



## SILVERTHORNE URBAN RENEWAL AUTHORITY MEETING AGENDA

WEDNESDAY APRIL 9, 2014

(Meeting to commence immediately upon adjournment  
of the 6:00 p.m. Silverthorne Town Council Meeting)

- I. CALL TO ORDER/ROLL CALL/APPROVAL OF AGENDA
- II. CONSENT CALENDAR
  - A. Meeting Minutes from December 11, 2013 ..... 2
  - B. Meeting Minutes from April 2, 2014 ..... 4
- III. COMMISSIONER COMMENTS
- IV. STAFF COMMENTS
- V. EXECUTIVE SESSION
  - A. Executive Session under (§24-6-402(4)(a), C.R.S.), (§24-6-402(4)(b), C.R.S.), and (§24-6-402(4)(e), C.R.S.) to discuss development and redevelopment matters.
- VI. ACTION ITEMS
  - A. Resolution 2014-1, A Resolution Delegating Certain Contract Authority to the Executive Director ..... 7
- VII. ADJOURNMENT

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Town of Silverthorne  
Council Agenda Memorandum

**TO:** Town Council  
**THRU:** Ryan Hyland, Town Manager *RH*  
**FROM:** Michele Miller, Town Clerk, MMC *MM*  
**DATE:** April 4, 2014  
**SUBJECT:** Minutes from the December 11, 2013 and April 2, 2014  
Silverthorne Urban Renewal Authority Meetings

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**SUMMARY:** Staff asks the Town Council to approve the attached December 11, 2013 and April 2, 2014 Urban Renewal Authority Meeting minutes.

**STAFF RECOMMENDATION:** Staff recommends approval of the Minutes from the meeting.

**PROPOSED MOTION:** Included in the Consent Calendar motion.

**ATTACHMENTS:**  
Meeting Minutes

**MANAGERS COMMENTS:**

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**SILVERTHORNE URBAN RENEWAL AUTHORITY MEETING AGENDA**  
**Wednesday, December 11, 2013**

**CALL TO ORDER/ROLL CALL/APPROVAL OF AGENDA:**

Those members present and answering Roll Call at 9:00 p.m. were, Vice Chair Bruce Butler, and Commissioners Dave Anderson, David Preaus, Stuart Richardson and Ann-Marie Sandquist. Dave Koop and Derrick Fowler absent. Staff members present were Assistant Town Manager Ryan Hyland, and Treasurer Donna Braun.

**CONSENT CALENDAR:**

**ANNE MARIE SANDQUIST MOVED TO APPROVE THE SURA MEETING MINUTES, JULY 10, 2013. MOTION SECONDED. MOTION APPROVED BY COMMISSIONERS PRESENT. (KOOP AND FOWLER ABSENT)**

**ACTION ITEMS:**

**A. Resolution 2013-02, 2013 Appropriation Resolution**

Finance Director Donna Braun presented Resolution 2013-02, to amend the 2013 budget to allow for the adjustment to revenues and expenses as related to capital projects and transfers IN 2013. She reviewed the staff report and requested approval.

**RICHARDSON MOVED TO APPROVE RESOLUTION 2013-02, A RESOLUTION AMENDING THE 2013 BUDGET AS PRESENTED. MOTION SECONDED. MOTION APPROVED UNANIMOUSLY BY COUNCIL PRESENT. (KOOP AND FOWLER ABSENT)**

**B. Resolution 2013-03, 2014 URA Budget Resolution**

Donna Braun, Finance Director presented Resolution 2013-03 for Council's consideration. Resolution 2013-03 recognizes revenues, appropriations expenses, approves transfers and adopts the URA budget for 2014.

**SANDQUIST MOVED TO APPROVE RESOLUTION NO. 2013-03 A RESOLUTION RECOGNIZING REVENUES, APPROPRIATING EXPENSES, APPROVING TRANSFERS AND ADOPTING THE SILVERTHORNE URBAN RENEWAL AUTHORITY BUDGET FOR THE YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2014 AND ENDING ON THE LAST DAY OF DECEMBER, 2014. MOTION SECONDED. MOTION APPROVED BY COMMISSIONERS PRESENT. (KOOP AND FOWLER ABSENT)**

**EXECUTIVE SESSION:**

None.

**ADJOURNMENT:**

**BUTLER MOVED TO ADJOURN THE URA AT 9:30 P.M. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL. (KOOP AND FOWLER ABSENT)**

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**BRUCE BUTLER, VICE CHAIR**

**ATTEST**

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**MICHELE MILLER, URBAN RENEWAL  
AUTHORITY CLERK**

**SILVERTHORNE URBAN RENEWAL AUTHORITY  
SPECIAL MEETING AGENDA  
Wednesday, April 2, 2014**

**CALL TO ORDER/ROLL CALL/APPROVAL OF AGENDA:**

Those members present and answering Roll Call were Chair Dave Koop, Vice Chair Bruce Butler, and Commissioners Dave Anderson, Derrick Fowler, David Preaus, Stuart Richardson and Ann-Marie Sandquist. Staff members present were Attorney Malcolm Murray, Assistant Town Manager Mark Leidal, Town Manager Ryan Hyland, and Treasurer Donna Braun.

Hyland requested the Urban Renewal Authority Board (URA) move item V. Executive Session, to the first item on the agenda. IV. Action Item would be considered after the Executive Session.

The URA Commissioners agreed to the request.

**EXECUTIVE SESSION:**

Executive Session under (§24-6-402(4)(a), C.R.S.), (§24-6-402(4)(b), C.R.S.), and (§24-6-402(4)(e), C.R.S.) to discuss development and redevelopment matters.

**BUTLER MOVED TO AT 6:09 TO GO INTO EXECUTIVE SESSION UNDER (§24-6-402(4)(a), C.R.S.), (§24-6-402(4)(b), C.R.S.), AND (§24-6-402(4)(e), C.R.S.) TO DISCUSS DEVELOPMENT AND REDEVELOPMENT MATTERS.**

**HE FURTHER MOVED TO RECONVENE THE COUNCIL MEETING AFTER THE CONCLUSION OF THE EXECUTIVE SESSION, FOR THE PURPOSE OF TAKING ANY ACTIONS DEEMED NECESSARY. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

The meeting reconvened at 6:52 P.M.

**ACTION ITEMS:**

**Intergovernmental Agreement between the Town of Silverthorne and the  
Silverthorne Urban Renewal Authority – 1<sup>st</sup> Amendment**

**SANDQUIST MOVED TO APPROVE THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF SILVERTHORNE AND THE SILVERTHORNE URBAN RENEWAL AUTHORITY – 1<sup>ST</sup> AMENDMENT**

**BUTLER MOVED TO ADJOURNED AT 6:53 P.M. MOTION SECONDED. MOTION PASSED UNANIMOUSLY BY COUNCIL.**

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**DAVE KOOP, CHAIR**

**ATTEST**

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**MICHELE MILLER, URBAN RENEWAL  
AUTHORITY CLERK**

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the videotape of the meeting, maintained in the office of the Town Clerk.

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SILVERTHORNE URBAN RENEWAL AGENCY

RESOLUTION NO. 2014-1

A RESOLUTION DELEGATING CERTAIN CONTRACT  
AUTHORITY TO THE EXECUTIVE DIRECTOR

WHEREAS, the Town of Silverthorne established the Silverthorne Urban Renewal Authority in 1996; and

WHEREAS, the Town Council adopted a Revised and Restated Urban Renewal Plan in 2013 in order to facilitate the redevelopment of the commercial portions of the downtown area; and

WHEREAS, timing is often a critical part of implementing a retail strategy in negotiations to purchase and sell land and sign other legal documents to implement economic development and redevelopment; and

WHEREAS, the Silverthorne Urban Renewal Authority Board of Commissioners has determined that once a budget has been approved for the implementation of its retail strategy, including the acquisition of property, that the Executive Director should be delegated signing authority for certain actions.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE SILVERTHORNE URBAN RENEWAL AUTHORITY:

Section 1. That this Resolution authorizes the Executive Director to sign certain contracts and agreements related to retail strategy, including the acquisition of real property necessary to implement the retail strategy, in an amount not to exceed \$ \_\_\_\_\_ and to perform any lawful acts to carry out those ends.

Section 2. This Resolution becomes effective immediately upon its passage.

PASSED AND ADOPTED, SIGNED AND APPROVED, THE \_\_th DAY OF April, 2014.

SILVERTHORNE URBAN RENEWAL  
AUTHORITY

ATTEST:

\_\_\_\_\_  
Executive Director

By: \_\_\_\_\_  
\_\_\_\_\_, Chair

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