.

## 5. Young People

While all of our meetings were open to the public, we took particular care in trying to reach students. As part of the Celebrations Around the World event, every 4th grader in Summit County (around 300 students) took part in a half day of interactive booths where they learned more about the cultures and people that make up their community. As part of this effort, we asked each 4th grader to engage in an activity where they were able to show us what types of art they preferred. In many ways their preferences were similar to the adults in Summit County with affinity for colorful and playful art. The students liked anything that looked like they would be able to climb on and interact with the art.

## 6. The Community-at-Large

The backbone of a placemaking approach is community engagement. This planning effort took special care to find ways to invite the community into the process. Through two engaging and interactive sessions, an Arts Happy Hour and an Arts Open House which was combined with an established and beloved multi-cultural Celebrations Around the World evening. At these sessions people were able to engage with 23.4 Degrees and the Town on the development of Silverthorne's downtown area, design and plans for the theatre, and the draft vision and mission for this arts and culture plan. In addition, we were able to ask the community to weigh in on important questions, listed below.

More than 400 people attended the events; their input follows:

When asked "What should people feel and experience in Silverthorne's (soon to be built) downtown?" the top community answers were creative, relaxed, playful, diverse, adventurous, and energized. When asked "What should Silverthorne's Arts & Culture identity be?" the top community answers were multi-cultural, colorful, natural, welcoming, and progressive.

The most frequent answers to the two questions come together in ways that give a real sense of the community's aspirations:

- Multi-cultural & Diverse
- Welcoming, Relaxed & Natural
- Creative & Progressive
- Playful & Colorful
- Adventurous & Energized

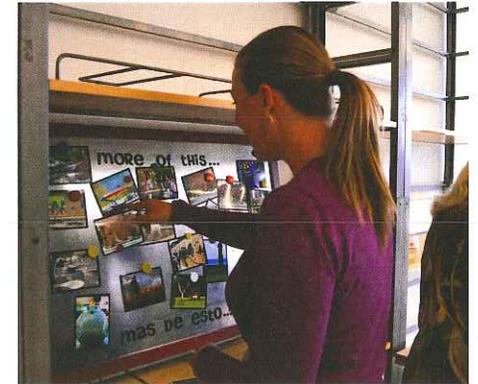
We also asked the community to share with us the type of visual or practical art they gravitate toward and the art they are less excited about (e.g. sculptures, benches, utility boxes, town gathering areas, sidewalk cafes, and many other examples). In general, community members gravitated toward colorful and playful art that lends itself toward places people would be welcome to gather with friends, or as a community. For the most part, the Silverthorne community was less interested in bronze animal sculptures and industrial art installations, as they do not feel like Silverthorne. Additionally,

while Silverthorne feels a little more utilitarian, and "real" than other mountain towns, it is important that art and culture in Silverthorne be an expression of the Town's warmth and welcoming attitude.

Lastly, we asked community members to share any specific ideas they have for arts and culture. While this plan is not intended to make specific choices about art or programming, we did collect these comments for future consideration by the Town, the Arts and Culture Advisory Committee, and others. Here were the ideas:

- Aspen tree art (like the one at the Winter Park Rec. Center)
- Children's Art Display
- Art Exhibition space
- Storytelling festival
- Dinner Theatre
- More wildlife reserves
- Jewelry making groups
- Sculpture Park with art from recycled materials made by locals
- Help endangered species of animals
- A website that locals volunteer to post pictures and write blogs about our community
- Lego Bridge
- Kids wading pools as seating for an outdoor kids movie
- Restaurant piano bar
- Splash fountains
- Lego Bridge

- Participatory art appreciation classes and programs i.e. where one can learn and create
- Temporary art projects i.e. snowmen building
- Art Museum
- Sculptures of activities
- Musical instruments
- Gardening is art. More garden events
- Will this be beneficial? As an artist I doubt it
- Local clubs for artists and musicians (and aspiring artistes)
- A place to create & paint on a weekly basis
- Commitment to the community and local art
- Hobby Lobby or Michaels. We have nothing like this in Summit County
- Public and competitive dances w/different themes
- Traveling art show
- Educational art around town
- Indoor art/Farmers market
- Volunteer centers and art clubs
- Photography walks and talks with awesome locals!
- Art classes and open sessions
- Botanical Garden (indoor/outdoor) ala Betty Ford
- Children's /teens art display. Work w/ local schools
- Painted benches + Bike Racks
- "Locals only" events + Discount
- Poetry Slam
- More live music
- Puppet shows and workshops
- Local author's exhibit/celebration
- Have a big statue by the underpass to draw people
- A center for crafts + artisans (food included)
- Art classes
- Knitting group
- Art supply store + studio space
- Club Boy & Girls town (classes painting, dancing, art)
- Group Hikes w/ historical perspective (I know you do a few but more please ☺)
- "Intro to...." classes
- Why not tie in events w/local brew fests like: home brewing, cooking w/beer, etc.
- Arts district/Special exhibits
- Joint projects with Dillon Ranger District + Senior Center
- Winter art festival type weekend – local crafts + food, music + FUN!!!
- Famous Artists Exhibition – Attract people to Silverthorne
- Sculptures of the natural world
- A place for art classes or studios
- Cultural House (Casa Cultural)
- Local artist gallery
- Support with technology to create art (photoshop)
- Workshops to teach with teens
- Art-related laser tag (i.e. something art focused teenagers will engage in)
- Affordable art for all
- I like the "Lego bridge" art
- I like the "fat frog" art
- Practice spaces for musical groups/lessons
- with scholarships
- Dance classes
- Diverse cultural experiences, like tonight!
- Get creative with public restrooms, e.g. Hundertwasser toilets in Kawakawa, New Zealand
- The Whangarei canopy bridge is a good model for Silverthorne's Festival Bridge
- Be known for artistic Christmas lights/tours/ food/parades. See: [www.christmasfestival.com](http://www.christmasfestival.com)
- City Museum in St. Louis combines family fun with interactive artwork and is a top attraction: [www.citymuseum.org/](http://www.citymuseum.org/)
- Cinco de Mayo Festival event: [www.citadeloutlets.com/photo-gallery/](http://www.citadeloutlets.com/photo-gallery/)
- Frontier/western Festival
- Food Truck Festival
- cheaper and less environmentally obtrusive way to have big impact is projection installations: [www.youtube.com/watch?v=ugBbTiBmZ2g](http://www.youtube.com/watch?v=ugBbTiBmZ2g)
- Snowman building contest/art installation
- Botanical gardens – warm indoor space, could also provide education, and be a small concert venue
- Pro Cycling Challenge -- Pre-race, family events, after-viewing party
- Tamale Cookoff challenge (on Pavilion lawn)
- "River Lights" like "zoo lights" at the Denver zoo



"To achieve great things, two things are needed; a plan, and not quite enough time." -*Leonard Bernstein*

MINUTES OF SPORT COMMITTEE  
December 17, 2015

**I. PROCEDURES**

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1. - Call to Order: Don Hansen opened the meeting at 6:00pm.
2. Approval of Agenda/ Roll Call: Frank Gutmann, Don Hansen, Mary Kay Rachwalski, Marty Richardson, Kathy Swanson, John Taylor, Pat Taylor  
Staff: Liz Hodson, Susan Lee  
Absent: Russ Camp, Joanne Cook, Tom Dopplick, Don Langmuir, Bob Mayerle, JoAnne Nadalin, Marilyn Raymond  
Guests: Marie Orlin, Silverthorne Resident, Elaina Scott, Norris Design, Joanna Hopkins, South Maryland Creek Ranch, Greg Hardy, Trout Unlimited, Dave Miller, Keystone Science School
3. Approval of Minutes: Motion to approve John Taylor; second Pat Taylor
4. Public Comment:

**II: PRESENTATIONS**

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1. SMCR Trails Agreement and Park Conceptual Plan  
-Joanna Hopkins, SMCR and Elaina Scott, Norris Design gave the SPORT Committee a power point presentation on the trails agreement and park conceptual plan for Maryland Creek Ranch.

**III PLANNING DEVELOPMENT PROJECTS**

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1. Blue River Parkway Mixed Use Development/Mattress King Preliminary Site Plan.  
-This is proposed 2 story mixed use with 4600' of retail and a 3500' 2<sup>nd</sup> floor unit located between 5<sup>th</sup> and 6<sup>th</sup> Streets (north of Murphy's Food and Spirits). SPORT's concern is to protect the pedestrian experience.
2. Peterson Accessory Residence CUP – 943 Blue River Parkway.  
-A Conditional Use Permit request to construct a 2 bedroom apartment, for employee use only, above the existing Grease Monkey building. The Committee would like to make sure the residential unit is connected to the sidewalk system.

**IV: DISCUSSION ITEMS**

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1. Updates from 2015 Goals Action list
  - a. Bicycle Friendly Community  
-Greg Lithrop of Snowy Peaks School has agreed to design and build bike racks to be placed at NPP. Snowy Peaks students will present design ideas to the Committee in January and build next semester. Thank you, Tyler Bunnell for making this connection.
  - b. Arctic Placer RFP for Construction Documents  
-RFP for construction documents will be sent out the 1<sup>st</sup> of the New Year.
  - c. Raven Golf Course - Nordic Center Update  
-Signs are up, thanks to John Taylor.
  - d. Salt Lick Trails RFP  
-The sub-committee has decided not to pursue the hiring of a consultant to develop plans for trail realignment with the USFS. SPORT will continue to work with FDRD to improve the trail system through participation in two volunteer work days this summer. John Taylor, Don Hansen, and Don

Langmuir will also collaborate with Ken Waugh, USFS, to improve the trail mapping for Salt Lick.

e. River/Water Walk Update

-Dave Miller and Greg Hardy informed the committee they are proceeding and currently identifying potential funding sources, including grant possibilities. They believe their budget to be approximately \$20,000, which would include, but not be limited to, patches, booklets, graphic art, signage with QR coding and community kickoff celebration. They have received positive community support so far.

e. NPP Fish Counts and Stocking Update

-Last fish count in 2013 completed by John Ewert of CPW, found no issues. He is willing to work with SPORT to conduct another count. This has been added as a 2016 goal.

2. Discussion of 2016 Goals

-2016 Goals Action List was updated

**V: ANNOUNCEMENTS**

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1. Upcoming meeting dates:

a. SPORT 1/21/16

b. Joint Town Council/SPORT Meeting 1/26/16

-Marty Richardson and Mary Kay Rachwalski mentioned they will not be able to attend.

2. Staff and Member Comments

-Liz updated the Committee on upcoming adjusted holiday hours at the Recreation Center and the closure of the Pavilion (1/6-21) for bar remodel and floor refinish.

**VI: ADJOURNMENT**

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Motion to adjourn at 8:15pm Mary Kay Rachwalski, second Kathy Swanson



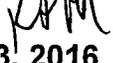
**Economic Development Advisory Committee  
MINUTES  
Tuesday, January 5, 2016  
Town Hall – 601 Center Circle**

1. **Lunch – 11:45 a.m.**
2. **Call to Order – 12:00 noon**  
In attendance: Eddie O'Brien, Mike Shambarger, Les Boeckel, Jayne Esser, Linda Hrycaj, Colleen Meheen, Council Members: Bruce Butler, Ann-Marie Sandquist, Russ Camp. Staff Members: Ryan Hyland, Donna Braun, Joanne Cook, Blair McGary, Susan Lee, Susan Schulman. Guests: Greg Hardy – Trout Unlimited, Dave Miller – KSS, Scott Wilson – Twin Season Vacation Rentals, Caitlin Johnson– Betty Ashley PR, Ashley Lowe Betty Ashley PR, Jack Taylor – Frisco Workforce Center
3. **Approval of Minutes from November 3, 2015**  
Les Boeckel made a motion to approve the minutes, Mike Shambarger second. Motion approved.
4. **Save the Date: Annual Joint Meeting with Town Council - Scheduled for**  
February 9, 2016 at 6:00 p.m. at Town Hall. Susan will send Outlook meeting request to EDAC.
5. **Proposed Blue River Educational Project – Silverthorne residents Greg Hardy and David Miller presented a project proposing interactive, interpretive stations along the Blue River Rec Path from the softball fields to Silverthorne Elementary school with a focus on the downtown core area to feature our gold medal stream, as well as, educate the public about water management issues and other river ecology. The Town has recently provided letters of support for two grant applications for the project. Hardy and Miller are also looking for in-kind and financial support from the Town. The Colorado Welcome Center at the Outlets at Silverthorne has agreed to be a registration and information point for the public. All SMS 8<sup>th</sup> graders will participate in this project as part of the current science curriculum.**  
Mayor Butler asked if SPORT has been informed, which they have. Hardy and Miller have attended SPORT meetings, and SPORT supports this project. EDAC will consider this project, which they feel is positive for the Town, and will follow up when support levels are determined.
6. **Silverthorne Marketing Update – Hyland and Cook introduced Betty Ashley PR team members, Ashley Lowe and Caitlin Johnson. The PR team reiterated that they feel EDAC is a key stakeholder and would like EDAC to be a communication tool when branding and messaging take place.**  
Accomplishments to date included development of internal documents which came out of the stakeholders Discovery Day meeting including a Brand Promise and a Brand Narrative

These pieces will develop into marketing pieces. The Marketing Strategic Plan will go to Council for approval at the end of January.

7. **Arts and Culture Strategic Plan Update** – A draft of the plan has been completed and will be presented at the January 12 and 13 Council meetings for review. The plan includes goals for the next 5 years. 2016 will be the year to build a foundation including staffing and funding. Stakeholders have indicated they don't want to wait or put the plan on hold until the theater is opened, so work will begin in 2016.
8. **2015 Goal Updates**
- 2014 Comprehensive Plan Follow Up – 1) Rezoning (to align with Comp Plan) continuing in 2016. Next Public Meeting January 26, 2016 from 4:00 – 6:00 p.m. at Pavilion. 2) Transition into new zoning. 3) Contemplation of additional Conditional Uses during transition period. This project will culminate with a new Zoning Ordinance in February or March 2016.
  - District Design Standards – DONE; thanks to EDAC and staff for their work on this item.
  - Retail Subcommittee & Dillon Joint Marketing – Continuing in 2016.
  - Urban Renewal Activities – Continuing Catalyst Site work in 2016.
  - Development Requirements – Competitiveness Review – Continuing in 2016
- 2016 New Goals**
- Review of Town's Sign Ordinance. Opportunity for EDAC subcommittee; Mayor and Executive Committee members want to join.
9. **2016 EDAC Work Plan Discussion** – The Executive Committee will hold a meeting for this item and follow up with the membership prior to the February Joint Meeting with Town Council.
10. **EDAC Updates**
11. **Staff Updates** – Susan Schulman reported on the 2016 Business Grant schedule. Applications will be available on January 11 and will be due February 19. The Executive Committee will have several weeks to review the applications, and meet with applicants if necessary, before presenting their recommendations to Council at one of their two March 2016 meetings.
- Donna Braun reported that sales tax revenue through October 2015 is up 7.34 %. Dunkin Donuts open, Starbucks, Hampton Inn, Pho Noodle are all now open. Donna's staff is working on closing out 2015; as well as, working on notifying short term rental owners (Air B&B, VRBO, etc.) about lodging tax laws and compliance.
12. **Other Items** – 1) Les Boeckel would like to see the Arts Committee assist with lighting (such as bridges and Christmas lights) in the future.  
2) General discussion about the Post Office – staffing, parking and the fact that the Town does not have jurisdiction over the Post Office as they are part of the Federal Government.
13. **Adjourn – 1:45 p.m.**
14. **Next Regular EDAC Meeting: March 1, 2016**

Town of Silverthorne  
Council Agenda Memorandum

**TO:** Mayor and Town Council  
**THRU:** Donna Braun, Administrative Services Director   
**FROM:** Kathy Marshall, Revenue Administrator   
**DATE:** January 7, 2016 for meeting of January 13, 2016  
**SUBJECT:** October 2015 Sales Tax Review

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**SUMMARY:**

The following reports summarize October sales taxes collected in November. The State remitted the Town's 2% county taxes from October sales on December 8<sup>th</sup>, 2015.

**MANAGER'S COMMENTS:**

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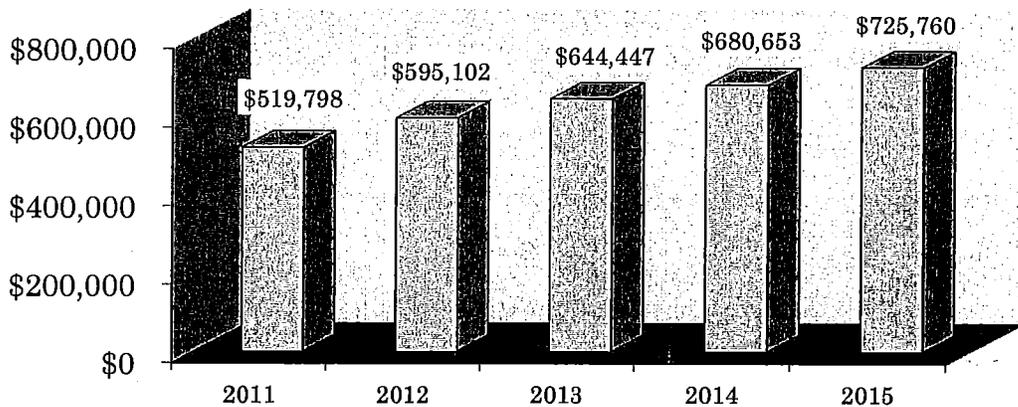
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**SILVERTHORNE SALES TAX BY MONTH  
FOR OCTOBER 2015 SALES**

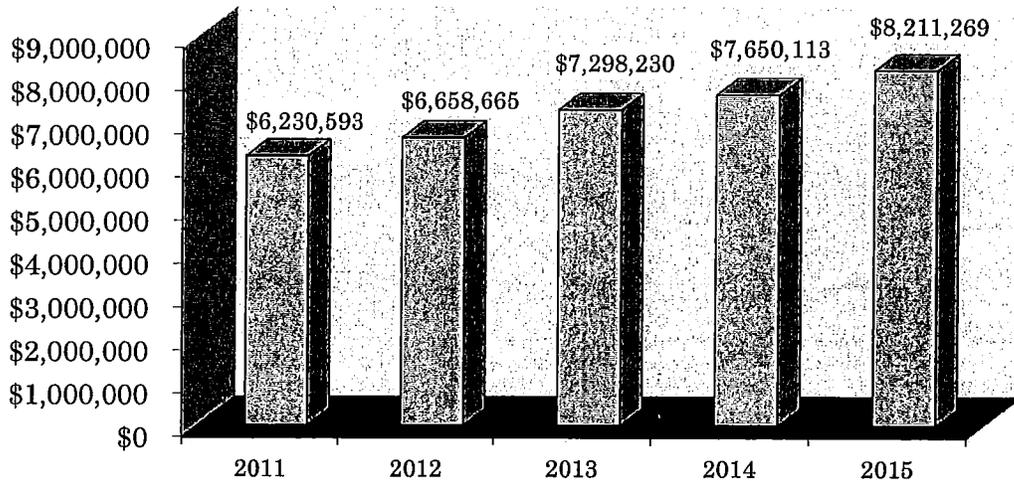
CHART A:	2011	10-11	2012	11-12	2013	12-13	2014	13-14	2015	14-15
MONTH	% CHANGE									
JAN	573,681	-0.27%	613,612	6.96%	705,712	15.01%	691,694	-1.99%	765,758	10.71%
FEB	596,415	0.61%	595,268	-0.19%	639,591	7.45%	682,500	6.71%	713,637	4.56%
MARCH	756,618	-0.13%	718,051	-5.10%	830,399	15.65%	879,003	5.85%	960,756	9.30%
APRIL	478,163	-4.42%	631,867	32.14%	591,855	-6.33%	606,570	2.49%	654,752	7.94%
MAY	459,924	5.72%	479,708	4.30%	572,548	19.35%	619,820	8.26%	630,889	1.79%
JUNE	704,357	11.09%	695,673	-1.23%	822,224	18.19%	869,150	5.71%	934,593	7.53%
JULY	744,166	3.10%	774,222	4.04%	866,950	11.98%	890,855	2.76%	957,634	7.50%
AUG	709,335	5.55%	773,019	8.98%	827,646	7.07%	893,121	7.91%	932,217	4.38%
SEPT	688,135	7.78%	782,144	13.66%	796,857	1.88%	836,747	5.01%	935,275	11.78%
OCT	519,798	1.76%	595,102	14.49%	644,447	8.29%	680,653	5.62%	725,760	6.63%
NOV	634,971	7.48%	635,360	0.06%	701,380	10.39%	713,747	1.76%		
DEC	885,610	1.35%	866,971	-2.10%	983,997	13.50%	1,065,155	8.25%		
YTD TTL:	7,751,173		8,160,996		8,983,606		9,429,015		8,211,269	
%CHANGE FROM YEAR TO YEAR:		3.31%		5.29%		10.08%		4.96%		7.34%

**EXHIBIT 1A: SALES TAXES COLLECTED OCTOBER**



%CHANGE FROM PRIOR MONTH	2011	2012	2013	2014	2015
	1.76%	14.49%	8.29%	5.62%	6.63%

**EXHIBIT 1B: YTD SALES TAX COLLECTIONS AS OF OCTOBER 2011-2015**



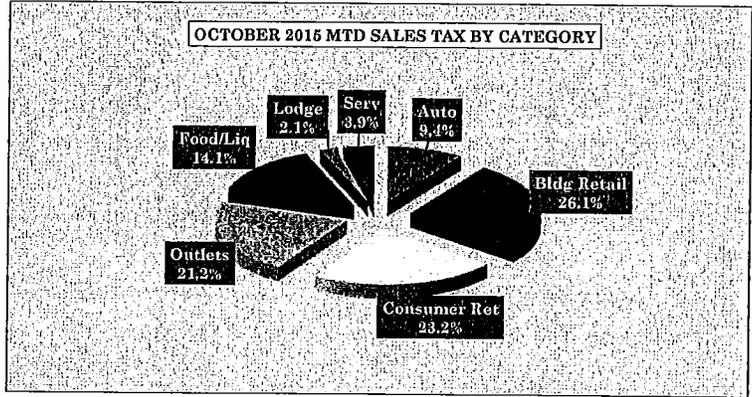
%CHANGE FROM PRIOR YEAR	2011	2012	2013	2014	2015
	3.19%	6.87%	9.60%	4.82%	7.34%

Exhibit IA & Exhibit IB show the Town of Silverthorne's collections by month and year-to-date (YTD) for the years 2011-2015, with the following results:  
 October 2015's sales tax collections increased by \$45,107 or 6.63% over 2014.  
 2015 YTD collections increased \$561,156 or 7.34% over 2014 collections.

SALES TAX BY CATEGORY

EXHIBIT IIA: OCTOBER SALES TAX BY CATEGORY

Category	2014	2015	\$Inc/(Dec)	% Inc/(Dec)
Auto	\$63,727	\$67,935	\$4,208	6.60%
Bldg Retail	\$168,706	\$189,680	\$20,974	12.43%
Consumer Ret	\$148,325	\$168,090	\$19,765	13.33%
Outlets	\$160,263	\$154,073	(\$6,190)	-3.86%
Food/Liq	\$96,663	\$102,295	\$5,633	5.83%
Lodge	\$14,324	\$15,266	\$943	6.58%
Serv	\$28,647	\$28,421	(\$226)	-0.79%
<b>TOTAL</b>	<b>\$680,653</b>	<b>\$725,760</b>	<b>\$45,107</b>	<b>6.63%</b>



The Outlets category decreased \$6,190 or minus 3.86% when compared with October 2014. YTD is down \$54,336 or minus 2.56%. The results by Phase are as follows:

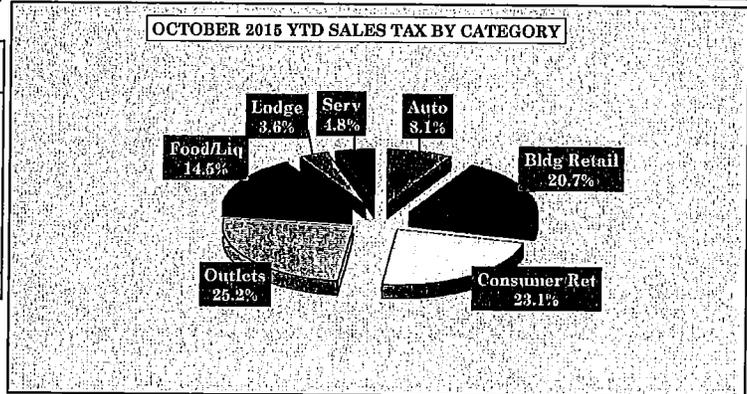
- ▶ Phase I is down \$3,193 or minus 5.49%. YTD is down \$43,332 or minus 7.32%.
- ▶ Phase II is up \$5,300 or 8.28%. YTD is up \$17,430 or 2.05%.
- ▶ Phase III is down \$8,297 or minus 21.83%. YTD is down \$28,434 or minus 9.20%.

The "Sales Tax by Category" Exhibits IIA & IIB compare the October sales taxes collected by Outlets, Building Retail, Consumer Retail, Food/Liquor, Lodging, Automotive, and Services with the following results:

- ▶ The Building Retail category contributes the highest October collections, or 26.1% and the 3rd highest YTD collections, 20.7%.
- ▶ The Consumer Retail category, October's 2nd largest sales tax category, contributed 23.2%; YTD 23.1%.

EXHIBIT IIB: OCTOBER YTD SALES TAX

Category	2014	2015	\$Inc/(Dec)	% Inc/(Dec)
Auto	\$635,172	\$663,961	\$28,789	4.53%
Bldg Retail	\$1,434,587	\$1,695,687	\$261,100	18.20%
Consumer Ret	\$1,722,839	\$1,895,359	\$172,520	10.01%
Outlets	\$2,125,673	\$2,071,337	(\$54,336)	-2.56%
Food/Liq	\$1,103,110	\$1,188,263	\$85,153	7.72%
Lodge	\$263,760	\$299,354	\$35,593	13.49%
Serv	\$364,972	\$397,309	\$32,336	8.86%
<b>TOTAL</b>	<b>\$7,650,113</b>	<b>\$8,211,269</b>	<b>\$561,156</b>	<b>7.34%</b>



The tables to the left of the "Sales Tax by Category" exhibits show the industry comparisons by month and YTD.

- ▶ The Building Retail category had the highest October dollar increase, \$20,974 or 12.43%; YTD up \$261,100 or 18.20%.
- ▶ The Consumer Retail category had the 2nd highest October dollar increase, \$19,765 or 13.33%; YTD up \$172,520 or 10.01%.
- ▶ The Service category was down \$226 or minus 0.79%; YTD up \$32,336 or 8.86%.

Outlets at Silverthorne (OS):

- ▶ Phase I aka Red Village:  
Zumiez moved to their new store and is doing well in their new location.
  - ▶ Phase II aka Blue Village:  
The Beef Jerky Outlet has signed a new lease and is planning to open in the former Izod unit in January 2016.
  - ▶ Phase III aka Green Village:  
OS offered the former Spirit Halloween space for Law Enforcement training for January, February, and March. This training involves Summit County Sheriff Department, local police departments, EMTs, and fire departments. Lake Dillon Theatre's lease for the former Adida's space was finalized, and they are now under construction. They anticipate holding their first performance in March.
- Holiday sales were down slightly for December, as well as the traffic, probably due to the extreme cold. Sales were slow up until Christmas, and then they picked up. Sales were up significantly during the week after Christmas. January Clearance sales are in progress currently. Martin Luther King sales will take place from January 15th-16th.

**SALES TAX COLLECTIONS ACTUAL VS BUDGET 2015 YTD**

**EXHIBIT III-ACTUAL VS. BUDGET TABLE**

SALES MONTH	2015 BUDGET	2015 ACTUAL	2015 BUDGET YTD	2015 ACTUAL YTD	ACTUAL AS % OF 2015 BUDGET YTD
	BY MONTH	BY MONTH	YTD	YTD	
JAN	\$715,396	\$765,758	\$715,396	\$765,758	107.04%
FEB	\$714,364	\$713,637	\$1,429,760	\$1,479,394	103.47%
MAR	\$926,909	\$960,756	\$2,356,669	\$2,440,150	103.54%
APR	\$636,585	\$654,752	\$2,993,254	\$3,094,902	103.40%
MAY	\$587,191	\$630,889	\$3,580,445	\$3,725,791	104.06%
JUNE	\$831,357	\$934,593	\$4,411,802	\$4,660,386	105.63%
JULY	\$909,708	\$957,634	\$5,321,510	\$5,618,018	105.57%
AUG	\$871,719	\$932,217	\$6,193,229	\$6,550,235	105.76%
SEPT	\$861,679	\$935,275	\$7,054,908	\$7,485,509	106.10%
OCT	\$678,246	\$725,760	\$7,733,154	\$8,211,269	106.18%
NOV	\$735,026		\$8,468,180		0.00%
DEC	\$1,061,630		\$9,529,810		0.00%

► The budget numbers are based on a 1.07% increase from 2014 sales tax revenues.

**LODGING TAX COLLECTIONS: 2012-2015 COMPARISONS**

**EXHIBIT IV-LODGING TAX TABLE**

LODGING TAXES	2012	2011/2012	2013	2012/2013	2014	2013/2014	2015	2014/2015	2014/2015
	Amount Collected	% Change	Amount Collected	% Change	Amount Collected	% Change	Amount Collected	\$ Change	% Change
Jan	12,279	-15.1%	14,022	14.2%	17,109	22.0%	20,089	2,980	17.4%
Feb	13,674	-1.2%	14,652	7.2%	17,751	21.2%	20,859	3,107	17.5%
Mar	21,942	11.7%	23,772	8.3%	28,315	19.1%	31,748	3,433	12.1%
Apr	5,119	-24.4%	6,758	32.0%	7,504	11.0%	8,628	1,125	15.0%
May	5,217	12.2%	4,915	-5.8%	5,737	16.7%	5,790	53	0.9%
June	9,190	6.5%	9,524	3.6%	9,792	2.8%	12,041	2,248	23.0%
July	11,717	-1.9%	12,655	8.0%	14,841	17.3%	18,070	3,229	21.8%
Aug	10,979	-6.8%	12,251	11.6%	13,611	11.1%	14,213	601	4.4%
Sept	9,674	1.9%	10,613	9.7%	11,651	9.8%	12,943	1,292	11.1%
Oct	5,855	0.8%	6,134	4.8%	6,928	13.0%	7,630	702	10.1%
Nov	5,950	-7.1%	6,841	15.0%	6,918	1.1%			0.0%
Dec	15,260	-0.8%	19,283	26.4%	20,436	6.0%			0.0%
TOTAL	126,856	-1.5%	141,419	11.5%	160,594	13.6%	152,010	18,771	14.1%

Please note: Lodging taxes are split as follows:  
 ► 85% Trails, Parks & Open Space  
 ► 15% Marketing

**EXCISE TAX COLLECTIONS: 2012-2015 COMPARISONS**

**EXHIBIT V-EXCISE TAX TABLE**

EXCISE TAXES	2012	2011/2012	2013	2012/2013	2014	2013/2014	2015	2014/2015	2014/2015	2015	2012	2015
	Amount Collected	% Change	Amount Collected	% Change	Amount Collected	% Change	Amount Collected	\$ Change	% Change	Total Sq Footage	New Res Permits	New Res Permits
Jan	7,652		0	-100.0%	15,944		6,920	(9,024)	-56.6%	3,460	3	1
Feb	13,498		10,824	-19.8%	6,514	-39.8%	11,372	4,858	74.6%	5,686	1	2
Mar	0		209,452		0	-100.0%	26,374	26,374		13,187	0	4
Apr	17,846	18.3%	20,856	16.9%	0	-100.0%	34,116	34,116		17,058	0	6
May	43,148	109.1%	42,286	-2.0%	38,256	-9.5%	21,232	(17,024)	-44.5%	10,616	5	2
June	3,566	-90.1%	18,840	428.3%	8,880	-52.9%	28,290	19,410	218.6%	14,145	1	3
July	7,580	-4.2%	32,024	322.5%	39,868	24.5%	61,442	21,574	54.1%	30,721	6	7
Aug	18,628		16,056	-13.8%	17,974	11.9%	54,962	36,988	205.8%	27,481	2	6
Sept	0		22,836		37,890	65.9%	33,968	(3,922)	-10.4%	16,984	4	4
Oct	6,890	-47.5%	12,412	80.1%	30,636	146.8%	26,912	(3,724)	-12.2%	13,456	5	3
Nov	0	-100.0%	10,896		6,668	-38.8%	37,426	30,758	461.3%	18,713	1	5
Dec	10,272	54.1%	12,854	25.1%	28,702	123.3%	7,424	(21,278)	-74.1%	3,712	5	1
TOTAL	129,080	21.8%	409,336	217.1%	231,332	-43.5%	350,438	140,384	60.7%	175,219	33	44